

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
January 17, 2017 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Milton Reuter, Robin Roche, Stacey Weinert, Scott Werkheiser, Caite Wolak
- D. Approval of the Minutes for the December 13, 2016 and January 10, 2017 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum	Caite Wolak (Chair); Bailey Burnett; Scott Werkheiser
Finance/Facilities	Ron Durham (Chair); Scott Werkheiser; Milton Reuter
Policy	Paul Connell (Chair); Stacey Weinert; Robin Roche
Executive	Caite Wolak; Ron Durham; Paul Connell; Anthony Grafton

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

III. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes - Attachment III A

Elementary	Rumeysa Saglik, Mikaela Sciubba, Nicole Lemon, Amanda Russo, La’Nia Burden, James Davis, Catherine Barger
Middle	Emilia Karpel, Lela Togbah, Daniel McBride
High	Samantha Tiedman, Cassidy Ashe, Dawn Foglein, Jada Simon

Recommendation

Acknowledge their significant achievement.

B. Recognition: All South Jersey Choir: Gabrielle Connell and James Connell

C. Field Trips and Activities - Attachment III C

Recommendation

Approve the field trips and activities as per the attachment.

D. Miscellaneous Wage Rates - Attachment III D

Recommendation

Approve the revised Form P3 Miscellaneous Wage Rates to reflect the minimum wage rate increase from \$8.38 per hour to \$8.44 per hour.

E. Participation in District Co-Curricular Program by Home Schooled Student

Recommendation

Grant approval for a homeschooled student to participate in our High School softball program pending receipt of grades for eligibility purposes.

F. Out of District Placement

Recommendation

Approve out of district placement for Student 26123 at Archway for the remainder of the 2016-2017 school year.

G. RCGC Dual Credit Courses

Recommendation

Approve RCGC Dual Credit Courses for English III AP, English IV AP, US History 1 AP, US History 2 AP, and Biology AP.

H. Homebound Instruction
Recommendation

Approve homebound instruction as follows:

Student 2310799	Brookfield Academy 10 hours/week at \$36/hour for 6 weeks
Student 1708799	Hampton Behavioral Health 10 hours/week at \$36/hour
Student 20169	Cherrie Ligameri at \$36/hour January 4 through approximately March 3, 2017 for 1 hour/week per subject for a total of 5 hours/week

I. High School Course Catalog for the 2017-2018 School Year - Attachment III I
Recommendation

Approve the High School course catalog for the 2017-2018 school year.

J. Elks Peer Leadership Conference
Recommendation

Grant approval for the following students to attend the Elks Peer Leadership Conference at Ocean Place Resort in Long Branch, New Jersey February 3 through February 5, 2017 with Alexis Kilduff as chaperone: Student 18005, 18191, 19099, 19102, 19044, 17012, 18034.

K. Professional Development Plan for the 2016-2017 School Year - Attachment III

K

Recommendation

Approve the financial elements of the District Professional Development Plan for the 2016-2017 school year.

L. Receiving Tuition Students
Recommendation

Approve the following receiving tuition students for the 2016-2017 school year:

North Brunswick YES Student #17232	\$65.98 per diem
Deptford Student #29130	\$54.90 per diem
Deptford Student #26155; Deptford Student #25156; Deptford Student #25157	\$60.75 per diem
Special Education Student #1723399 from State of NJ	\$268.00 per diem

attending Creative Achievement (State will reimburse)	
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- M. Tuition Contract
Recommendation
Approve a tuition contract for Student 26123 with Archway beginning January 3, 2017 through June 30, 2017 at a cost of \$199.20 per day for approximately 106 days.
- N. Non-Public Security Oversight Agreement with St. Michael the Archangel Regional School - Attachment III N
Recommendation
Approve the Non-Public Security Oversight Agreement with St. Michael the Archangel Regional School for the 2016-2017 school year.
- O. On-Site/Remote Technology Services/Support Agreement with EIRC - Attachment O
Recommendation
Approve the On-Site/Remote Technology Services/Support Agreement with EIRC beginning February 1, 2017 through June 30, 2017 in the amount of \$9,943.
- P. Shared Services Agreement with EIRC - Attachment III P
Recommendation
Approve the Shared Services Agreement with EIRC for any and all services and products offered in the EIRC catalog of goods and services for the 2016-2017 school year.
- Q. Evaluation Services Agreement with EIRC - Attachment III Q
Recommendation
Approve the Contract Evaluation Services Agreement with EIRC beginning September 1, 2016 through August 30, 2017 in the amount of \$10,500 paid through the 21st Century Community Learning Center grant.
- R. High School Plus Program Agreement with Camden County College
Recommendation
Approve the High School Plus Program Agreement with Camden County College for the dual credit program for the 2016-2017 school year.

S. Transportation Jointure
Recommendation

Approve transportation jointure AC07-GCIT Route with Delsea Regional in the amount of \$20,624 for the 2016-2017 school year.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report: 2015-2016 School Self Assessment for Determining Grades for Public Release - Attachment V A
Recommendation

Accept the reports.

VI. PERSONNEL

A. Rescind and Reinstatement - Attachment VI A

Julie Kosylo was approved at the December Board meeting to replace Susan Weimer at the High School/Middle School. Ms. Kosylo is rescinding her acceptance of the full-time nurse position and is requesting to be reassigned back to the part-time nurse position at the Elementary School.

Recommendation

Accept Julie Kosylo's rescinding of the position of full-time nurse and reinstate her as part-time nurse.

B. Workshop Attendance - Attachment VI B

Recommendation

Approve attendance at workshops as per the attachment.

C. Salary Adjustment

Recommendation

Approve a salary adjustment for Jamie Quinn to Step 10 Bachelor's Degree plus 30 credits \$57,841 effective February 1, 2017 contingent upon the CEA negotiated agreement.

D. Adjustment in Last Date of Employment

Daniel Marakowski's resignation was to be effective February 8, 2017.

Recommendation

Approve the adjustment in Daniel Marakowski's resignation date to January 31, 2017.

E. Course Enrollment/Tuition Reimbursement

Recommendation

Approve the following requests for course enrollment and tuition reimbursement for the fall 2016 semester in accordance with the Clayton Education Association negotiated agreement:

Sherie Craig	Tuition Reimb.	"School Leadership/ Decision Making"	Stockton University	\$2,003.63
Fanny Yu	Tuition Reimb.	"Phonemic Awareness/ Auditory Processing"	Wilmington University	\$1,385
Jamie Quinn	Tuition Reimb.	"Research Seminar in Special Education"	Rowan University	\$2,462.70
Lisa Brodack	Tuition Reimb.	"Curriculum-Based Assessment"	Stockton University	\$1,950
Fanny Yu	Course Enroll.	"Authentic/ Differentiated Instruction for Reading"	Wilmington University	\$1,410
Lisa Brodack	Course Enroll.	"Principles of Supervision/Evaluation of Instruction"	Stockton University	\$1,950

F. Hiring

1. Co-Curricular Appointment

Recommendation

Approve the co-curricular appointment of Tina Heinze for Drama/Costumes/Make-Up for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Substitutes

Recommendation

Approve the following individuals as Substitute Custodians for the District for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent: Pamela Morgan; James Stroyek.

3. Special Education Teacher

As a result of the retirement of Eleonore Schad, we have an opening for Special Education Teacher at the Middle School.

Recommendation

Approve Joann Rider as Special Education Teacher at the Middle School at a salary of Step 1 Bachelor's Degree plus 15 credits \$49,168 prorated for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Preschool Master Teacher

As a result of the appointment of Elizabeth Winterburn as Early

Childhood

Education Supervisor, we have an opening for Preschool Master Teacher.

Recommendation

Approve Barbara Devine as Preschool Master Teacher at a salary of Step 9 Master's Degree \$56,654 prorated for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education

Recommendation

Approve the December 31, 2016 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education
Recommendation

Approve the December 31, 2016 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment X D
Recommendation

Approve the following Bill Lists:

December 2016 2nd Bill List	\$204,274.17
December 2016 Cafeteria Bill List	\$44,894.79
January 2017 Bill List	\$564,928.94
January 2017 Capital Projects Bill List	\$53,699.58

E. Certifications

1. Board Secretary's Report December 2016: In accordance with 18A:17-36 and 18A:17-9 for the month December 2016, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report December 2016: The December 2016 Report of the Treasurer of School Funds for the 2016-2017 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in

violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

Payroll/Agency	December 15, 2016	\$677,199.27
Payroll/Agency	December 23, 2016	\$556,553.80

G. Voided Checks
Recommendation

Approve the following:

Check # 45724	\$440	Not re-issued
Check # 9608	\$737.44	Not re-issued
Check # 45768	\$2600.00	Not re-issued

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

A. Resolution - Attachment XII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2017-0117 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIII. ADJOURNMENT