

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- \* To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success
- \* To increase community outreach and improve communication to allow for a successful student-centered environment
- \* To prepare and plan for a public referendum to fund facility maintenance and/or additions

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
January 19, 2016 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Milton Reuter, Robin Roche, Edwardo Rojas
- D. Approval of Minutes for the November 17, 2015 and December 15, 2015 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B
  - 1. Curriculum and Instruction: Edwardo Rojas (Chair), Robin Roche, Dawn Milligan
  - 2. Finance and Facilities: Ron Durham, (Chair), Milton Reuter, Edwardo Rojas
  - 3. Policy and Legislation: Paul Connell (Chair), Elizabeth Kellum
  - 4. Negotiations: Ron Durham, Paul Connell
  - 5. Executive: Anthony Grafton; Edwardo Rojas, Ron Durham, Paul Connell

## VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

### III. SCHOOL BUSINESS

- A. Students and Clippers of the Month/Principal Minutes - Attachment III A  
Elementary: Fallon Dayton, Thomas Fitzgerald, Noella Diaz, Naomi Candelaria, Brodie Carey, Arianna Ponce, Victoria Millward  
Middle: Somara Grewal, Michael Rygalski, Sebastian Foote  
High: Sara Weinert, Leah Sylvester, Samantha Bruno, Andy Manon  
Recommendation  
Acknowledge their significant achievement.

- B. Presentation: AP District Honor Roll Plaque

### BREAK

- C. Audit Presentation
- D. Audit - Attachment III D  
Recommendation  
Accept the 2014-2015 Audit which indicates that there is one recommendation and approve submission to the County Office and State.  
A copy of the Audit Synopsis was made available to the public.
- E. Corrective Action Plan - Attachment III E  
Recommendation  
Approve the Audit Corrective Action Plan for the 2014-2015 school year.
- F. Out of District Placements  
Recommendation  
Approve the following out of district placements for the 2015-2016 school year:
1. Student 1824899 at Creative Achievement Academy
  2. Student 211090 at Willowglen Academy

- G. Homeschooling  
Recommendation  
Acknowledge homeschooling for Student 21120 for the 2015-2016 school year.
- H. High School Course Catalog for the 2016-2017 School Year - Attachment III H  
Recommendation  
Approve the Clayton High School Course Catalog for the 2016-2017 school year as per the attachment provided.
- I. Field Trips and Activities - Attachment III I  
Recommendation  
Approve the field trips and activities as listed on the attachment provided.
- J. Tuition Contracts: Sending  
Recommendation  
Approve the following tuition contracts for the 2015-2016 school year:
1. Student 2110999 at Willowglen Academy - Newton Campus beginning December 18, 2015 in the amount of \$30,279 estimated
  2. Student 1824899 at Creative Achievement Academy beginning December 15, 2015 in the amount of \$30,475 estimated
  3. Student 21119 (DCP&P) at Glassboro Public Schools in the amount of \$14,031
  4. Student 26022 at Yale beginning July 6, 2015 in the amount of \$56,645
- K. Tuition Contracts: Receiving  
Recommendation  
Approve the following receiving tuition contracts for the 2015-2016 school year:
1. Student 19227 Blackhorse Pike in the amount of \$13,789
  2. Student 1824499 North Bergen in the amount of \$25,000
  3. Student 1722099 State of NJ in the amount of \$13,789
  4. Student 22173 State of NJ in the amount of \$12,871
  5. Student 27122 State of NJ in the amount of \$11,812

L. Tuition Contracts: Receiving Out of District  
Recommendation

Approve the following tuition contracts for the 2015-2016 school year:

1. Student 2019699 with Paterson in the amount of \$47,000
2. Student 1824899 with Trenton in the amount of \$47,000
3. Student 1626199 with Trenton in the amount of \$47,000
4. Student 1625999 with the State of NJ in the amount of \$47,000

M. One:One Teacher Assistant Contracts  
Recommendation

Approve one:one teacher assistant contracts with GCSSSD for the following students attending Bankbridge for the remainder of the 2015-2016 school year in the amount of \$200 per day:

1. Student 26123 beginning November 23, 2015
2. Student 29060 beginning November 9, 2015

N. Professional Financial Services  
Recommendation

Approve the agreement covering continuing disclosure agent services in the amount of \$850 and appointment as independent registered municipal advisor “of record” (no fee).

O. Resolution for Child Nutrition Funding for Private Schools  
Recommendation

Adopt the following Resolution: In accordance with the requirements of NJAC Section 6A:23A-18.5 (a)(20), the Board hereby agrees and consents to the following: It is resolved that the Private School, Willowglen Academy, is not required to charge District students for any paid or reduced meals furnished directly or indirectly to them for the 2015-2016 school year.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A  
Recommendation

Accept the report.

B. Use of Facilities  
Recommendation

Grant permission for the Men's Senior Baseball League to use our varsity baseball field on Sunday mornings from May 2016 through August 2016.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; Harassment, Intimidation, and Bullying Report; HIB 2014-2015 District and School Grade Report - Attachment V A  
Recommendation

Accept the reports.

VI. PERSONNEL

A. Workshop Attendance  
Recommendation

Approve attendance at workshops as per the attachment provided.

B. Administrative Leave  
Recommendation

Approve the placement of Employee #6281 on paid administrative leave beginning January 5, 2016.

C. Co-Curricular Resignations  
Recommendation

Accept the following co-curricular resignations for the 2015-2016 school year:

1. Michael Placko's resignation from his co-curricular of Head Girls Track Coach
2. Frank Venuto's resignation from his co-curricular position of Class of 2016 Co-Advisor

D. Rescind Employment  
Recommendation

1. Rescind employment of Nancy Mazza as ELL tutor for the after-school tutoring program
2. Rescind offer of employment for Barbara Metzger as Bus Driver due to individual deciding not to leave her other position.

E. Course Enrollment/Tuition Reimbursement  
Recommendation

1. Approve the course enrollment requests of the following individuals for the spring 2016 semester; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement:

Ryan Caltabiano	“Administrative Internship” at Wilmington University	Not to exceed \$1,407
Jamie Quinn	“Communication Skills for Students with Disabilities” at Rowan	Not to exceed \$1,995

2. Approve tuition reimbursement for the following individuals for the fall 2015 semester in accordance with the CEA negotiated agreement:

Ryan Caltabiano	“Seminar in Supervision” at Wilmington University	\$1,357
Brianna Rucci	“Education, Ethics, and the Law” at Wilmington University	\$1,377
Christine Williams	“Instructional Leadership and Supervision” at Rowan	\$1,995
Christine Williams	“Curriculum Evaluation” at Rowan	\$1,995
Gregory Esposito	“Instructional Leadership and Supervision” at Rowan	\$1,995
Gregory Esposito	“Curriculum Evaluation” at Rowan	\$1,995

F. Volunteer  
Recommendation

Approve Carol Wright as a volunteer for the Golf Program for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

G. Hiring

1. Tutoring

Recommendation

- a. Grant approval for Kathy D'Anna to provide math tutoring 2 times per week for 6 weeks as required by a student's IEP at the rate of \$36 per hour for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
- b. Grant approval for Leonard Puggi and Christopher Gassler to provide after-school tutoring for High School students 3 days per week at the rate of \$36 per hour for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

2. 21st Century Community Learning Center

Recommendation

- a. Approve Kristene Downes as part-time 21st Century Community Learning Center Program Coordinator at the rate of \$20 per hour for 20 hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
- b. Approve Lisa Twomey and Rosalyn Downes as part-time 21st Century Community Learning Center Data Coordinators at the rate of \$15 per hour for up to 10 hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent:

James Bagley: Head Girls Track Coach

Tina Heinze: HS Musical Drama/Costumes/Makeup

Sara Truluck: HS Musical Choreographer

Erik Dahms: Class of 2016 Co-Advisor (½ stipend)

Thomas Fusco: HS Musical Technical Director

4. Social Studies Teacher at Clayton High School  
Recommendation

Approve Michael Ahern as Social Studies Teacher at Clayton High School at a salary of Step 4 Bachelor's Degree \$48,926 prorated for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment X A  
Recommendation

Approve the December 2015 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment X B  
Recommendation

Approve the December 2015 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment to be provided  
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment X D  
Recommendation

Approve payment of the following Bill Lists:

1. 2nd Bill List for December 2015 in the amount of \$60,884.76
2. Capital Projects Bill List for December 2015 in the amount of \$34,073.68
3. Cafeteria Bill List for January 2016 in the amount of \$77,346.97
4. Bill List for January 2016 in the amount of \$607,212.49



E. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

1.	December 15, 2015	Payroll/Agency	\$686,528.89
2.	December 23, 2015	Payroll/Agency	\$576,119.38

F. Certifications

1. Board Secretary's Report December 2015: In accordance with 18A:17-36 and 18A:17-9 for the month of December 2015, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report December 2015: The December 2015 Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

G. Voided Check  
Recommendation

Approve the voiding of check number 44319 in the amount of \$1020.99 to the United States Postal Services; will be reissued.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2016-0119 authorizing an Executive Session for the purpose of discussing personnel and contract issues. The length of the session will be approximately 60 minutes or less. - Attachment XII A

XIII. ADJOURNMENT