

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Create and adopt a long-range facilities plan by June 2020 (Strategic Plan Goal 4)
- 2) Clayton School District will promote the physical, social and emotional wellness of students by establishing wellness activities throughout the school year (Strategic Plan Goal 3)
- 3) 75% of all teachers will participate in collaboration and articulation activities (Strategic Plan Goal 1)

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
January 21, 2020 7 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Steven Awalt, Megan Colon, Paul Connell, Ron Durham, Anthony Grafton, Niamah King, Jeremiah Long, Robin Roche, April Ward
- D. Approval of Minutes for the December 17, 2019 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum/Instruction	Jeremiah Long (Chair); Anthony Grafton; April Ward
Finance/Facilities	Robin Roche (Chair); Ron Durham; Steven Awalt
Policy	Steven Awalt (Chair); Naimah King; Megan Colon
Negotiations (Ad-Hoc)	Ron Durham (Chair); Steven Awalt; Paul Connell
Executive	Jeremiah Long; Robin Roche; Steven Awalt; Paul Connell

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Recognize Student Representative to the Board of Education: Nariah Garcia

B. Clippers of the Month/Principals' Minutes - Attachment IV B

Elementary	Jayden Hoxey, Lilianna Sparacio, Makayla Clark, Joslyn Toy, Ahsen Yardim, Milagros Sanchez, Gabriel Hill
Middle	Quentin Graham, Rosalina Pereira, Gwendolyn Peters
High	Abigail Mathis, Raquel Ponce, Huseyin Saglik, Anthony Dewees

BREAK

C. Audit Presentation - Glen Walton, Bowman and Company
Copies of the Audit Synopsis were made available to the public.

D. Audit - Attachment IV D Parts 1, 2, and 3
Recommendation

Adopt the following Resolution authorizing acceptance and approval of the Annual Comprehensive Financial Report:

WHEREAS the Board of Education of the Clayton Public School District has reviewed the Annual Comprehensive Financial Report (CAFR) for the fiscal year ending June 30, 2019; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Clayton Public School District has accepted and approved the CAFR and AMR.

E. Field Trips and Activities - Attachment IV E
Recommendation

Approve the field trips and activities as listed on the attachment.

F. High School Course Catalog - Attachment IV F
Recommendation

Approve the High School Course Catalog for the 2020-2021 school year.

G. Out of District Placement
Recommendation

Approve out of district placement for Student 2119799 at Creative Achievement for the 2019-2020 school year.

H. Field Experience/Clinical Practice
Recommendation

Approve the following field experience/clinical practice placements for the 2019-2020 school year:

Stockton University Student Morgan Grotti	100 hours of Field Experience with Lauren Eichhorn at Simmons
Rowan University Student Julia Trost	Clinical Practice with Jaclynn Biebel at Simmons
Rowan University Student Madelyn Monahan	Clinical Practice with Caitlyn Lawlor at Simmons

I. County Grant for the Provision of Emotional, Social, Life Skills, and Education Support to At-Risk Students to Remain On Track for Graduation
Recommendation

Accept a grant from the County in the amount of \$9,000.

J. Home Instruction
Recommendation

Approve home instruction as follows:

Student 2422799	Beginning 1-3-2020 with end date TBD; Apex providing the instruction for Pre-Algebra 8, Social Studies 8, Science 8, Exploring French 8, and Language Arts 8 1 hour per week per subject
Student 21109	Beginning 1-2-2020 for 60 days; Cherrie Ligameri providing the instruction 10 hours per week at the rate of \$40 per hour
Student 26152	Beginning 1-16-2020 through 2-18-2020; GCSSSD providing the instruction at the rate of \$65 per hour for Language Arts, Math, Social Studies, Science, and PE/Health
Student 1908899	Beginning 1-14-2020 until further notice per the CST; Cherrie Ligameri providing the instruction at the rate of \$40 per hour for 10 hours per week for English, Math, Science, Social Studies, and Life Skills

K. Peer Leadership Weekend
Recommendation

Grant approval for six students and one chaperone (Wayne Copeland) to attend the annual Elks Peer leadership weekend February 7 through February 9, 2020.

L. Receiving Tuition Student
Recommendation

Approve the following receiving tuition student for the 2019-2020 school year:

Franklin Township	Student 23205	\$7,954.12
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- M. Transportation Jointure
Recommendation
Approve a transportation jointure with Gateway as the host district to transport 2 Clayton students on Route GW34 in the amount of \$49,838.40 for the 2019-2020 school year.

- N. Tuition Contract
Recommendation
Approve a tuition contract with Washington Township for Student 29177 beginning 9-11-2019 through 6-30-2020 in the amount of \$16,941.

- O. One:One Aide Contract
Recommendation
Approve a One:One Aide contract with GCSSSD for Student 31056 beginning 10-18-2019 through 6-30-2020 in the amount of \$41,580 for the 2019-2020 school year.

- P. 403B Retirement Plan Amendment - Attachment IV P
Recommendation
Approve the 403B Retirement Plan Amendment as per the attachment.

- V. BUILDINGS AND GROUNDS
 - A. Buildings and Grounds Report - Attachment V A
Recommendation
Approve the Report.

- VI. SCHOOL SAFETY AND SECURITY
 - A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report - Attachment VI A
Recommendation
Approve the Reports.

- VII. PERSONNEL
 - A. Workshop Attendance - Attachment VII A
Recommendation
Approve attendance at workshops as per the attachment.

 - B. Leave of Absence
Recommendation
Approve the request of Employee 6600 for a leave of absence beginning April

14, 2020 for the remainder of the 2019-2020 school year.

C. Course Enrollment/Tuition Reimbursement
Recommendation

Approve course enrollment/tuition reimbursement requests as follows in accordance with the CEA and CAA negotiated contracts:

Brittany Forgrove	Course Enrollment for “Teacher Action Research” spring 2020 semester at Cabrini	Not to exceed \$2,100
Susan Taney	Course Enrollment for “Educational Organization and Leadership” spring 2020 semester at Rowan	Not to exceed \$2,055
Tisa Caltabiano	Course Enrollment for “Measure, Account, and Learning” spring 2020 semester at Wilmington	Not to exceed \$1,489
Elizabeth Winterburn	Tuition Reimbursement for “School Leadership Theory and Practice” fall 2019 semester at Wilmington	Not to exceed \$2,016
Susan Taney	Tuition Reimbursement for “Curriculum Evaluation” fall 2019 semester at Rowan	Not to exceed \$2,055
Brittany Forgrove	Tuition Reimbursement for “Teacher Research” fall 2019 semester at Cabrini	Not to exceed \$2,100
Tisa Caltabiano	Tuition Reimbursement for “Supervisory Leadership” fall 2019 semester at Wilmington	Not to exceed \$1,489

D. Volunteer
Recommendation

Approve Emily Lupo as a volunteer for the High School Dance Club for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.

E. Salary Adjustment
Recommendation

Approve a salary adjustment for Tisa Caltabiano to Bachelor’s Degree plus 15 credits effective February 1, 2020.

F. Hiring

1. 21st Century Community Learning Center Program Facilitator
Recommendation

Approve Katelyn Kammerer as Facilitator for Homework Help and as a Substitute Facilitator in the 21st Century Community Learning Center Program at the rate of \$25 per hour for up to 5 hours per week for the

2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Bus Driver
Recommendation
Approve Diane Hires as Bus Driver at the rate of \$17.50 per hour for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.
3. Co-Curricular Appointment
Recommendation
Approve Jay Dever as Assistant Football Coach (stipend split) for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.
4. Grade-Level Chairperson Change
Recommendation
Grant approval for Jaclynn Biebel to replace Erica McFarland as second grade chairperson for the remainder of the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.
5. Twilight Program Student Assistance Counselor
Recommendation
Approve Debbie Marrero as Student Assistance Counselor for the Twilight Program at the rate of \$40 per hour for 1 hour per week for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.
6. Administrative Assistant for the JCC Grant
Recommendation
Approve Debbie Hocker as Administrative Assistant for the JCC grant at the rate of \$20 per hour 4 hours per week for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.

VIII. COMMUNICATIONS

- A. 2019-2020 Efficiency Standards Budget Review - Attachment VIII A

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

A. Bill Lists - Attachment XI A
Recommendation

Approve payment of the Bill Lists as follows:

December 2019 2nd Bill List	\$302,697.50
December 2019 Cafe Bill List	\$60,454.78
January 2020 Bill List	\$855,804.53

B. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

December 13, 2019	\$789,844.41
December 20, 2019	\$650,659.87

C. Voided Check
Recommendation

Approve the voiding of check #50318 in the amount of \$102 and approve the reissuance.

D. Report of the Secretary to the Board of Education - Attachment XI D
Recommendation

Approve the December 31, 2019 Report of the Secretary to the Board of Education.

E. Report of the Treasurer to the Board of Education - Attachment XI E
Recommendation

Approve the December 31, 2019 Report of the Treasurer to the Board of Education.

F. Appropriations and Revenue Adjustments - Attachment XI F
Recommendation

Approve the Appropriations and Revenue Adjustments.

G. Certifications

1. Board Secretary's Report December 31, 2019: In accordance with 18A:17-36 and 18A:17-9 for the month of December 2019, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C.

6A:23A-16.10c3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report December 2019: The December 31, 2019 Report of the Treasurer of School Funds for the 2019-2020 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A Recommendation

Adopt Clayton Board of Education Resolution No. 2020-0121 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT