

SUNSHINE NOTICE

Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the Gloucester County Times and the Sentinel, and filed with the Clerk of the Municipality.

MISSION STATEMENT

Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

DISTRICT GOALS

1. *Improve student achievement through increased student engagement and enhanced articulation.*
2. *Increase community outreach and improve communication to allow for an efficient, effective, and positive student-centered environment.*
3. *Plan for facility and infrastructure needs of the future and improve the maintenance and appearance of current facilities.*

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
October 15, 2013
7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the Board President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Jeremiah Long, Dawn Milligan, Jeff Radio, Milton Reuter, Edwardo Rojas
- D. Approval of Minutes for the September 17, 2013, Meeting- Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from Standing Committees and Ad Hoc Committees
 1. Curriculum Committee: Jeremiah Long, Chair; John Connelly; Ed Rojas – Attachment B 1
 2. Finance & Facilities: Dawn Milligan, Chair; Ron Durham; Jeff Radio
 3. Policy Committee: Bud Reuter, Chair; Elizabeth Kellum; Ed Rojas
 4. Executive Committee: Jeremiah Long; Dawn Milligan; Bud Reuter

III. SCHOOL BUSINESS

- A. Students and Clippers of the Month – Attachment III A

Elementary: Moriah Cesar, Deondria Simon, Adam Traister, Lacy Cliver, Claudio Marcal, Ma’Atia Chapman, Andreyia Stewart, Fatima Akin

Middle: Zachary McBride, Gabriella Riggio, Anthony Riggio, Cheyenne Scott

High: Erick Castelan, Lamont Anderson, Sarah Landis, Micaela Lagona

Recommendation
Acknowledge their significant achievement.
- B. Principals’ Minutes
- C. Program Highlights – Diane Owens

D. Presentation on Test Results – Tanya Clark

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during visitors' remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

E. Overnight Accommodations for NJ School Boards' Association October 2013 Workshop Recommendation

Approve Overnight Accommodations at the New Jersey School Boards' Association October 23rd and October 24th at \$87 per room per night plus fees – Total \$1,164.

- 1) John Connelly
- 2) Ron Durham
- 3) Anthony Grafton
- 4) Dawn Milligan
- 5) Jeff Radio
- 6) Edwardo Rojas

F. Budget Calendar – Attachment III F Recommendation

Approve the Budget Calendar as per the attachment provided.

G. Field Experience

Edward Larkin, a Rowan University student, is in need of a field experience placement in Health and Physical Education.

Recommendation

Approve a field experience placement for Edward Larkin at Clayton High School with William Washington.

H. Master's Degree Thesis Research Project Recommendation

Grant approval for Elementary School Teacher Jennifer Schoepflin to do her Master's Degree Thesis Research Project with fifth grade students.

I. 2013-2014 School Profile – Attachment III I Recommendation

Approve the 2013-2014 School Profile.

J. Memorandum of Agreement Between Education and Law Enforcement Officials Recommendation

Approve the Memorandum of Agreement Between Education and Law Enforcement Officials.

K. Out of District Placement Recommendation

Approve out of district placement for Student 26022 at Yale Voorhees for the 2013-2014 school year beginning September 25, 2013.

L. Contracts – Attachment III L

Recommendation

1. Approve an agreement with GCSSSD to provide additional remedial services to nonpublic IDEA students for the 2013-2014 school year funded through the IDEA grant.
2. Approve a tuition contract for Washington Township Student 1718599 to attend Clayton Schools for ESY 2013-2014 at a cost to Washington Township of \$4,100 and for the 2013-2014 school year at a cost to Washington Township of \$40,120.
3. Approve a tuition contract with Glassboro Schools for Student 14189 for the 2013-2014 school year at a cost of \$12,534.
4. Approve a tuition contract with Y.A.L.E. School, Inc. for Student 26022 for the 2013-2014 school year beginning September 25, 2013 at the per diem rate of \$317.40 for 168 days (\$53,323.20).
5. Approve the Services Proposal with Gloucester County Special Services School District to provide Behavior Educational Consultation and a Homebound Program Assistant for the 2013-2014 school year for Student 27018 in the amount of \$7,522.
6. Approve a tuition contract with Camden Schools for Student 1624099 for the 2013-2014 school year at a cost of \$11,149.
7. Approve a tuition contract with Trenton Schools for Student 26108 for the 2013-2014 school year at a cost of \$8,416.
8. Approve a tuition contract with Lindenwold Schools for Student 21135 for the 2013-2014 school year at a cost of \$19,000.
9. Approve a tuition contract with Clementon Schools for Student 22170 for the 2013-2014 school year at a cost of \$9,999.
10. Approve a tuition contact with Monroe Township Schools for Student 21132 at a cost of \$9,999 for the 2013-2014 school year.
11. Approve a tuition contract with Monroe Township Schools for Student 18198 at a cost of \$10,223 for the 2013-2014 school year.
12. Approve the following tuition contracts for out of state students for the 2013-2014 school year:
 - Student 1530899 in the amount of \$11,149
 - Student 16246 in the amount of \$11,149
 - Student 25136 in the amount of \$9,999
 - Student 19208 in the amount of \$10,223
 - Student 26122 in the amount of \$8,416
 - Student 24153 in the amount of \$9,999
 - Student 16248 in the amount of \$11,149
 - Student 18213 in the amount of \$10,223
 - Student 15304 in the amount of \$11,149
13. Approve tuition contracts for state responsible students for the 2013-2014 school year as follows: Student 26103 in the amount of \$8,416 and Student 1720099 in the amount of \$11,149.
14. Approve a tuition contact with Camden Schools for Student 1616299 for the 2013-2014 school year at a cost of \$25,000.
15. Approve a tuition contract with Millville Schools for Student 24140 for the 2013-2014 school year at a cost of \$9,999.
16. Approve a tuition contract with Millville Schools for Student 26058 for the 2013-2014 school year at a cost of \$8,416.
17. Approve a tuition contract with West Deptford Schools for Student 25114 for the 2013-2014 school year in the amount of \$9,999.

18. Approve a tuition contract with Bellmawr Borough Schools for Student 22173 for the 2013-2014 school year in the amount of \$9,999.
19. Approve a tuition contract with Bridgeton Schools for Student 14206 for the 2013-2014 school year in the amount of \$11,149.
20. Approve a tuition contract with Bridgeton Schools for Student 20175 for the 2013-2014 school year in the amount of \$9,999.
21. Approve a tuition contract with Bridgeton Schools for Student 23137 for the 2013-2014 school year in the amount of \$9,999.
22. Approve the Professional Services Agreement with Big Brothers/Big Sisters from October 1, 2013 through September 30, 2014 in an amount not to exceed \$15,000.
23. Approve the agreement with St. Michael the Archangel Regional School to purchase technology on their behalf in accordance with the Non-Public Technology Initiative Program for the 2013-2014 school year. Total Award is \$4,800; \$240 to Clayton for administrative fees and balance for computers to enhance technology at St. Michael's.
24. Approve an Educational Consultation Services (Behavior) Agreement through GCSSSD for 4 days per week for 144 days at a cost per day of \$650 (Total \$93,600) for the 2013-2014 school year.

M. Nursing Services Plan for the 2013-2014 School Year – Attachment III M
Recommendation

Approve the Nursing Services Plan for the 2013-2014 school year.

N. Home and School Fundraisers for Simmons Elementary School for the 2013-2014 School Year – Attachment III N
Recommendation

Approve the Simmons Elementary School Home and School fundraisers for the 2013-2014 school year as listed on the attachment provided.

O. Homebound Instruction
Recommendation

Approve homebound instruction for Student 15120 beginning September 24, 2013, for approximately two months with Brianna Rucci providing the service at the contracted rate.

P. Navigator Exchange Program
Recommendation

Grant approval for individuals from the Navigator Exchange Program to use Simmons Elementary School once per month between October 1, 2013, and March 30, 2014, between the hours of 4 p.m. and 7:30 p.m. to assist individuals with applying online for affordable healthcare options as per the attachment provided.

Q. Home Schooling
Recommendation

Acknowledge home schooling of Student 19046 for the 2013-2014 school year.

R. Field Trips and Activities – Attachment III R
Recommendation

Approve the Field Trips and Activities as listed on the attachment provided.

- S. Increase in Drivers' Education Cost
Recommendation
Approve the increase in the cost for drivers' education from \$250 to \$280 effective immediately.
- T. Transportation Jointures
Recommendation
1. Approve a transportation jointure with Monroe Township Public Schools on Route NP204 to St. Michael's for 2 students at a total cost of \$1,768.
 2. Approve a transportation jointure with Elk Township Public Schools on Route NP204 to St. Michael's for 2 students at a total cost of \$1,768.
 3. Approve a transportation jointure for 6 YES Facility students on Route CSP204 at a cost per student of \$2,718.
- U. Athletic Trainer Evaluation Tool – Attachment III U
Recommendation
Approve the Athletic Trainer Evaluation Tool.
- V. Tutoring
Recommendation
Approve tutoring for Student 18109 for one hour per week for 10 weeks with Gina Davis providing the instruction at the rate of \$36 per hour.
- W. District Action Plan
Recommendation
Accept the update to the District Action Plan.
- X. QSAC – Attachment III X
Recommendation
Approve the submission of QSAC based on current data.
- Y. Comprehensive Maintenance Plan
Recommendation
Approve the following Resolution:
Clayton Board of Education Resolution for Submission of the Comprehensive Maintenance Plan: Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and Whereas, the required maintenance activities as listed in the document for the various school facilities of the Clayton Board of Education are consistent with these requirements; and Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; Now, Therefore, Be It Resolved that the Clayton Board of Education hereby authorizes the School Business Administrator/Board Secretary to submit the attached Comprehensive Maintenance Plan for the Clayton Board of Education in compliance with the Department of Education requirements.

- Z. NCLB
Recommendation
Authorize the submission of the final report for NCLB FY 13 and amend the NCLB FY 14 plan as necessary.

IV. BUILDINGS AND GROUNDS

- A. Progress Report – Ivan D. Cox, Jr. Facilities Coordinator – Attachment IV A
- B. Use of Facilities
Recommendation
 - 1. Approve the Run for Hope/Autumn Pasquale Scholarship Run at Clayton High School on Saturday, October 26, 2013.
 - 2. Approve the Home and School Association Halloween Parade and Candy Bar Bingo event on Friday, October 25, 2013.
 - 3. Approve the Gloucester County School Boards’ Association use of the High School cafeteria on March 13, 2014, for their 8th Grade Dialogue event.

V. SCHOOL SAFETY & SECURITY

- A. Emergency Drills; Violence and Vandalism/Code of Conduct Violations; Harassment, Intimidation, and Bullying Reports – Attachment V A
Recommendation
Accept the reports.
- B. Security Analysis for Educational Environments Grant
Recommendation
Accept the Security Analysis for Educational Environments Grant for safety analysis, program review, and training services.

VI. PERSONNEL

- A. Retirement – Attachment VI A
Jeff Field is retiring from his position as teacher with the District effective June 30, 2014.
Recommendation
Acknowledge retirement.
- B. Workshop Attendance – Attachment VI B
Recommendation
Approve attendance at workshops as per the list provided.
- C. Hiring
 - 1. Replacement Teachers
Recommendation
 - 1. Approve Michael Wepler as Replacement Teacher for Elementary School for the duration of an employee’s leave of absence at a salary of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.
 - 2. Approve Michael Placko as Replacement Teacher for Art for an employee’s leave of absence at a salary of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.
 - 2. Volunteers
Recommendation
Approve the following volunteers for the 2013-2014 school year pending receipt

of required paperwork as recommended by the Superintendent:

Shawn Tyler Lee (Middle School Soccer)

Nina Radilowski (High School Russian Club)

3. Substitutes

Classroom Aides: Margaret Muller, Karla McCullough, Elzbieta Karpiel

Playground Aides: Karla McCullough, Elzbieta Karpiel

Cafeteria Aides: Karla McCullough, Elzbieta Karpiel

Secretaries: Margaret Muller

Teachers: Elzbieta Karpiel, Ellis Minatee, Manny Perdue

Recommendation

Approve the above individuals as substitutes for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.

4. After-School Clubs

Recommendation

Approve the following individuals for after-school clubs for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent:

Alexis Kilduff – Middle School Baking Club

Jessica Marchese – High School/Middle School Art Club

Amanda Andros – High School Book Club

5. Twilight Program Staff

Recommendation

Approve the following individuals as staff members for the Twilight Program for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent:

English: Leonard Puggi/Deborah Gelston

Mathematics: Christopher Gassler

Social Studies: Erik Dahms

Science: Christina Tiesi

Physical Education/Healthy: Christian Thomas

Special Education: Tracey DiCrescenzo

Counselors: Keith Controvich/Lamont Robinson

Substitute Teachers: Deborah Purnell and Lisa Brodack

Security Guards: Gary Hartley and Darlene Bryant

Secretary: Theresa Tornatore

Substitute Secretary: Patricia Reuter

Administrative Coverage: Nikolaos Koutsogiannis and Dennis Haynes

Substitute Administrative Coverage: Daniel Antonelli and Marvin Tucker

6. Detention Monitors

Recommendation

1. Approve Ellen Bernstein and Nicole Colamarino as Detention Monitors for the Middle School for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Approve Patricia Bendell as Detention Monitor for the Elementary School for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.

7. Tutors

Recommendation

Approve Stacy Seger, Deborah Purnell, and Mary Barron as Tutors for the Middle School for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.

D. NCLB Salaries (2013-2014)

Recommendation

Approve the following teachers to be paid out of the FY2014 NCLB Funds as follows:

Catherine Carter	Title I \$58,722
Lorraine Custodio	Title I \$74,416
Flavia Masino	Title I \$23,042 (half time)
Harmony McQuillan	Title I \$24,401 (half time)
Barbara Shivers	Title I \$74,416
Donna Antonelli	Title II \$16,780 (36%)

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

A. Blue Sky Power Solar/Energy Update

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education – Attachment X A

Recommendation

Approve the August 31, 2013, and September 30, 2013, Reports of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education – Attachment X B

Recommendation

Approve the August 31, 2013, and September 30, 2013, Reports of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments

Recommendation

Approve the appropriations and revenue adjustments.

D. Bill Lists – Attachment X D

Recommendation

1. Approve payment of the second Bill List for September 2013 in the amount of \$353,363.30.
2. Approve payment of the Cafeteria Bill List for October 2013 in the amount of \$51,157.67.
3. Approve payment of the Bill List for October 2013 in the amount of \$292,089.67.

E. Payroll and Payroll Agency Reports

Recommendation

Approve the Payroll and Payroll Agency Reports as follows:

September 13, 2013:	Payroll \$334,568.04
	Agency \$224,558.05
September 30, 2013:	Payroll \$322,461.93
	Agency \$223,201.60

F. Certifications

1. Board Secretary's Report August 2013 and September 2013
In accordance with 18A:17-36 and 18A:17-9 for the months of August 2013 and September 2013, The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report August 2013 and September 2013
The August 2013 and September 2013 Reports of the Treasurer of School Funds for the 2013-2014 school year are in agreement with the report of the Board Secretary.
3. Board of Education Certification
The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 0213-1015 authorizing an Executive Session for the purpose of discussing personnel. The length of the session will be approximately 60 minutes or less.

XIII. ADJOURNMENT