

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Create and adopt a long-range facilities plan by June 2020 (Strategic Plan Goal 4)
- 2) Clayton School District will promote the physical, social and emotional wellness of students by establishing wellness activities throughout the school year (Strategic Plan Goal 3)
- 3) 75% of all teachers will participate in collaboration and articulation activities (Strategic Plan Goal 1)

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
October 15, 2019 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Steven Awalt, Megan Colon, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Robin Roche, April Ward
- D. Approval of Minutes for the September 17, 2019 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B

Curriculum/Instruction	Robin Roche (Chair), Jeremiah Long, Megan Colon
Finance/Facilities	Ron Durham (Chair), Robin Roche
Policy	Anthony Grafton (Chair), April Ward, Steven Awalt
Negotiations (Ad-Hoc)	Ron Durham (Chair), Steven Awalt, Paul Connell
Executive	Robin Roche, Ron Durham, Anthony Grafton, Paul Connell

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Recognize Student Representative to the Board of Education: Jayda Marshall

B. Clippers of the Month/Principals' Minutes - Attachment IV B

Elementary	Landon Hill, Deluca Lieberman, Ali Kilic, Spencer Leon, Christian Hill, Emily Edelman, Jorrian Smith
Middle	Soha Modi, Quasim Thomas-Hallett, Nate Wiseburn
High	Story McCullough, Tiana Norris, Bryan Apfelbaum, DeAnna Edwards McMillen

C. Recognition of Preschool Staff for Outstanding NER Scores - Nikolaos Koutsogiannis

D. Strategic Plan Update - Nikolaos Koutsogiannis

BREAK

E. NJSLA and ACCESS Test Scores Presentation - Nikolaos Koutsogiannis

F. Educational Services Agreement with Real Regional Enrichment and Learning Center Recommendation

Approve the Educational Services Agreement with Real Regional Enrichment and Learning Center for Student 2005099 for the 2019-2020 school year at the rate of \$205 per day with a maximum of \$37,720 annually.

G. Memorandum of Agreement Between Education and Law Enforcement Officials Recommendation

Approve the Memorandum of Agreement between Education and Law Enforcement Officials.

H. Home Schooling Recommendation

Acknowledge home schooling of Student 2400299 for the 2019-2020 school Year.

I. Homebound Instruction Recommendation

Approve homebound instruction for Student 211099 with Cherrie Ligameri providing the instruction for 10 hours per week at the rate of \$40 per hour beginning September 3, 2019.

J. Policies, and Regulations - Attachment IV J  
Recommendation

Approve the following revised Policies and Regulations:

Policy 3159	Teaching Staff Member/School District Reporting Responsibilities
Policy 3218	Use, Possession, or Distribution of Substances
Regulation 3218	Use, Possession, or Distribution of Substances
Policy 4218	Use, Possession, or Distribution of Substances
Regulation 4218	Use, Possession, or Distribution of Substances
Policy 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing
Policy 5517	School District Issued Student Identification Cards
Regulation 5600	Student Discipline/Code of Conduct
Policy 6112	Reimbursement of Federal and Other Grant Expenditures
Regulation 6112	Reimbursement of Federal and Other Grant Expenditures
Policy 7440	School District Security
Regulation 7440	School District Security
Policy 8630	Bus Driver/Bus Aide Responsibility
Regulation 8630	Emergency School Bus Procedures
Policy 8670	Transportation of Special Needs Students
Policy 9150	School Visitors
Regulation 9150	School Visitors
Policy 9210	Parent Organizations
Policy 9400	Media Relations

K. Out of District Placement  
Recommendation

Approve out of district placement for Student 3403099 at Bankbridge Development Center for the 2019-2020 school year.

L. Field Trips and Activities - Attachment IV L  
Recommendation

Approve the Field Trips and Activities as listed on the attachment.

M. Non Public Allocations (192/193 and 226)  
 Recommendation

Approve the Non Public allocations for the 2019-2020 school year as follows:

Non Public Textbook Aid	\$6,804
Non Public Textbook Aid	\$9,962
Non Public Nursing Service Aid	\$18,527
Non Public Security Aid	\$28,650

N. Non Public Security Plan and Agreement - Attachment IV N  
 Recommendation

Approve the Non Public Security Plan and Agreement with St. Michael the Archangel Regional School for Clayton to provide oversight in purchasing security items not to exceed the Non Public security aid allocation of \$28,650 for the 2019-2020 school year

O. Non Public Nursing Services Plan - Attachment IV O  
 Recommendation

Approve the Non Public Nursing Services Plan for the 2019-2020 school year with GCSSSD providing nursing services to St. Michael the Archangel Regional School not to exceed Non Public Nursing Service Aid in the amount of \$18,527 as per the attached rationale and previously approved nursing services agreement.

P. Gloucester County Vocational/Technical School Master Contract  
 Recommendation

Approve the master contract with Gloucester County Vocational/Technical School for the 2019-2020 school year as follows:

Full Day	\$2,448 per student	Currently 30
Half Day	\$1,224 per student	Currently 1

Q. GCSSSD Master Contract  
 Recommendation

Approve the master contract with GCSSSD for the 2019-2020 school year as follows:

Multiply Disabled	\$39,510 per student	Currently 5
Behavioral Disabilities	\$41,400 per student	Currently 5
Auditory Impairments	\$62,820 per student	Currently 1

R. GCSSSD One:One Aide Contracts  
Recommendation

Approve the following One:One Aide contracts with GCSSSD at the rate of \$41,580 per student for the 2019-2020 school year:

Student 2814499	Student 2914199
Student 27616	Student 31056

S. Tuition Contracts  
Recommendation

Approve the following tuition contracts for the 2019-2020 school year:

Student 25053	Creative Achievement	\$53,100
Student 29020	LARC	Revision - \$56,975.10 plus ESY; One:One Aide \$32,550
Student 2116899	Brookfield	\$60,120

T. GCSSSD Chapter 192/193 Non Public Service Agreement - Attachment IV T  
Recommendation

Approve the Non Public Service Agreement with GCSSSD for Chapter 192/193 and the corresponding resolution for the 2019-2020 school year as per the attachment.

U. Comprehensive Maintenance Plan - Attachment IV U  
Recommendation

Approve the Comprehensive Maintenance Plan and M1 for submission to the County Office as per the attachment and approve the following Resolution: Clayton BOE Resolution for Submission of the Comprehensive Maintenance Plan: Whereas, the DOE requires New Jersey School Districts to submit 3-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and Whereas, the required maintenance activities as listed in the document for the various school facilities of the Clayton BOE are consistent with these requirements; and Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; Now, Therefore, Be It Resolved that the Clayton BOE hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and corresponding M1 for the Clayton BOE in compliance with the Department of Education requirements.

- V. Student Drug Screening Services Contract with Jefferson Health - Attachment IV V  
Recommendation  
Approve the contract with Jefferson Health to provide student drug screening services as necessary for the 2019-2020 school year as per the attachment.
  
- W. Job Description - Attachment IV W  
Recommendation  
Approve the revised job description for the position of Receptionist and Office Clerk for the Board of Education Office as per the attachment.
  
- X. Professional Development Plan - Attachment IV X  
Recommendation  
Approve the financial elements of the District Professional Development Plan and the financial elements of the Professional Development Plans for the Elementary, Middle, and High Schools as per the attachment.
  
- Y. Senior Trip - Attachment IV Y  
Recommendation  
Approve the Class of 2020 Senior Trip to Orlando, Florida, from April 21, 2020 to April 25, 2020 as per the attachment.
  
- V. BUILDINGS AND GROUNDS
  - A. Buildings and Grounds Report - Attachment V A  
Recommendation  
Approve the report.
  
  - B. Use of Facilities  
Recommendation  
Approve the use of the High School gymnasium by Mind, Body, and Soul Community Outreach Mission on November 19, 2019 pending receipt of appropriate insurance documentation.
  
- VI. SCHOOL SAFETY AND SECURITY
  - A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations - Attachment VI A  
Recommendation  
Approve the reports.
  
  - B. 2018-2019 School Self-Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act for Clayton High School, Clayton Middle School, and Simmons Elementary School - Attachment VI B  
Recommendation  
Approve the report.

VII. PERSONNEL

A. Leaves of Absence  
Recommendation

Approve the following requests for leaves of absence:

Employee # 6607	Extension to return to work on 11-18-2019
Employee #6032	Beginning 12-3-2019 for approximately 4 months

B. Retirement  
Recommendation

Acknowledge the retirement of Deborah Purnell from her teaching position effective January 31, 2020.

C. Workshop Attendance - Attachment VII C  
Recommendation

Approve attendance at workshops as per the attachment.

D. Hiring

1. Preschool Teacher  
Recommendation

Approve Cierra Morris as Preschool Teacher at a salary of Step 1 Bachelor's Degree \$50,332 prorated for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Substitute Custodian  
Recommendation

Approve Asia Gaulden as Substitute Custodian for the 2109-2020 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Volunteer  
Recommendation

Approve Nicholas Papandrew as a volunteer coach for wrestling for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Twilight Program Staff Members  
Recommendation

Approve the following individuals as staff members for the Twilight Program for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent:

Lauren McCauley	Support Staff; Tuesdays and Thursdays; 8 hours per week; \$12 per hour
Michael Ahern	Substitute; as-needed basis

5. Emotional Support Assistant  
Recommendation

Approve Megan Rulon as Emotional Support Assistant at the High School at a salary of \$23,500 prorated for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent.

6. Co-Curricular Appointments  
Recommendation

Approve the following co-curricular appointments for the 2019-2020 school year pending receipt of required paperwork as recommended by the Superintendent:

Noah Lehman	Robotics (shared with Douglas Foglein; ½ stipend each)
Douglas Foglein	Robotics (shared with Noah Lehman; ½ stipend each)

7. Title I ELA and Math Clinics for High School and Middle School  
Recommendation

Approve the following individuals as teachers for the Title I ELA and Math Clinics for the High School and Middle School 3 days per week at \$40 per hour for 1 hour per day beginning November 11, 2019 through June 10, 2020:

HS Math	Noah Schoeler; Frank Rago
HS ELA	Jamie Quinn; Mia Searles
MS Math	Tisa Caltabiano; Brittany Forgrove
MS ELA	Christine Pancoast; Deborah Gelston

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS



XI. FINANCIAL REPORTS

- A. Reports of the Secretary to the Board of Education - Attachments XI A 1 and 2  
Recommendation

Approve the June 30, 2019 and August 31, 2019 Reports of the Secretary to the Board of Education.

- B. Reports of the Treasurer to the Board of Education - Attachments XI B 1 and 2  
Recommendation

Approve the June 30, 2019 and August 31, 2019 Reports of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment XI C  
Recommendation

Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D  
Recommendation

Approve payment of the Bill Lists as follows:

September 2019 2nd Bill List	\$162,840.63
September 2019 Capital Projects Bill List	\$49,109.71
October 2019 Bill List	\$506,653.99

- E. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

9-13-2019	\$662,896.11
9-30-2019	\$647,761.61

- F. Certifications

1. Board Secretary's Reports June 30, 2019 and August 31, 2019: In accordance with 18A:17-36 and 18A:17-9 for the months of June 2019 and August 2019, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Reports June 30, 2019 and August 31, 2019: The June 30, 2019 and August 31, 2019 Reports of the Treasurer of School Funds for the 2019-2020 school year are in agreement with the Reports of the Board Secretary.

3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## XII. VISITORS' REMARKS

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## XIII. EXECUTIVE SESSION

### A. Resolution - Attachment XIII A

#### Recommendation

Adopt Clayton Board of Education Resolution No. 2020-1015 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

## XIV. ADJOURNMENT