

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Establish a District Technology Committee that will develop a plan to obtain certification from the New Jersey Department of Education as a Future Ready School District. (Strategic Plan Goal 3)
- 2) Conduct a Safety and Security Audit and support recommendations for the 2018-2019 school year. (Strategic Plan Goal 4)
- 3) Establish a K-12 Military and Career Day by June 2019. (Strategic Plan Goal 2)
- 4) Upgrade and Implement new Cyber Security Policies and Procedures (Strategic Plan Goal 3)

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
October 16, 2018 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Milton Reuter, Robin Roche, Stacey Ryan, Caite Wolak
- D. Approval of Minutes for the September 18, 2018 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B

Curriculum/Instruction	Robin Roche (Chair), Paul Connell, Jeremiah Long
Finance/Facilities	Paul Connell (Chair), Ron Durham, Stacey Ryan
Policy	Bailey Burnett (Chair), Milton Reuter, Caite Wolak
Executive	Anthony Grafton, Bailey Burnett, Paul Connell, Robin Roche

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principal Minutes - Attachment IV A

Elementary	Rajan Ellis, Luca Byrnes, Liam Shimp, Jahir Miller, Alexis Amerman, Aidan Zipkin, Alex Freyberger
Middle	Jayden Jones, Nia Thompson, Gianna Muhaw
High	Fatima Akin, William Heil-Heintz, Thomas Metz, Vivica Saunders

Recommendation

Acknowledge their significant achievement

BREAK

B. Job Descriptions - Attachment IV B

Recommendation

Approve the following revised job descriptions:

Student Assistance Counselor	Elementary School Guidance Counselor
Athletic Trainer	Technology Coordinator
Paraprofessional	Learning Disabilities Teacher Consultant
School Psychologist	Nurse
Social Worker	Media Specialist
Guidance Counselor	Superintendent of Schools
Master Teacher for Early Childhood	School Business Administrator/Board Secretary
General School Aide	Playground and Cafeteria Aide
Bus Aide	

C. Contract with Jefferson Health for Drug Screening Services

Recommendation

Approve the contract with Jefferson Health for drug screening services for the 2018-2019 school year as follows:

Service Fee \$50	Medical Examination \$87
Sassi - Alcohol/Drug Assessment \$50	Urine Alcohol/Drug Screen \$99
LSD Urine \$88	Mescaline \$220
Anabolic Steroid Qualitative \$192.50	Ectasy \$298
Methadone Screen \$22	Oxycodone \$41.25

D. Home Instruction
Recommendation

Approve home instruction as follows:

Student 2022699	Extension until 12-14-2018 with Danielle Ranieri providing the instruction for 10 hours per week at the rate of \$40 per hour for English, History, Geometry, Science, and Financial Literacy
Student 23185	Beginning 9-17-2018 for the remainder of the 2018-2019 school year with Tisa-Nicole Riccardi providing the instruction at \$40 per hour for Pre-Algebra 8 for 1 hour per week
Student 19263	Beginning October 2, 2018 through January 2, 2019 with Educere providing the instruction for English IV and Chemistry
Student 28012	Beginning 10-3-2018 to approximately 12-3-2018 with Brookfield Schools providing the instruction at \$40 per hour
Student 30112	Stephanie Littleton providing the instruction 5 hours per week at \$40 per hour

E. Transportation Jointure
Recommendation

Approve a transportation jointure with Delsea in the amount of \$421,259 for the 2018-2019 school year as follows:

Route SP01	Durand/Abilities Center	\$18,064
Route SP02	Yale CH/Ellis	\$21,469
Route SP04	Pinelands	\$30,360
Route SP06	Archway Upper	\$63,756
Route SP07	Bankbridge North/South	\$50,600
Route SP10	Bankbridge DC	\$27,628
Route SP11	Bankbridge Elem	\$54,648
Route SP09	Bankbridge DC	\$40,076
Route SP16	Yale Marlton	\$60,948
Route SP17	Larc	\$18,762
Route SP14	Herma Simmons	\$20,948
Route NP02	Saint Michaels	\$7,000
Route NP03	Cumberland Christian/Edgarton	\$7,000

F. Grants

Recommendation

Approve the following:

21st CCLC Program Grant Renewal	Grant the administration permission to apply for the grant renewal (year 5) of the 21st CCLC After-School Program Grant in the amount of \$250,000
Teaching Tolerance Grant Application	Grant the administration permission to apply for the Teaching Tolerance Grant for Simmons Elementary School to provide funding to offer teachers the resources necessary to create safe and welcoming classrooms. Grants range from \$500 to \$10,000.
Sustainable Jersey for Schools, 2018 Rethink Your Drink Campaign Application	Grant the administration permission to apply for up to \$10,000 for the Sustainable Jersey for Schools Grant funded by the NJEA to support the purchase and installation of water-bottle filling stations at each of its three schools in order to increase access to fresh clean water and reduce daily water bottle waste
Brady Education Foundation Application	Grant the administration permission to apply for the Brady Education Foundation Grant as a partner applicant co-investigator with the Rutgers Rand Institute for up to \$300,000 to conduct a research study on the impact of a program that has already been in place
Lowe's Grant Application	Grant the administration permission to apply for up to \$100,000 from Lowe's Charitable Foundation Grant to support renovation projects to the Simmons Media Center.
21st CCLC Program Grant Evaluation Contract	Approve the grant evaluation contract with Linchpin Solutions for the 21st CCLC Program where Linchpin Solutions will serve as the independent evaluator for the 2018-2019 school year in the amount of \$9,900 funded through 21st CCLC funds
Child Connection Center Grant Evaluation Contract	Approve the grant evaluation contract with Linchpin Solutions for the Child Connect Center where Linchpin Solutions will serve as the independent evaluator for the 2018-2019 school year for up to \$2,500 funded through the Pascale-Sykes Foundation Grant

G. Tri-County Conference

Recommendation

Approve the following for the 2019-2020 school year:

Proposed Budget	\$1,475 per school
Ticket Prices	\$3 Adults; \$2 Students & Seniors; West Jersey Football League Varsity Football Games \$4 Adults
Approval to Join TCC	Timber Creek High School; Overbrook High School

H. Tuition Contracts
Recommendation

Approve the following tuition contracts for the 2018-2019 school year:

Student 19266	With Delsea	\$16,355
Student 27000	With Swedesboro-Woolwich	\$48,263.91
Student 26131	With Swedesboro-Woolwich	\$21,451.11
Student 31101	With Pine Hill	\$8,751
Student 28155	With Pitman	\$15,031
Student 26200	With Pitman	\$15,031

I. Receiving Tuition Students
Recommendation

Approve the following receiving tuition students for the 2018-2019 school year:

Stratford	Student 31099	\$9,371.25
Stratford	Student 2815399	\$11,106.67
Stratford	Student 23186	\$11,460.56
Washington Township	Student 30100	\$11,424.00
Camden	Student 2618599	\$8621.55
Washington Township	Student 2815299	\$11,424
Newark	Student 2118899	\$27,844.44
Newark	Student 19265	\$10,870.56

J. Tuition Contract Agreements with GCSSSD for Auditory Impairments, Behavioral Disabilities, and Multiply Disabled Students
Recommendation

Approve the tuition contract agreements with GCSSSD for Auditorium Impairments, Behavioral Disabilities, and Multiply Disabled students for the 2018-2019 school year as follows:

Auditory Impairments	\$61,545	Currently 1
Behavioral Disabilities	\$40,540	Currently 2
Multiply Disabled	\$38,700	Currently 8

- K. One on One Aide Agreements with GCSSSD
Recommendation
Approve the One on One Aide Agreements with GCSSSD for the 2018-2019 school year in the amount of \$40,760 per student for Student 27018, 2814499, 27028, and 27024.
- L. Field Trips and Activities - Attachment IV L
Recommendation
Approve the field trips and activities as listed on the attachment.
- M. Food Service Management Company Contract Renewal Revision
Recommendation
Approve the renewal of the Food Service Management Contract (revised from March 2018) with Nutri-Serve Food Management, Inc. at the per meal fee of \$0.1747 per student meal, \$0.0953 per meal equal, and the meal equal factor of \$1.00 for the 2018-2019 school year; this is year 5 of a 5-year contract. Revision needed due to rounding of per meal fees.
- N. Disposal of Equipment
Recommendation
Approve the disposal of old, broken, and unusable band equipment.
- O. Mentorship/Supervision for Speech/Language Pathologist
Recommendation
Grant approval for Shannon E. Perkins, MS CCC-SLP, Speech/Language Pathologist with Salem County Special Services, to provide mentorship and supervision to Sara Winters for the 2018-2019 school year.
- P. Out of District Placement
Approve out of district placement for Student 2517499 at Pineland Learning Center for the 2018-2019 school year.
- Q. Memorandum of Agreement for Title III Consortium
Recommendation
Approve the Memorandum of Agreement with Harrison Township School District for the Title III Consortium for the 2018-2019 school year.
- R. Bylaws, Policies, and Regulations - Attachment IV R
Recommendation
1. Approve revised Policy #8454 Management of Pediculosis.
 2. Approve the first reading of Policy #8561 Procurement Procedures for School Nutrition Programs

S. Master Tuition Contract with GCSSSD
Recommendation

Approve the agreement with GCSSSD for the Vocational School for 33 students at the rate of \$2,395 per student for the 2018-2019 school year.

T. Comprehensive Maintenance Plan - Attachment IV T
Recommendation

Approve the Comprehensive Maintenance Plan and M1 for submission to the County Office as per the attachment and approve the following Resolution: Clayton BOE Resolution for Submission of the Comprehensive Maintenance Plan: Whereas, the DOE requires New Jersey School Districts to submit 3-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and Whereas, the required maintenance activities as listed in the document for the various school facilities of the Clayton BOE are consistent with these requirements; and Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; Now, Therefore, Be It Resolved that the Clayton BOE hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and corresponding M1 for the Clayton BOE in compliance with the Department of Education requirements.

U. Endowed Scholarship Fund - Attachment IV U
Recommendation

Approve the Endowed Scholarship Fund Agreement and authorize the School Business Administrator/Board Secretary to open a Lois Jean Estell Scholarship Fund pending solicitor approval.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment V A
Recommendation

Approve the report.

B. Use of Facilities
Recommendation

Grant permission for Pastor Clarence Jones to use the Simmons Auditorium on recurring Sundays throughout the 2018-2019 school year provided that the school is open on the prior Friday and the following Monday pending receipt of appropriate insurance documentation. (Closure dates include 11-11-2018, 11-25-2018, 12-23-2018, 12-30-2018, 1-20-2019, 2-17-2019, 4-14-2019,

4-21-2019, 5-26-2019, and any Sunday following a Friday snow day. Rental to commence on 10-21-2018 and conclude after 6-18-2019.)

VI. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; 2017-2018 HIB Self-Assessment - Attachment VI A

VII. PERSONNEL

A. Resignation
Recommendation

Accept Nancy Speyerer’s resignation from her position as part-time Custodian effective October 12, 2018.

B. Leaves of Absence
Recommendation

Approve the following leave of absence requests:

Employee #6585	Beginning October 18, 2018 through November 30, 2018
Employee #6078	Unpaid on September 19, 2018 and September 24, 2018
Employee #7104	Unpaid beginning December 3, 2018 returning on March 4, 2019
Employee #6677	Unpaid on November 12, 2018
Employee #6532	Beginning January 22, 2019 through the remainder of the 2018-2019 school year

C. Workshop Attendance - Attachment VII C
Recommendation

Approve attendance at workshops as per the attachment.

D. Co-Curricular Resignation
Recommendation

Accept Tyler Jenkins’ resignation from his co-curricular position of Assistant Football Coach effective immediately.

E. Course Enrollment/Tuition Reimbursement
Recommendation

Grant approval for Susan Verrico (T) to enroll in “NJ Excel Administration Program” for the fall 2018 semester through the New Jersey Excel Program; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$2,500.

F. Hiring

1. Co-Curricular Appointment
Recommendation

Approve William Washington as Assistant Football Coach for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Homebound Instructors
Recommendation

Approve the following individuals as homebound instructors for the 2018-2019 school year:

Susan Taney	Stephanie Littleton	Denise Zambon
Christina Tiesi	Frank Venuto	Tisa-Nicole Riccardi
Danielle Ranieri	Jennifer Guht	

3. Program Coordinator for the Whole Child Pilot Program Grant
Recommendation

Approve Kathryn Hallinan as the Program Coordinator for the Whole Child Pilot Program Grant at the rate of \$40 per hour for up to 100 hours for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Instructor for Title I High School ELA Clinic
Recommendation

Approve Mia Searles as Instructor for the Title I High School ELA Clinic at the rate of \$40 per hour 3 hours per week for 10 weeks for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

5. Substitute for Micro Society Program
Recommendation

Approve Susan Taney as a Substitute for the Micro Society Program at the rate of \$25 per hour on an as-needed basis for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

6. 21st Century Community Learning Center Substitute
Recommendation

Approve Kathleen Bress as Substitute for the 21st Century Community

Learning Center Program at the rate of \$25 per hour for up to 12 hours per week on an as-needed basis for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

7. Volunteers
Recommendation

Approve the following individuals as volunteers for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent:

Destinie Corry - Cheerleading	Tracy Moore - Unified Club
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VIII. COMMUNICATIONS

- A. Letter regarding Frederick L. Hipp Foundation for Excellence in Education Grant - Attachment VIII A

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A
Recommendation

Approve the September 30, 2018 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment XI B
Recommendation

Approve the September 30, 2018 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments
Recommendation

Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D
Recommendation

Approve payment of the Bill Lists as follows:

September 2018 2nd Bill List	\$104,479.89
September 2018 Cafeteria Bill List	\$25,003.22
October 2018 Bill List	\$637,053.13

E. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

September 14, 2018	\$632,765.71
September 28, 2018	\$615,658.48

XII. VISITORS' REMARKS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address

prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2019-1016 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT