

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times and the Sentinel, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success.
- To increase community outreach and improve communication to allow for a successful student-centered environment.
- To prepare and plan for a public referendum to fund facility maintenance and/or additions.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
October 21, 2014 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the Board President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Edwardo Rojas
- D. Approval of Minutes for the September 16, 2014, and October 8, 2014 Meetings – Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from Standing Committees and Ad Hoc Committees
 1. Curriculum and Instruction Committee: Elizabeth Kellum (Chair); Edwardo Rojas; Robin Roche
 2. Finance and Facilities Committee: Chair Dawn Milligan; Ron Durham; Jeff Radio
 3. Policy and Legislation Committee: Chair Edwardo Rojas; Milton Reuter; John Connelly
 4. Executive Committee: Anthony Grafton; Dawn Milligan; Milton Reuter; Elizabeth Kellum

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during visitors' remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

III. SCHOOL BUSINESS

A. Principals' Minutes

B. Students and Clippers of the Month – Attachment III B

Elementary: Allison Williams, Saida Jimale, Marissa Blount, Chase Murphy,
Jon Cox, Carly Brzozowski, Teron Perkins, Emily DeHart

Middle: Aungelee Brown, Israel Harrison, Paige White

High: Christopher Thomas, Taylor Morrison, Nick Lemeshuk, George
Allen

Recommendation

Acknowledge their significant achievement.

C. Recognition of Students With Perfect NJ ASK Scores

Fatima Akin, Donte Alford, Keith Anderson, Boone Bautro, Charles Cliver,
James Connell, Jessica Conti, Gabriella DeRosa, Antony Jiang, Peter Girimonte,
Emily Mathis, Donaven King-Morine, Robert Knapp, Allyson Koerner, Tyler
Meddings, Cayla Paden, Stephanie Parks, Briana Reid, Trinity Smith, Rachel
Sylvester, Muhammed Yagamurkaya, Benjamin Yeo

Recommendation

Acknowledge their significant achievement.

D. Program Highlights

Referendum Proposal Presentation – Bob Garrison, Garrison Architects

BREAK

E. Field Trips and Activities – Attachment III E

Recommendation

Approve Field Trips and Activities as per the attachment.

F. Policies, Regulations, and Bylaws – Attachment III F

Recommendation

Approve the second reading of the following new policies, regulations, and
bylaws: Policy 5613 Removal of Students for Assaults with Weapons
Offenses; Regulation 5613 Removal of Students for Assaults with Weapons
Offenses; Policy 5620 Expulsion; Regulation 5612 Assaults on District Board
of Education Members or Employees; Policy 3283 Electronic
Communications Between Teaching Staff Members and Students; Policy 4283
Electronic Communications Between Support Staff Members and Students

G. Out of District Placements

Recommendation

1. Approve out of district placement for Student 26000 at Hollydell
for the 2014-2015 school year beginning October 6, 2014 for 2
days per week.
2. Approve out of district placement for Student 21109 at Archway
for the remainder of the 2014-2015 school year beginning October
20, 2014.

H. Student Teaching Placement

Recommendation

Approve a student teaching placement for Stephanie Littleton, a Grand Canyon University student, at Simmons Elementary School with Stephanie Bennie's second grade class for 16 weeks beginning February 5, 2015, through June 19, 2015.

I. Homebound Instruction

Recommendation

1. Approve homebound instruction for Student 26000 with Jennifer Ott providing the instruction at the rate of \$36 per hour.
2. Approve homebound instruction for Student 19121 with Brianna Rucci providing the instruction at the rate of \$36 per hour.

J. Resolution Providing for a Special School District Election to be held on December 9, 2014 for Consideration of a School Bond Proposal – Attachment III J

Recommendation

Adopt the Resolution Providing for a Special School District Election to be held on December 9, 2014 for Consideration of a School Bond Proposal as per the attachment provided.

K. IDEA Amendment

Recommendation

Grant permission for the administration to amend the 2014-2015 school year IDEA Basic and Preschool public and non-public grant to account for prior year carry over as follows: Basic \$42,804; Preschool \$3,592.

L. NCLB

Recommendation

Grant permission for the administration to amend the 2014-2015 school year NCLB grant to account for prior year carry over as follows: Title I \$59,959; Title II \$10,239; Title III \$2,100.

M. Cooperative Sports Programs

Recommendation

Approve a cooperative sports program for boys and girls tennis with Glassboro Public Schools for the 2015-2016 school year with Glassboro as the lead education agency.

N. Safety and Security Plan – Attachment to be provided

Recommendation

Approve the District Safety and Security Plan.

O. Interlocal Agreement for Transportation Services with Delsea

Recommendation

Approve the interlocal agreement for transportation services with Delsea for the 2014-2015 school year for borrowing of buses and sharing of drivers.

P. GCSSSD Additional Remedial Services

Recommendation

Approve the contract with GCSSSD to provide additional remedial services for non-public IDEA students for the 2014-2015 school year funded through non-public IDEA.

Q. GCSSSD Tuition Contracts for MD and BD Students

Recommendation

Approve the contract with GCSSSD for our MD and BD students requiring out of district placements for the 2014-2015 school year in the amount of \$35,100 per student for MD students and \$33,480 per student for BD students. Currently we have 11 MD students and 1 BD student. Each additional student added during the course of the school year will be at a pro-rated portion of the above tuition amount.

R. GCSSSD One on One Teacher Assistant Agreement

Recommendation

Approve a One on One Teacher Assistant Agreement with GCSSSD in the amount of \$35,280 each for Student 25139 and Student 27018 for the 2014-2015 school year.

S. Tuition Contracts for Received Students

Recommendation

Approve the following tuition contracts for received students for the 2014-2015 school year:

Bridgeton	Student #16252	\$12,126 annual
Camden	Student #19218	\$12,482 annual
Gloucester Township	Student #24171	\$10,807 annual
Gloucester Township	Student #26143	\$10,807 annual
Millville	Student #1721699	\$18,284 annual
New Brunswick	Student #1625199	\$12,126 annual
Westville	Student #24162	\$10,807 annual
Winslow	Student #23077	\$10,807 annual
Winslow	Student #22046	\$10,807 annual
Winslow	Student #1625399	\$12,126 annual
Camden	Student #192416	\$12,482 annual
Camden	Student #1823199	\$12,126 annual
Carteret	Student #17212	\$12,126 annual
Glassboro	Student #24161	\$10,807 annual
Glassboro	Student #21152	\$12,482 annual
Lawrence Township	Student #1921499	\$12,482 annual
Camden	Student #77119	\$9,591 annual
Camden	Student #25123	\$10,807 annual
Pine Hill	Student #27109	\$9,591 annual
Vineland	Student #27121	\$9,591 annual
Vineland	Student #27120	\$9,591 annual

T. Gloucester County Vocational/Technical School District Tuition Contract

Recommendation

Approve the tuition contract for career-technical programs with Gloucester County Vocational-Technical School District in the amount of \$90,720.

U. Kingsway Learning Center Tuition Contract

Recommendation

Approve a tuition contract with Kingsway Learning Center for Student 52016 beginning September 8, 2014, for the 2014-2015 school year in the amount of \$38,876.40

V. Comprehensive Maintenance Plan

Recommendation

Approve the Comprehensive Maintenance Plan for submission to the County Office of Education as per the attachment and approve the following Resolution: Clayton Board of Education Resolution for Submission of the Comprehensive Maintenance Plan: Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and Whereas, the required maintenance activities as listed in the document for the various school facilities of the Clayton Board of Education are consistent with these requirements; and Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; Now, Therefore, Be It Resolved that the Clayton Board of Education hereby authorizes the School Business Administrator/Board Secretary to submit the attached Comprehensive Maintenance Plan for the Clayton Board of Education in compliance with the Department of Education requirements.

W. Nursing Service Plan – Attachment III W

Recommendation

Approve the Nursing Service Plan for the 2014-2015 school year as per the attachment provided.

X. NJ QSAC Statement of Assurance – Attachment III X

Recommendation

Approve the submission of the NJ QSAC Statement of Assurance as per the attachment provided.

Y. District Goals Action Plan Update – Attachment III Y

Recommendation

Accept the District Goals Action Plan Update as per the attachment.

Z. Tuition Contract with Glassboro Public Schools

Recommendation

Approve a tuition contract with Glassboro Public Schools for Student 1701099 beginning September 30, 2014 through June 17, 2015 in the amount of \$14,705.

IV. BUILDINGS AND GROUNDS

A. Progress Report - Attachment IV A

Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

- A. School Bus Emergency Evacuation Drills; Drill Reports; Violence and Vandalism/Code of Conduct Violations; Harassment, Intimidation, and Bullying Reports – Attachment V A

VI. PERSONNEL

- A. Workshop Attendance – Attachment VI A
Recommendation

Approve attendance at workshops as per the attachment.

- B. Leave of Absence – Attachment VI B

Stacy Seger, a Middle School teacher, is requesting a leave of absence beginning January 5, 2015 through the remainder of the 2014-2015 school year.

Recommendation

Approve Stacy Seger's request for a leave of absence.

- C. Course Enrollment/Tuition Reimbursement

1. Honey Rogers, High School teacher, is requesting permission to enroll in "Word Study: Phonics, Spelling, and Vocabulary Instruction" at Rowan University during the fall 2014 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$1,985.

Recommendation

Grant permission for Honey Rogers to enroll in the course.

2. Honey Rogers, High School teacher, is requesting permission to enroll in "Teaching Reading to Exceptional Children" at Rowan University during the fall 2014 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$1,985.

Recommendation

Grant permission for Honey Rogers to enroll in the course.

3. Jennifer Schoepflin, Elementary School teacher, is requesting permission to enroll in "Instructional Leadership" during the fall 2014 semester at Rowan University. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$1,980.

Recommendation

Grant permission for Jennifer Schoepflin to enroll in the course.

- D. Salary Adjustment

Recommendation

Approve a salary adjustment for Honey Rogers to Bachelor's Degree plus 15 credits beginning November 1, 2014.

E. Hiring

1. Part-Time Learning Disabilities Teacher Consultant Recommendation

Approve Tamar Shelov as part-time Learning Disabilities Teacher Consultant three days per week at the rate of \$325 per day for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Full-Time Learning Disabilities Teacher Consultant Recommendation

Approve Guilhermina Veiga as Learning Disabilities Teacher Consultant at a salary of Step 9 Master's plus 30 credits pro-rated for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Replacement Teacher Recommendation

Approve Donica Sickler as replacement teacher for a teacher on a leave of absence at Simmons Elementary School pending receipt of required paperwork as recommended by the Superintendent.

4. Clayton Place After-School Clubs Recommendation

Approve the following individuals as staff members for Clayton Place After-School Clubs for the 2014-2015 school year at a stipend of \$1,080 per position pending receipt of required paperwork as recommended by the Superintendent:

High School Book Club: Amanda Andros

Middle School Baking Club: Alexis Kilduff

Middle School Art Club: Suzanne Toigo

5. Middle School Homework Club Proctors Recommendation

Approve Mary Barron and Susan Verrico as Middle School Homework Club Proctors at the rate of \$36 per hour 6 hours per week for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

6. Substitutes

Teachers: Christopher McManus, Michelle Kreiger, Debby Freeman, Robin Bell, Stephanie Quigley

Custodians: David Junkerman, Deanna Darius, Samantha Speyerer, Kristi Keenan

Nurses: Kimberly Mittelstadt

Recommendation

Approve the above individuals as substitutes for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

7. Homebound Instructors
Jennifer Ott; Brianna Rucci
Recommendation
Approve the above individuals as homebound instructors for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.
8. Co-Curricular Appointments
Recommendation
Approve Tina Heinze as High School Musical Drama/Costumes/Makeup Advisor for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.
9. Detention Monitor for Simmons Elementary School
Recommendation
Approve Patricia Bendell as Detention Monitor for Simmons Elementary School at the rate of \$27 per hour for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.
10. Teachers to Supervise Children at Parent Events
Recommendation
Approve the following individuals as Teachers to supervise children at parent events at the rate of \$36 per hour for activity and \$27 per hour for preparation for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent: Carol Wright; Deborah Purnell; Rebecca New; Mark Zambon; Christina Tiesi; Fred Georgette.
11. ELL Tutor
Recommendation
Approve Nancy Mazza as ELL tutor at the rate of \$36 per hour (Total \$2,160) for the 2014-2015 school year funded through NCLB Title III pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

- A. Thank You Card from Joy Wagner – Attachment VII A
- B. Letter from the Borough of Clayton Regarding Clayton High School being named one of “America’s Top High Schools 2014” – Attachment VII B
- C. Letter to Mr. Pleis Thanking Him for Interest in Board Candidacy – Attachment VIII C

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Reports of the Secretary to the Board of Education – Attachment X A
Recommendation

Approve the August 31, 2014, and September 30, 2014 Reports of the Secretary to the Board of Education.

B. Reports of the Treasurer to the Board of Education – Attachment X B
Recommendation

Approve the August 31, 2014, and September 30, 2014 Reports of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments – Attachment X C
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists – Attachment X D
Recommendation

1. Approve payment of the second Bill List from September 2014 in the amount of \$406,353.25.
2. Approve payment of the Cafeteria Bill List in the amount of \$56,916.86.
3. Approve payment of the October Bill List in the amount of \$254,363.83.

E. Payroll and Payroll Agency Reports
Recommendation

Approve the Payroll and Payroll Agency Reports as follows:
September 15, 2014 Payroll \$335,245.64; Agency \$230,207.59
September 30, 2014 Payroll \$325,898.71; Agency \$231,363.48

F. Certifications

1. Board Secretary's Reports August 31, 2014 and September 30, 2014
In accordance with 18A:17-36 and 18A:17-9 for the months of August and September 2014, the Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Reports August 31, 2014, and September 30, 2014
The August and September 2014 Reports of the Treasurer of School Funds for the 2014-2015 school year are in agreement with the report of the Board Secretary.
3. Board of Education Certification
The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

Anyone wishing to address the Board of Education during visitors' remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

XII. EXECUTIVE SESSION

A. Adopt Clayton Board of Education Resolution No. 2014-1021 authorizing an Executive Session. The length of the session will be approximately 60 minutes or less. – Attachment XII A

XIII. ADJOURNMENT