

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times and the Sentinel, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success.
- To increase community outreach and improve communication to allow for a successful student-centered environment.
- To prepare and plan for a public referendum to fund facility maintenance and/or additions.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
November 18, 2014 7:30 p.m.**

- I. OPENING PROCEDURES
 - A. Call to Order by the Board President
 - B. Pledge of Allegiance
 - C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Robin Roche, Edwardo Rojas
 - D. Approval of Minutes for the October 21, 2014 Meeting – Attachment I D
 - E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

- II. COMMITTEE REPORTS
 - A. Reports from the Liaisons

 - B. Reports from Standing Committees and Ad Hoc Committees
 1. Curriculum and Instruction Committee: Elizabeth Kellum (Chair); Edwardo Rojas; Robin Roche
 2. Finance and Facilities Committee: Chair Dawn Milligan; Ron Durham; Jeff Radio
 3. Policy and Legislation Committee: Chair Edwardo Rojas; Milton Reuter; John Connelly
 4. Executive Committee: Anthony Grafton; Dawn Milligan; Milton Reuter; Elizabeth Kellum

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during visitors' remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

III. SCHOOL BUSINESS

- A. Principals' Minutes/Students & Clippers of the Month – Attachment III A
Elementary: Nicholas Brown; Lauren Williams; Maryella Gillies; Sabrina Anderson; Brianna Hodges; Elijah Rivera; Ryan Satnick; Brooke Reed
Middle: Summer Ragan; Miranda Yanzuk; Gianna Ligameri
High: Charles Cliver; Jesse Bryant; Kiana Pretlow; Sarah Landis
Recommendation
Acknowledge their significant achievement.
- B. Recognition of Brianna Riggio for Art
- C. Program Highlights – Test Results: Tanya Clark

BREAK

- D. Audit Presentation – Shauna Thomas, Bowman and Company
- E. Audit – Attachment III E
Recommendation
Accept the 2013-2014 School District Audit which indicates there is one recommendation and approve submission to the County Office of Education and State. A copy of the Audit Synopsis was made available to the public.
- F. Audit Corrective Action Plan - Attachment III F
Recommendation
Approve the Audit Corrective Action Plan for the 2013-2014 school year.
- G. Fundraiser
Recommendation
Approve the Kelly Miller Circus as a fundraiser on June 3, 2015 at 4:30 p.m. and 7:30 p.m.
- H. Instructional Aide Evaluation Form – Attachment III H
Recommendation
Approve the form for the evaluation of Instructional Aides.
- I. Action Plans Regarding School Profiles and Progress Targets
Recommendation
Approve the submitted Action Plans regarding school profiles and progress targets for the Middle School and Elementary School.
- J. Out of District Placements
Recommendation
Approve out of district placement for Student 21109999 at Archway Programs, Atco Campus, beginning October 17, 2014 through the end of the 2014-2015 school year at a cost of \$186.74 per day for 150 days.

K. Homebound Instruction

Recommendation

Approve homebound instruction for 1701099 with Brookfield Schools/Inspira providing the service beginning November 4, 2014 at \$36 per hour for approximately 10 hours per week.

L. GCSSSD Service Proposals through CRESS for the 2014-2015 School Year – Attachment III L

Recommendation

Approve the service proposals as follows:

1. Educational Consultation Services (Behavior) for 216 days at \$510 per day for \$110,160 total payable through the Pascal Sykes Grant
2. Educational Consultant Services (Behavior) for 1 day per week for 36 days for \$650 per day for \$23,616 total (CST)
3. Educational Consultation Services (Behavior) for 2 days per week for 72 days for \$656 per day for \$47,232 total (General Ed)

M. GCSSSD Agreement for Professional Services through CRESS for the 2014-2015 School Year – Attachment III M

Recommendation

Approve the agreement with GCSSSD for professional services through CRESS for the 2014-2015 school year as per the attachment provided.

N. GCSSSD Agreement for Nonpublic Title I Instructional Services for the 2014-2015 School Year – Attachment III N

Recommendation

Approve the agreement for GCSSSD to provide nonpublic Title I instructional Services for the 2014-2015 school year as per the attachment provided.

O. Policies, Regulations, and Bylaws – Attachment III O

Recommendation

1. Approve the first reading of new Policy 5339 Screening for Dyslexia.
2. Approve the following revised policies and regulations: Policy 5305 Health Services Personnel; Policy 5306 Health Services to Nonpublic Schools; Regulation 5306 Health Services to Nonpublic Schools; Policy 5308 Student Health Records; Regulation 5308 Student Health Records; Policy 5310 Health Services; Regulation 5310 Health Services; Policy 5530 Substance Abuse; Regulation 5530 Substance Abuse; Policy 5600 Student Discipline/Code of Conduct; Regulation 5600 Student Discipline/Code of Conduct; Policy 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods.

P. Field Trips and Activities – Attachment III P

Recommendation

Approve the field trips and activities as per the attachment provided.

IV. BUILDINGS AND GROUNDS

A. Progress Report - Attachment IV A

Recommendation

Accept the report.

B. Use of Facilities

1. Clayton Junior Wrestling is requesting permission to use our facilities on various dates in December, January, and February.

Recommendation

Grant permission for Clayton Junior Wrestling to use our facilities on various dates in December, January, and February pending receipt of appropriate insurance documentation.

2. Clayton Basketball is requesting permission to use our facilities on various dates in January and February.

Recommendation

Grant permission for Clayton Basketball to use our facilities on various dates in January and February pending receipt of appropriate insurance documentation.

3. The Clayton Police Department is requesting permission to use our facilities on November 19, 2014 for a Clayton Crime Watch Free Self-Defense Seminar.

Recommendation

Grant permission for the Clayton Police Department to use our facilities on November 19, 2014 pending receipt of appropriate insurance documentation.

V. SCHOOL SAFETY AND SECURITY

- A. School Bus Emergency Evacuation Drills; Drill Reports; Violence and Vandalism/Code of Conduct Violations; Harassment, Intimidation, and Bullying Reports – Attachment V A

VI. PERSONNEL

- A. Workshop Attendance – Attachment VI A

Recommendation

Approve attendance at workshops as per the attachment provided.

- B. Diabetes Personnel

Recommendation

Approve Valerie Dzindzio as Trained Diabetes Personnel for Simmons Elementary School for the 2014-2015 school year as recommended by the Superintendent.

- C. Course Enrollment/Tuition Reimbursement

Recommendation

Approve Jennifer Schoepflin's request for tuition reimbursement in the amount of \$1980 for "Curriculum Evaluation" at Rowan University during the fall 2014 semester.

- D. Leaves of Absence – Attachment VI D

1. Kathleen Bress requested an extension to her leave of absence from October 27, 2014 through November 7, 2014 returning to work on November 10, 2014.

Recommendation

Approve Kathleen Bress' request for an extension to her leave of absence.

2. Jessica Marchese is requesting a leave of absence beginning January 5, 2015 through April 1, 2015 utilizing sick days from January 5, 2015 through February 18, 2015 and New Jersey Paid Family Leave Act from February 19, 2015 through April 1, 2015.

Recommendation

Approve Jessica Marchese's request for a leave of absence.

E. Resignations – Attachment VI E

1. Co-Curricular

Recommendation

- a. Accept Frank Venuto's resignation from his co-curricular position as High School Girls Assistant Basketball Coach for the 2014-2015 school year.
- b. Accept Deborah Gelston's resignation from her co-curricular position as Middle School Girls Basketball Coach for the 2014-2015 school year.

2. Micro-Society

Recommendation

Accept Fabrian Johnson's resignation from his position as an after-school facilitator for the Micro Society Program at Simmons Elementary School effective November 26, 2014.

F. Hiring

1. Substitutes

Teachers: Sandra Hampton, Linda Kegel, Claire Smedley

Recommendation

Approve the above individuals as substitutes for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Bus Driver

Recommendation

Approve Delores McCants as Bus Driver for the District for the 2014-2015 school year at a salary of \$13.50 for 6 ½ hours per day pending receipt of required paperwork as recommended by the Superintendent.

3. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent:

Melissa Gourley – MS Girls Basketball Coach ½ stipend

Steve Smith – MS Wrestling Coach

Brianna Rojas – HS Musical Choreographer

Nancy Kinsley - HS Musical Technical Director

4. Additional Substitute for Micro-Society

Recommendation

Approve James Dutch as a Substitute for the Micro-Society After-School Program at the Elementary School for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education – Attachment X A
Recommendation

Approve the October 31, 2014 Report of the Secretary to the Board of Education.

B. Treasurer's Report to the Board of Education – Attachment X B
Recommendation

Approve the October 31, 2014 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists – Attachment X D
Recommendation

1. Approve payment of the second bill list from October 2014 in the amount of \$350,924.38.
2. Approve payment of the November 2014 bill list in the amount of \$302,132.52.
3. Approve payment of the Cafeteria bill list in the amount of \$60,172.74.

E. Void Check
Recommendation

Approve the voiding of check number 42472 payable to Bellia and Sons in the amount of \$1,061.04; check to be reissued.

F. Payroll and Payroll Agency Reports
Recommendation

Approve the Payroll and Payroll Agency Reports as follows:

October 15, 2015	Payroll \$330,269.79; Agency \$233,671.25
October 30, 2015	Payroll \$325,997.87; Agency \$234,906.91

G. Certifications

1. Board Secretary's Report October 31, 2014

In accordance with 18A:17-36 and 18A:17-9 for the month of October 2014, the Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report October 31, 2014
The October 2014 Report of the Treasurer of School Funds for the 2014-2015 school year are in agreement with the report of the Board Secretary.
3. Board of Education Certification
The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2014-1118 authorizing an Executive Session. The length of the session will be approximately 60 minutes or less. – Attachment XII A

XIII. ADJOURNMENT