

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- * To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success
- * To increase community outreach and improve communication to allow for a successful student-centered environment
- * To prepare and plan for a public referendum to fund facility maintenance and/or additions

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
December 15, 2015 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Milton Reuter, Robin Roche, Edwardo Rojas
- D. Approval of Minutes for the October 20, 2015 and November 17, 2015 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons

- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B
 - 1. Curriculum and Instruction: Robin Roche (Chair); Edwardo Rojas; Elizabeth Kellum
 - 2. Finance and Facilities: Milton Reuter (Chair); Ron Durham
 - 3. Policy and Legislation: Edwardo Rojas (Chair); Dawn Milligan; Paul Connell
 - 4. Executive: Anthony Grafton; Milton Reuter; Edwardo Rojas; Robin Roche

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during Visitors' Remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

III. SCHOOL BUSINESS

- A. Students and Clippers of the Month/Principal Minutes - Attachment III A
Elementary: Aleah Sorenson, Trevor Rehm, Ava Rose Baldino, Isabella Schneeman, Isabella Gourley, Maura Rehm, Alana Gannon
Middle: Brianna Reid, Lauren Sweeney, Nariah Garcia
High: Eric Dickens, Jason Alberti, Will Morales, Jaclyn Dantinne
Recommendation
Acknowledge their significant achievement.

- B. Recognition of 2016 All South Jersey Choir Students: Saysha Hill-Allen; Brady Kellum; Gabrielle Connell
Recommendation
Acknowledge their significant achievement.

- C. Recognition of Clayton Fire Department's "Fire Is" Essay Contest Participants: Ariana Alicia; Michaela Garrison; Cayla Paden; Briana Reid; Kassandra Perez-Rivera
Recommendation
Acknowledge their significant achievement.

- D. Presentation: High School Student Council

BREAK

- E. Field Trips and Activities - Attachment III E
Recommendation
Approve the field trips and activities as listed on the attachment.

- F. Bylaws, Policies, and Regulations - Attachment III F
Recommendation
 - 1. Approve the abolishment of Regulation 8540 Free and Reduced Meals.

2. Approve revised Policies 3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices; 4322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices; 5330 Administration of Medication; 5339 Screening for Dyslexia; 5615 Suspected Gang Activity; 5756 Transgender Students; 8540 School Nutrition Programs; 8550 Outstanding Food Service Charges; 8820 Opening Exercises/ Ceremonies.
3. Approve revised Regulation 5330 Administration of Medication.

G. Homebound Instruction
Recommendation

1. Approve homebound instruction for Student 1904299 with Daytop providing the instruction at the rate of \$120 per day.
2. Approve homebound instruction for Student 20191 with Brianna Rucci (Science), Leonard Puggi (Social Studies/Language Arts), and Tisa Riccardi (Math) providing the service at the contracted rate for 4 hours per week through December 23, 2015.

H. Out of District Placement
Recommendation

1. Approve out of district placement for Student 2908499 at Bancroft Cherry Hill for the 2015-2016 school year.
2. Approve out of district placement for Student 22000 at Mt. Carmel Guild Academy for the 2015-2016 school year.
3. Approve out of district placement for Student 1701099 at GCSSSD Bankbridge South High School for the 2015-2016 school year.

I. Tutoring
Recommendation

Grant approval for Student 1810299 to receive mathematics tutoring 2 hours per week for 6 weeks as per the student's IEP with Holly Shelson providing the service at the contracted rate for the 2015-2016 school year.

J. Tuition Contracts
Recommendation

Approve the following tuition contracts for the 2015-2016 school year:

1. Student 2908499 with Bancroft beginning November 17, 2015 in the amount of \$35,473.49

2. Student 22000 with Mount Carmel Guild Academy beginning November 23, 2015 in the amount of \$36,680.

K. GCSSSD Agreement for Professional Services (CRESS) - Attachment III K
Recommendation

Approve the agreement with GCSSSD for Professional Services (CRESS) as per the attachment provided.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; Harassment, Intimidation, and Bullying Report - Attachment V A
Recommendation

Accept the reports.

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A
Recommendation

Approve attendance at workshops as per the attachment.

B. Course Enrollment/Tuition Reimbursement
Recommendation

1. Approve Elizabeth Winterburn's request for tuition reimbursement in the amount of \$2,230 for "Developmental Methods and Assessment in Early Childhood Education" for the fall 2015 semester at Rider University in accordance with the CEA negotiated agreement.

2. Approve Elizabeth Winterburn's request to enroll in "School Leadership: Theory and Practice" for the spring 2016 semester at Wilmington University. Total reimbursement, upon successful completion for the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$1,392.

C. Suspensions

Recommendation

1. Approve the suspension without pay of Employee #6437 for 5 days beginning November 23, 2015.
2. Approve the suspension without pay of Employee #6520 for 2 ½ days beginning December 8, 2015.

D. Leave of Absence

Recommendation

Approve the request of Employee #5732 for a leave of absence through FMLA beginning November 13, 2015 through February 23, 2016 and approve an additional leave from February 23, 2016 through March 31, 2016.

E. Volunteer

Recommendation

Approve Chavonne Shepherd as a volunteer for girls' basketball for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

F. Hiring

1. School Psychologist

Recommendation

Approve LaWanda Burke as School Psychologist for the District at a salary of \$81,611 prorated for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Buildings and Grounds Facilities Manager

Recommendation

Approve Dwayne Hickman as Buildings and Grounds Facilities Manager for the District at a salary of \$57,500 prorated for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Bus Driver
Recommendation
Approve Daniel Morton as Bus Driver for the District at a salary of \$13.80 per hour for 6 ½ hours per day 5 days per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
4. Elementary School Teacher
Recommendation
Approve Donica Sickler as Elementary School Teacher at a salary of Step 1 Master's Degree \$50,632 prorated for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
5. Homebound Instructors
Recommendation
Approve the following individuals as Homebound Instructors for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent: Brianna Rucci; Leonard Puggi; Tisa Riccardi.
6. Assistant Principal for Simmons Elementary School
Recommendation
Approve Frank Venuto as Assistant Principal for Simmons Elementary School at a salary of \$75,000 prorated for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

- A. Letter from the POAC (Parents of Autistic Children) - Attachment VII A

VIII. UNFINISHED BUSINESS

- A. Audit: The audit must be submitted by December 21, 2015. The Board will have the opportunity to approve it in January.
- B. Updated Budget Calendar
- C. Board of Education Vacancy

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Voided Checks

Recommendation

Approve the following voided checks:

1. Number 43889 to Southern Computer Warehouse in the amount of \$1,772.56 and re-issue
2. Number 10027 to Ronald Janney Electrical Contractors, Inc. in the amount of \$1,100 and re-issue
3. Number 44090 to NJ Division of Motor Vehicles in the amount of \$25; not re-issued

B. Reports of the Secretary to the Board of Education - Attachment X B

Recommendation

Approve the November 30, 2015 Report of the Secretary to the Board of Education.

C. Reports of the Treasurer to the Board of Education - Attachment X C

Recommendation

Approve the November 30, 2015 Report of the Treasurer to the Board of Education.

D. Appropriations and Revenue Adjustments - Attachment X D

Recommendation

Approve the Appropriations and Revenue Adjustments.

E. Bill Lists - Attachment X E

Recommendation

Approve payment of the Bill Lists as follows:

1. Second Bill List for November 2015 in the amount of \$117,087.43
2. State Aid Bill List for December 2015 in the amount of \$269,923.50
3. Cafeteria Bill List for December 2015 in the amount of \$53,076.65
4. Bill List for December 2015 in the amount of \$717,639.92

F. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

1.	November 13, 2015	Payroll/Agency	\$586,446.94
2.	November 27, 2015	Payroll/Agency	\$578,266.17

G. Certifications

1. Board Secretary's Report November 2015: In accordance with 18A:17-36 and 18A:17-9 for the month of November 2015, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report November 2015: The November 2015 Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2016-1215 authorizing an Executive Session for the purpose of discussing personnel and contract issues. The length of the session will be approximately 60 minutes or less. - Attachment XII A

XIII. ADJOURNMENT