

SUNSHINE NOTICE:

Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times and the Sentinel, and filed with the Clerk of the Municipality.

MISSION STATEMENT:

Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT:

Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- *To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success.*
- *To increase community outreach and improve communication to allow for a successful student-centered environment.*
- *To prepare and plan for a public referendum to fund facility maintenance and/or additions.*

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
December 16, 2014 7:30 p.m.**

- I. OPENING PROCEDURES
 - A. Call to Order by the President
 - B. Pledge of Allegiance
 - C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Robin Roche, Edwardo Rojas
 - D. Approval of Minutes for the November 12, 2014 and November 18, 2014 Meetings – Attachment I D
 - E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

- II. COMMITTEE REPORTS
 - A. Reports from the Liaisons
 - B. Reports from the Standing Committees and Ad Hoc Committees
 1. Curriculum and Instruction Committee: Elizabeth Kellum (Chair); Edwardo Rojas; Robin Roche
 2. Finance and Facilities Committee: Dawn Milligan (Chair); Ron Durham; Jeff Radio
 3. Policy and Legislation Committee: Edwardo Rojas (Chair); Milton Reuter; John Connelly
 4. Executive Committee: Anthony Grafton; Dawn Milligan; Milton Reuter; Elizabeth Kellum

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during visitors' remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

III. SCHOOL BUSINESS

- A. Principals' Minutes/Students and Clippers of the Month – Attachment III A
Elementary: Lyla Klueg, Angelina Berenato, Aleena Siciliano, Carson Holler,
Emmalee Toal, Olivia Simmons, Fatima Akin, Alyssa Littleton
Middle: Iris Perez, Jillian Cox, Tayvon Praul
High: Ben Harbison, Tatyana Bell, Anthony Pasquale, Marques Ruiz
Recommendation

Acknowledge their significant achievement.

- B. Recognition of Students Selected to the 2015 All South Jersey Choir: Zandro
Cianca-Betancourt, Gabrielle Connell, Jessica Conti, Isabel Ortzi, Shane Rojas,
Brady Kellum

- C. Program Highlights: Joseph Valentino, Guidance

BREAK

- D. GCSSSD Autism Service Proposal
Recommendation

Approve autism services for Student 26131 for approximately 4 hours per
month, 28 hours total, in the amount of \$3,108.

- E. Out of School Instruction
Recommendation

Approve Education Inc. to provide educational services for Student
2110999 for 10 hours per week at the rate of \$44 per hour from December
8, 2014 through approximately December 15, 2014.

- F. Homebound Instruction
Recommendation

Approve continuation of homebound instruction for Student 1908899
through December 20, 2014.

- G. ACES Gas Supplier Awarded
Recommendation

Approve the Gas Supply Service Agreement with Direct Energy Business
Marketing, LLC dba Direct Energy Business from March 2015 through
December 2016 – (21 months).

- H. Field Trips and Activities – Attachment III H
Recommendation

Approve the field trips and activities as listed on the attachment.

- I. Transportation Jointure
Recommendation

Approve a transportation jointure with Glassboro Public Schools to
provide transportation for one student to Bankbridge Regional at a cost of
\$168.18 per diem beginning November 18, 2014 through June 30, 2015.

J. Clinical Practice/Field Experience/Practicum Placements

Recommendation

1. Grant approval for Jenna Calderon, a Rowan University student, to complete a clinical practice in Biology with Christina Tiesi for the spring 2015 semester.
2. Grant approval for Cameron Miller, a Rowan University student, to complete a School Psychology Practicum with Gregory Esposito for the spring 2015 semester.
3. Grant approval for Johanna Gaudio, a Rowan University student, to complete a field experience placement internship with the Clayton High School Guidance Department.

K. Tuition Contracts

Recommendation

1. Approve the following tuition contracts for received students:
Student #18075; Camden; in the amount of \$6,881.21
Student #21105; Camden; in the amount of \$7,894.91
Student #26128; Camden; in the amount of \$6,881.21
Student #20099; Paulsboro; in the amount of \$12,482
Student #25140; Penns Grove; in the amount of \$5,400
Student #25138; Pennsville; in the amount of \$2,580
Student #23146; Pennsville; in the amount of \$2,580
Student #17207; Pennsville; in the amount of \$2,896.91
Student #28047; Westville; in the amount of \$4,795.50
Student #26102; Pemberton; in the amount of \$10,807
Student #15315; Winslow; in the amount of \$12,126
2. Approve the following tuition contract for out of district placement:
Student 1708799; Pineland Learning Center; in the amount of \$31,908.92

L. Bylaws, Policies, and Regulations – Attachment III L

Recommendation

Approve the second reading of Policy 5339 Screening for Dyslexia.

M. Agreement Between the Clayton Education Association and the Clayton Board of Education Effective July 1, 2013 through June 30, 2016

Recommendation

Approve the agreement.

N. Acceptance of Donation

Recommendation

Accept a donation in the amount of \$13,098.84 from the Estate of Francis J. Schwenk.

O. Resolution Supporting Participation in the Sustainable Jersey Municipal Certification Program – Attachment III O

Recommendation

Adopt the Resolution supporting participation in the Sustainable Jersey Municipal Certification Program.

IV. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Progress Report – Attachment IV A
Recommendation
Accept report.

B. Use of Facilities

The Clayton Soccer Association used the Elementary School auditorium and cafeteria for an awards ceremony on Friday, December 5, 2014.

Recommendation

Approve the use of the Elementary School auditorium and cafeteria by the Clayton Soccer Association for an awards ceremony on Friday, December 5, 2014.

V. SCHOOL SAFETY AND SECURITY

- A. School Emergency Evacuation Drills; Drill Reports; Violence and Vandalism/Code of Conduct Violations; Harassment; Intimidation, and Bullying Reports – Attachment V A

Recommendation

Accept the reports.

VI. PERSONNEL

- A. Resignation – Attachment VI A

Alexis Kilduff is resigning from her position as Micro Society Program facilitator effective January 1, 2015.

Recommendation

Accept resignation.

- B. Leave of Absence – Attachment VI B

Harmony McQuillan is requesting a leave of absence beginning March 30, 2015 through June 18, 2015.

Recommendation

Approve Harmony McQuillan's request for a leave of absence.

- C. Course Enrollment/Tuition Reimbursement

Ryan Caltabiano is requesting permission to enroll in "The Principalship 9-12" during the spring 2015 semester at Wilmington University. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$1,327.

Recommendation

Grant permission for Ryan Caltabiano to enroll in the course.

- D. Attendance at Workshops – Attachment VI D

Recommendation

Approve attendance at workshops as per the attachment.

- E. Volunteers

Recommendation

Approve Brandon Cage as a volunteer for Wrestling for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

F. Hiring

1. Replacement Teacher for High School Art

Recommendation

Approve Michael Placko as replacement teacher for High School Art to cover for a leave of absence at a salary of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.

2. Replacement Teacher for 6th Grade English Language Arts

Recommendation

Approve Elizabeth Fago as replacement teacher for sixth grade English Language Arts to cover for a leave of absence at a salary of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.

3. Micro Society

Recommendation

Approve the following individuals as staff members for the Micro Society Program at the rate of \$20 per hour 6 hours per week for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent: Rita Spaulding; Deborah Gelston; Alexis Kilduff (Substitute); Fabrian Johnson (Substitute).

4. Substitutes

Recommendation

Approve the following individuals as substitutes for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent:

Teachers:	Jason Waligore, Kathie Porter-Catucci, Alicia Higginson, Ginger Muhaw, Monica Moyer, Ponce Tinkham
Classroom Aides:	Ginger Muhaw, Monica Moyer
Custodians:	Brian Toler

5. Tutoring

Recommendation

1. Approve Christopher Gassler and Leonard Puggi as Tutors for the High School at a rate of \$36 per hour 3 days per week funded through NCLB for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.
2. Approve Alicia Gravenor, Brittany Forgrove, Alyse Johnston, and Lisa Brodack as Tutors for the Middle School at a rate of \$36 per hour 3 days per week funded through NCLB for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

6. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent: Middle School Cheerleading: Susan Davenport
Assistant Girls Basketball Coach: Ponce Tinkham

7. Bus Driver

Recommendation

Approve Tony Murray as Bus Driver at a salary of \$13.50 per hour for 25 hours per week plus sports runs for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

8. Classroom Aide

Recommendation

Approve Melissa Dougherty as Classroom Aide at Simmons Elementary School at a salary of \$12 per hour not to exceed 29 ³/₄ hours per week for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

G. Administrative Leave

Recommendation

Grant approval of the placement of Employee #6731 on administrative leave.

VII. COMMUNICATIONS

A. Thank You Card from Pete Sandelier – Attachment VII A

B. Thank You Card from Karen Sandelier Whiting – Attachment VII B

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education – Attachment X A

Recommendation

Approve the November 2014 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education – Attachment X B

Recommendation

Approve the November 2014 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments – Attachment X C

Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists – Attachment X D

Recommendation

Approve payment of the Bill Lists as follows:

1. 2nd November 2014 Bill List in the amount of \$378,265.15.
2. December 2014 Bill List in the amount of \$359,574.58.
3. Cafeteria Bill List in the amount of \$49,608.80.

E. Payroll and Payroll Agency Reports

Recommendation

Approve the Payroll and Payroll Agency Reports as follows:

November 14, 2014 Payroll \$337,981.97; Agency \$236,066.73

November 21, 2014 Payroll \$230,906.39; Agency \$116,084.41

November 26, 2014 Payroll \$328,517.34; Agency \$230,363.47

F. Certifications

1. Board Secretary's Report November 2014

In accordance with 18A:17-36 and 18A:17-9 for the month of November 2014, the Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report November 2014

The November 2014 Report of the Treasurer of School Funds for the 2014-2015 school year are in agreement with the report of the Board Secretary.

3. Board of Education Certification

The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

Adopt Clayton Board of Education Resolution No. 2014-1216 authorizing an Executive Session. The length of the session will be approximately 60 minutes or less. – Attachment XII A

XIII. ADJOURNMENT