

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Establish a District Technology Committee that will develop a plan to obtain certification from the New Jersey Department of Education as a Future Ready School District. (Strategic Plan Goal 3)
- 2) Conduct a Safety and Security Audit and support recommendations for the 2018-2019 school year. (Strategic Plan Goal 4)
- 3) Establish a K-12 Military and Career Day by June 2019. (Strategic Plan Goal 2)
- 4) Upgrade and Implement new Cyber Security Policies and Procedures (Strategic Plan Goal 3)

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
December 18, 2018 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Milton Reuter, Robin Roche, Stacey Ryan, Caite Wolak
- D. Approval of Minutes for the November 20, 2018 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum/Instruction	Robin Roche (Chair), Paul Connell, Jeremiah Long
Finance/Facilities	Paul Connell (Chair), Ron Durham, Stacey Ryan
Policy	Bailey Burnett (Chair), Milton Reuter, Caite Wolak
Executive	Anthony Grafton, Bailey Burnett, Paul Connell, Robin Roche

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

- A. Clippers of the Month/Principal Minutes - Attachment IV A
 Elementary: Amelia Messick, Matthew Hunt, Moriah Bull, Adriana Casas, DaVaye Kirschner, Jonathan Rehm, Maryella Gillies
 Middle: Damien Lerner, Thomas Wenzel, Story McCullough
 High: Robert Knapp, McKenna Ryan, Jacquelyn O’Hanlon, Hatice Akin

- B. “Fire Is” Contest Winners: Isabella Gourley, Ashley Kulynych, Dilana Lieberman, Jeremiah Shellow, Adam Traister, Lorenzo Valles

- C. Presentations
 - 1. Child Connection Center Data Presentation
 - 2. Elks Presentation to JROTC

BREAK

- D. Home Instruction Recommendation

Approve home instruction as follows:

Student 23185	Beginning 11-16-2018 through 1-1-2019	Tisa Riccardi providing the instruction at \$40 per hour for Social Studies 8, Science 8, and Language Arts 8 for a total of 1 hour per week per subject
Student 30014	Beginning 11-27-2018; end date to be determined	Brookfield Schools providing the instruction at the contracted rate
Student 2207999	Beginning 12-5-2018 to 12-19-2018	Denise Zambon providing the instruction at \$40 per hour for Pre-Algebra 8, Language Arts 8, Social Studies 8, Science 8, and French 8 for a total of 2 hours per week per subject
Student 2022699	Revision through March 14, 2019	Danielle Ranieri providing the instruction for 10 hours per week at \$40 per hour for English, History, Geometry, Science, and Financial Literacy

- E. Health Services Agreement with Complete Care - Attachment IV E Recommendation

Approve the agreement with Complete Care to provide health services to District students with the District providing transportation to and from the facility at no cost to the District.

F. Field Trips and Activities - Attachment IV F
Recommendation

Approve the field trips and activities as listed on the attachment.

G. Clinical Field Experience
Recommendation

Grant approval for Rowan University student Olivia Farino to complete a field experience placement with Danielle Ranieri beginning January 18, 2019 through April 29, 2019 at Simmons Elementary School.

H. Job Descriptions - Attachment IV H
Recommendation

Approve the following revised job descriptions:

Head Custodian	Custodian (Day and Night)
Maintenance Person	Groundskeeper

I. Out of District Placements
Recommendation

Approve the following out of district placements for the 2018-2019 school year:

Student 2618599	Bankbridge Elementary
Student 27693	Bankbridge Elementary

J. Safety Care Crisis Intervention and Prevention System

This program is an evidence-based program designed on the principles of Applied Behavior Analysis and Positive Behavior Interventions and Supports which emphasizes de-escalation strategies that lead to safe, minimally restrictive responses to dangerous behavior.

Recommendation

Approve the Safety Care Crisis Intervention and Prevention System as the District-wide program to be used when behaviors escalate and become dangerous to the student and others around them.

K. AC Moore Teacher Grants
Recommendation

Accept the following individual classroom grants from AC Moore in the amount of \$100 each: Lynn Bianco, Lauren Campisi, Maria Schneider, Donica Sickler, and Flavia Masino.

L. Receiving Tuition Students
Recommendation

Approve the following receiving tuition students for the 2018-2019 school year:

Glassboro	Student 24161	\$11,788
State of NJ	Student 30103	\$11,424
State of NJ	Student 29142	\$11,424
Washington Township	Student 24130	\$11,788
Washington Township	Student 22159	\$11,510

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment V A
Recommendation

Accept the report.

VI. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations - Attachment VI A
Recommendation

Accept the reports.

VII. PERSONNEL

A. Salary Adjustment
Recommendation

Approve a salary adjustment for Kia Jones to Step 9 Master's Degree plus 15 credits effective January 1, 2019.

B. Workshop Attendance - Attachment VII B
Recommendation

Approve attendance at workshops as per the attachment.

C. Course Enrollment
Recommendation

Approve the following requests for course enrollment in accordance with the Clayton Education Associated Agreement:

Susan Koreck-Maxwell (T)	"Secondary School Counseling;" spring 2019 semester; Wilmington	Not to exceed \$1,506
Tisa-Nicole Riccardi (NT)	"Fiscal Operations and Resources;" spring 2019 semester; Wilmington	Not to exceed \$1,456

D. Retirement

Rebecca New is retiring from her position as Elementary School Teacher effective June 30, 2019.

Recommendation

Acknowledge retirement.

E. Donation of Personal Days by Clayton Education Association Members

Recommendation

Grant approval for Clayton Education Association members to donate personal days to Employee #6729 if they choose to do so.

F. Leaves of Absence

Recommendation

Approve the following leaves of absence:

Employee #7071	Beginning 1-14-2019 through FMLA
Employee #6949	Beginning 11-15-2018 through 1-6-2019 through FMLA

G. Hiring

1. Teachers for the After-School ELL Program at Simmons Elementary School

Recommendation

Approve the following teachers for the After-School ELL Program at Simmons Elementary School at the rate of \$40 per hour for up to 1 hour per day beginning January 2, 2019 through June 11, 2019 (Monday through Thursday) pending receipt of required paperwork as recommended by the Superintendent: Jessica Vant, Maria Schneider, Stephanie Quigley, and Danielle Ranieri.

2. Replacement Teacher for 6th Grade

Recommendation

Approve Hope Augustine as Replacement Teacher for 6th Grade at the rate of Step 1 Bachelor's Degree prorated for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Twilight Staff Members

Recommendation

Approve Denise Zambon as a substitute teacher for the Twilight Program on an as-needed basis for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Head Custodian
Recommendation

Approve Brian Covely as Head Custodian for the District at a stipend of \$2,500 for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

5. Transporting a Student
Recommendation

Grant approval for Darlene Bryant to transport students at the rate of \$25 per hour for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

H. Resignation - Attachment VII H

April Ward is resigning from her position as facilitator with the 21st Century Community Learning Center After-School Program effective December 17, 2018.

Recommendation

Accept the resignation.

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment XI A

Recommendation

Approve the November 30, 2018 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment XI B

Recommendation

Approve the November 30, 2018 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment XI C

Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment XI D
Recommendation

Approve payment of the following Bill Lists:

November 2018 2nd Bill List	\$488,978.62
November 2018 Cafeteria Bill List	\$63,042.41
December 2018 Bill List	\$505,098.93
December 2018 State Aid Bill List	\$248,969.50

E. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

November 15, 2018	\$631,841.81
November 30, 2018	\$622,592.84
December 14, 2018	\$752,990.33
December 21, 2018	\$625,070.97

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2019-1218 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT