

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
February 16, 2016 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Milton Reuter, Robin Roche, Edwardo Rojas, Caite Wolak
- D. Approval of Minutes for the January 19, 2016 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons

- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B
 - 1. Curriculum and Instruction: Edwardo Rojas (Chair), Robin Roche, Dawn Milligan
 - 2. Finance and Facilities: Ron Durham, (Chair), Milton Reuter, Edwardo Rojas
 - 3. Policy and Legislation: Paul Connell (Chair), Elizabeth Kellum, Caite Wolak
 - 4. Negotiations: Ron Durham, Paul Connell
 - 5. Executive: Anthony Grafton; Edwardo Rojas, Ron Durham, Paul Connell

III. SCHOOL BUSINESS

- A. Students and Clippers of the Month/Principal Minutes - Attachment III A
Elementary: Abigail Miller, Lyla Klueg, Noel Feliciano, Deondria Simon,
Tyanna Davis, Walter Moore, Diane Ibarra
Middle: Christopher Fuscellaro, Darryl Hodges, Joseph Wenzel
High: Daniel Corsey, Taylor Bagby, Alesha Hampton, Sierra Evans
Recommendation

Acknowledge their significant achievement.

- B. Presentation: PARCC - Tanya Clark

- C. Recognition of Teachers of the Year

Elementary School: Jennifer Schoepflin

Middle School: Brianna Rucci

High School: Jessica Marchese

- D. Recognition of District Teacher of the Year

BREAK

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

- E. Field Trips and Activities - Attachment III E
Recommendation

Approve the field trips and activities as listed on the attachment.

- F. NJEA Frederick L. HIPP Foundation Grant
Recommendation

Grant the administration permission to submit the application for renewal of the NJEA Frederick L. HIPP Foundation Grant for the 2016-2017 school year with a grant value of up to \$10,000.

- G. Bylaws, Policies, and Regulations - Attachment III G
Recommendation

Approve the following revised Policies and Regulations:

Bylaw 0141	Board Member Number and Term
Policy & Regulation 1240	Evaluation of Superintendent
Policy & Regulation 3221	Evaluation of Teachers
Policy & Regulation 3222	Evaluation of Teaching Staff Members Excluding Teachers and Administrators
Policy & Regulation 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
Policy & Regulation 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
Policy 3431.1	Family Leave
Policy 4431.1	Family Leave
Policy 5337	Service Animals
Policy 5516	Use of Electronic Communication and Recording Devices

H. Transportation Jointure
Recommendation

Approve a transportation jointure with Monroe Township to transport one student to St. Joseph High School on Route P25 at a cost of \$884 for the 2015-2016 school year.

I. Homebound Instruction
Recommendation

Approve homebound instruction as follows:

1. Student 1812999 with Education Inc. providing the service for 10 hours per week at the rate of \$44 per hour beginning January 22, 2016.
2. Student 1407199 beginning February 4, 2016 through April 4, 2016 for 2 hours per subject for 4 subjects with Denise Zambon provided the instruction for 3 courses and Christina Tiesi providing the instruction for 1 course at the contracted rate.

J. Administrative Internship
Recommendation

Grant approval for Brianna Rucci and Ryan Caltabiano to complete 300 internship hours under the supervision of Nikolaos Koutsogiannis or his designee.

K. Practicum Student for Speech-Language Pathologist
Recommendation

Grant approval for Stockton University student Bernadette Davis to shadow Dana Brady for one day during the month of February.

L. Receiving Tuition Students
Recommendation

Approve the following receiving tuition students for the 2015-2016 school year:

Camden	HS (BD) #1824999	\$25,000 annual
Camden	HS (Reg Ed) #17227	\$13,789 annual
Trenton	ES (Reg Ed) #27127	\$11,812 annual

M. YES Facility Tuition Students
Recommendation

Approve the following YES Facility tuition students for the 2015-2016 school year:

Pineland - Vineland	#1722299	From Camden
Creative Achievement	#HS-DS	From Pineland EHT

N. Professional Negotiator
Recommendation

Appoint Parker McCay as the Professional Negotiator for the 2016-2019 contract at the rate of \$170 per hour.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

B. Use of Facilities
Recommendation

Grant approval for St. Michael the Archangel Regional School to use our track and field on various weekdays from March through May for track practices.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report; HIB Investigations, Trainings, and Programs (HIB-ITP) Data Collection - Attachment V A
Recommendation

Accept the reports.

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A
Recommendation

Approve attendance at workshops as per the attachment provided.

B. Course Enrollment/Tuition Reimbursement
Recommendation

Grant permission for Darby Malvey to enroll in "Curriculum Design and Implementation for Media Specialists" at Rutgers University for the spring 2016 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$2,469.50.

C. Retirement - Attachment VI C
Recommendation

Acknowledge the retirement of Lorraine Custodio from her position as ELA Basic Skills Teacher effective June 30, 2016.

D. Resignation - Attachment VI D
Recommendation

Accept Reita Martin's resignation from her position as Preschool Teacher effective June 30, 2016.

- E. Co-Curricular Resignation - Attachment VI E
Recommendation
Approve Steve Nicolosi's resignation from his co-curricular position of Boys Head Track Coach for the 2015-2016 school year.
- F. Suspension
Recommendation
Approve the suspension of Employee # 5437 without pay for 3 days beginning February 8, 2016.
- G. Hiring
1. Administrative/Clerical Services for NCLB Programs
Recommendation
Grant approval for Patricia Reuter to provide administrative/ clerical services for NCLB Programs at the rate of \$18 per hour up to 10 hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
 2. Middle School Tutoring Coordinator
Recommendation
Approve Alicia Gravenor as Middle School Tutoring Coordinator at the rate of \$27 per hour for 5 hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
 3. Middle School Tutoring
Recommendation
Approve Brittany Forgrove, Mary Barron, Albert Brown, Tisa Riccardi, Susan Verrico, and Lisa Brodack as Middle School Tutors at the rate of \$36 per hour for instruction(4 days per week 1 hour per day) and \$27 per hour for preparation (1 day per week 1 hour per day) for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Part-Time School Nurse for Simmons Elementary School
Recommendation
Approve Julie Kosylo as part-time School Nurse for Simmons Elementary School at a salary of \$26,989 prorated for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
5. Substitute Custodian
Recommendation
Approve Edward Michener as Substitute Custodian for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
6. Homebound Instructor
Recommendation
Approve Christina Tiesi as Homebound Instructor for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
7. Translator
Recommendation
Grant approval for Maria Millan to provide translator services on an as-needed basis at the rate of \$18 per hour for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
8. Secretary for the Elementary School
Recommendation
Approve Michele Regruto as Secretary at the Elementary School at a salary of \$25,830 prorated for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.
9. Co-Curricular Appointments
Recommendation
Approve the following co-curricular appointments for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent:

Boys Head Track Coach	Manny Perdue
Assistant Baseball Coach	Frank Damminger
Girls Assistant Track Coaches	Amanda Hall & Tisa Riccard; ½ stipend each
Assistant Softball Coaches	Nancy Kinsley & Holly Shelson; ½ stipend each

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

- A. Revised Budget Calendar - Attachment VIII A

IX. NEW BUSINESS

X. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment X A
Recommendation
Approve the January 2016 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment X B
Recommendation
Approve the January 2016 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment X C
Recommendation
Approve the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment X D
Recommendation
Approve payment of the Bill Lists as follows:
1. Approve payment of the January Capital Projects Bill List in the amount of \$117.00
 2. Approve payment of the second Bill List for January in the amount of \$410,054.22
 3. Approve payment of the Cafeteria Bill List for February in

the amount of \$59,162.43

4. Approve payment of the February Capital Projects Bill List in the amount of \$312,145.22
5. Approve payment of the Bill List for February in the amount of \$703,638.78

E. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

1.	January 15, 2016	Payroll/Agency	\$632,852.41
2.	January 30, 2016	Payroll/Agency	\$583,022.38

F. Certifications

1. Board Secretary's Report January 2016: In accordance with 18A:17-36 and 18A:17-9 for the month of January 2016, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report January 2016: The January 2016 Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2016-0216 authorizing an Executive Session for the purpose of discussing personnel and contract issues. The length of the session will be approximately 60 minutes or less. - Attachment XII A

XIII. ADJOURNMENT