

The public may participate in the meeting by emailing [publiccomment@claytonps.org](mailto:publiccomment@claytonps.org) when prompted by the Board President.

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**DISTRICT GOALS:**

- Goal 1: Establish the Clayton Equity Committee consisting of a diverse group of stakeholders who will organize three to four equity events by the end of the 2020-2021 school year (Strategic Goals 4 and 5)
- Goal 2: Provide increased professional development for staff to support the implementation of remote learning by the end of the 2020-2021 school year (Strategic Goals 1 and 3)
- Goal 3: Implement interventions and instructional supports to close the learning gap which resulted from the Spring COVID-19 closing of schools (Strategic Goal 1)

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
VIRTUAL MEETING LIVE-STREAMED ON WWW.CLAYTONPS.ORG  
FEBRUARY 16, 2021**

**I. OPENING PROCEDURES**

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Steven Awalt, Megan Colon, Paul Connell, Anthony Grafton, Niamah King, Jeremiah Long, Robin Roche, April Ward
- D. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

**II. COMMITTEE REPORTS**

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B

Curriculum/Instruction	Jeremiah Long (Chair), Anthony Grafton, April Ward
Finance/Facilities	Robin Roche (Chair), April Ward, Steven Awalt
Policy	Megan Colon (Chair), Niamah King
Executive	Robin Roche, Jeremiah Long, Megan Colon, Paul Connell

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

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IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes - Attachment IV A

Elementary	Jae'Lyn Owens, Abigail Leis, Skylar Weber, Dylan VanOstenbridge, Leah Schauers, Shanelle Goines, Evan Torbik
Middle	Jorrian Smith, Dean Carfagno, Amber Gable
High	Aiden Gillies, Raven Lewis, Fatima Akin, Alexander

B. Presentation to Educators of the Year: Principals

Elementary School	Flavia Masino
Middle School	Mary Barron
High School	Susan Davenport

C. Audit Presentation - Fran Adler, Business Administrator  
Copies of the Audit Synopsis were made available to the public.

D. Audit FY20 - Attachment IV D  
Recommendation

Adopt the following Resolution authorizing acceptance and approval of the Annual Comprehensive Financial Report:

WHEREAS the Board of Education of the Clayton Public School District has reviewed the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2020 and there are no audit findings; and NOW, THEREFORE, BE IT RESOLVED that the Board of Education

of

the Clayton Public School District has accepted and approved the CAFR and AMR.

E. Out of District Placement  
Recommendation

Approve out of district placement for Student 2226299 at Pineland Learning Center for the 2020-2021 school year.

- F. Student Teacher Recommendation  
Approve a student teacher placement for Fairleigh Dickinson student Khali Lee with Jessica Marchese at the High School for the 2021-2022 school year.
  - G. Eagle Scout Project - Attachment IV G Recommendation  
Approve William Pedrick's Eagle Scout proposal as per the attachment.
  - H. Home Instruction Recommendation  
Approve home instruction for Student 26152 from January 25, 2021 through March 26, 2021 with Chelsea Wisniewski and Noah Lehman providing the instruction 1 hour per week per subject at the rate of \$40 per hour for Language Arts 7, Math 7, Social Studies 7, Science 7.
- V. BUILDINGS AND GROUNDS
- A. Buildings and Grounds Report - Attachment V A Recommendation  
Approve the Report.
  - B. Use of Facilities Recommendation  
Grant approval for Turn It Up Dance Challenge and Joelle Griffin to rent the Performing Arts Center from March 26, 2021 at 2:30 p.m. until March 28, 2021 at 10 p.m. to host a dance completion pending receipt of appropriate insurance documentation.
- VI. SCHOOL SAFETY AND SECURITY
- A. School Emergency Evacuation Drill Reports - Attachment VI A Recommendation  
Approve the Reports.
  - B. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI B Recommendation  
Approve the Reports.
- VII. PERSONNEL
- A. Workshop Attendance - Attachment VII A Recommendation  
Approve attendance at workshops as per the attachment.

B. Leaves of Absence  
Recommendation

Approve the following leave of absence requests:

Employee #6505	Beginning 5-18-2021; return date to be determined
Employee #6532	Beginning 6-4-2021 through the 2020-2021 school year

C. Retirement  
Recommendation

Acknowledge the retirement of Charles Lezenby from his position as Family Friendly Center Coordinator effective June 30, 2021.

D. Course Enrollment  
Recommendation

Approve the following requests for course enrollment; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA and CAA negotiated agreements:

Kristin Beaty (NT)	Techniques in Behavioral Change and PBS for the spring 2021 semester; University of Delaware	Not to exceed \$2,091
Taryn Simmons (T)	NJ EXCEL Administrator Program Part 2; spring 2021 semester; NJPSA	Not to exceed \$2,500

E. Tuition Reimbursement  
Recommendation

Approve Taryn Simmons' request for tuition reimbursement for the NJ EXCEL Program Part 1 through NJPSA for the fall 2020 semester in accordance with the CAA negotiated agreement not to exceed \$2,217.

F. Hiring

1. Home Instructors  
Recommendation

Approve Chelsea Wisniewski and Noah Lehman as Home Instructors at the contracted rate for the 2020-2021 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Clayton "Catch Up" Team Staff Members  
Recommendation

Approve Chelsea Wisniewski as Clayton "Catch Up" Team staff member at \$30 per hour for each work session/meeting and \$40 per hour for intervention sessions for 4 to 5 hours per week for 25 weeks funded

through ESSA Title I for the 2020-2021 school year pending receipt of required paperwork as recommended by the Superintendent.

3. High School Math Tutors  
Recommendation

Approve the following teachers as High School Math Tutors at the rate of \$40 per hour 4 days per week for 20 weeks funded through ESSA Title I for the 2020-2021 school year pending receipt of required paperwork as recommended by the Superintendent: Christopher Gassler, Noah Schoeler, Noah Lehman, Fran Rago.

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment XI A  
Recommendation

Approve the January 31, 2021 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment XI B  
Recommendation

Approve the January 31, 2021 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment XI C  
Recommendation

Approve the Appropriations and Revenue Adjustments

D. Bill Lists - Attachment XI D  
Recommendation

Approve payment of the Bill Lists as follows:

January 2021 2nd Bill List	\$330,469.52
January 2021 Cafeteria Bill List	\$38,090.59
February 2021 Bill List	\$356,029.09

E. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

December 15, 2021	\$646,865.46
January 29, 2021	\$644,808.52

F. Certifications

1. Board Secretary’s Report January 31, 2021: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
  
2. Treasurer’s Report January 31, 2021: The January 31, 2021 Report of the Treasurer of School Funds for the 2020-2021 school year is in agreement with the Report of the Board Secretary.
  
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

XII. VISITORS’ REMARKS

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XIII. EXECUTIVE SESSION

- A. Resolution - Attachment XIII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2021-0216 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT