

SUNSHINE NOTICE

Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times and the Sentinel, and filed with the Clerk of the Municipality.

MISSION STATEMENT

Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

DISTRICT GOALS

1. Improve student achievement through increased student engagement and enhanced articulation.
2. Increase community outreach and improve communication to allow for an efficient, effective, and positive student-centered environment.
3. Plan for facility and infrastructure needs of the future and improve the maintenance and appearance of current facilities.

ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
February 18, 2014
7:30 p.m.

I. OPENING PROCEDURES

- A. Call to Order by the Board President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Jeremiah Long, Dawn Milligan, Jeff Radio, Milton Reuter, Edwardo Rojas
- D. Approval of Minutes for the January 30, 2014 Meeting and Reapproval of the Minutes for the January 7, 2014 Meeting with Amendments – Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from Standing Committees and Ad Hoc Committees
 1. Curriculum & Instruction Committee: Jeremiah Long – Chair; Ron Durham; Edwardo Rojas
 2. Finance & Facilities Committee: Dawn Milligan – Chair; Jeff Radio; Elizabeth Kellum
 3. Policy & Legislation Committee: Milton Reuter- Chair; Edwardo Rojas; John Connelly
 4. Executive Committee: Anthony Grafton; Dawn Milligan; Milton Reuter; Jeremiah Long

III. SCHOOL BUSINESS

- A. Principals’ Minutes
- B. Program Highlights – Naviance Program: Joseph Valentino
- C. Presentation to Teachers of the Year: Lorraine Custodio, Deborah Purnell, Sarah Mickle

- D. Students and Clippers of the Month – Attachment III D
Elementary: Carllie Pope, Andrew Perry, Aubree Dahl, William Pedrick, Demetrius Boyzigies, Brionna Berwick, Sean Duffy, Carrie Boyd
Middle: LaRissa Thomas, Casey McDonald, Casey Moore
High: Taylor Morrison, Zoe Lee, Donovan Simon, Jared Burke
Recommendation
Acknowledge their significant achievement.

BREAK

The Board will take a brief recess.

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during visitors' remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

- E. Field Trips and Activities – Attachment III E
Recommendation
Approve the field trips and activities as listed on the attachment.
- F. Fundraisers
Recommendation
Approve the following fundraisers:
1. Jump Rope for Hearth through the American Heart Association for Elementary School students on February 24th, 25th, and 26th
2. Clayton Middle School Home and School Association Chick-Fil-A fundraiser on March 13th
3. Clayton Middle School Home and School Association Car Wash on April 26th
- G. Food Bank of South Jersey School Pantry
Recommendation
Grant the administration permission to apply for the Food Bank of South Jersey's School Pantry Program to provide food to be distributed to families.
- H. NJEA Frederick L. Hipp Foundation Grant
Recommendation
Grant permission for the administration to apply for the NJEA Frederick L. Hipp Foundation Grant to support innovative learning and teaching experiences through collaboration and partnership with community organizations.
- I. Improving School Health to Enhance Student Learning Grant
Recommendation
Grant the administration permission to apply for an Improving School Health to Enhance Student Learning Grant to improve the physical, mental, emotional, and social health and well being of students and school staff as well as strengthen the health and safety of the school environment through implementation of evidence-based programs focused on those areas.

- J. Revised 2013-2014 School District Calendar – Attachment III J
Recommendation
Approve the revised 2013-2014 School District Calendar.
- K. GCSSSD Additional Remedial Services for Nonpublic Title I Students – Attachment III K
Recommendation
Approve the agreement with GCSSSD to provide additional remedial services for nonpublic Title I students for the 2013-2014 school year.
- L. Energy Management Agreement and Statement of Work Agreement – Attachment III L
Recommendation
Approve a five-year energy management agreement and statement of work agreement with Enernoc pending attorney review. Estimated revenue over the five-year period is \$44,655.
- M. Homebound Instruction
Recommendation
Approve homebound instruction for Student 18051 for up to eight weeks with Ryan Caltabiano providing instruction for Math and Brianna Rucci providing instruction for Science, Social Studies, and Language Arts at the contracted rate.

IV. BUILDINGS AND GROUNDS

- A. Progress Report – Ivan D. Cox, Jr. Buildings and Grounds Facilities Manager – Attachment IV A

V. SCHOOL SAFETY & SECURITY

- A. School Bus Emergency Evacuation Drills; Drill Reports; Violence and Vandalism/Code of Conduct Violations; Harassment, Intimidation, and Bullying Reports – Attachment V A
Recommendation
Accept the reports.

VI. PERSONNEL

- A. Workshop Attendance – Attachment VI A
Recommendation
Approve attendance at workshops as per the list provided.

B. Hiring

- 1. Co-Curricular Appointments
Assistant Baseball Coach – Frank Damminger
Assistant Girls Track Coach – Susan Maxwell
Assistant Boys Track Coach – Manny Perdue
HS Musical Costumes – Tina Heinze (1/2 stipend)
HS Musical Costumes – Sara Truluck (1/2 stipend)
Recommendation
Approve the above co-curricular appointments for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.
- 2. Replacement Teacher for Elementary School Leave of Absence
Recommendation
Approve Cynthia Rambone as Replacement Teacher for Elementary School for a teacher on a leave of absence beginning February 10, 2014, through May 19, 2014 at the rate of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.

3. Clayton High School SAT Tutors
Recommendation
Approve Kelly Citrone and Clifford Christopher as SAT prep tutors at a rate of \$36 per hour funded through NCLB for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.
 4. NJ ASK Prep Class Tutors
Recommendation
Approve Susan Verrico, Mary Barron, Andrea Bullock, and Kathy D'Anna as NJ ASK prep class tutors at a rate of \$36 per hour for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.
 5. Classroom Aide for the Computer Lab at Simmons Elementary School
Recommendation
Approve Jennifer Myerson as Classroom Aide for the computer lab at Simmons Elementary School at a rate of \$12 per hour not to exceed 29 ³/₄ hours per week for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.
 6. Elementary School Teacher
Recommendation
Approve Flavia Masino as Elementary School Teacher at a salary of Step 1 Bachelor's Degree \$46,084 pro-rated for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.
 7. Homebound Instructors
Recommendation
Approve Ryan Caltabiano as homebound instruction for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.
- C. Credit Recognition
Ryan Caltabiano has earned 15 credits beyond a Bachelor's Degree.
Recommendation
Recognize credits earned; salary adjustment will be made to Step 6 Bachelor's Degree once negotiations are completed.
- D. Salary Adjustment
Recommendation
Approve a salary adjustment for William Washington from Step 13 Master's Degree \$59,559 to Step 16 Master's Degree \$77,135 effective February 1, 2014.

VII. COMMUNICATIONS

- A. Letter from Pascale Sykes regarding Heart of Gloucester County – Attachment VII A
- B. Letter from Pascale Sykes regarding Child Connection Center – Attachment VII B

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Request for Proposals for Food Service

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education – Attachment X A
Recommendation

Approve the January 2014 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education – Attachment X B
Recommendation

Approve the January 2014 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists – Attachment X D
Recommendation

1. Approve payment of the second Bill List for January 2014 in the amount of \$70,653.66.
2. Approve payment of the Cafeteria Bill List in the amount of \$55,823.89.
3. Approve payment of the Bill List for February 2014 in the amount of \$501,218.87.

E. Payroll and Payroll Agency Reports
Recommendation

Approve the Payroll and Payroll Agency Reports as follows:

January 15, 2014	Payroll	\$326,777.68
	Agency	\$230,859.09
January 30, 2014	Payroll	\$331,346.72
	Agency	\$236,645.79

F. Certifications

1. Board Secretary's Report January 2014

In accordance with 18A:17-36 and 18A:17-9 for the month of January 2014, the Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report January 2014

The January 2014 Report of the Treasurer of School Funds for the 2013-2014 school year are in agreement with the report of the Board Secretary.

3. Board of Education Certification

The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

A. Adopt Clayton Board of Education Resolution No. 2014-0218 authorizing an Executive Session for the purpose of discussing litigation. The length of the session will be approximately 60 minutes or less. – Attachment XII A

XIII. ADJOURNMENT