

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Develop a 3-year District strategic plan by June 2018.
- 2) To apply and submit an application for Green Sustainability by June 2018 and work towards certification by January 2019.
- 3) Develop an evaluation tool to accurately assess the resources that support implementation of our District curriculum by June 2018.
- 4) Create and develop opportunities for adult programming throughout the 2017-2018 school year.

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
February 20, 2018 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Milton Reuter, Robin Roche, Stacey Ryan, Caite Wolak
- D. Approval of Minutes for the December 19, 2017 and January 9, 2018 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum/Instruction	Robin Roche (Chair), Paul Connell, Jeremiah Long
Finance/Facilities	Paul Connell (Chair), Ron Durham, Stacey Ryan
Policy	Bailey Burnett (Chair), Milton Reuter, Caite Wolak
Executive	Anthony Grafton, Bailey Burnett, Paul Connell, Robin Roche

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes - Attachment IV A

Elementary	Robert Fistler, Madison Petsch, Mason Czarnecki, Carlie Pope, Layla Zieger, Leigh Ann Nage, Isabella Gourley
Middle	Sarabeth Schwartz, Zaire Fields, Adrianna Fooks
High	Lilian Williams, Markiyah Brown, Abdul Yardim, Taylor Bagby

Recommendation

Acknowledge their significant achievement.

B. Educators of the Year

Dawn Smith	Simmons Elementary School
Lisa Brodack	Clayton Middle School
Tracy Moore	Clayton High School

C. Green Team Presentation

BREAK

D. Field Trips and Activities - Attachment IV D

Recommendation

Approve the field trips and activities as listed on the attachment.

E. Out of District Placements

Recommendation

Approve the following out of district placements for the 2017-2018 school year:

Student 25053	Creative Achievement	Beginning 1-16-2018
Student 1922899	Creative Achievement	Beginning 2-8-2018

F. Receiving Tuition Students

Recommendation

Approve the following receiving tuition student for the 2017-2018 school year:

University High School/Irvington PS	Student 21173	\$4,216.69
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G. Tuition Contracts

Recommendation

Approve the following tuition contracts for the 2017-2018 school year:

Creative Achievement	Student 25053	\$27,444; Beginning 1-16-2018 for the remainder of the school year
Swedesboro-Woolwich	Student 26131, 23078, 27000, and 29036	\$22,324.80 each
Creative Achievement	Student 1922899	\$23,392; Beginning 2-7-2018 for the remainder of the school year

H. Home Instruction  
Recommendation

Approve home instruction as follows:

Student 19149	1-2-2018 through 2-13-2018	Dr. Cherrie Ligameri providing the service at \$40 per hour (5 hours per week; 1 hour per subject): English II, French II, US History I, Biology, and Geometry
Student 20050	1-9-2018 through 2-6-2018	Paulette Scott of Hampton Behavioral Health providing the service at \$36 per hour 2 hours per day
Student 20050	2-7-2018 through 2-12-2018	Gregg Love of Brookfield Schools/Inspira Memorial Hospital Adolescent Behavioral Program providing the service at \$40 per hour 2 hours per day
Student 2108299	2-20-2018 through 6-16-2018	Educere providing the service online for Science, Math, History and English at the rate of \$29 per course per week.
Student 27111	2-1-2018 through 3-30-2018	Dr. Cherrie Ligameri providing the service for 5 hours per week at the contracted rate

I. ESSA Amendment  
Recommendation

Authorize the administration to submit an amendment for Title I & Title III to reallocate funds for Wilson Training.

J. Donation  
Recommendation

Accept a \$25 donation from Plymouth Rock and Teachers' Insurance Plan of NJ for unsatisfactory customer service.

K. Transportation Jointure  
Recommendation

Approve the following transportation jointure with Delsea for the 2017-2018 school year:

Clayton's Route SP13	Transport 1 Delsea student with 1 Clayton student to Delsea	\$108 per day beginning 1-29-2018
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L. Amendment to Co-Curricular Positions  
Recommendation

Approve the following amendments to the co-curricular program for the 2017-2018 school year:

Change Middle School Newspaper to Middle School Basketball
Recognize Robotics as a Varsity Activity; may receive a Varsity letter

M. Tutoring  
Recommendation

Approve tutoring as follows:

Student 2203599	Wilson Tutoring 1 hour per week for the remainder of the 2017-2018 school year	Kathy DeMaris to provide the service at the rate of \$40 per hour
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N. 2018-2019 School District Calendar - Attachment IV N  
Recommendation

Approve the calendar for the 2018-2019 school year.

O. Four-Year Preschool Expansion Program Annual Update 2018-2019 - Attachment IV O  
Recommendation

Approve the four-year Preschool Expansion Program Annual Update 2018-2019.

P. Senior Trip Chaperones  
Recommendation

Approve the following individuals as chaperones for the 2018 senior trip:

Nancy Kinsley	Kelly Citrone
Ponce Tinkham	Alexis Kilduff

Q. Internship  
Recommendation

Grant approval for Susan Verrico to complete an administrative internship under the direction of Marvin Tucker for the remainder of the 2017-2018 school year.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment V A  
Recommendation

Accept the Report.

B. Use of Facilities  
Recommendation

Approve the following requests for use of facilities pending receipt of appropriate insurance documentation:

Spaze Wrestling	Gymnasium	March 24, 2018
Studio B Dance Center	Performing Arts Center	May 31, 2018 and June 2, 2018

VI. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report  
Recommendation

Accept the Reports.

VII. PERSONNEL

A. Resignation - Attachment VII A  
Recommendation

Accept Jennifer McFadden’s resignation from her position as Science Teacher at the Middle School effective February 23, 2018.

B. Leaves of Absence - Attachment VII B  
Recommendation

Approve the following leaves of absence:

Employee #6172	Beginning 3-2-2018 for approximately 2 weeks
Employee #6834	Beginning 2-20-2018 for approximately 4 weeks

C. Workshop Attendance - Attachment VII C  
Recommendation

Approve attendance at workshops as listed on the attachment.

D. Course Enrollment/Tuition Reimbursement  
Recommendation

Approve the following requests for course enrollment and tuition reimbursement as per the CEA negotiated Agreement:

Taryn Simmons (T)	Tuition Reimbursement - “Foundations in Reading 1” Fall 2017 semester; Fairleigh Dickinson	Not to exceed \$2,241
Lisa Brodack (T)	Course Enrollment - “School Law” Spring 2018 semester; Stockton(previously approved for a different course that did not run)	Not to exceed \$1,950

E. Salary Adjustment  
Recommendation

Approve a salary adjustment for Taryn Simmons to Step 3 Master’s Degree plus 30 credits effective March 1, 2018.

F. Hiring

1. On-Demand Tutoring  
Recommendation

Approve the following individuals as On-Demand Tutors for ELA and Math as requested by students, parents, and teachers in kindergarten through 12th grade at the rate of \$40 per hour for the 2017-2018 school year funded through the ESSA-Title 1 grant pending receipt of required paperwork as recommended by the Superintendent:

Dawn Smith	Maria Schneider	Christine Pancoast
April Potts	Christina Amidon	Glori Tabako
Tonya Foster		

2. Bus Drivers  
Recommendation

Approve Alaina Stott and Clifford Lewis as Bus Drivers at the rate of \$16 per hour for 5.75 hours per day for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Replacement Teacher at the Elementary School  
Recommendation

Approve Brianna Fisher as Replacement Teacher at the Elementary School for the duration of the leave of absence of Employee #6667 beginning February 12, 2018 at the rate of \$110 per day for 60 days and beginning on the 61st day Step 1 Bachelor’s Degree \$48,220 prorated pending receipt of required paperwork as recommended by the Superintendent.

4. Middle School Science Teacher  
Recommendation

Approve Jennifer Tatora as Middle School Science Teacher at a salary of Step 1 Bachelor’s Degree plus 15 credits \$49,425 prorated for the 2018-2019 school year beginning March 1, 2018 pending receipt of required paperwork as recommended by the Superintendent.

5. English as a Second Language Teacher  
 Recommendation  
 Approve Katie-Jean Howard as English as a Second Language Teacher at a salary of Step 6 Bachelor's Degree \$52,523 prorated for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

6. Co-Curricular Appointments  
 Recommendation  
 Approve the following co-curricular appointments for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

HS Musical Business Director	Denise Zambon
HS Musical Choreographer	Molly McDonald
HS Musical Sound/Light Coord.	Anthony Morgan
HS Musical Technical Director	David Dashefsky; Aaron Shugarts (½ stipend each)
MS Wrestling Coach	William Sharp

7. Twilight Program Staff  
 Recommendation  
 Approve Lauren McCauley as Aide for the Twilight Program 4 hours per week at the rate of \$12 per hour for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

VIII. COMMUNICATIONS

- A. Pasquale Sykes - January 22, 2018 Letter - Attachment VIII A
- B. Borough of Clayton - January 26, 2018 Letter - November 2017 Planning Board Minutes - Attachment VIII B

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Shared Service Agreement with the Borough of Clayton for School Resource Officer

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A  
 Recommendation

Approve the January 31, 2018 Report of the Secretary to the Board of

Education.

B. Report of the Treasurer to the Board of Education - Attachment XI B

Recommendation

Approve the January 31, 2018 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments

Recommendation

Approve the Appropriations and Revenue Adjustments as listed below:

<u>January 2018</u>				
<u>From</u>	<u>Amt</u>	<u>To</u>	<u>Amt</u>	<u>Reason</u>
11-000-270-513-00	-22348.00	111-000-270-504-00	22348.00	Reallocate btwn transportation accts for aid-in-lieu
11-000-270-513-00	-10084.00	11-000-270-615-00	10084.00	Realloc btwn transportation accounts for spec ed jointure
11-000-270-615-00	-4716.00	11-000-270-610-00	4716.00	Realloc btwn accts for supplies
11-000-291-290-00	-3000.00	11-000-221-600-00	3000.00	From Health Benefits to Supplies
11-190-100-640-01-901	-3697.00	11-000-100-610-01-901	3697.00	From Textbooks to Supplies
11-000-218-600-00-932	-150.00	11-000-218-500-00-932	150.00	Guidance supplies to purchased services
11-000-219-390-00-910	-500.00	11-000-219-500-00-910	500.00	CST from prof tech services to purch svcs.
11-000-230-331-00	-800.00	11-000-230-339-00	800.00	From legal to other prof svcs
11-000-251-330-00	-395.00	11-000-251-610-00	395.00	Bus Ofc Admin other prof svcs to Bus Ofc Admin
11-000-251-330-00	-130.00	11-000-251.890-00	130.00	Bus Ofc Admin other prof svcs to misc
11-000-270-503-00	-3385.00	11-000-270-505-00	3385	Realloc btwn transportation accounts
11-230-100-101-00	-240.00	11-219-100-101-09	240.00	Realloc btwn salary accts for home instruction
11-000-218-390-00-932	-300.00	11-000-218-390-00-932	300.00	Guidance - from tech services to professional services
11-000-251-330-00	-200.00	11-000-251-580-00	200.00	Bus Ofc profl services to Bus Office travel
11-000-262-110-09	-213.00	11-000-262-420-00-960	213.00	Maint repairs to subs



11-000-218-105-01	-325.00	11-000-218-500-00-932	325.00	Guidance salaries to purch svcs
11-000-230-334-00	-1000.00	11-000-230-339-00	1000.00	School Admin - architects to other professional services
11-000-100-566-01-910	-27695.00	11-212-100-320-00	27695	From tuition to special ed purch services

D. Bill Lists - Attachment XI D  
Recommendation

Approve payment of the Bill Lists as follows:

January 2018 Cafeteria Bill List	\$55,441.57
January 2018 2nd Bill List	\$149,289.87
February 2018 Bill List	\$925,559.39
February 2018 Capital Projects Bill List	\$1,330.28

E. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

January 12, 2018	\$604,391.80
January 30, 2018	\$588,621.28

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2018-0220 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. BOARD TRAINING

A. District Goals Update - Attachment XIV A

XV. ADJOURNMENT