

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
February 21, 2017 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Milton Reuter, Robin Roche, Stacey Weinert, Scott Werkheiser, Caite Wolak
- D. Approval of the Minutes for the January 17, 2017 Meeting Minutes - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum	Caite Wolak (Chair); Bailey Burnett; Scott Werkheiser
Finance/Facilities	Ron Durham (Chair); Scott Werkheiser; Milton Reuter
Policy	Paul Connell (Chair); Stacey Weinert; Robin Roche
Executive	Caite Wolak; Ron Durham; Paul Connell; Anthony Grafton

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

III. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes - Attachment III A

Elementary	Aaron Woolfolk, Giuliana Miller, Kendal Renshaw, Sadia Jimale, Alexandra House, Greta Peters, Paige Shannon
Middle	Lilly Camp, Briana Reid, John Middlebrook
High	Adelle Mazurek, Paige Bociek, Cheyenne Scott, David Morgan

Recommendation

Acknowledge their significant achievement.

B. Recognitions

Educators of the Year	Lauren Campisi, Kathryn Hallinan, Christina Tiesi
Football Coach	Marvin Tucker
Patriot's Pen Contest Winners	Tiana Rogers (1st Place); Angelina Fox (3rd Place)
Storyworks Contest Winner	Jenna Bicking

C. Field Trips and Activities - Attachment III C

Recommendation

Approve the field trips and activities as per the attachment.

D. Void the Shared Technology Services Agreement with EIRC

Recommendation

Approve voiding the Shared Technology Services Agreement with EIRC.

E. 2016 ESEA Accountability Action Plan Participation Rate/Graduation Rate/Attendance Rate - Attachment III E

Recommendation

Approve the 2016 ESEA Accountability Action Plan Participation Rate/Graduation Rate/Attendance Rate.

F. Transportation Jointure

Recommendation

Approve a transportation jointure with Egg Harbor School District for Student 1722999 on Route S5437 for the 2016-2017 school year.

G. Out of District Placement
Recommendation

Approve the following out of district placements for the 2016-2017 school year:

Student 2813799	Pineland Learning Center
Student 1723399	Creative Achievement Academy
Student 2020299	Creative Achievement Academy
Student 1708799	Pineland Learning Center

H. Changes/Additions to Co-Curriculars

1. The High School/Middle School is proposing to start a craft club where students will learn to crochet, sew, knit, and do other types of crafts and participate in a sewing community service project. The club will be supervised by two teachers (volunteers), and meetings will be held on a monthly or bi-monthly basis.

Recommendation

Grant permission for the High School/Middle School to start a craft club.

2. The number of students interested in the Future Business Leaders of America Club has drastically dropped. There are 20 Middle School girls who are interested in Softball Club team.

Recommendation

Grant permission to change the Future Business Leaders of America Club to a Softball Club team for Middle School Girls for the 2016-2017 school year.

I. Revised Job Description - Attachment III I

The job description for the position of 21st Century Community Learning Center Program Director has been revised.

Recommendation

Approve the revised job description.

J. Field Observation Experience/Internship

Recommendation

1. Grant approval for Camden County College student Alexander Spruill to participate in a field observation experience at Clayton High School/Middle School during the 2016-2017 school year.

2. Grant approval for our Elementary School teacher Jennifer Schoepflin to participate in an internship under Scott Uribe for her NJ Excel Program for the 2016-2017 school year.

K. Curriculum Revisions
Recommendation

Approve curriculum revisions based upon inclusion and/or changes to the following required components:

Career Ready Practices	Pacing Guides
21st Century Standards	Benchmark Assessments
Interdisciplinary Connections	Individualized Learning Opportunities
Modifications for Special Education	Alignments to NJ Student Learning Standards
Modifications for ELL	Modifications for At Risk
Modifications for Gifted	Core Instructional Resources

*Changes vary based upon individual curriculum needs.

<u>Curriculum Subject Areas:</u>	PE/Health K-12
ELA K-12	Visual & Performing Arts K-12
Math K-12	Special Areas K-5
Science K-12	World Languages 6-12
Social Studies K-12	Electives 6-12

L. Homebound Instruction
Recommendation

Approve homebound instruction for Student 28083 beginning March 8, 2017 with Cherrie Ligameri providing the instruction at the contracted rate.

M. Bylaws, Policies, and Regulations

Recommendation

1. Approve the following revised policies on the first reading:

1510	Americans with Disabilities Act
3440	Travel Expenses
5116	Education of Homeless Children
5460	High School Graduation
7510	Use of School Facilities
8330	Student Records

2. Approve the following revised regulations on the first reading:

1510	Americans with Disabilities Act
3440	Travel Expenses
5116	Education of Homeless Children
8330	Student Records

3. Approve the first reading of the following new policies:

2415.3 0	Title I - Educational Stability for Children in Foster Care
2418	Section 504 of the Rehabilitation Act of 1973 Students

4. Approve the first reading of the following new regulations:

2418	Section 504 of the Rehabilitation Act of 1973 - Students
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N. ESSA (Formerly NCLB) Carry Over

Recommendation

Approve the ESSA carry over amounts as follows:

Title I	\$52,127
Title II	\$8,900
Title III	\$5,469

O. Rate of Pay Increase
Recommendation

Approve an increase in the substitute custodian pay rate to \$9.50 per hour.

P. Tuition Contracts
Recommendation

Approve the following tuition contracts for the 2016-2017 school year:

Student 2813799	Pineland	January 23, 2017 through June 30, 2017	\$26,643.7 0
Student 1708799	Pineland	January 30, 2017 through June 30, 2017	\$25,241.4 0
Student 1723399 (State resp.)	Creative Achievement	January 12, 2017 through June 30, 2017	\$27,068

Q. Preschool Plan for 2017
Recommendation

Grant the administration permission to submit the Preschool Plan for 2017 in accordance with the State's deadlines. The plan will be provided for review at the next meeting.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report; HIB Investigations, Trainings, and Programs for Reporting Period July 1, 2016 through December 31, 2016. - Attachment V A
Recommendation

Accept the reports.

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A
Recommendation

Approve attendance at workshops as per the attachment.

B. Rescinding of Resignation - Attachment VI B
Daniel Marakowski is rescinding his resignation from his position as Technology Coordinator.

Recommendation

Accept Daniel Marakowski's letter rescinding his resignation.

C. Resignations - Attachment VI C

Recommendation

Accept the following resignations:

1. Grace Connors from her position as 21st Century Community Learning Center Program Director effective March 6, 2017.
2. Amanjot Kaur from her position as 21st Century Community Learning Center Program Coordinator effective February 14, 2017.

D. Co-Curricular Resignation - Attachment VI D

Marvin Tucker is resigning from his co-curricular position of Head Football Coach.

Recommendation

Accept the resignation.

E. Salary Adjustment

Recommendation

Approve the following salary adjustments effective March 1, 2017 in accordance with the Clayton Education Association negotiated agreement:

Meredith Lex	Step 12 Master's Degree
Darby Malvey	Step 4 Master's Degree Plus 15 Credits

F. Course Enrollment/Tuition Reimbursement

Recommendation

Approve the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Darby Malvey (NT)	Tuition Reimb.	Fall 2016 semester	"Management/Field Exp. of School Librarians"	Rowan Univ.	\$2,584.25
Susan	Tuition	Fall	"Assessment &	Phoeni	\$1,005.0

Verrico (T)	Reimb.	2016 semester	Evaluation Models”	x Univ.	0
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G. Volunteers

Recommendation

Approve the following individuals as volunteers for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

HS Dance Team	Christa DiStefano; Christina Tiesi
HS/MS Craft Club	Sharon Blutinger; Carol Wright

H. Hiring

1. 21st Century Community Learning Center Program Staff

Recommendation

Approve the following individuals as 21st CCLC Program Facilitators for the 2016-2017 school year at the rates listed below funded through the 21st CCLC grant pending receipt of required paperwork as recommended by the Superintendent:

Nick Hughes	Facilitator	\$20 per hour
James Hughes	Facilitator	\$25 per hour
Darby Malvey	Substitute Facilitator	\$25 per hour
Fred Kiefer	Substitute Facilitator	\$20 per hour
Susan Verrico	Substitute Facilitator	\$25 per hour

2. Twilight Program Staff Member

Recommendation

Approve Edward Walter as Twilight Program Security Guard at

the

rate of \$12 per hour for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2016-2017 school year pending receipt of required paperwork as

recommended by the Superintendent:

Assistant Boys Basketball Coach (position shared with Clarence Jones)	Frank Venuto
Head Boys Track Coach	Manny Perdue
Assistant Boys Track Coach	Brian Egan
Assistant Softball Coach (position shared with Holly Shelson)	Nancy Kinsley
Head Baseball Coach	William Washington
Assistant Baseball Coach	Frank Damminger
Assistant Girls Track Coach	Amanda Hall
MS Track Coach	Michelle Kreiger
HS Musical Technical Director	Tom Fusco
HS Musical Choreographer	Jamie Longacre
HS Musical Drama/Costumes/Makeup	Tina Heinze
Grade-Level Chairperson for BSI & Special Areas	Taryn Simmons (previously approved as BSI Chairperson at a stipend of \$803)

4. Teacher Trainers/ Assistants ESL Families Computer Classes
Recommendation

Approve the following individuals for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent:

Teacher Trainers	\$36/hour for training sessions; \$27/hour for meetings	Anthony Simonetti; Ryan Hahn; Christina Tiesi
Assistants	\$27 per hour	Fanny Yu; Jessica Vant

5. Substitutes
Recommendation

Approve the following individuals as Substitute Custodians for the

District for the 2016-2017 school year pending receipt of required paperwork as recommended by the Superintendent: Donald Wise; David Schweigart; Kayla Speyerer.

VII. COMMUNICATIONS

- A. Planning Board Minutes - Attachment VII A

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment X A
Recommendation

Approve the January 31, 2017 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment X B
Recommendation

Approve the January 31, 2017 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment X C
Recommendation

Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment X D
Recommendation

Approve payment of the following Bill Lists:

January 2017 Cafeteria Bill List	\$71,088.48
January 2017 Second Bill List	\$243,612.09
February 2017 Capital Projects Bill List	\$308,273.01
February 2017 Bill List	650,717.16

- E. Certifications

1. Board Secretary's Report January 2017: In accordance with 18A:17-36

and 18A:17-9 for the month January 2017, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report January 2017: The January 2017 Report of the Treasurer of School Funds for the 2016-2017 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

Payroll/Agency	January 13, 2017	\$560,770.39
Payroll/Agency	January 30, 2017	\$569,792.06

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

A. Resolution - Attachment XII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2017-0221 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIII. ADJOURNMENT