

REVISED

SUNSHINE NOTICE:

Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT:

Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT:

Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- *To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success.*
- *To increase community outreach and improve communication to allow for a successful student-centered environment.*
- *To prepare and plan for a public referendum to fund facility maintenance and/or additions.*

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
February 24, 2015 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Robin Roche, Edwardo Rojas
- D. Approval of Minutes for the January 6, 2015 and January 20, 2015 Meetings – Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees and Ad Hoc Committees
 1. Curriculum and Instruction Committee: Robin Roche (Chair); Edwardo Rojas; Elizabeth Kellum
 2. Finance and Facilities Committee: Milton Reuter (Chair); Ron Durham; Jeff Radio
 3. Policy and Legislation Committee: Edwardo Rojas (Chair); John Connelly; Dawn Milligan
 4. Executive Committee: Anthony Grafton; Milton Reuter; Edwardo Rojas; Robin Roche

III. SCHOOL BUSINESS

- A. Principals' Minutes/Students and Clippers of the Month – Attachment III A
Elementary: Mason McKenna, Lucas Freeman, Briana Lemoine, Christian Reed, Ariana Barrett, Cheyenne Evans, Alexia Blackniak, Fatima Akin

Middle: Lilian Williams, Brandon Taylor, Johnathan Slimback
High: Madison Keeney, Angel Foote, Blaise Smith, Christian Pessoa
Recommendation
Acknowledge their significant achievement.

- B. Teachers of the Year
- | | |
|--------------------|------------------------|
| Elementary School: | Marisa Van Ostenbridge |
| Middle School: | Marisol Howard |
| High School: | Mark Zambon |

BREAK

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during visitors' remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

- C. Alternative School Breakfast Project
Recommendation
Grant the administration permission to apply for the School Superintendents' Association (AASA) Alternative School Breakfast Project (funded through the Walmart Foundation to support alternative school breakfast servicing methods, including breakfast in the classroom and grab 'n go) to provide for infrastructure, marketing, communications, and other needs around school breakfast implementation as well as in-depth technical assistance through mentors and inclusion in its school breakfast Community of Practice.
- D. Field Trips and Activities – Attachment III D
Recommendation
Approve the field trips and activities as listed on the attachment.
- E. Out of District Placements
Recommendation
1. Approve out of district placement for Student 26123 at Glassboro Public Schools beginning February 4, 2015 for the remainder of the 2014-2015 school year.
 2. Approve out of district placement for Student 29030 at GCSS Shady Lane beginning February 9, 2015 for the remainder of the 2014-2015 school year.
- F. Walmart Foundation Grant
Recommendation
Grant the administration permission to apply for a Walmart Foundation Grant in the amount of \$2,500 to provide items/materials to support the High School and Middle School Multiple Disabilities Program and Horticulture Club.

- G. Resolution Supporting Participation in the Sustainable Jersey For Schools Certification Program – Attachment III G
Recommendation
Adopt the Resolution supporting participation in the Sustainable Jersey For Schools Certification Program.
- H. Donation Request to Sony USA Foundation, Inc.
Recommendation
Grant permission for the administration to submit a donation request to Sony USA Foundation, Inc. in regards to resources for our High School and Middle School Auditorium (production systems, technology, lighting, acoustic selections, etc.)
- I. Homebound Instruction
Recommendation
1. Approve continuation of homebound instruction for Student 1908899 for 10 hours per week until March 1, 2015 with Carol Wright providing mathematics and language arts instruction and Lisa Brodack providing science and social studies instruction at the contracted rate.
 2. Approve homebound instruction for Student 18084 to be provided by PESI Inc. at the rate of \$36 per hour not to exceed 10 hours per week from January 21, 2015, for approximately four weeks.
 3. **Approve homebound instruction for Student 14071 for approximately four weeks beginning January 29, 2015 with Denise Calore providing the service at the contracted rate.**
- J. Teams and Clubs
Recommendation
1. Approve a Step Team at the High School and Middle School.
 2. Approve a Garden Club at the Middle School.
- K. Revised School Calendar for the 2014-2015 School Year – Attachment III K
Recommendation
Approve the revised school calendar for the 2014-2015 school year.
- L. Tuition Contracts
Recommendation
1. Approve a tuition contract with Garfield for Student 1625699 from October 8, 2014, for the remainder of the 2014-2015 school year in the amount of \$49,500 pro-rated (Southern Regional School District will be reimbursing our District).
 2. **Approve a tuition contract with Glassboro Schools for Student 26123 in the amount of \$18,529 pro-rated and a one-on-one aide at the rate of \$100.78 per day beginning February 9, 2015 for the remainder of the 2014-2015 school year.**
- M. Bond Sale Resolution – Attachment III M
Recommendation
Adopt the Bond Sale Resolution.

N. School Lunch Resolution for Creative Achievement Academy – Attachment III N
Recommendation

Adopt the School Lunch Resolution for Creative Achievement Academy.

O. Substitute School Nurse Rate of Pay
Recommendation

Approve the increase of substitute school nurse pay to \$175 per day.

**P. Disposal of Equipment/Donation to Non-Profit
Recommendation**

Grant permission for the administration to dispose of/donate to non-profit a Savin C5050 copier machine as the cost to maintain the machine is more than a new machine lease.

**Q. Field Experience/Student Teaching/Internships
Recommendation**

- 1. Grant permission for Ashlee Cox, a Farleigh Dickinson University student, to complete 30 hours of teaching field experience at the High School.**
- 2. Grant permission for Maxine New, a Rowan University student, to complete 60 hours of volunteering in a health and fitness-related field at the Elementary School.**

**R. Transportation Jointure
Recommendation**

Approve the following transportation jointures with Delsea Regional for the 2014-2015 extended school year July 1, 2014, through August 30, 2014:

Route SP 01 St. John of God/Duran; 1 student; \$1,895.00

Route SP03 Bankbridge; 3 students; \$3,072.00

Route SP06 Archway; 4 students; \$3,824.00

Route SP09 GCIT-Career Center; 1 student; \$1,072.00

Route SP10 Bankbridge Elementary; 2 students; \$5,480.00

Route SP10A Bankbridge Child Development; 1 student; \$1,508.00

Route SP14 Clifford; 2 students; \$5,082.00

Route SP16 Yale Voorhees; 2 students; \$4,742.00

Route CESY Herma Simmons BSI East; 16 students; \$1,808.00

Route CESY Herma Simmons BSI West; 13 students; \$1,807.00

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report – Attachment IV A
Recommendation

Accept the report.

B. Use of Facilities
Recommendation

1. Approve the use of facilities by the Perdue Athletics Track Club for track practices and scrimmage track meets on various dates March 2015 through June 2015 pending receipt of appropriate insurance documentation.

2. Approve the use of facilities by St. Michaels for track practice on various dates March 2015 through May 2015 pending receipt of appropriate insurance documentation.

V. SCHOOL SAFETY AND SECURITY

- A. School Emergency Evacuation Drills; Drill Reports; Violence and Vandalism/Code of Conduct Violations; Harassment; Intimidation, and Bullying Reports – Attachment V A
Recommendation
Accept the reports.

VI. PERSONNEL

- A. Attendance at Workshops – Attachment VI A
Recommendation
Approve attendance at workshops as per the attachment.
- B. Leaves of Absence
Recommendation
1. Approve Nancy Lee's request for a leave of absence through New Jersey Family Leave beginning February 25, 2015.
 2. Approve Nancy Kinsley's request for a leave of absence beginning April 13, 2015.
- C. Course Enrollment/Tuition Reimbursement
Brianna Rucci is requesting permission to enroll in "The Principalship 9-12" at Wilmington University for the spring 2015 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$1,347.
Recommendation
Approve Brianna Rucci's request to enroll in the course.
- D. Volunteers
Recommendation
1. Approve Wesley Simmons as volunteer for the Step Team at the High School and Middle School for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.
 2. Approve Carol Wright as volunteer for the Garden Club at the Middle School for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.
- E. Hiring
1. Substitutes
Recommendation
Approve the following individuals as substitutes for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent:
- | | |
|-------------------|--------------------------------------|
| Classroom Aides: | Mary Ann Moebius; Amanda Hall |
| Teachers: | James Bagley; Amanda Hall |
| School Nurses: | Andrea McManus |
| Playground Aides: | Amanda Hall |
| Cafeteria Aides: | Amanda Hall |

2. Homebound Instructors

Recommendation

Approve Lisa Brodack as Homebound Instructor for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Replacement Teacher for Elementary School

Recommendation

Approve Alicia Higginson as Replacement Teacher for Elementary School to cover for a teacher on a leave of absence beginning February 25, 2015 at a rate of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.

4. Family Friendly Center Coordinator/Micro Society

Recommendation

Approve Charles Lezenby as Family Friendly Center Coordinator/ Micro Society at a salary of \$12,000 per year pro-rated beginning February 9, 2015 for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

5. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent:

Assistant Girls Track Coach: Susan Maxwell

Assistant Baseball Coach: Frank Damminger

Assistant Boys Track Coach: Manny Perdue

6. School Nurse

Recommendation

Approve Michele Avallone as School Nurse for the Elementary School at a salary of Step 9 Bachelor's \$49,386 pro-rated for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

A. Bond Sale Letter and Timetable – Attachment VII A

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education – Attachment X A

Recommendation

Approve the January 2015 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education – Attachment X B
Recommendation
Approve the January 2015 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenues Adjustments – Attachment X C
Recommendation
Approve the Appropriations and Revenue Adjustments.
- D. Bill Lists – Attachment X D
Recommendation
Approve payment of the following Bill Lists:
1. Second Bill List from January 2015 in the amount of \$69,033.59.
2. Cafeteria Bill for February 2015 in the amount of \$35,581.17.
3. Bill List from February 2015 in the amount of \$643,149.25.
- E. Voided Check
Recommendation
Approve voiding of check #42869 to Kia Jones in the amount of \$4,200 and reissue.
- F. Payroll and Agency Reports
Recommendation
Approve the Payroll and Agency Reports as follows:
January 15, 2015 Payroll \$372,102.20; Agency \$264,073.94
January 30, 2015 Payroll \$350,946.71; Agency \$255,186.75

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

Adopt Clayton Board of Education Resolution No. 2015-0224 authorizing an Executive Session. The length of the session will be approximately 60 minutes or less. – Attachment XII A

XIII. ADJOURNMENT