

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Steven Awalt, Paul Connell, Susan Giordano, Anthony Grafton, Jeremiah Long, Robin Roche, April Ward
- D. Approval of Minutes for the November 16, 2021 Meeting - Attachment I D
On motion by Jeremiah Long, seconded by Steven Awalt and carried by voice vote with one abstention (Susan Giordano), the Board approved the November 16, 2021 meeting minutes.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long (Chair), Anthony Grafton, April Ward
Finance/Facilities	Robin Roche (Chair), April Ward, Steven Awalt
Policy	Niamah King, Nicole Shaw
Executive	Robin Roche, Jeremiah Long, Paul Connell

III. VISITORS’ REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Steven Awalt and carried by voice vote, the meeting was opened to the public for their remarks at 7:06 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Steven Awalt, seconded by Jeremiah Long and carried by voice vote, the Public Comment Session was closed at 7:06 p.m.

IV. SCHOOL BUSINESS

- A. Administration of the Oath of Office to New Board Member
Frances Adler, School Business Administrator/Board Secretary, administered the Oath of Office to new Board member Susan Giordano.
- B. Student Representative Report - Gianna Jones
- C. Clippers of the Month/Principals’ Minutes - Attachment IV B
The following Clippers of the Month were recognized:

Elementary	Axl Biggs, Lamiah Willis, Dante Meza-Ibarra, Yuliana Lopez, Emma Smith, Nyla Davis, Da’Nayja Archie
Middle	Dylan Pancoast, Allison Macklin, Harley Pfeifer
High	Brooke Ryder, Savannah Wheeler, Tenise DeShields, Robert Corsey

Scott Uribe, Elementary School Principal, reported that the Elementary School held a very successful week of Parent/Teacher conferences. He thanked everyone and encouraged parents to remember to keep the lines of communication with teachers and staff. A great event for students returned once again this year on December 14th – the Holiday Shoppe! It was a fun and busy day for students to shop for some gifts for their families for the holidays. Mr. Uribe expressed thanks to the Elementary School Home and School Association for their help in running the Shoppe. Mr. Uribe announced that the link to our Virtual Winter Holiday Concert is currently debuting on the District’s website on the Simmons Elementary School page, on the District’s Facebook page, and on his DOJO account. The students have worked very hard practicing for this performance, and they were in excellent voice today as they were being recorded. Mr. Uribe thanked Ms. Kopania, our music teacher, for another outstanding job with the students. Tomorrow in class, teachers and students will be participating in winter celebrations.

Marvin Tucker, Clayton Middle School Principal, reported that the 8th grade students visited Washington, DC in November. During the trip they saw the Smithsonian Museum of Natural History and took a walking tour of the following memorials: World War II, Martin Luther King, Jefferson, Roosevelt, Korean Veterans’, Lincoln, and Vietnam. They also saw the Capital Building and the White House on their walking tour. Parent/teacher conferences were held December 6th through the 10th. These were shortened school days. On December 3rd students were treated to a movie in the Performing Arts Center. Students who demonstrated respect, responsibility, and integrity were able to use their virtual tickets to invite a friend to watch “Home Alone.” The Middle School Winter Concert will be held on December 16th. On December 15th the administration, along with the Student Connection Center, surprised teachers with period 1 off to enjoy treats with students. On December 20th Capital Joe, the Friendly Pirate, delivered candy grams to students and teachers. This was in conjunction with the Student Connection Center. Each candy gram cost 50 cents. This week Student Council gave a gift to the cafeteria workers by wiping down tables to assist the ladies that serve us lunches every day. Middle School sports are underway. There are 17 girls playing basketball with the first game to be held on January 3rd. There are 20 boys playing basketball. The first game is scheduled for January 4th. We have 9 boys and girls wrestling this season. Their first match has not yet been scheduled. There are 15 girls participating in cheerleading. They will begin cheering on January 4th.

Mr. Visalli announced that Clayton won the Thanksgiving Day football game against Pitman. The junior class won the Powder Puff game that was held on November 17th. The High School held parent/teacher conferences during the week of December 6th. The conferences were held virtually and went very well. The Winter Concert performed by the Band and Choir on December 15th was outstanding. JROTC marched in the Clayton and Vineland Holiday Parades. They also participated in the Day of Remembrance at the Gloucester County Veterans Cemetery on December 4th. Three softball players signed their college letters of intent. The girls and boys basketball teams will be participating in games over the winter break. Our wrestling team will host a tournament on December 29th.

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

Regular Meeting Minutes
December 21, 2021

- D. Student Recognition - Elijah Ortiz - All South Jersey Choir

The Board took a brief recess from 7:32 p.m. to 7:38 p.m.

- E. Start Strong State Scores Report - Attachment IV E

On motion by Steven Awalt, seconded by Jeremiah Long and carried by a roll call vote of six ayes (Awalt, Connell, Giordano, Long, Roche, Ward), zero nays, and one abstention (Grafton – on VII D Course Enrollment and VII E Tuition Reimbursement), the Board took the following action:

- F. Security Grant
Accepted the Security Grant Award in the amount of \$77,148.
- G. Nursing Plan - Attachment IV G
Approved the District’s Nursing Plan.
- H. Tri-County Conference
Approved Washington Township as a full member and Salem Vo-Tech as a part-time member of the Tri-County Conference effective with the 2022 fall season.
- I. Job Descriptions - Attachment IV I
Approved the job descriptions for Board Certified Behavior Analyst and Student Services Coordinator.
- J. Transportation Jointures
Approved the following transportation jointures for the 2021-2022 school year:

Route CSP01	Yale SE -Marlton	Clayton Host with 3 students Delsea Joiner with 2 students	\$64,628
	Yale SE	Clayton Host with 4 students Franklinville Joiner with 1	\$32,314
Route CSP03	Archway	Clayton Host with 6 students Glassboro Joiner with 3 students	\$30,294
Route SP06	Bankbridge Career Center	Delsea Host with 3 students Clayton Joiner with 3 students	\$50,490
Route SP11	Kingsway Lrn Ctr & First Child	Delsea Host with 1 student, Clayton Joiner with 3 students	\$106,029
Route SP17	Bancroft Moorestown	Delsea Host with 0 students, Clayton Joiner with 1 student	\$59,636
Route AC04	GCIT	Delsea Host with 19 students, Clayton Joiner with 36 Students	\$63,360

- K. Special Education Tuition Contracts with GCSSSD
Approved the following Special Education Tuition Contracts with Gloucester County Special Services School District for the 2021-2022 school year:

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

Regular Meeting Minutes
December 21, 2021

Multiple Disabilities	\$41,130 per student per year
Emotional Regulation Impairment	\$43,020 per student per year
Auditory Impairment	\$64,080 per student per year

L. One to One Aide Agreement
Approved 1:1 Aide Agreements with Gloucester County Special Services for the following students in the amount of \$41,580 per student for the 2021-2022 school year: 2814499, 31056, 27616, 21007, 31056, 2119699, 3312199, 3013599.

M. Brookfield Educational Services Program Agreement
Approved Brookfield Educational Services Program to provide home instruction at the rate of \$40 per hour as needed for the 2021-2022 school year.

N. Gloucester County Special Services School District Homebound Instruction Proposal
Approved Gloucester County Special Services School District to provide Homebound Instruction for Student 2908599 at the rate of \$68 per hour for up to 70 hours for the 2021-2022 School Year.

O. Atlantic Care Whole School, Whole Community, Whole Child Grant Year 4 of 4
Approved to accept an additional \$1,500 for the final year. Total four year allocation will now be \$16,500.

P. Gloucester County Special Services School District Evaluations
Approved GCSSSD to complete Occupational Therapy, Physical Therapy, and Speech Evaluations through CRESS for Student 21007 at the rate of \$425 per evaluation for the 2021-2022 school year.

Q. Out of District Placements
Approved the following out of district placements for the 2021-2022 school year:

Student 2773799	Bankbridge South Middle School
Student 2421499	Archway Program - Pineland

R. ELL Three-Year Program Plan
Approved the ELL Three-Year Program Plan.

S. Home Instruction
Approved home instruction as follows:

Student 27615	Beginning 11/23/2021	A Step Ahead - Elmer Child & Adolescent Partial Hospitalization Program providing the instruction at \$40 per hour 1 hour per day 5 days per week for Math 6, Language Arts 6, Science 6, and Social Studies 6
Student 2768699	Beginning 12/10/2021	A Step Ahead - Elmer Child & Adolescent Partial Hospitalization Program providing the instruction at \$40 per hour 2 hours per day 5 days per week for Math, Language Arts Literacy, Science, and Social Studies

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

**Regular Meeting Minutes
December 21, 2021**

T. Receiving Tuition Students

Approved the following receiving tuition students for the 2021-2022 school year:

Camden City	MS Student 26128	\$12,640
Glassboro	HS Student 2423699 HS Student 25206	\$12,210.34 per student
Glassboro	ES Student 31133	\$12,340.08
Gloucester	MS Student 2622399	\$12,148.44
Millville	HS Student 25205	\$12,704.00
Monroe	ES Student 30134 ES Student 31132	\$12,767.00 per student
Monroe	HS Student 24238	\$7,975.54
Monroe	MS Student 2818599	\$12,640.00
Paulsboro	PS Student 35069	\$9,951.00
State of NJ	MS Student 2818299 MS Student 27735	\$12,640.00 per student
State of NJ	ES Student 31130 ES Student 3311499	\$12,767.00 per student
Swedesboro-Woolwich	MS Student 27070	\$12,767.00
Swedesboro-Woolwich	ES Student 33118 ES Student 30102	\$12,767.00 per student
Winslow Township	ES Student 32098	\$12,767.00

U. Revised Motion for Comprehensive Maintenance Plan - Attachment IV U
Approved the Comprehensive Maintenance Plan as per the attachment.

V. Disposal/Recycle of Equipment - Attachment IV V
Approved the disposal/recycle of old equipment as per the attachment.

W. USPS Pen Pal Program
Granted approval for Sarah Sacchetti to participate in the USPS Pen Pal Program with approximately 25 students in 3rd through 5th grade.

X. Field Trips and Activities - Attachment IV X
Approved the field trips and activities as listed on the attachment.

Y. Tuition Contract
Approved a tuition contract for Student 28176 with Pine Hill Public Schools in the amount of \$9,620 beginning 11-27-2021 for the remainder of the 2021-2022 school year.

Z. Addendum to Shared Service Agreement For School Resource Officers
Approved Addendum #1 to the Shared Services Agreement for Financial Contribution which changes the hourly rate from \$33/hour to \$35/hour.

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

Regular Meeting Minutes
December 21, 2021

- AA. Camden County College High School Plus/Career Technical Education Program Agreement - Attachment IV AA
Approved the Agreement with Camden County College for the High School Plus/Career Technical Education Program as per the attachment.

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Report - Attachment V A
Approved the Report.

- B. Use of Facilities
Approved the use of facilities as follows pending receipt of required insurance documentation:

Dancing by Denise	PAC for a dance recital and rehearsal	6/14/2022 and 6/18/2022
Studio B	PAC for a dance recital and rehearsal	5/31/2022; 6/2/2022; 6/3/2022
Dance! By Debra DiNote	PAC for dance competitions, dance recitals, and rehearsals	1/29/2022; 1/30/2022; 3/4/2022; 3/5/2022; 3/6/2022; 6/1/2022/ 6/4/2022; 6/5/2022
Special Olympics Inc.	Football Field for practices for Special Olympics	Dates to be determined
Clayton Youth Wrestling	Gym for practices and matches	Dates to be determined

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
Approved the Reports.

- B. School Emergency Evacuation Drill Reports - Attachment VI B
Approved the Reports.

- C. Harassment, Intimidation, and Bullying Report - Attachment VI C
Approved the Report.

- D. Harassment, Intimidation, and Bullying School Self-Assessments for the 2020-2021 School Year - Attachment VI D
Approved the Harassment, Intimidation, and Bullying School Self-Assessments for the 2020-2021 school year.

VII. PERSONNEL

- A. Workshop Attendance - Attachment VII A
Approved attendance at workshops as per the attachment.

- B. Salary Adjustment
Approved a salary adjustment for Ponce Tinkham to Step 6 Master's Degree effective January 1, 2022.

C. Resignations

Accepted the following resignations:

Katie Penn	From her position as Bus Aide effective 12/23/2021
Krista Lillia	From her position as School Psychologist effective 12/23/2021

D. Course Enrollment

Approved course enrollment requests as follows in accordance with the CEA and CAA negotiated agreements:

Holly Harrington	“School Leadership: Theory & Practice” at Wilmington fall 2021 semester	Not to exceed \$1,655
Holly Harrington	“School & Community” at Wilmington spring 2022 semester	Not to exceed \$1,530
Marisa VanOstenbridge	“Multi-Sensory Reading II” at Fairleigh Dickinson spring 2022 semester	Not to exceed \$2,550
Flavia Masino	“Multisensory Reading II” at Fairleigh Dickinson spring 2022 semester	Not to exceed \$2,550
Elizabeth Winterburn	“Education for Equity and Social Justice” at Wilmington spring 2022 semester	Not to exceed \$2,004
Sandra Grafton	“Multisensory Reading II” at Fairleigh Dickinson spring 2022 semester	Not to exceed \$2,550
Brittany Vierling	“English Language in Inclusive Classrooms” at Cabrini spring 2022 semester	Not to exceed \$2,160

E. Tuition Reimbursement

Approved tuition reimbursement requests in accordance with the CEA negotiated agreement:

Sandra Grafton	“Multisensory Reading” at Fairleigh Dickinson fall 2021 semester	Not to exceed \$2,550
Holly Harrington	“School Leadership: Theory & Practice” at Wilmington fall 2021 semester	Not to exceed \$1,655
Brittany Vierling	“Philosophical Foundations of Education” at Cabrini fall 2021 semester	Not to exceed \$2,160

F. Hiring

Approved the hiring of the following individuals for the 2021-2022 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Gregory Sawyer as Middle School Special Education Teacher at a salary of Step 10 Bachelor’s Degree \$67,951 prorated
- 2) Marguerite Paolone as High School Aide at a rate of \$13 per hour 4 hours per day

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

Regular Meeting Minutes
December 21, 2021

- 3) Gabrielle Dillard as volunteer for Indoor Track
- 4) Kathryn Cherney as Middle School Teacher at a salary of Step 1 Bachelor's Degree plus 15 \$52,256 prorated beginning 1/1/2022

VIII. COMMUNICATIONS

- A. Revised Budget Calendar - Reorganization meeting is scheduled for 1-4-2022 at 6 p.m.
- B. NJ Department of Finance - Announcing \$75 Million for Emergent and Capital Maintenance Needs. We certified for the amount being offered - \$33,077.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

On motion by Steven Awalt, seconded by Jeremiah Long and carried by a roll call vote of seven ayes (Awalt, Connell, Giordano, Grafton, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the November 30, 2021 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the November 30, 2021 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D
Approved the Bill Lists as follows:

November 2021 2nd Bill List	\$522,930.43
November 2021 Cafeteria Bill List	\$114,662.66
December 2021 Bill List	\$1,111,570.42

- E. Certifications

Certified the following:

1. Board Secretary's Report November 2021: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report November 2021: The November 30, 2021 Report of the Treasurer of School Funds for the 2021-2022 school year is in agreement with the Report of the Board Secretary.

- 3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Approved the Payroll Reports as follows:

11-15-2021	\$695,698.51
11-30-2021	\$693,198.99

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Steven Awalt, seconded by Jeremiah Long and carried by voice vote, the meeting was opened to the public for their remarks at 7:48 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Steven Awalt, seconded by Jeremiah Long and carried by voice vote, the Public Comment Session was closed at 7:49 p.m.

XIII. ADJOURNMENT

On motion by Steven Awalt, seconded by Robin Roche and carried by voice vote, the meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary