

# 2022-2023 PK3 and PK4

## EARLY REGISTRATION INFORMATION

**DATES:** March 29<sup>th</sup>, March 31<sup>st</sup>, April 4<sup>th</sup>, April 6<sup>th</sup>, April 8<sup>th</sup> and April 12<sup>th</sup>

**TIME:** 10:30AM to 5:00PM – APPOINTMENT REQUIRED

Welcome to the Clayton Public School District.

We offer tuition-free, full-day programs for 3-year and 4-year old students.

Your child must be three (3) years of age by October 1, 2022 to enroll in our PK3 program

OR your child must be four (4) years of age by October 1, 2022 to enroll in our PK4 program.

*Students will be placed in pre-school on a first come basis.*

Once seats are filled, students are placed on a waiting list. After the Early Registration period is closed on April 12<sup>th</sup>, registration appointments will not be available until July 1<sup>st</sup>.

## **REGISTRATION PROCESS**

1. **Get a registration packet** from the Board of Education Office at 350 East Clinton Street in Clayton OR download and print by clicking on the links below: *(documents formatted to print double-sided)*  
  

[PRE-SCHOOL 3-YEAR OLD REGISTRATION PACKET](#)

[PRE-SCHOOL 4-YEAR OLD REGISTRATION PACKET](#)
2. **Contact Ms. Downes at 856-881-8700 ext 3051 or via email [rdownes@claytonps.org](mailto:rdownes@claytonps.org)** to schedule your appointment. **\*\*\*WALK-IN REGISTRATIONS ARE NOT AVAILABLE\*\*\***
3. **Bring completed registration packet and following documentation to appointment.**
  - A. PROOF OF RESIDENCY – must display parent or guardian name
    1. Lease/rental agreement OR mortgage/deed/settlement OR recent property tax bill  
**and**
    2. Any utility bill issued within the last 30 days OR mail received from any federal, state or local government agency in the past six months
  - B. PROOF OF CHILD'S AGE, IDENTITY, GUARDIANSHIP and CUSTODY: Birth certificate, passport, hospital birth record, adoption record, baptismal certificate, or legal custody papers (if applicable).
  - C. HEALTH DOCUMENTS REGARDING STUDENT: Immunization record with dates for each immunization AND physical examination signed by child's Health Care Provider and dated within one year of registration. Medical or religious exemptions must be submitted in writing. If your child has allergies, seizures or asthma – please ask for additional health forms during registration.

**\*\* Registration information regarding grades KDG through 12th grade will be available on June 1st \*\***