

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

Regular Meeting Minutes
February 15, 2022

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anthony Grafton, Crystal Greene, Robin Roche, Nicole Shaw, April Ward
- D. Approval of Minutes for the January 18, 2022 Meeting - Attachment I D
On motion by Anthony Grafton, seconded by Robin Roche and carried by voice vote, the Board approved the January 18, 2022 meeting minutes.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long (Chair), Anthony Grafton, April Ward
Finance/Facilities	Robin Roche (Chair), Nicole Shaw, Niamah King
Policy	Nicole Shaw (Chair), Crystal Greene, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Nicole Shaw

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Anthony Grafton, seconded by Robin Roche and carried by voice vote, the meeting was opened to the public for their remarks at 7:05 p.m.

There were no public comments.

On motion by Anthony Grafton, seconded by April Ward and carried by voice vote, the Public Comment Session was closed at 7:05 p.m.

IV. SCHOOL BUSINESS

- A. Clippers of the Month/Principals' Minutes - Attachment IV A
The following Clippers of the Month were recognized by the Board:

Elementary	Aria Wilgus, Hamir Owens, Mackenzie Justis, Jean Karwacki, Madison Thibault, Aaron Woolfolk, Ahsen Yardim
Middle	Gabriel Meddings, Jayden Sanchez, Jassidy Ramos-Figueroa
High	Carson Holler, Sarabeth Schwartz, Ta'Kenya Greer, Cameron Waligore

Joseph Visalli, Principal of Clayton High School, reported that Freshmen Orientation was held virtually on January 27th. Junior College/Career Planning Night was held on February 10th on a virtual platform. The Unified Bowling Team had a match last week with Schalick, Kingsway, and Delsea. Districts for Wrestling begin this weekend. The girls' and boys' Basketball Teams have playoffs coming up. NJGPA Junior Testing will begin in March. This is a graduation requirement. Course selection for the 2022-2023 school

year is in full swing. Motivational Speaker Reggie Dabbs will be coming in on March 3rd. Spring sports are set to begin in March.

Marvin Tucker, Clayton Middle School Principal, reported that the Middle School NJHS Induction ceremony was held on January 26th. NJHS raised money through Candy Grams on Valentine’s Day. The Middle School girls’ basketball team has improved tremendously from their first practice. After starting the season, the Middle School boys’ basketball team won 4 of their next 6 games to finish with a 5-5 record. The highlight of the season was a 2-point win in the last game of the season against Pitman after losing to them earlier by 20 points. The Middle School Science Fair is coming up on February 24th. The categories will be Earth Science, Physical Science, and Life Science. On February 23rd the “Clayton Celebrates Black History Month” event will be held with each class having a focused lesson on an aspect of Black History. Ms. Papakostas’ class is holding an African American Read-In. Students can recite or act out poems and speeches or explain why a certain piece of literature is important to them. The week of March 1st several activities will take place in the Middle School to participate in the Read Across America events.

Scott Uribe, Simmons Elementary School Principal, congratulated Ms. Kathleen DeMaris on her recognition as Elementary School Educator of the Year. The 100 days of school is upon us. Students and staff are working on some activities to celebrate this special day. February is the month when we recognize Black History. Elementary School students are busy learning and creating wonderful projects to commemorate this special month. February 23rd will be “Black History All Day” at the Elementary School.

- B. Student Representative Report: Fatima Akin
- B. Presentation to Staff Members of the Month: Sherry Richards, Michele Avallone, Julie Kosylo
- C. Presentation to Educators of the Year: Kathleen DeMaris, Holly Harrington, Denise Zambon

BREAK – The Board took a brief recess from 7:45 p.m. to 7:52 p.m.

On motion by Anthony Grafton, seconded by Robin Roche and carried by a roll call vote of seven ayes (Connell, Giordano, Grafton, Greene, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- E. Field Trips and Activities - Attachment VI E
Approved the field trips and activities as per the attachment.
- F. Bylaws, Policies, and Regulations – Attachment IV F 1 & 2
 - 1. Approved the following revised policies:

Policy 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
Policy 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy 2622	Student Assessment
Policy 3233	Political Activities
Policy 5460	High School Graduation

2. Approved the first reading of the following new policies and regulations; second reading to take place at the March meeting;

Policy 5541	Anti-Hazing
Regulation 2460.30	Additional/Compensatory Special Education and Related Services
Regulation 2622	Student Assessment

- G. **Shared Services Agreement for Business Office Services**
Approved a shared services agreement for Business Office services with Lower Township Board of Education from 2/15/2022 through 6/30/2023 in the amount of \$48,247 (40% of Donna Hill’s salary and benefits)

- H. **Out of District Placement**
Approved out of district placement for Student 2417999 at Bankbridge Regional – North High School for the 2021-2022 school year.

- I. **Homebound Instruction**
Approved homebound instruction as follows:

Student 23186	Beginning 1/26/2022 through approximately 2/4/2022	Brookfield Schools providing the instruction
Student 30079	Beginning 1/21/2022 through approximately 3/7/2022	Maria Schneider providing the instruction

- J. **Home Schooling**
Acknowledged home schooling of Student 27731 for the 2021-2022 school year.

- K. **Receiving Tuition Students**
Approved the following receiving tuition students from Monroe Township in the amount of \$6207.16 per student for the 2021-2022 school year: Student 30004; Student 33137.

- L. **Tuition Contracts**
Approved a tuition contract with Archway for Student 2421499 from 11/15/2021 through 12/7/2021 in the amount of \$3,421.18

- M. **Extended School Year Tuition Contracts with GCSSSD**
Approved Extended School Year Tuition Contracts with GCSSSD for the following students at the rate of \$225 per student per day for 20 days beginning 7/12/2021 through 8/12/2021: Student 2814499; Student 1700299; Student 26131; Student 21007; Student 2421399; Student 2417399; Student 31056; Student 3403099; Student 3101899; Student 3312199; Student 3013599; Student 29030.

- N. **Extended School Year One:One Aide Contracts with GCSSSD**
Approved Extended School Year One:One Aide Contracts with GCSSSD for the following students at the rate of \$184.50 per student per day for 20 days beginning 7/12/2021 through 8/12/2021: Student 21007; Student 31056; Student 2119699; Student 3312199; Student 3103599; Student 2814499.

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- O. Athletic Trainer Certification Observations
Granted approval for Rowan University student Jordyn Heckler to complete her Athletic Trainer Certification Observations with our District.

- P. Transportation Jointures
Approved the following transportation jointures for the 2021-2022 school year:

Camden County Educational Services Commission (Host); Clayton (Joiner)	1 Student	Beginning 2/1/2022	\$5,676.42 (student was dropped 2/11/2022; will be prorated)
Clayton (Host); Monroe Township (Joiner)	1 Student	Beginning 2/14/2022	\$515

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Report - Attachment V A
Approved the Report.
- B. Use of Facilities
Granted permission for the Clayton Education Foundation to use the Simmons Elementary School grounds for the Spring Spectacular Community Event on May 21, 2022 from 9 a.m. to 5 p.m. pending receipt of appropriate insurance documentation.

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
Approved the Reports.
- B. School Emergency Evacuation Drill Reports - Attachment VI B
Approved the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C
Approved the Report.
- D. Harassment, Intimidation, and Bullying Investigations, Trainings, and Programs Report for Reporting Period 1 (7-1-2021 to 12-31-2021) - Attachment VI D
Approved the Report.

VII. PERSONNEL

- A. Workshop Attendance - Attachment VII A
Approved attendance at workshops as per the attachment.

- B. Leaves of Absence
Approved the following requests for leaves of absence:

Employee #6387	Unpaid leave	2-7-2022 through 2-18-2022
Employee #7112	NJ Family Medical Leave	3-31-2022 through 9-20-2022

- C. Resignation
Accepted the resignation of Joseph Scott from his position as Elementary School Permanent Substitute effective February 15, 2022.

D. Course Enrollment
 Approved Nancy Lee’s request to enroll in “Learning Theories Motivation and Related Tech” for the spring 2022 semester; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$391.

E. Hiring
 Approved the hiring of the following individuals for the 2021-2022 school year pending receipt of required paperwork as recommended by the Superintendent:

1. Kathryn Hallinan as Substitute Guidance Counselor for the Twilight Program at the rate of \$40 per hour
2. George Murray as Substitute Custodian at the rate of \$13 per hour
3. Steven Chiriboga as after-school facilitator for the Clipperville Program at the rate of \$25 per hour
4. Leo Warriner as 21st CCLC Program Facilitator/Substitute at the rate of \$40 per hour
5. Maria Schneider as Homebound Instructor at the rate of \$40 per hour

6. Co-Curricular Appointments

Alexa Wilder	HS Musical Choreographer
Emily Lupo/Aaron Shugarts (½ stipend each)	HS Musical Costumes/Makeup
Kevin Gehringer	HS Musical Technical Director

VIII. COMMUNICATIONS

A. Musical Ad Book Request from James Connell
 On motion by Anthony Grafton, seconded by Robin Roche and carried by a roll call vote of six ayes (Giordano, Grafton, Greene, Roche, Shaw, Ward), zero nays, and one abstention (Connell), the Board approved the purchase of an advertisement in the amount of \$120 in the musical program book.

IX. UNFINISHED BUSINESS

Mrs. Adler updated the Board on the delay of the Governor’s Address from February to March 8. State aid figures won’t be available until March 10; however, we are still planning on preliminary 22-23 budget adoption on March 15. Finance and facilities will meet on March 8.

X. NEW BUSINESS

A. Executive Committee Board Goals – Mr. Connell would like to have an Executive Committee Meeting on March 8th to the set these goals.

XI. FINANCIAL REPORTS

On motion by Anthony Grafton, seconded by Robin Roche and carried by a roll call vote of seven ayes (Connell, Giordano, Grafton, Greene, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the January 31, 2022 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the January 31, 2022 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

January 2022 2nd Bill List	\$407,088.71
January 2022 Cafeteria Bill List	\$55,071.26
February 2022 Bill List	\$4,519,709.06

- E. Payroll Reports
Approved the Payroll Reports as follows:

1-14-2022	\$722,190.17
1-28-2022	\$689,007.38

- F. Certifications
Certified the following:

1. Board Secretary’s Report January 2022: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report January 2022: The January 31, 2022 Report of the Treasurer of School Funds for the 2021-2022 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

XII. VISITORS' REMARKS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Anthony Grafton, seconded by Robin Roche and carried by voice vote, the meeting was opened to the public for their remarks at 7:56 p.m.

There were no public comments.

On motion by Anthony Grafton, seconded by April Ward and carried by voice vote, the Public Comment Session was closed at 7:56 p.m.

XIII. ADJOURNMENT

On motion by Anthony Grafton, seconded by Robin Roche and carried by voice vote, the meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary