

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Benchmark assessment data will be utilized to determine student COVID-19 learning loss. This information will drive teaching practices, selection of programs, and professional development to positively impact student achievement.
- Goal 2: Identify policies and practices in need of equitable attention that will positively impact student achievement for all subgroups. This process will include collecting data through stakeholder surveys, student assessments, and discourse with members of the school community.
- Goal 3: Identify and implement strategies to address the social emotional and mental health issues that positively impact student achievement.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
CLAYTON HIGH SCHOOL CAFETERIA
MAY 17, 2022**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anthony Grafton, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward
- D. Approval of Minutes for the April 26, 2022 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee

Curriculum/Instruction	Jeremiah Long (Chair), Anthony Grafton, April Ward
Finance/Facilities	Robin Roche (Chair), Nicole Shaw, Niamah King
Policy	Nicole Shaw (Chair), Crystal Greene, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Nicole Shaw

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes - Attachment IV A

Elementary	Sienna Cline, Cameron Dickel, Cadence Thibault, Jonathan Warriner, Tori Bright, Spencer Leon, Jayden Hennessey
Middle	Alexis Amerman, Enok Figueroa-Marrero, Duncan Freeman
High	Miyana Johnson, Jordyn Jones, Faviola Ibarra, Raquel Ponce

B. Recognitions

Band Students	University of Pennsylvania Honor Band
Girls Track Team	Gloucester County Girls Track Champions

C. Student Representative Report: Joshua Jacobs

BREAK

D. Home Instruction Recommendation

Approve home instruction as follows:

Student 2621699	Cress providing the instruction at \$68 per hour for 10 hours per week 4/6/2022 through 6/17/2022
Student 2506199	Leonard Puggi, Denise Zambon, and Nina Radilovski providing the instruction at the rate of \$40 per hour for 10 hours per week 5/2/2022 through 6/17/2022
Student 29183	Jefferson/Brookfield providing the service at \$40 per hour for 10 hours per week 3/17/2022 through 6/17/2022
Student 27621	Cress providing the instruction for 10 hours per week 5/16/2022 through 6/17/2022

E. Field Trips and Activities - Attachment VI E Recommendation

Approve the field trips and activities as per the attachment.

F. Engineers for the Haupt Field Stadium Project Recommendation

Approve Colliers Engineering as the Engineers for the Haupt Field Stadium Project.

G. Student Teachers
Recommendation

Approve the following Rowan University students for full-year Clinical Practice I and II placements for the 2022-2023 school year:

Julia Philip	Placed with Donica Sickler at the Elementary School
Sophia Lanzalotti	Placed with Dawn Smith at the Elementary School

H. Disclosure and Independent Registered Municipal Advisor Services - Phoenix Advisors
Recommendation

Approve the Disclosure and Independent Registered Municipal Advisor Services Agreement with Phoenix for the 2022-2023 school year; fees as follows:

Base Fee	\$1,100
Issue Set Up	\$450
Event Filings	\$250

I. Receiving Tuition Students
Recommendation

Approve the following receiving tuition students for the 2021-2022 school year:

Buena Regional	Student 25210	\$12,423.25
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J. Contract Renewal - Kelly Services - Attachment IV J
Recommendation

Renew the contract with Kelly Services for the 2022-2023 school year; pricing per the attachment.

K. Athletic Participation by a Homeschool Student
Recommendation

Grant approval for Student 24204 to participate in athletics at Clayton High School for the 2022-2023 school year.

L. Contract Renewal - XTEL
Recommendation

Renew the contract with XTEL beginning 7/1/2022 through 6/30/2025.

M. Cooperative Transportation Services Contract - GCSSSD
Recommendation

Approve the Cooperative Transportation Services contract with GCSSSD for the 2022-2023 school year; administrative fees as follows:

Nonpublic Transportation	4%
Special Education, Vocational, Public, and Homeless Student Transportation	7%

- N. Professional Services Agreement - BCSSSD - Attachment IV N
 Recommendation
 Approve the Professional Services Agreement with BCSSSD for the 2022-2023 school year; rates as per the attachment.

- O. Nonpublic Textbook and Technology Purchasing Agreements - GCSSSD
 Recommendation
 Approve the Nonpublic Textbook and Technology Purchasing Agreements with GCSSSD for the 2022-2023 school year.

- P. Nutri-Serve Renewal
 Recommendation
 Approve the renewal of the Food Service Management Contract with Nutri-Serve Food Management, Inc. at the flat fee of \$72,524.00 for the 2022-2023 school year; this is year 4 of a 5 year contract.

- V. BUILDINGS AND GROUNDS
 - A. Buildings and Grounds Report - Attachment V A
 Recommendation
 Approve the Report.

 - B. Use of Facilities
 Recommendation
 Grant approval for Fit to Dance to use the PAC 6/1/2022 and 6/12/2022 for a dance recital pending receipt of appropriate insurance documentation.

 - C. Annual Temporary Facility Approvals - Attachment V C
 The Annual Temporary Facility Approvals Checklists were submitted to the Department of Education indicating that we do not have any temporary, dual use, or classrooms without bathrooms.

- VI. SCHOOL SAFETY AND SECURITY
 - A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
 Recommendation
 Approve the Reports.

- B. School Emergency Evacuation Drill Reports - Attachment VI B
Recommendation
Approve the Reports.

VII. PERSONNEL

- A. Leave of Absences
Recommendation

Approve the following leave of absence requests:

Employee #6952	Beginning 9/19/2022 through 2/3/2023
Employee #7153	Beginning 9/1/2022 through 12/31/2022

- B. Workshop Attendance - Attachment VII B
Recommendation

Approve attendance at workshops as per the attachment.

- C. Resignation
Recommendation

Accept Sylvia Hicks-Eaddy’s resignation from her position of Emotional Support Assistant effective June 2, 2022.

- D. Summer Curriculum Professional Development Camp
Recommendation

Grant approval for the following individuals to attend the Summer Curriculum Professional Development Camp 6/20/2022 through 6/23/2022 for 16 hours at \$30 per hour:

Elementary School	Diane Bergman, Ellen Bernstein, Jackie Biebel, Lauren Campisi, Nicole Colamarino, Emily Comerford, Gina Davis, Susan DeFrancisco, Kelsie Donahue, Melissa Gray, Nancy Lee, Flavia Masino, Harmony McQuillan, Chelsea Michaud, Susan Milillo, Stephanie Miller, Cara Petsch, April Potts, Kathy Rojas, Maria Schneider, Dena Sweeney, Sandra Turner
Middle School	Kristin Beaty, Andrea Bullock, Ariana Cecil, Kate Cherney, Fred Georgette, Lee Henry, Noah Lehman, Christine Pancoast, Alexis Papakostas, Joanne Rider, Mia Searles, Stacy Seger, Ponce Tinkham
High School	Nicholas Ambrosius, Susan Davenport, Debbie Gelston, Mary Bernadette Hooley, Quintin Koreck, Alyse Johnston, Paige Landgraf, Benjamin Lloyd, Tracy Moore, Jamie Quinn, Nina Radilovski, Frank Rago, Noah Schoeler, Nicholas Sousie, Christina Tiesi, Frank Venuto, Leo Warriner, Noelia Martinez

- E. Salary Adjustment
Recommendation

Approve a salary adjustment for Kristin Beaty to Bachelor’s Degree plus 15 credits effective 6/1/2022.

F. Tuition Reimbursement
Recommendation

Approve Elizabeth Winterburn’s request for tuition reimbursement for “Education for Equity/Social Justice” for the spring 2022 semester at Wilmington in accordance with the CAA not to exceed \$2,004.

G. Bus Driver Salary Guide
Recommendation

Approve the salary guide for bus drivers as follows:

<u>Step</u>	<u>Year One: 2022-2023</u>	<u>Year Two: 2023-2024</u>	<u>Year Three: 2024-2025</u>
1	\$20.98	\$21.66	\$22.46
2	\$21.18	\$21.86	\$22.66
3	\$21.38	\$22.06	\$22.86
4	\$21.68	\$22.36	\$23.16
5	\$22.01	\$22.71	\$23.47
6	\$22.36	\$23.08	\$23.78
7	\$22.72	\$23.43	\$24.09
8	\$23.16	\$23.83	\$24.49
9	\$23.79	\$24.42	\$25.04
10	\$24.64	\$25.26	\$25.79
11	\$27.14	\$27.44	\$27.74

Year One 2022-2023 3.3% of the 2022-2023 Base

Year Two 2023-2024 3.3% of the 2023-2024 Base

Year Three 2024-2025 3.3% of the 2024-2025 Base

Steps are not guaranteed; they may be withheld with notice due to discipline, attendance, hire date.

H. Hiring for the 2021-2022 School Year
Recommendation

Approve the hiring of the following individuals for the 2021-2022 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Craig Spinozzi as Technology Coordinator at a salary of \$85,000 prorated
- 2) Jean Bluford as Bus Aide at the rate of \$14 per hour
- 3) Leonard Puggi as Homebound Instructor

- 4) Nina Radilovski as Homebound Instructor
- 5) Fred Georgette as Substitute Bus Driver at the non-instructional rate

I. Hiring for the 2022-2023 School Year
Recommendation

Approve the hiring of the following individuals for the 2022-2023 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Kathryn Hallinan as Clayton Model Coordinator at a salary of \$95,000
- 2) Domenica Bruno as Preschool Teacher at a salary of Step 7 Bachelor's \$58,253
- 3) Ashley Cook as Preschool Teacher at a salary of Step 1 Bachelor's Degree \$51,551
- 4) Erin Amos as Substitute for the Elementary School Summer Boost Program at the rate of \$30 per hour as needed
- 5) Zackary Hickman as Assistant Boys Soccer Coach
- 6) Fred Georgette as Substitute Bus Driver at the non-instructional rate
- 7) Amanda Rae Ross as Occupational Therapist at a salary of Step 2 Master's Degree \$54,770
- 8) Rehire the following individuals:
 - a) Administrators and Support Staff

Last Name	First Name	Position	Salary
Ambrosia	Ron	Custodian	\$32,214
Antonelli	Daniel	Assistant Principal	\$153,530
Bowman	Theodore	Maintenance	\$68,232
Brown	Christina	Custodian	\$32,214
Brusco	Richard	Custodian	\$32,214
Bryant	Darlene	Security Staff	\$28,438
Candelaria	Mariella	Secretary to the Assistant Principal	\$33,865
Candelaria	Carlos	Security Guard	\$12,000
Clark	Tanya	District Curriculum Coordinator	\$122,505

Cliver	Denise	Payroll Secretary	\$62,336
Connolly	Samantha	General Office Assistant - PT	\$13,070
Covely	Brian	Custodian	\$32,214
DiJoseph	Angelo	Groundskeeper	\$32,214
Downes	Rosalyn	Data/Student Management System Specialist Trainer	\$66,063
Dzindzio	Valerie	Special Services Administrative Assistant	\$43,452
Esposito	Greg	Special Services Coordinator	\$90,040
Flagg	Paul	SGI	\$24,205
Fragoso	Alicia	Assistant Principal	\$89,119
Hill	Donna	Student Services Specialist	\$66,950
Hill	Amanda	Emotional Support Assistant	\$24,931
Hocker	Debra	Administrative Assistant to Guidance	\$40,638
Johnson	Kimberly	1:1 Nurse	\$54,184
Kozlowski	Vincent	Custodian	\$35,419
Latona	William	Maintenance	\$50,422
Lavelle	Renee	Secretary to the Superintendent	\$72,578
Manon	Jeremy	Computer Technician	\$41,200
McGowan	Matthew	Emotional Support Assistant	\$24,205
Meyers	Anna	Receptionist	\$50,047
Millan	Maria	General Office Assistant	\$34,500
Norton	Johanna	Aide for Summerfield	\$24,931
Perna	Christina	Emotional Support Assistant	\$25,679
Pfeifer	Mary	Secretary to the Principal	\$39,618
Pipich	Gay Lynn	Paraprofessional	\$28,046
Ramirez	Balbina	Custodian	\$32,214
Regruto	Michele	Secretary to the Assistant Principal	\$42,084
Reifsneider	John	Custodian	\$32,214
Reuter	Patricia	Secretary to the Principal	\$43,452
Salus	Dawn	Emotional Support Assistant	\$24,205
Sandy	Ryan	Computer Technician	\$41,200
Sharp	William	Custodian	\$33,864
Simmons	Taryn	Literacy Specialist	\$78,784
Slater	Matthew	Assistant Principal	\$86,100

Sockwell	Erik	Custodian	\$32,214
Stortini	Nicholas	Groundskeeper	\$33,246
Stroyek	James	Custodian	\$32,214
Swietanski	Debra	Treasurer	\$7,085
Timmons	Dewitt	Security Guard	\$21,205
Tornatore	Theresa	Accounts Payable & Secretary to the Administrator	\$55,500
Tucker	Marvin	Principal	\$123,177
Tunstall	Patricia	Administrative Assistant to the Principal	\$43,452
Uribe	Scott	Principal	\$120,140
Valentino	Joseph	Guidance Supervisor	\$115,993
Verrico	Susan	Literacy Specialist	\$86,100
Visalli Jr.	Joseph	Principal	\$120,271
Walter	Edward	Security Staff	\$26,735
Winterburn	Elizabeth	Early Childhood Education Supervisor	\$92,684
Yanzuk	Anna	Custodian	\$42,491

b) Hourly/Daily Rate Employees

Carr	Catrina	Aide - Part Time	\$14/hr
DeVault	Shelby	Aide - Part Time	\$14/hr
Edwards	Karen	Permanent Sub	\$110/day
Lee	Khali	Aide - Part Time	\$14/hr
Myers	Zakia	Permanent Sub	\$110/day
Paolone	Marguerite	Aide - Part Time	\$14/hr
Washington	William	Permanent Sub	\$110/day
Weber	Melissa	Aide - Part Time	\$14/hr
Yilmaz	Tina	Aide - Part Time	\$14/hr

c) Bus Drivers/Bus Aides - 10 Months Plus Summer Days as necessary

Conner	Joyce	Bus Aide	\$14.39/hr
Conway	Nick	Bus Driver	\$25.00/hr
Corbett	Nadine	Bus Aide	\$14.66/hr
Cruz	Wanda	Bus Driver	\$27.14/hr
Gaines	Natika	Bus Aide	\$14.10/hr

Hires	Diane	Bus Driver	\$22.01/hr
Jackson	Patricia	Bus Aide	\$14.10/hr
Jones	Andrew	Bus Driver	\$22.36/hr
McCants	Delores	Bus Driver	\$24.64/hr
McCollough-Bey	Angel	Bus Driver	\$21.68/hr
Metcalf	Lisa	Bus Aide	\$14.39/hr
Millward	Hope	Bus Driver	\$27.14/hr
Richardson	Michelle	Bus Aide	\$14.39/hr
Stott	Alaina	Bus Driver	\$22.72/hr
Weaver	Marcia	Bus Driver	\$21.68/hr
Whartenby	Sherry	Bus Aide	\$14.10/hr
Wiese	Joanne	Bus Driver	\$27.14/hr
Wiese	Perry	Bus Aide	\$15.50/hr
Wiltsey	Jennifer	Bus Driver	\$23.79/hr

* bold = 10 month

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A
Recommendation

Approve the April 30, 2022 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment XI B
Recommendation

Approve the April 30, 2022 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment XI C
Recommendation

Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D
Recommendation

Approve payment of the Bill Lists as follows:

April 2022 1st Bill List	\$1,074,615.15
April 2022 2nd Bill List	\$157,520.00
April 2022 Cafeteria Bill List	\$85,852.34
May 2022 Bill List (Checks Dated April)	\$586,479.48

E. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

4/14/2022	\$716,644.69
4/29/2022	\$705,723.72

F. Certifications

1. Board Secretary’s Report April 2022: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report April 2022: The April 30, 2022 Report of the Treasurer of School Funds for the 2021-2022 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XIII. EXECUTIVE SESSION

- A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2022-0517 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT