



## ATHLETIC TRAINER

### Qualifications:

1. Valid NATA certification
2. Hold or be eligible for a valid New Jersey State license certification as an Athletic Trainer by completing the undergraduate curriculum or in the process
3. Bachelor's and/or Master's Degree in Sports Medicine/Athletic Trainer
4. Five years of experience in a high school setting
5. Two years of college clinical experience
6. First Aid and CPR certified
7. Such other alternatives to the above qualifications that the Board may find appropriate and acceptable

**Reports To:** Athletic Director

**Job Goal:** To provide care and prevention of athletic injuries including therapeutic rehabilitation to allow for the least loss of competitive time while keeping the mental and physical welfare of the athlete as the top priority.

### Duties and Responsibilities:

1. Responsible for giving basic instruction to athletic staff members in the prevention and care of injuries.
2. Responsible for all Clayton High School home scheduled practices and contests.
3. In cooperation with the Athletic Department, attend away contests as needed.
4. Responsible for referring athletic injuries to physicians for diagnosis and/or treatment.
5. Carry out appropriate instruction and treatment as directed by the athlete's physician.
6. Develop and supervise appropriate rehabilitation programs for athletes under the direction of the physician.
7. Assist and advise the coaching staff regarding injury prevention, conditioning programs, and the selection, care, and fitting of protective equipment.
8. Determine if a player is capable of continued participation in a game and/or practice if the player is injured.
9. Responsible for the treatment and supervision of treatment for all minor athletic injuries and conditions.
10. Responsible for the organization, inventory, and requisition of all training room supplies. Requisition of equipment and/or supplies must be submitted to the Athletic Director. Additionally, he or she shall submit an annual budget for all first aid and medical supply needs for the year.
11. Work directly with the Nurse and Athletic Director to ensure the pre-participation examinations are performed on all athletes.
12. Responsible for the care and cleanliness of the training room.
13. Responsible for recording athletic injuries and treatments rendered as well as maintaining these records from year to year.
14. Responsible for recording and filing with the Athletic Director those injury reports of athletes who have been referred to a physician and have outstanding bills for medical services rendered.

15. Make medical supply kits available for each coach including Middle School coaches.
16. Provide on-call assistance to the Middle School. Available to evaluate injuries, if contacted.
17. Keep current certifications and insurance deemed necessary by the State of New Jersey and the National Athletic Trainers' Association by attending and obtaining continuing education units throughout the year.
18. Work with the Athletic Director in coordination of athletic team schedules when school is not in session, as needed.
19. Daily Hours: hours flexible as assigned by the Athletic Director each season.
20. Perform other duties within the scope of employment and certification as assigned by the appropriate administrator.

**Terms of Employment:** As per Agreement with Board of Education

**Salary:** Based on the Board-approved rate

**Evaluation:** Performance of this position shall be evaluated in accordance with Board policy.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

**Adopted: August 13, 2001**  
**Amended: October 16, 2018**