

Procedures and Information for Filing a Complaint Letter with the Board of Education:

(Please note: The complaint process is separate from an appeal for student eligibility. Appeals should be submitted to the building principal.

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Pursuant to NJ's Strengthening and Gifted and Talented Education Act – Individuals who wish to file a complaint alleging that Clayton Middle School is not in compliance with the Strengthening Gifted and Talented Education Act (A4710 1R) may file a letter with the Superintendent of Schools and the Board of Education, per the policy below:

<https://www.nj.gov/education/standards/gifted/docs/GiftedTalentedLegislation-Chapter%20338.pdf>

C.18A:35-38 Complaint for noncompliance. 5. a. An individual who believes that a school district has not complied with the provisions of this act may file a complaint with the board of education. The right to file a complaint shall be set forth in the board's policy on gifted and talented education. The policy shall be linked to the homepage of the board's Internet website. The board shall issue a decision, in writing, to affirm, reject, or modify the district's action in the matter. b. The individual may then file a petition of appeal of the board's written decision to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.18A:6-9 and the procedures set forth in State Board of Education regulations.

The complaint letter must include:

- Contact information of the individual filing the complaint, which includes Name, Address and contact information.
- A statement that alleges Clayton School District is not in compliance with the Gifted and Talented Act and specific details on which the complaint is based.

Based on the Board's decision, the individual alleging the complaint may file a petition of appeal as per below:

The board shall issue a decision, in writing, to affirm, reject, or modify the district's action in the matter. b. The individual may then file a petition of appeal of the board's written decision to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.18A:6-9 and the procedures set forth in State Board of Education regulations.