

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anthony Grafton, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2022	
Anthony Grafton	12/31/2022	
Crystal Greene	12/31/2023	
Niamah King	12/31/2022	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2022	

- D. Approval of Minutes for the May 17, 2022 and July 19, 2022 Meetings - Attachment I D
 - 1. On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of five ayes (Connell, Giordano, Long, Roche, Shaw), zero nays, and four abstentions (Grafton, Greene, King, Ward), the Board approved the May 17, 2022 meeting minutes.
 - 2. On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of six ayes (Connell, Grafton, Greene, Long, Roche, Ward), zero nays, and three abstentions (Susan Giordano, Niamah King, Nicole Shaw),
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons - None
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long (Chair), Anthony Grafton, April Ward
Finance/Facilities	Robin Roche (Chair), Nicole Shaw, Niamah King
Policy	Nicole Shaw (Chair), Crystal Greene, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Nicole Shaw

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was opened to the public for their remarks at 7:09 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 7:09 p.m.

IV. SCHOOL BUSINESS

A. Principals' Minutes

Scott Uribe, Principal of Simmons Elementary School, expressed hope that everyone is continuing to have a great, relaxing summer. The Elementary School staff is busy getting ready for the start of the 2022-2023 school year. There has been lots of activity taking place throughout the building to ensure that our faculty, staff, and students return to a clean, safe, and updated school. Mailings with important information, including teacher assignments, have been sent out and have already arrived home. If parents have any questions, they should not hesitate to contact Mr. Uribe or the Main Office. The first day of school for all 1st through 5th graders will be September 6th. Kindergarten Orientation will also be held on that date. September 6th is an early dismissal day. September 7th is the first day of school for all kindergarten students. September 7th is a full school day. September 12th will be the first day for all preschool students. Elementary School Back-to-School Nights will be held on September 21st and 22nd. Preschool, kindergarten, first, and second grades will be held on September 21st, and third, fourth, and fifth grades will have their open house on the 22nd. Mr. Uribe thanked everyone and wished everyone a terrific remainder of the summer. See you in September!

Marvin Tucker, Clayton Middle School Principal, reported that the 5-week long Middle School Summer Boost Program concluded on August 4th. The program served approximately 50 Middle School students. Throughout the program, students received targeted instruction in Math and ELA as well as enrichment classes in photography, pottery, and STEM-related activities. Throughout the program, students participated in weekly field trips that included Wheaton Village, Cape May Zoo, The Wetland Institute, Johnson Farms, and the Edelman Planetarium at Rowan University. The final week of the program, the students and staff participated in a Spirit Week to cap off the successful program. Both students and staff really enjoyed the program and participating in various activities. Students and staff were treated to the most delicious pizza made and served by our wonderful Clayton Middle School staff. Sixth Grade Orientation is scheduled for Tuesday, August 23rd beginning at 8 a.m. This orientation will provide sixth grades with important information and tools to help them succeed at Clayton Middle School. Some of the topics covered to ease the transition to Middle School are location of lockers, practicing locker combinations, academic requirements, "Sail to Success," location of classes, code of conduct, supplies required for school, transition to Middle School, cooperative games (wear comfortable clothes and sneakers). We will be doing iPad distribution and will have gym uniforms available for purchase.

Joseph Visalli, High School Principal, reported that the Summer Credit Recovery Program ran this summer through July 29th. The Summer Musical was a big success. Football, band, and cheerleading are all up and running. All other fall sports begin on Monday. The first football game will be held on September 2nd at home against Lower Cape May. We are

working on getting the school building ready for opening day for students on September 6th. New Staff Member Orientation is scheduled to be held August 29th and 30th. All teachers will be back in the building on August 31st and September 1st for in-service days.

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of nine ayes (Connell, Giordano, Grafton, Greene, King, Long, Roche, Shaw, Ward), zero nays, and one abstention (Grafton on Item VII B), the Board took the following action:

B. Extended School Year Agreements

Approved the tuition agreements and 1:1 aide agreements with Gloucester County Special Services for the following students who attended the extended school year from 7/11/2022 through 8/11/2022:

<u>Student</u>	<u>Amount</u>
2914199, 241799, 2421399, 2417399, 3403099, 3101899, 2110699, 29030, 27616, 21007, 2119699, 31056, 3312199, 3013599	14 students tuition cost at \$4,590 each - \$64,260
27616, 21007, 2119699, 31056, 3312199, 3013599	6 students 1:1 aide cost at \$3,760 each - \$22,560

C. Non-Public Services Agreement 192/193 & Resolution - Attachment IV C

Approved a Non-Public Chapter 192/193 Services Agreement with Gloucester County Special Services School District for the 2022-2023 school year and corresponding resolution. Services payable out of non-public grant funds.

D. Professional Services Agreement

Approved the Professional Services Agreement with Gloucester County Special Services for Professional Services to be provided through CRESS for the 2022-2023 school year on an as needed basis.

E. Transportation Aide Agreement

Approved the agreement with Archway Programs for a 1:1 bus aide for Student 27612 for the 2022-2023 school year in the amount of \$48.50 per day.

F. Tuition Contract

Approved the tuition contract with Bancroft NeuroHealth for Student 2908499 in the amount of \$86,013.90 for 7/1/2022 through 6/30/2023.

G. School Physician Agreement

Approved the School Physician Agreement with Dr. Robert Provencher for 2022-2023 (8/1/2022 through 6/30/2023) year in the amount of \$16,000.

H. BuyBoard National Purchasing Cooperative Interlocal Participation Agreement

Approved to join the BuyBoard National Purchasing Cooperative and the corresponding interlocal participation agreement.

I. Professional Development Plans - Attachment IV I

Approved the Professional Development Plans for the District, Elementary School, Middle School, and High School for the 2022-2023 school year.

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

**Regular Meeting Minutes
August 16, 2022**

- J. Out of District Placement
Approved an out of district placement for Student 29038 at Hampton House for the 2022-2023 school year.
- K. Home Instruction
Approved home instruction for Student 2506199 beginning 9/6/2022 through approximately 11/4/2022 for English 2 Biology, and Art II 2 hours per week per subject with Denise Zambon providing the instruction at the contracted rate.
- L. NJSIAA Participation Resolution
Approved the NJSIAA Resolution providing for Clayton High School to participate as a member of NJSIAA for the 2022-2023 school year.
- M. Field Trips and Activities - Attachment IV M
Approved field trips and activities as per the attachment.
- N. IPHI Grant
Approved the resolution to accept the grant in the amount of \$7,500 from the Illinois Public Health Institute as part of its Data Across Sectors for Health Program for 5/20/2022 through 10/31/2022. This is an additional award amount for our Clayton In Motion Grant.
- O. Bylaws, Policies, and Regulations - Attachment IV O 1, 2, 3

- 1. Abolished the following policy and regulation:

Policy 2432	School-Sponsored Publications
Regulation 2432	School-Sponsored Publications

- 2. Approved the following revised bylaws, policies, and regulations:

Bylaw 0143.2	High School Student Representative to the Board of Education
Bylaw 0163	Quorum
Policy 2415	Every Student Succeeds Act
Policy 3216	Dress and Grooming
Policy 3270	Professional Responsibilities
Policy 5513	Care of School Property
Regulation 5513	Care of School Property

- 3. Approved the first reading of the following policies and regulations;

Policy 5722	Student Journalism
Policy 4216	Dress and Grooming
Policy 1511	Board of Education Website Accessibility
Regulation 2418	Section 504 of the Rehabilitation Act of 1973-Student

P. Home Schooling
Acknowledged home schooling of the following students for the 2022-2023 school year:
Student 2763499; Student 34011

Q. Appointment of Auditor
Approved Bowman & Company LLP to prepare the financial reports for the 2021-2022 school year for a fee of \$38,500. Any work done that exceeds the scope of work will be billed per the fee schedule.

R. Co-Curricular Participation of Home Schooled Students
Granted approval for the following home schooled students to participate in co-curricular activities for the 2022-2023 school year: AG (9th Grade); SG (11th Grade); JG (11th Grade).

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A
Approved the Report.

B. Use of Facilities
Granted approval for the Good News Club to use a classroom in Simmons Elementary School for the 2022-2023 school year pending receipt of appropriate insurance documentation.

VI. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drill Reports - Attachment VI A
Approved the Reports.

VII. PERSONNEL

A. Salary Adjustment
Approved a salary adjustment to \$13,050 for Carlos Candelaria for the 2022-2023 school year.

B. Course Enrollments
Approved the following course enrollment requests; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement:

Flavia Masino	"Multisensory Reading 3"; Fairleigh Dickinson; fall 2022 semester	Not to exceed \$2,550
Sandra Grafton	"Multisensory Reading 3"; Fairleigh Dickinson; fall 2022 semester	Not to exceed \$2,550
Marisa VanOstenbridge	"Multisensory Reading 3"; Fairleigh Dickinson; fall 2022 semester	Not to exceed \$2,550

C. Workshop Attendance - Attachment VII C
Approved attendance at workshops as per the attachment.

D. Resignations

Accepted the following resignations:

Kristin Beaty	From her position as Middle School ELA teacher effective immediately
Susan Taney	From her position as Preschool Teacher effective immediately
Dena Sweeney	From her position as Elementary School Teacher effective 7/22/2022
Nicholas Sousie	From his position as Business Teacher effective immediately
Angela Chica	From her position as Administrative Assistant effective immediately
Jessica Marchese	From her position as Art Teacher effective immediately

E. Volunteers

Approved the following volunteers for the football program for the 2022-2023 school year pending receipt of required paperwork as recommended by the Superintendent: Rob Neuber, Mike Stalba, Brandon Tomlinson, Alex Reim, Mike Gillespie.

F. Hiring

Approved the hiring of the following individuals for the 2022-2023 school year pending receipt of required paperwork as recommended by the Superintendent:

1. Sara Winters to provide Summer Speech Therapy Services at the Elementary School for 12 hours per week for 4 weeks at the rate of \$40 per hour plus 3 hours per week at the rate of \$30 per hour 7/5/2022 through 8/4/2022
2. Marissa Sanders as Middle School ELA Teacher at a salary Step 3 Bachelor’s Degree \$52,551
3. Taylor Smith as Preschool Teacher at the Elementary School at a salary of Step 2 Bachelor’s Degree \$52,051
4. Erin Amos as Elementary School Teacher at a salary of Step 3 Bachelor’s Degree \$52,551
5. Emily Ryan as Elementary School Behavioral Disabilities Teacher at a salary of Step 3 Master’s Degree \$55,270
6. Mahir Yilmaz as Small Group Instructor at the High School/Middle School at a salary of \$23,500
7. Yannique Benitez as Replacement Teacher for Preschool at a salary of Step 1 Master’s Degree \$54,270 prorated
8. Khali Lee as Permanent Substitute at the Elementary School at the rate of \$110 per day
9. Marguerite Paolone as Permanent Substitute at the Elementary School at the rate of \$110 per day

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

**Regular Meeting Minutes
August 16, 2022**

10. Kathleen Bruno as Permanent Substitute at the Elementary School at the rate of \$110 per day
11. Darlene Jackson as Bus Aide at the rate of \$14.10 per hour
12. Stefanie Vingi as Bus Aide at the rate of \$14.10 per hour not to exceed 5.5 hours per day
13. Larry Conway as Bus Driver at the rate of \$22.01 per hour for 35 hours per week
14. Mickey Robbins as Bus Driver at the rate of \$20.98 per hour for 31.25 hours per week
15. Charlette Whittle as Bus Driver at the rate of \$22.01 per hour for 30 hours per week
16. Denise Zambon as Homebound Instructor
17. Detention Monitors for the High School/Middle School at the contracted rate: Christina Tiesi, Michael Ahern, Katelyn Kammerer, Katherine Cherney, and Tisa Caltabiano
18. Morning and Afternoon Duty for the High School/Middle School at the contracted rate:

AM Duty	Robert Cuff; Christopher Baker
PM Duty	Mark Zambon

19. **Co-Curricular Appointments**

Soccer Girls Head Coach	Mahir Yilmaz/Holly Harrington; ½ stipend each
Boys Soccer Coach - MS	Odilon Perez
Girls Soccer Coach - MS	Katelyn Kammerer
Assistant Football Coach	Nicholas Chamberlin
Assistant Football Coach	Canaan Gonzalez
Band Director	David Dashefsky
Chorus - HS/MS	Scott Garvin
Class Advisor - Grade 10	Christopher Gassler/Frank Venuto; ½ stipend each
Class Advisor - Grade 11	Paige Landgraf/Nicholas Ambrosius; ½ stipend each
Class Advisor - Grade 12	Kelly Citrone/Nancy Kinsley; ½ stipend each
Class Advisor - Grade 8	Fred Georgette
Class Advisor - Grade 9	Leo Warriner
Clipperettes (Colorguard)	Allyson Maier

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATIONRegular Meeting Minutes
August 16, 2022

E-Games	Mark Zambon
Environmental Club - HS/MS	Susan Davenport
Musical Director - MS	Emily Lupo
National Honor Society - HS	Kelly Citrone
National Honor Society - MS	Joann Rider/Christine Pancoast; ½ stipend each
SADD Club	Mia Searles
Student Council - HS	Tracy Moore
Student Council - MS	Christopher Baker/Tisa Caltabiano; ½ stipend each
Summer Band	David Dashefsky
Video Club	Mark Zambon
Weight Training	John Chamberlin
World Language Club	Noelia Martinez
Renaissance - HS	Katelyn Kammerer
Renaissance - MS	Tisa Caltabiano
Art Club - ES	Suzanne Toigo
Safety Patrol - ES	Nancy Lee
Yearbook - ES	Nicole Colamarino
Environmental Club - ES	Harmony McQuillan

VIII. COMMUNICATIONS - None

IX. UNFINISHED BUSINESS

A. Gas Bill Update

X. NEW BUSINESS - None

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of nine ayes (Connell, Giordano, Grafton, Greene, King, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the June 30, 2022 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the June 30, 2022 Report of the Treasurer to the Board of Education.

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

**Regular Meeting Minutes
August 16, 2022**

C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

June 2022 NAP Checks	\$989.99
August 2022 Bill List	\$833,478.12

E. Payroll Reports
Approved the Payroll Reports as follows:

7/15/2022	\$224,556.68
7/29/2022	\$262,304.34

F. Certifications
Certified the following:

1. Board Secretary’s Report June 2022: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report June 2022: The June 30, 2022 Report of the Treasurer of School Funds for the 2021-2022 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the meeting was opened to the public for their remarks at 7:23 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the Public Comment Session was closed at 7:23 p.m.

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

**Regular Meeting Minutes
August 16, 2022**

XIII. NJSBA Training

Terri Lewis from NJSBA provided ethics training to the Board of Education.

XIV. ADJOURNMENT

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary