

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

Regular Meeting Minutes
November 15, 2022

A regular meeting of the Clayton Public School District was held in the Cafeteria of Clayton High School on October 18, 2022 and was called to order by Board President Paul Connell at 7 p.m. Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anthony Grafton, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, April Ward

Paul Connell	12/31/2024
Robin Roche	12/31/2024
Susan Giordano	12/31/2022
Anthony Grafton	12/31/2022
Crystal Greene	12/31/2023
Niamah King	12/31/2022
Jeremiah Long	12/31/2023
Nicole Shaw	12/31/2024
April Ward	12/31/2022

- D. Approval of Minutes for the October 18, 2022 Meeting - Attachment I D
On motion by Anthony Grafton, seconded by Jeremiah Long and carried by a roll call vote of eight ayes (Connell, Giordano, Grafton, Greene, King, Long, Roche, Shaw), zero nays, and zero abstentions, the Board approved the October 18, 2022 Meeting Minutes.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement - None

II. COMMITTEE REPORTS

- A. Reports from the Liaisons - None
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long (Chair), Anthony Grafton, April Ward
Finance/Facilities	Robin Roche (Chair), Nicole Shaw, Niamah King
Policy	Nicole Shaw (Chair), Crystal Greene, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Nicole Shaw

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Anthony Grafton, seconded by Jeremiah Long and carried by voice vote, the meeting was opened to the public for their remarks at 7:05 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Anthony Grafton, seconded by Jeremiah Long and carried by voice vote, the Public Comment Session was closed at 7:05 p.m.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals’ Minutes/Student Representative Report - Attachment IV A

1. Clippers of the Month

Elementary	Cienna Fareri, Christian Scott, Adeline Coulter, Caleb Peters, Christina Edelman, Riley Montgomery, Omar Alavez-Lopez
Middle	Kevin Mosley, Madison Traister, Amor Stevens-Gaines
High	Brielle Mason, Princeton Sackor, Isabella Uy, Elijah Rivera

2. Principals’ Minutes

Joseph Visalli, Principal of Clayton High School, reported that Red Ribbon Week took place October 24th through the 29th. There was a door decoration content with the theme of “Shut the Door on Drugs.” Video snippets were shown on News on Deck. Teacher in-service was held on November 9th. The District was closed November 10th and 11th for the NJEA Convention. Upcoming events include the National Honor Society Induction Ceremony on November 16th, National Honor Society Donation Collection for the South Jersey Food Pantry at the Mullica Hill Shop Rite on December 6th; Parent/Teacher Conferences December 5th through the 9th; Winter Drama Production “Clue” December 8th through the 10th; and the Winter Concert on December 13th.

Marvin Tucker, Clayton Middle School Principal, reported that Fright Night was held on October 27th. On November 4th the Middle School held the VIP Quarter 1 Sail to Success Winners Luncheon. Students were able to bring a friend. Mr. Valentino, Mr. Slater, and Ms. Atanasio-Sloat served the students while Ms. Maxwell and Ms. Rodgers prepared the food. Upcoming events are a shortened day on November 23rd with school closed on November 24th and 25th for the Thanksgiving holiday. December 5th through December 9th will be shortened days for parent/teacher conferences. The Middle School will hold their winter concert on December 14th.

Scott Uribe, Elementary School Principal, reported that there is a Preschool Activity coming up on November 17th. School picture make-up day is scheduled for December 1st. Thanksgiving break is coming up November 24th and 25th. Parent/Teacher Conferences are set for December 5th through the 9th. The Annual Simmons Holiday Shoppe will be held on December 12th. The Winter Concert for kindergarten through 5th grades is scheduled for December 15th with the preschool concert scheduled for December 16th.

3. Student Representative Report - Elijah Ortiz

BREAK

On motion by Jeremiah Long, seconded by Anthony Grafton and carried by a roll call vote of eight ayes (Connell, Giordano, Grafton, Greene, King, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

B. Home Instruction

Approved home instruction as follows:

Student 2621699	9/26/2022 through 11/28/2022	Christine Pancoast, Ariana Cecil, and Andrea Bullock providing the instruction at \$40 per hour for Language Arts, Math, Science, and Social Studies (10 hours per week total)
Student 2506199	Extension 11/7/2022 through 1/4/2023	Denise Zambon and Noah Schoeler providing the instruction at the rate of \$40 per hour for Biology, English 2, US History 1, and Geometry

C. Field Trips and Activities

Approved the field trips and activities.

D. School Safety and Security Plan and Statement of Assurance

Approved the School Safety and Security Plan and Statement of Assurance.

E. Tri-County Conference Budget and Ticket Prices for the 2023-2024 School Year

Approved the TCC Budget and Ticket Prices for the 2022-2023 school year as follows:

Budget	\$1450 per school
Ticket Prices	\$3 adults; \$2 student and senior citizens (admission price for senior citizens and military personnel is at the discretion of the home team); West Jersey Football League Varsity Football Games \$4 adults

F. Transportation Jointures

Approved the following transportation jointures for the 2022-2023 school year:

Delsea (Clayton Host)	YALE Southeast CSP01	\$34,155
Elk Township (Clayton Host)	Bankbridge Development Center CSP02	\$28,462

G. Annual Preschool Operational Plan and Projected Enrollments - Attachment IV G

Approved the Annual Preschool Operational Plan and the Projected Enrollments as follows:

PreK3	4 Classes - 60 Students Total
PreK4	6 Classes - 84 Students Total

H. Bylaws, Policies, and Regulations - Attachment IV H

Approved revised Regulation 3270 Lesson Plans and Plan Books.

I. Revised School District Calendar - Attachment IV I

Approved the revised school district calendar for the 2022-2023 school year.

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- J. Agreement with Dogwood Consulting - Attachment IV J
Approved the Agreement with Dogwood Consulting for strategic support for the Clayton Model Program for the 2022-2023 school year.
- K. Student Internship Agreement Between Rowan and the District - Attachment IV K
Approved the Student Internship Agreement with Rowan University for the 2022-2023 school year.
- L. Kelly Education Pricing Amendment - Attachment IV L
Approved the amendment to the Kelly Education Pricing as per Exhibit A.
- M. Nursing Service Plan - Attachment IV M
Approved the Nursing Service Plan for the 2022-2023 school year.

- N. Tuition Contracts
Approved tuition contracts for the 2022-2023 school year as follows:
Receiving

State of NJ	Student 3311499	\$15,034
Camden City	Student 30157	\$15,034
Eastern Camden	Student 24246	\$14,792
Glassboro	Student 31133	\$15,034
Gloucester Township	Student 34091	\$15,034
Millville	Student 28196	\$14,482
Monroe	Student 33137	\$7,973.76
Monroe	Student 30004	\$7,973.76
Newark	Student 2623899	\$14,792
Paulsboro	Student 35069	\$1,816.88
Paulsboro	Student 27070	\$14,482
Paulsboro	Student 33118	\$15,034
Paulsboro	Student 30102	\$15,034
Pitman	Student 24245	\$14,792

Sending:

Monroe	Student 32123	\$14,894
Monroe	Student 3312099	\$14,894

- O. DCF Grant Modification
Accepted an additional \$10,089 in funding and authorize the submission of a budget modification for the additional funds for the DCF Grant for the 2022-2023 school year.

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- P. New Jersey State Elks Peer Leadership Conference
Granted approval for 10 HS students and 1 chaperone to attend the Elks Peer Leadership Conference and 5 MS students and 1 chaperone to attend the Elks PATH Program 2/3/2023 through 2/5/2023; all expenses covered by the Elks.
- Q. NJ QSAC Statement of Assurance and DPR - Attachment IV Q
Approved the 2021-2022 NJ QSAC Statement of Assurance and DPR.
- R. Authorization to Bid
Authorized the School Business Administrator to go out to bid for a lease.
- S. Change in Date for December Board Meeting
Changed the date for the December Board meeting from December 20, 2022 to December 6, 2022.
- V. BUILDINGS AND GROUNDS
 - A. Buildings and Grounds Report - Attachment V A
Approved the Report.
- VI. SCHOOL SAFETY AND SECURITY
 - A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
Approved the Reports.
 - B. School Emergency Evacuation Drill Reports - Attachment VI B
Approved the Reports.
 - C. Harassment, Intimidation, and Bullying Report - Attachment VI C
Approved the Harassment, Intimidation, and Bullying Report.
 - D. Fall School Bus Emergency Evacuation Drills - Attachment VI D
Approved the Fall School Bus Emergency Evacuation Drills for HS, MS, ES, and Out of District Schools from 10/17/2022 through 10/21/2022
- VII. PERSONNEL
 - A. Resignations
Accepted the following resignations:

Nicholas Stortini	From his position as Groundskeeper effective 11/14/2022
Melissa Johnson	From her position as Teacher effective 12/30/2022
 - B. Leave of Absence
Approved an extension to FMLA leave through 12/16/2022 and an unpaid leave of absence from 12/17/2022 through 4/30/2023 for Employee #6659.
 - C. Retirement
Acknowledged Debra Hutton’s retirement from her position as Secretary effective 2/28/2023.
 - D. Course Enrollments
Approved the following requests for course enrollment in accordance with the Clayton Education Association negotiated agreement:

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Denise Zambon	“Supervision of Curriculum, Instruction, & Assessment”; spring 2023 semester; University of Phoenix	Not to exceed \$1815
Christopher Baker	“Fiscal Operations”; spring 2023 semester; Wilmington University	Not to exceed \$1566

E. Workshop Attendance - Attachment VII E
Approved attendance at workshops.

F. Hiring
Approved the hiring of the following individuals for the 2022-2023 school year pending receipt of required paperwork as recommended by the Superintendent:

1. Co-Curricular Appointments

MS Cross Country Coach	Christopher Baker
Assistant Girls Soccer Coach	Jada Simon
Robotics	Holly Jacobs
Head Boys Basketball Coach	Frank Rago
Assistant Boys Basketball Coach	Frank Venuto
MS Boys Basketball Coach	Mahir Yilmaz
Head Girls Basketball Coach	Ponce Tinkham
Assistant Girls Basketball Coach	Deborah Gelston
MS Girls Basketball Coach	Megan Rulon
Head Wrestling Coach	Frank Damminger
Assistant Wrestling Coach	William Sharp
MS Wrestling Coach	Anthony Prosperi
Bowling Coach	Susan Koreck-Maxwell
Indoor Track Head Coach	Manny Perdue
MS Cheerleading Coach	Alexis Papakostas
HS Cheerleading Coach	Megan Colon

2. Nicholas Nazzario as Replacement Teacher for Middle School Math at the rate of \$258 per day

3. Christine Pancoast; Ariana Cecil; Andrea Bullock; Noah Schoeler as Homebound Instructors at the rate of \$40 per hour

4. Bianca Matthews, Rita Spaulding, Stephanie Quigley, Danielle Ranieri, Catherine Carter, Richenda Stallard, Emily Moore, and Julie Kosylo as On-Demand I&RS Tutors at the rate of \$40 per hour for up to 5 hours per week and \$30 per hour for up to 2.5 hours per week

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- 5. Leonard Puggi for Middle School Morning Duty Supervision at the rate of \$30 per hour for 2.5 hours per week

VIII. COMMUNICATIONS

- A. Approval Letter from Frank Cavallo, Parker McCay - Attachment VIII A
- B. Approval Letter from Adam Warburton, Colliers Engineering and Design - Attachment VIII B

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Niamah King and carried by a roll call vote of eight ayes (Connell, Giordano, Grafton, Greene, King, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the October 31, 2022 Report of the Secretary.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the October 31, 2022 Report of the Treasurer.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

2nd Bill List October 2022	\$1,205,468.12
Cafeteria Bill List	\$140,186.90
November 2022 Bill List	\$783,665.96

- E. Payroll Reports
Approved the Payroll Reports as follows:

10/14/2022	\$740,003.04
10/28/2022	\$764,731.91

- F. Certifications
Certified the following:

- 1. Board Secretary’s Report October 2022: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

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2. Treasurer's Report October 2022: The October 31, 2022 Report of the Treasurer of School Funds for the 2022-2023 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XII. VISITORS' REMARKS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Anthony Grafton, seconded by Niamah King and carried by voice vote, the meeting was opened to the public for their remarks at 8 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Anthony Grafton and carried by voice vote, the Public Comment Session was closed at 8 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary