

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Benchmark assessment data will be utilized to determine student COVID-19 learning loss. This information will drive teaching practices, selection of programs, and professional development to positively impact student achievement.
- Goal 2: Identify policies and practices in need of equitable attention that will positively impact student achievement for all subgroups. This process will include collecting data through stakeholder surveys, student assessments, and discourse with members of the school community.
- Goal 3: Identify and implement strategies to address the social emotional and mental health issues that positively impact student achievement.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
CLAYTON HIGH SCHOOL CAFETERIA
FEBRUARY 14, 2023**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Anna Grant, Susan Giordano, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes for the January 3, 2023 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

A. Reports from the Liaisons

B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes/Student Report - Attachment IV A

1. Clippers of the Month

Elementary	Joseph Himenez, Jaxon Verrecchio, Janiya Price, Kaelyn Toy, Alyson Wielgus, McKayla Martinez, Elijah Shockely
Middle	Isabella Lebron-Handal, Noah Crewalk, Meleny Velez
High	Juson Stewart, Tyanna Davis, Mehmet Akin, Emilia Karpel

2. Principals' Minutes

3. Student Representative Report - Elijah Ortiz

4. Recognition of Anthony Grafton

5. Presentation to Educators of the Year - Amanda Datz, Stacy Seger, Scott Garvin

BREAK

B. Field Trips and Activities - Attachment IV B

Recommendation

Approve the field trips and activities.

C. Drone Footage of the Haupt Field Stadium Project

Recommendation

Grant approval for Aerial View Advantage to take drone footage of the Haupt Field Stadium Project at no cost to the District.

D. School District Calendar for the 2023-2024 School Year - Attachment IV D

Recommendation

Approve the 2023-2024 School District Calendar.

E. Donation
Recommendation
Accept a donation of books from Book Smiles for Simmons Elementary School.

F. New Jersey Department of Education Equivalency Application - Attachment IV F
Recommendation
Support and adopt the New Jersey Department of Education Equivalency Application.

G. Out of District Placement
Recommendation
Approve the following out of district placements for the 2022-2023 school year:

Student 37065	Aura Elementary School beginning 1/31/2023
Student 2621699	Creative Achievement Academy beginning 2/14/2023

H. GCSSSD Services Agreement
Recommendation
Approve the 1:1 aide agreement for Student 2200699 in the amount of \$41,580 prorated from 1/9/2023 for the remainder of the 2022-2023 school year.

I. Non Public Textbook and Technology Contracts
Recommendation
Approve the agreements with Gloucester County Special Services School District for Non Public Textbooks and Technology for the 2023-2024 school year.

J. Home Instruction
Recommendation
Approve home instruction for Student 2614899 beginning 1/3/2023 through 3/3/2023 with Ariana Cecil, Mary Hooley, Mackenzie Lein, and/or Educere providing the instruction at \$40 per hour for English, Reading, World Cultures, Environmental Science, Math, and Art.

K. Job Descriptions
Recommendation
Approve the following job descriptions: Instructional Coach; Instructional Specialist.

L. Receiving Tuition Contract
Recommendation
Approve the following receiving tuition contracts for the 2022-2023 school year:

Student 2322599	Pitman Public Schools	\$9,888.12
Student 23226	Edgewater Park Township Schools	\$8,008.56

M. Transportation Jointures
Recommendation

Approve the following transportation jointures for the 2022-2023 school year:

Newark (Joiner); Clayton (Host)	1 Student from YES Facility; 9/20/2022 - 6/30/2023	\$2,414
Edgewater Park (Joiner); Clayton (Host)	1 Student from YES Facility; 1/23/2023 - 6/30/2023	\$1,425
Eastern Camden County Regional (Joiner); Clayton (Host)	1 Student from YES Facility; 9/13/2022 - 6/30/2023	\$2,471

N. Bylaws, Policies, and Regulations - Attachment IV N 1 and 2
Recommendation

1. Abolish the following policies:

Policy 1648.11	The Road Forward Covid 19 Health and Safety
Policy 1648.13	School Employee Vaccination Requirements

2. Approve the following revised bylaws, policies, and regulations:

Bylaw 0152	Board Officers
Bylaw 0161	Call, Adjournment, and Cancellation
Bylaws 0162	Notice of Board Meetings
Policy 2423	Bilingual and ESL Education
Regulation 2423	Bilingual and ESL Education

O. Preschool Instructional Coach Shared Services Agreements
Recommendation

Approve an agreement to share the services of our Preschool Instructional Coach with Monroe Township (1 day per week) and South Harrison Township (1 day per week) at the rate of \$515 per day up to 20 days 2/1/2023 through 6/16/2023 plus mileage.

P. Extraordinary Aid 2022
Recommendation

Approve to increase the 2022-2023 budget in the amount of \$252,966, which is prior year extraordinary aid. This allowable adjustment is in accordance with NJAC 6A:23A-13.3(d)6 and does not require Commissioner approval.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A

Recommendation

Approve the Report.

B. Use of Facilities

Recommendation

Approve the following requests for use of facilities pending receipt of appropriate insurance documentation:

Clayton Education Association	Spring Spectacular School/Community Event at the Elementary School	5/20/2023
Play More Sports	Gymnasium	April and May 2023

VI. SCHOOL SAFETY AND SECURITY

A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A

Recommendation

Approve the Reports.

B. School Emergency Evacuation Drill Reports - Attachment VI B

Recommendation

Approve the Reports.

C. Harassment, Intimidation, and Bullying Report - Attachment VI C

Recommendation

Approve the Harassment, Intimidation, and Bullying Report.

D. Harassment, Intimidation, and Bullying ITP Window 1 Report for the 2022-2023 School Year - Attachment VI D

Recommendation

Approve the Harassment, Intimidation, and Bullying ITP Window 1 Report for the 2022-2023 school year.

VII. PERSONNEL

A. Workshop Attendance - Attachment VII A

Recommendation

Approve attendance at workshops.

B. Resignation

Recommendation

Accept Melissa Weber's resignation from her position as Nurse's Assistant effective 1/9/2023.

C. Retirements

Recommendation

Acknowledge the following retirements:

Susan Pappas	From her position as Literacy Specialist effective 7/1/2023
Sandra Turner	From her position as Teacher effective 7/1/2023
Diane Bergman	From her position as Teacher effective 7/1/2023
Margaret Fallstick	From her position as Mental Health Counselor effective 6/30/2023

D. Leaves of Absence

Recommendation

Approve the following leave of absence requests:

Employee #6952	Unpaid leave of absence beginning 2/7/2023 returning 4/3/2023
Employee #7003	Amendment to leave of absence with return date of 5/15/2023
Employee #7121	Unpaid leave of absence beginning 2/21/2023 returning 2/24/2023
Employee #5799	FMLA Leave 2/6/23 returning 3/20/23

E. Course Enrollment

Recommendation

Approve the following request for course enrollment in accordance with the Clayton Education Association negotiated agreement:

Flavia Masino (T)	“Multi-Sensory Reading 4” spring 2023 Fairleigh Dickinson University	Not to exceed \$2,550
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F. Tuition Reimbursement

Recommendation

Approve the following requests for tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Flavia Masino (T)	“Multi-Sensory Reading 3” fall 2022 Fairleigh Dickinson University	Not to exceed \$2,550
Nancy Lee (T)	“Sem: Cur Issues & Trends Edu Tech” fall 2022 at NJ City University	Not to exceed \$2,332.35
Deborah Gelston (T)	“Administration Intern & Practicum Class” fall 2021 at Wilmington University	Not to exceed \$1,284.95

G. Salary Adjustment

Recommendation

Approve a salary adjustment for Cletus Mahoney to \$145 per day retroactive to 2/1/2023.

H. Suspensions

Recommendation

1. Suspend Employee # 6778 for three days without pay.
2. Suspend Employee # 7092 for two days without pay.

I. Volunteers

Recommendation

Approve Emily Lupo as a Volunteer for Boys' Tennis for the 2022-2023 school Year pending receipt of required paperwork as recommended by the Superintendent.

J. Three-Day Math Challenge Professional Development

Recommendation

Grant approval for the following teachers to attend the Three-Day Math Challenge Professional Development from 1/18/2023 through 1/20/2023 at the rate of \$30 per hour for 3 hours (\$90 per teacher) funded through Title I ESSA: Rita Spaulding, Mackenzie Lein, Noah Schoeler, Mary Barron, Nicole Colamarino, Victoria Furbeck

K. Hiring

Recommendation

Approve the hiring of the following individuals for the 2022-2023 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Christy Sloat as Middle School Secretary at a salary of \$39,018 prorated
- 2) Mary-Bernadette Hooley as Homebound Instructor
- 3) Mackenzie Lein as Homebound Instructor
- 4) Megan Colon as Instructional Facilitator for the 21st Century Community Learning Center Program at the rate of \$25 per hour for 1 to 15 hours per week
- 5) Emily Lupo as Instructional Facilitator for the 21st Century Community Learning Center Program at the rate of \$25 per hour for 1 to 15 hours per week
- 6) Patricia Reuter as Secretary for the Twilight Program at the rate of \$20 per hour 4 hours per week

- 7) Mariella Candelaria as Secretary for the Twilight Program at the rate of \$20 per hour 4 hours per week

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A
Recommendation

Approve the December 31, 2022 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment XI B
Recommendation

Approve the December 31, 2022 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment XI C
Recommendation

Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D
Recommendation

Approve payment of the Bill Lists as follows:

January 2023 1st Bill List	\$577,270.76
January 2023 2nd Bill List	\$569,929.61
January 2023 Cafeteria Bill List	\$98,972.85
February 2023 1st Bill List	\$653,293.29

- E. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

1/15/2023	\$757,257.98
1/30/2023	\$753,257.93

F. Certifications

1. Board Secretary's Reports December 2022 and January 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
2. Treasurer's Reports December 2022 and January 2023: The December 31, 2022 and January 31, 2023 Reports of the Treasurer of School Funds for the 2022-2023 school year are in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION - Attachment XIII A

A. Resolution

Recommendation

Adopt Clayton Board of Education Resolution No. 2023-0214 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT