

2023-2024

REGISTRATION INFORMATION for PRESCHOOL ONLY

(Kindergarten to 12th grade registration information will be available on May 15th)

Welcome to the Clayton Public School District's Early Childhood Center.

We offer tuition-free, full-day programs for 3-year and 4-year old students with transportation to/from school.

School days/hours are Monday through Friday from 9:20am to 3:20pm. Regular attendance is required.

Enrollment requirements: 3 years of age by October 1, 2023 to enroll in PK3 program

4 years of age by October 1, 2023 to enroll in PK4 program

Both programs have limited seating and students are placed in the order they are registered. Once programs are full, students are placed on a waiting list which is used to fill any vacancies during the school year.

How to get a registration packet – Visit the Board of Education Office located at 350 East Clinton Street in Clayton between 8am-4pm, Monday thru Friday **OR** download and print by clicking on links below:

[PRE-SCHOOL 3-YEAR OLD REGISTRATION PACKET](#)

[PRE-SCHOOL 4-YEAR OLD REGISTRATION PACKET](#)

How to schedule appointment – Contact Mrs. Downes: rdownes@claytonps.org or 856-881-8700 x3051

NO WALK INS – APPOINTMENT REQUIRED

REGISTRATION DATES: March 21st • March 23rd • March 28th • March 30th • April 4th • April 6th

REGISTRATION TIMES: 10:30am to 11:45am • 1:30pm to 2:45pm • 3:30pm to 5:30pm

Bring completed registration packet and the following documentation to appointment:

- A. PROOF OF RESIDENCY – must display parent or guardian name
 - Lease/rental agreement OR mortgage/deed/settlement OR recent property tax bill
 - and**
 - Any utility bill issued within the last 30 days OR mail received from any federal, state or local government agency in the past six months
- B. PROOF OF CHILD'S AGE, IDENTITY, GUARDIANSHIP and CUSTODY – Birth certificate, passport, hospital birth record, adoption record, baptismal certificate, or legal custody papers if applicable.
- C. HEALTH DOCUMENTS REGARDING STUDENT – Immunization record with dates for each immunization AND physical examination signed by child's Health Care Provider and dated within one year of registration. Medical or religious immunization exemption must be submitted in writing. Additional allergy, seizure or asthma forms can be requested during registration.
- D. IDENTIFICATION – any form of identification for parent or guardian
- E. ACADEMICS – If transferring from another school provide transfer card, academics, school health records and IEP or 504 documentation, if applicable.