

**I. OPENING PROCEDURES**

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anna Grant, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward

Paul Connell	12/31/2024
Robin Roche	12/31/2024
Susan Giordano	12/31/2025
Anna Grant	12/31/2025
Crystal Greene	12/31/2023
Niamah King	12/31/2023
Jeremiah Long	12/31/2023
Nicole Shaw	12/31/2024
April Ward	12/31/2025

- D. Approval of Minutes for the January 3, 2023 Meeting - Attachment I D  
On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of nine ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board approved the January 3, 2023 meeting minutes.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

**II. COMMITTEE REPORTS**

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

**III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS**

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

**OPEN PUBLIC COMMENT SESSION**

On motion by Jeremiah Long, seconded by April Ward and carried by voice vote, the meeting was opened to the public for their remarks at 7:03 p.m.

There were no public comments.

**CLOSE PUBLIC COMMENT SESSION**

On motion by Jeremiah Long, seconded by April Ward and carried by voice vote, the Public Comment Session was closed at 7:03 p.m.

Ms. Niamah King left the meeting at 7:03 p.m.

**IV. SCHOOL BUSINESS**

- A. Clippers of the Month/Principals' Minutes/Student Report - Attachment IV A
  - 1. Clippers of the Month  
The following Clippers of the Month were recognized by the Board:

Elementary	Joseph Himenez, Jaxon Verrecchio, Janiya Price, Kaelyn Toy, Alyson Wielgus, McKayla Martinez, Elijah Shockely
Middle	Isabella Lebron-Handal, Noah Crewalk, Meleny Velez
High	Juson Stewart, Tyanna Davis, Mehmet Akin, Emilia Karpel

2. Principals’ Minutes

Mr. Uribe, Simmons Elementary School Principal, reported that the Elementary School had a very successful Great Kindness Challenge during the week of January 23<sup>rd</sup>. Every day is a great day to be kind. On January 27<sup>th</sup> the Elementary School 5<sup>th</sup> graders had a snowflake dance. The students had an awesome time. Mr. Uribe expressed special thanks to our 5<sup>th</sup> grade parents for coordinating this fun time for our students. A Preschool Sweetheart Dance was held on February 9<sup>th</sup>. We saw some great dance moves by our little ones. It was such a fun night for our students and their families. A Black History Month celebration is underway at the Elementary School. Students across all grade levels are learning, creating, and presenting on so many different topics related to this special month. The halls and classrooms of Simmons are filling up with wonderful projects and tributes.

Marvin Tucker, Principal of Clayton Middle School, reported that the rescheduled Middle School National Junior Honor Society Induction Ceremony took place on January 26<sup>th</sup>. They have 26 members total, 15 of which were new inductees. The National Junior Honor Society raised money through Candy Grams. Students could send candy grams with kind words to a classmate or staff member for Valentine’s Day. The Middle School girls’ basketball team has improved tremendously from their first practice. The Middle School boys’ basketball team, after starting the season 1–3, won 4 of their next 6 games to finished with a 5-5 record. The highlight of the season was a 2-point win in the last game of the season against Pitman after losing to them earlier by 20 points. The Middle School Science Fair is coming up on February 24<sup>th</sup>. Categories are Earth Science, Physical Science, and Life Science. Clayton will be celebrating Black History Month on February 2<sup>nd</sup> with each class throughout the day having a focused lesson on an aspect of Black History. There is an African American Read-In currently being held. Sixth Grade students in Ms. Papakostas’ class and over the school can recite or act out poems and speeches and explain why a certain piece of literature is important to them. A flip grid has been created. Everyone inside the Clayton email network can view the grid at <https://flipgrid.com/29123944>. During the week of March 1<sup>st</sup> several activities will take place in the Middle School for Read Across America. The Book Fair begins March 1<sup>st</sup>. Drop Everything and Read will take place that week as well. Students and teachers will reach silently to themselves at the designated time for 15 to 20 minutes. Flip grids are being set in place so that parents can record themselves reading if they wish to participate. More events are also being planned.

Joseph Visalli, Principal of Clayton High School, reported that the High School held the annual Graduate Panel event on January 5<sup>th</sup>. Five graduates returned and spoke to the current seniors. The Freshmen Elective Showcase/Orientation was held on January 25<sup>th</sup> in the Performing Arts Center lobby. Fall Athletic Awards Night was held on February 8<sup>th</sup>. Wrestling Districts will begin this coming Saturday. Student Michael Manera bowled a perfect 300 helping our boys bowling team win the Tri-County Title for the first time ever in their five-year history. The JROTC Military Ball is scheduled for March 3<sup>rd</sup> at the Elks Lodge. NJGPA State testing for Juniors is scheduled for March 14<sup>th</sup> through the 16<sup>th</sup>.

3. Student Representative Report - Elijah Ortiz

4. Recognition of Anthony Grafton – A plaque was presented to former Board member Anthony Grafton in recognition of his many years of service to the District.

- 5. Presentation to Educators of the Year - Amanda Datz, Stacy Seger, Scott Garvin

BREAK – The Board took a brief recess from 7:43 p.m. to 7:53 p.m.

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of seven ayes (Connell, Giordano, Grant, Greene, Long, Roche, Ward), zero nays, and one abstention (Shaw on Item VII K), the Board took the following action:

- B. Field Trips and Activities - Attachment IV B  
Approved the field trips and activities.
- C. Drone Footage of the Haupt Field Stadium Project  
Granted approval for Aerial View Advantage to take drone footage of the Haupt Field Stadium Project at no cost to the District.
- D. School District Calendar for the 2023-2024 School Year - Attachment IV D  
Approved the 2023-2024 School District Calendar.
- E. Donation  
Accepted a donation of books from Book Smiles for Simmons Elementary School.
- F. New Jersey Department of Education Equivalency Application - Attachment IV F  
Supported and adopted the New Jersey Department of Education Equivalency Application.

- G. Out of District Placement  
Approved the following out of district placements for the 2022-2023 school year:

Student 37065	Aura Elementary School beginning 1/31/2023
Student 2621699	Creative Achievement Academy beginning 2/14/2023

- H. GCSSSD Services Agreement  
Approved the 1:1 aide agreement for Student 2200699 in the amount of \$41,580 prorated from 1/9/2023 for the remainder of the 2022-2023 school year.
- I. Non-Public Textbook and Technology Contracts  
Approved the agreements with Gloucester County Special Services School District for Non-Public Textbooks and Technology for the 2023-2024 school year.
- J. Home Instruction  
Approved home instruction for Student 2614899 beginning 1/3/2023 through 3/3/2023 with Ariana Cecil, Mary Hooley, Mackenzie Lein, and/or Educere providing the instruction at \$40 per hour for English, Reading, World Cultures, Environmental Science, Math, and Art.
- K. Job Descriptions  
Approved the following job descriptions: Instructional Coach; Instructional Specialist.

- L. Receiving Tuition Contract  
Approved the following receiving tuition contracts for the 2022-2023 school year:

Student 2322599	Pitman Public Schools	\$9,888.12
Student 23226	Edgewater Park Township Schools	\$8,008.56

M. Transportation Jointures

Approved the following transportation jointures for the 2022-2023 school year:

Newark (Joiner); Clayton (Host)	1 Student from YES Facility 9/20/2022 - 6/30/2023	\$2,414
Edgewater Park (Joiner); Clayton (Host)	1 Student from YES Facility 1/23/2023 - 6/30/2023	\$1,425
Eastern Camden County Regional (Joiner); Clayton (Host)	1 Student from YES Facility 9/13/2022 - 6/30/2023	\$2,471

N. Bylaws, Policies, and Regulations - Attachment IV N 1 and 2

1. Abolished the following policies:

Policy 1648.11	The Road Forward Covid 19 Health and Safety
Policy 1648.13	School Employee Vaccination Requirements

2. Approved the following revised bylaws, policies, and regulations:

Bylaw 0152	Board Officers
Bylaw 0161	Call, Adjournment, and Cancellation
Bylaws 0162	Notice of Board Meetings
Policy 2423	Bilingual and ESL Education
Regulation 2423	Bilingual and ESL Education

O. Preschool Instructional Coach Shared Services Agreements

Approved an agreement to share the services of our Preschool Instructional Coach with Monroe Township (1 day per week) and South Harrison Township (1 day per week) at the rate of \$515 per day up to 20 days 2/1/2023 through 6/16/2023 plus mileage.

P. Extraordinary Aid 2022

Approved to increase the 2022-2023 budget in the amount of \$252,966, which is prior year extraordinary aid. This allowable adjustment is in accordance with NJAC 6A:23A-13.3(d)6 and does not require Commissioner approval.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A

Approved the Report.

B. Use of Facilities

Approved the following requests for use of facilities pending receipt of appropriate insurance documentation:

Clayton Education Association	Spring Spectacular School/Community Event at the Elementary School	5/20/2023
Play More Sports	Gymnasium	April and May 2023

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A  
Approved the Reports.
- B. School Emergency Evacuation Drill Reports - Attachment VI B  
Approved the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C  
Approved the Harassment, Intimidation, and Bullying Report.
- D. Harassment, Intimidation, and Bullying ITP Window 1 Report for the 2022-2023 School Year - Attachment VI D  
Approved the Harassment, Intimidation, and Bullying ITP Window 1 Report for the 2022-2023 school year.

VII. PERSONNEL

- A. Workshop Attendance - Attachment VII A  
Approved attendance at workshops.
- B. Resignation  
Accepted Melissa Weber’s resignation from her position as Nurse’s Assistant effective 1/9/2023.

- C. Retirements  
Acknowledged the following retirements:

Susan Pappas	From her position as Literacy Specialist effective 7/1/2023
Sandra Turner	From her position as Teacher effective 7/1/2023
Diane Bergman	From her position as Teacher effective 7/1/2023
Margaret Fallstick	From her position as Mental Health Counselor effective 6/30/2023

- D. Leaves of Absence  
Approved the following leave of absence requests:

Employee #6952	Unpaid leave of absence beginning 2/7/2023 returning 4/3/2023
Employee #7003	Amendment to leave of absence with return date of 5/15/2023
Employee #7121	Unpaid leave of absence beginning 2/21/2023 returning 2/24/2023
Employee #5799	FMLA Leave 2/6/23 returning 3/20/23

- E. Course Enrollment  
Approved the following request for course enrollment in accordance with the Clayton Education Association negotiated agreement:

Flavia Masino (T)	“Multi-Sensory Reading 4” spring 2023 Fairleigh Dickinson University	Not to exceed \$2,550
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- F. Tuition Reimbursement  
Approved the following requests for tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Flavia Masino (T)	“Multi-Sensory Reading 3” fall 2022 Fairleigh Dickinson University	Not to exceed \$2,550
Nancy Lee (T)	“Sem: Cur Issues & Trends Edu Tech” fall 2022 at NJ City University	Not to exceed \$2,332.35
Deborah Gelston (T)	“Administration Intern & Practicum Class” fall 2021 at Wilmington University	Not to exceed \$1,284.95

**G. Salary Adjustment**

Approved a salary adjustment for Cletus Mahoney to \$145 per day retroactive to 2/1/2023.

**H. Suspensions**

1. Suspended Employee # 6778 for three days without pay.
2. Suspended Employee # 7092 for two days without pay.

**I. Volunteers**

Approved Emily Lupo as a Volunteer for Boys’ Tennis for the 2022-2023 school year pending receipt of required paperwork as recommended by the Superintendent.

**J. Three-Day Math Challenge Professional Development**

Granted approval for the following teachers to attend the Three-Day Math Challenge Professional Development from 1/18/2023 through 1/20/2023 at the rate of \$30 per hour for 3 hours (\$90 per teacher) funded through Title I ESSA: Rita Spaulding, Mackenzie Lein, Noah Schoeler, Mary Barron, Nicole Colamarino, Victoria Furbeck

**K. Hiring**

Approved the hiring of the following individuals for the 2022-2023 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Christy Sloat as Middle School Secretary at a salary of \$39,018 prorated
- 2) Mary-Bernadette Hooley as Homebound Instructor
- 3) Mackenzie Lein as Homebound Instructor
- 4) Megan Colon as Instructional Facilitator for the 21st Century Community Learning Center Program at the rate of \$25 per hour for 1 to 15 hours per week
- 5) Emily Lupo as Instructional Facilitator for the 21st Century Community Learning Center Program at the rate of \$25 per hour for 1 to 15 hours per week
- 6) Patricia Reuter as Secretary for the Twilight Program at the rate of \$20 per hour 4 hours per week
- 7) Mariella Candelaria as Secretary for the Twilight Program at the rate of \$20 per hour 4 hours per week

**VIII. COMMUNICATIONS**

**IX. UNFINISHED BUSINESS**

Board President, Paul Connell, reviewed the new board goals:

- 1) Each Board Member is to attend a minimum of two NJSBA County Meetings either virtually or in person, and all Board members are to attend at least one session of the NJSBA Convention.
- 2) Each Board Member is to attend a minimum of 2 Borough of Clayton Council meetings.
- 3) Each Board Member is to increase their attendance at school events.

X. NEW BUSINESS

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of eight ayes (Connell, Giordano, Grant, Greene, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A  
Approved the December 31, 2022 and January 31, 2023 Reports of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B  
Approved the December 31, 2022 and January 31, 2023 Reports of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C  
Approved the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D  
Approved payment of the Bill Lists as follows:

January 2023 1st Bill List	\$577,270.76
January 2023 2nd Bill List	\$569,929.61
January 2023 Cafeteria Bill List	\$98,972.85
February 2023 1st Bill List	\$653,293.29

- E. Payroll Reports  
Approved the Payroll Reports as follows:

1/15/2023	\$757,257.98
1/30/2023	\$753,257.93

- F. Certifications  
Certified the following:

- 1. Board Secretary’s Reports December 2022 and January 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Treasurer's Reports December 2022 and January 2023: The December 31, 2022 and January 31, 2023 Reports of the Treasurer of School Funds for the 2022-2023 school year are in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XII. VISITORS' REMARKS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by voice vote, the meeting was opened to the public for their remarks at 8:10 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by voice vote, the Public Comment Session was closed at 8:10 p.m.

XII. ADJOURNMENT

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Frances Adler  
School Business Administrator/Board Secretary