

Board President Paul Connell announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place, and reason for the meeting were filed with the Clerk of the Municipality, delivered to the South Jersey Times, and posted in the Borough Hall, Herma S. Simmons Elementary School, Clayton Middle School, Clayton High School, and the Clayton Board of Education offices.

I. OPENING PROCEDURES

- A. Call to Order by the President at 7 p.m.
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anna Grant, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward (arrived 7 p.m.)

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes for the March 14, 2023, Meeting - Attachment I D
On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Board approved the minutes for the March 14, 2023 meeting.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by voice vote, the meeting was opened to the public for their remarks at 7:05 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 7:05 p.m.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes/Student Representative Report - Attachment

IV A

1. Clippers of the Month

The following Clippers of the Month were recognized by the Board:

Elementary	Sienna Watson, Paisley Mason, Na'Omi Williams, Dante Meza-Ibarra, Sadie McKinney, Kylie Jones, Ekam Thind
Middle	Giovana Perez, Renee Withers, Kathryn Reynolds
High	Metin Akin, Leila Ortiz, Alanna Woolfolk, Kacey Marshall

2. Principals' Minutes

Scott Uribe, Principal of Simmons Elementary School, reported that National Reading Month ended with a great Camp Read a Lot. Students had lots of fun with lots of reading. Mr. Uribe expressed a special thank you to my grade-level chairs and all the faculty and staff for their help with this. He promised students that if they could read at least 40,000 minutes in a week that he would dress up for an entire day in a costume of their choosing. The students reading over 64,000 minutes so Mr. Uribe will be dressing as a banana or a lobster. Special thanks were expressed to Ms. Fragoso, Early Childhood Supervisor, for all of her time and effort in coordinating this year's huge, successful Boosterthon that kicked off on March 27th and ran through April 4th with the big outdoor Fun Run. The kids had a blast throughout and learned so much as well. We raised well over our goal for playground equipment. Mr. Uribe thanked everyone who participated and thanked Ms. Fragoso and Ms. Simmons for becoming a human cheeseburger. Last week the Elementary School 5th Grade Committee had an ice cream social. It was nice to see our mystery guest, Mr. Koutsogiannis, get taped to the wall. He was a great sport. Earth Day was celebrated this past Friday with so many great learning activities and projects for our students. This Thursday is Take Your Child To Work Day. Next week begins NJSLA testing for our 4th and 5th grade students in ELA and Math for 4th and 5th grade as well as Science for just the 5th grade. Finally, Friday, May 12th, will be the Boys Choice Date Night Dance here at the High School from 6 p.m. to 7:30 p.m. with pictures beginning at 5:30 p.m. Mr. Uribe thanked the Home and School Association for always doing an awesome job coordinating this.

Marvin Tucker, Clayton Middle School Principal, reported that the Quarter 3 VIP Lunch took place on March 24th. There were 38 students who earned the catered lunch by being respectful and responsible as well as demonstrating integrity. The Middle School Spring Concert held on March 29th was a HIT! It was well attended and a wonderful evening. The students had a great performance. Afterwards the parents and students came over to the cafeteria for some delicious pizza which was a fundraiser for the Middle School's Positive Behavior in Schools Program. This helps us create fun activities for our students. Mr. Tucker thanked everyone for their support. There were 76 pre-orders for pizza, not including orders that came in at the door for whole pies or slices. A great time was had by all. March Madness was held on April 5th. The student team demolished the team of teachers by a score of 76 to 56. Mr. Tucker noted that the game was a lot farther apart than the score actually reflected. The Middle School Spelling Bee is scheduled for May 4th at 6 p.m. NJSLA Testing will be held May 2nd, 3rd, 4th, 8th, 9th, 10th, 11th, and 12th.

Joseph Visalli, Principal of Clayton High School, reported that the boys' baseball team won the Delaney Classic. Girls' softball won the Overbrook All Conference Tournament. NJGPA State testing took place for juniors. The Band had a successful trip to Virginia. The seniors are currently on their trip. NJSLA testing will begin May 2nd. Teacher Appreciation

Week is the week of May 8th. The Track Team will be participating in Penn Relays April 27th through the 29th.

- 3. Student Representative Report: Elijah Ortiz
- B. Public Hearing on the 2023-2024 School District Budget
- 1. Open the Public Hearing
On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Hearing on the 2023-2024 School District Budget was opened at 7:05 p.m.
 - 2. Presentation & Board Discussion
 - 3. Public Comments – There were no comments from the public.
 - 4. Close the Public Hearing
On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the 2023-2024 School District Budget Public Hearing was closed at 7:20 p.m.
 - 5. Motion to Adopt the 2023-2024 School District Budget and the Resolution Resolution of The Borough of Clayton Board of Education for Adoption of the 2023-2024 School Budget:

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of nine ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board adopted the 2023-2024 School District Budget and the following Resolution of the Borough of Clayton Board of Education for Adoption of the 2023-2024 School Budget:

WHEREAS the 2023-2024 School Budget was approved by the Executive County Superintendent; Whereas the School District has not proposed programs and services in addition to NJSLS adopted by the State Board of Education and is below adequacy as defined by the School Funding Formula; WHEREAS the School District conducted a Public Hearing on the 2023-2024 School Budget on April 25, 2023; BE IT RESOLVED to adopt the 2023-2024 School District Budget as follows:

General Fund	\$29,054,320
Special Revenue Fund	\$4,442,663
Debt Service Fund	\$1,219,508
TOTAL BUDGET	\$34,716,491

BE IT RESOLVED to acknowledge that the 2023-2024 budget as described above results in a general fund tax levy of \$9,036,488 and a debt service tax levy of \$1,107,729;

BE IT THEREFORE RESOLVED that the Borough of Clayton Board of Education adopts the 2023-2024 School District Budget as described above.

BREAK – The Board took a brief recess from 7:50 p.m. to 7:55 p.m.

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of nine ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Shaw, Grant), zero nays, and two abstentions (Connell on Item VII F 4 and King on Item IV F and G).

- C. Bylaws, Policies, and Regulations - Attachment IV C
Approved Regulation 8420.7 - Lockdown Procedures on second reading.
- D. Field Trips and Activities - Attachment IV D
Approved the field trips and activities as listed on the attachment.
- E. Change Order
Approved Change Order 02-0 for LandTek in the amount of \$1,452.
- F. Home Schooling
Acknowledged home schooling of the following students for the remainder of the 2022-2023 school year: Student 29181; Student 30079

- G. Home Instruction
Approved home instruction for the 2022-2023 school year as follows:

Student 27647	Beginning 3/17/2023 through 4/6/2023	Brookfield Schools providing the instruction at \$40 per hour 2 hours per day 5 days per week
Student 30004	Beginning 3/24/2023 for 6 weeks	Brookfield Schools providing the instruction
Student 24249	Beginning 3/16/2023 to approximately 5/16/2023	Benjamin Lloyd, Frank Venuto, and Mary Bernadette Hooley providing the instruction @ the contracted rate
Student 28122	Beginning 4/3/2023 to 5/3/2023	A Step Ahead - Inspira Elmer providing the instruction at \$40 per hour 1 hour per day 5 days per week

- H. Student Teachers/Clinical Practice
Approved the following student teachers for the 2023-2024 school year:

Rowan University Student Taylor Bailey	To be placed with Rachel Kopania at the Elementary School for 2 quarters and Scott Garvin at the High School for 2 quarters
Rutgers University Student Emily Vail	To be placed with Kathryn Rojas at Simmons Elementary School

- I. Summer Externship
Granted approval for Rowan University student Heather McKellick to complete her summer externship in the LDTC Program with Susan Redfield at the High School during the 2023 summer.

- J. Out of District Placement
Approved out of district placement for Student 37061 at Bankbridge Development Center for the remainder of the 2022-2023 school year.

- K. Tuition Contracts
Approves the following tuition contracts for the 2022-2023 school year:

Student 36078	Glassboro	\$50,206 prorated	Beginning 1/23/2023 through 6/14/2023
Student 37065	Elk	\$17,859 prorated	Beginning 1/31/2023 through 6/30/2023

- L. Transportation Jointures
Approved the following transportation jointures for the 2022-2023 school year:

Gloucester Twp	Clayton as Host; Gloucester Twp as Joiner	1 Student at a cost of \$297.85
Delsea Regional	Delsea as Host; Clayton as Joiner	1 Student at a cost of \$4,488

- M. Kelly Services Renewal Agreement - Attachment IV M
Approved the renewal agreement for Kelly Services to provide substitute and para professionals for the 2023-2024 school year as per the attached fee schedule.

- N. Grants
Approved the following:

ROD (Regular Operating Districts) Grant	Authorize Garrison Architects to complete and submit a ROD Grant for the District for boiler replacement at the HS/MS and ES and for upgrading the Long-Range Facilities Plan
NJSBAIG Safety Grant	Grant the administration permission to apply for the NJSBAIG Safety Grant in the amount of \$2,000.
School-Based Mental Health Grant	Grant the administration permission to apply for the School-Based Mental Health Grant for up to \$250,000 per year for 5 years.
BSCA-SCG (Bipartisan Safer Communities Act - Stronger Connections) Grant	Grant the administration permission to apply for the BSCA-SCG Grant for approximately \$1.38 million dollars for a two-year period.
Climate Change Pilot	Grant the administration permission to apply for the Climate Change Pilot up to \$7,500

- O. Comprehensive Equity Plan Statement of Assurance - Attachment IV O
Approved the Comprehensive Equity Plan Statement of Assurance for the 2023-2024 school year.
- P. Summer Program Aides Through Kelly Services
Recommendation
Approve the hiring of aides through Kelly Services for the 2023 summer programs.

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Report - Attachment V A
Approved the Report.

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
Approved the Reports.
- B. School Emergency Evacuation Drill Reports - Attachment VI B
Approved the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C
Approved the Harassment, Intimidation, and Bullying Report.

VII. PERSONNEL

- A. Resignation
Accepted Shelby DeVault’s resignation from her position as Cafeteria/Playground Aide effective April 6, 2023.
- B. Leaves of Absence
Approved the following leave of absence requests:

Employee #6227	Beginning 4/17/2023 and returning approximately 5/11/2023
Employee #7161	Beginning 4/24/2023 for the remainder of the 2022-2023 school year
Employee #7003	Beginning 5/15/2023 for the remainder of the 2022-2023 school year
Employee #7207	Beginning 3/29/2023 for the remainder of the 2022-2023 school year

C. Course Enrollment

Approved the following course enrollment request in accordance with the Clayton Education Association negotiated agreement:

Ponce Tinkham (T)	“Introduction to Concepts & Principles of Behavior Analysis” for the summer 2023 semester at Florida Institute of Technology	Not to exceed \$1,485
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D. Workshop Attendance - Attachment VII D

Approved attendance at workshops as per the attachment.

E. Transfers

Approved the following transfers for the 2023-2024 school year:

Taryn Simmons	To K-12 Instructional Specialist
Melissa Johnson	To Preschool Intervention and Referral Coach

F. Hiring for the 2022-2023 School Year

Approved the hiring of the following individuals for the 2022-2023 school year pending receipt of required paperwork as recommended by the Superintendent:

1) Co-Curricular Appointments

Department Chair - HS Math	Christopher Gassler
Department Chair - HS Science	Susan Davenport
Department Chair - HS Fine/Performing Arts/World Language/Technology	Denise Zambon
Department Chair - HS Language Arts/Media Specialist	Alyse Johnston
Department Chair - HS Social Studies	Frank Venuto
Department Chair - HS/MS Read 180	Jamie Quinn
Department Chair - HS/MS Special Education	Joann Rider
Department Chair - MS Math	Tisa Caltabiano (25%); Mary Barron (75%)
Department Chair - MS ELA	Stacy Seger
Department Chair - MS Social Studies	Fred Georgette
Department Chair - MS Science	Christopher Baker

- 2) Benjamin Lloyd as Homebound Instructor
- 3) Frank Venuto as Homebound Instructor
- 4) Samantha Connell as Middle School Spring Musical Volunteer
- 5) Margaret Paolone as Replacement Teacher at the rate of \$258 per day beginning 4/17/2023 for the duration of an employee’s leave of absence

**G. Hiring for the 2023-2024 School Year
Recommendation**

Approve the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

1) **Summer Program Staff**

ES Summer Boost Program Teachers	\$30 per hour for prep 4 hours per week; \$40 per hour for instruction 12 hours per week plus mandatory 3 hours of training and 4 planning hours in June	Joann Rider, Melissa Reynolds, Donna Antonelli, Erin Murphy-Amos, Susan Taney, Noelia Martinez, Gina Davis, Nancy Lee, Dawn Smith, Rachel Kopania, Yanique Blackshear-Wiggins, Emily Ryan, Lauren Campisi
ES Summer Boost Program Nurse	\$40 per hour for 16 hours per week	Julie Kosylo
ES Summer Boost Program Aides	\$15 per hour for 16 hours per week	Michelle Richardson, Stephanie Niroda
ES Summer Boost Program Counselor	\$30 per hour for prep 4 hours per week; \$40 per hour for instruction 12 hours per week	Bianca Matthews
Preschool Summer Program Teachers	\$30 per hour for prep 4 hours per week; \$40 per hour for instruction 12 hours per week	Ashley Cook, Caitlyn Lawlor, Meredith Lex, Taylor Smith, Honesty Lemeshuk

VIII. COMMUNICATIONS

A. 2023-2024 Preschool Program Plan and Budget Approval - Attachment VIII A

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. NJSBA Fall Conference: October 23 through 26, 2023
On motion by April Ward, seconded by Jeremiah Long and carried by voice vote, the Board authorized the School Business Administration to execute a group registration for the NJSBA Fall Conference October 23 through 26, 2023.

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Niamah King and carried by voice vote, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the March 31, 2023 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the March 31, 2023 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriation and Revenue Adjustments.
- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

March 2023 2nd Bill List	\$442,245.82
March 2023 Cafeteria Bill List	\$76,067.09
April 2023 Bill List	\$312,732.18
April 2023 2nd Bill List	\$1,289,805.45

E. Certifications
Certified the following:

1. Board Secretary’s Report March 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report March 2023: The March 31, 2023 Report of the Treasurer of School Funds for the 2022-2023 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Approved the Payroll Reports as follows:

3/15/2023	\$819,811.14
3/30/2023	\$754,036.10

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by voice vote, the meeting was opened to the public for their remarks at 8:01 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 8:01 p.m.

XIII. EXECUTIVE SESSION

- A. Resolution - Attachment XIII A

Adopt Clayton Board of Education Resolution No. 2023-0425 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

On motion by Robin Roche, seconded by Jeremiah Long and carried by voice vote, the Board entered Executive Session at 8:04 p.m. and adopted the following Resolution:

Clayton Board of Education Resolution No. 2023-0425 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

On motion by Robin Roche, seconded by Jeremiah Long and carried by voice vote, the Executive Session was closed and the Board returned to Public Session at 8:04 p.m.

XIV. ADJOURNMENT

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by voice vote, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary