

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Literacy will be promoted among the school community as essential for life.
- Goal 2: All classrooms will function in alignment with the goals of behavior management resulting in the promotion of positive, prosocial classroom behaviors and creating classroom environments with few disruptions so students can focus on learning.
- Goal 3: Increase awareness of mental health and its effect on teaching and learning.

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
HIGH SCHOOL CAFETERIA  
SEPTEMBER 12, 2023**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anna Grant, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes for the August 8, 2023 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Principals' Minutes

B. District Goals - Attachment IV B  
Recommendation

Approve the District Goals for the 2023-2024 school year as follows:

Goal 1	Literacy will be promoted among the school community as essential for life.
Goal 2	All classrooms will function in alignment with the goals of behavior management resulting in the promotion of positive, prosocial classroom behaviors and creating classroom environments with few disruptions so students can focus on learning.
Goal 3	Increase awareness of mental health and its effect on teaching and learning.

C. Home Schooling  
Recommendation

Acknowledge home schooling of Student 278117 for the 2023-2024 school year.

D. Home Instruction  
Recommendation

Approve home instruction for Student 31099 with CRESS providing the instruction.

E. High School Profile 2023-2024 - Attachment IV E  
Recommendation

Approve the High School Profile for the 2023-2024 school year.

F. Field Trips and Activities - Attachment IV F  
Recommendation

Approve the field trips and activities.

G. Accept Donation  
Recommendation

Accept a donation of 3 teacher desks/chairs and 10 student desks from Pitman Public School District.

H. Disposal of Equipment  
Recommendation

Approve the disposal of the following items from the Technology Department: all-in-ones with keyboards and mice; Optiplex desktops with monitors, keyboards, and mice; iPads; Cleartouch board; older servers that are rackable; older switches; peripherals, older laptop, and an older KVM setup.

I. Bylaws, Policies, and Regulations - Attachment IV I  
Recommendation

1. Approve the second reading of the following policy (first reading took place at the 8/8/2023 Board meeting):

Policy 2419	Threat Assessment
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2. Approve the following revised bylaws, policies and regulations:

Policy 0144	Board Member Orientation and Training
Policy 2520	Instructional Supplies
Regulation 2520	Instructional Supplies
Policy 5305	Health Services Personnel
Policy 5308	Student Health Records
Regulation 5308	Student Health Records
Policy 5310	Health Services
Regulation 5310	Health Services
Policy 7440	School District Security

3. Abolish the following policy:

Policy 9100	Public Relations
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J. GCSSSD Extended School Year Tuition Contract  
Recommendations

Approve the Extended School Year contract with GCSSSD at the rate of \$4,680 each for 14 students for the 2023-2024 school year.

K. GCSSSD Extended School Year Teacher Assistants  
Recommendation

Approve 1:1 teacher assistants for the following students who attended the summer program from 7/10/2023 through 8/10/2023 in the amount of \$3,830: Student 3013599; Student 3312199; Student 2200699; Student 29060; Student 37061; Student 2119699; Student 21007.

L. Commission for the Blind Services 2023-2024 School Year  
Recommendation

Approve the contract with the Commission for the Blind in the amount of \$2,200 for Student 34007 for the 2023-2024 school year.

M. Communications, Strategy, and Professional Development Evaluations through Dogwood Consulting  
Recommendation

Approve the contract with Dogwood Consulting for communications, strategy, and professional development evaluation services for the 2023-2024 school year.

N. Professional Appointments for the 2023-2024 School Year  
Recommendation

Approve the following professionals for the 2023-2024 school year as follows:

Architect	Garrison Architects	Per fee agreement on file
Solicitor	Parker McCay LLC	\$185 per hour for attorney; \$95 per hour for paralegal/clerk
School Physician	Dr. Provencher	\$16,500 (August 2023 through June 2024)

O. Tuition Contracts  
Recommendation

Approve the following tuition contracts for the 2023-2024 school year:

Student 2624499	Delsea Regional High School District in the amount of \$4,440 for ESY tuition and 1:1 aide
Student 2417399	Archway Programs in the amount of \$46,918.80 per tuition and \$32,400 for 1:1 aide

P. Delta T Group  
Recommendation

Approve the agreement with Delta-T Group for the contracting of a special education teacher at the rate of \$60 per hour for the 2023-2024 school year. Number of hours/days to be determined by the Superintendent based on need.

Q. Gloucester County Special Services School District Service Proposals  
Recommendation

Approve the following service proposals with Gloucester County Special Services School District for the 2023-2024 school year:

Homebound Instruction for Student 2600099	Up to 397 hours at \$100 per hour	\$39,700
Physical Therapy for Student 2600099	Up to 37 hours at \$108 per hour	\$3,996
Occupational Therapy for Student 2600099	Up to 37 hours at \$108 per hour	\$3,996
Physical Therapy	1 day per week at \$600 per day	\$22,200

R. Physician Contract 2023  
Recommendation

Approve the School Physician Agreement with Dr. Robert Provencher DO for the 2023-2024 school year in the amount of \$16,500.

S. Bayada Nursing Services Contract  
Recommendation

Approve the Nursing Services Contract for student 21007 for the 2023-2024 school year.

T. 3-Dimensional Physical Therapy Volunteers  
Recommendation

Grant approval for 3-Dimensional Physical Therapy to volunteer on our sidelines working with our Athletic Trainer; no direct student contact.

U. Transportation Jointures 2023-2024  
Recommendation

Approve the 2023-2024 transportation jointures with Clayton as the Host District as follows:

<u>School</u>	<u># of Students</u>	<u>Route</u>	<u>Estimated Annual Cost</u>
Clearview Regional	2	CSP01	\$66,528
Clearview Regional	2	CSP03	\$20,366
Delsea Regional	1	CSP01	\$33,264
Elk Township	1	CSP02	\$31,185
Glassboro	1	CSP01	\$33,264
Glassboro	1	CSP04	\$71,280
Newark BOE	1	CHS07	\$2,097

- V. Out of District Placement  
Recommendation  
Approve out of district placement for Student 3609599 at GCSSSD Bankbridge for the 2023-2024 school year.
  
- W. District Professional Development Plan Financial Requirements - Attachment IV W  
Recommendation  
Approve the District Professional Development Plan financial requirements for the 2023-2024 school year.
  
- X. Non-Public Nursing/Technology Plans  
Recommendation  
Approve the Non-Public Nursing Plan and the Non-Public Technology for the 2023-2024 school year for submission to the Executive County Superintendent.
  
- Y. Parent Transportation Contract  
Recommendation  
Approve the parent transportation contract with Marie Pernell for the 2023-2024 school year in the amount of \$75 per day to transport Students 32702, 30101, 27690.
  
- Z. Brookfield Educational Services Program Agreement  
Recommendation  
Approve Brookfield School to provide home/bedside instruction at the rate of \$45 per hour for the 2023-2024 school year on an as-needed basis.
  
- V. BUILDINGS AND GROUNDS
  - A. Buildings and Grounds Report - Attachment V A  
Recommendation  
Approve the Report.
  
  - B. Use of Facilities  
Recommendation  
Grant approval for Youth Cheerleading to use our gym from 10/1/2023 through 11/15/2023 pending receipt of appropriate insurance documentation.
  
- VI. SCHOOL SAFETY AND SECURITY
  - A. School Emergency Evacuation Drill Reports - Attachment VI A
  
- VII. PERSONNEL
  - A. Transfer  
Recommendation  
Approve the transfer of India Goode from Elementary School to Middle School.

B. Salary Adjustment  
Recommendation

Approve a salary adjustment for Christopher Baker to Master’s Degree plus 30 credits effective 10/1/2023.

C. Resignations  
Recommendation

Accept the following resignations:

Paige Landgraf	From her position as Teacher effective 8/8/2023
Cletus Mahoney	From his position as Permanent Substitute effective 8/10/2023
DeWitt Timmons	From his position as Security Guard effective 9/1/2023
William Washington	From his position as Permanent Substitute effective immediately
Amanda Hill	From her position as Elementary School Replacement Teacher for Maternity Leave effective 8/25/2023
Johanna Norton	From her position as Emotional Support Assistant effective 8/31/2023

D. Course Enrollment/Tuition Reimbursement  
Recommendation

Approve the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Mary Ellen Walker (T)	Course Enrollment	“Educational Organization and Leadership” fall 2023 semester at Rowan	Not to exceed \$1,347.24
Susan Taney (T)	Course Enrollment	“Inquiry 1: Theory to Practice” fall 2023 semester at Rowan	Not to exceed \$2,793.87
Jamie Eddis (T)	Course Enrollment	“Introduction to EC Special Education” fall 2023 semester at NJCU	Not to exceed \$2,464.89
Christopher Baker (T)	Tuition Reimbursement	“The Evolving Role of Principal” summer 2023 semester at Wilmington	Not to exceed \$1,566

E. Workshop Attendance - Attachment VII E  
Recommendation

Approve attendance at workshops.

F. Volunteers  
Recommendation

Approve the following individuals as volunteers for the 2023-2024 school year pending receipt of required paperwork:

Cheerleading	Jessica Jones
Cross Country	Zach Freeman
Girls Soccer	Gary Marshall

G. Hiring  
Recommendation

Approve the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Jennifer Weir as Choir/Music Teacher for High School/Middle School at a salary of Step 7 Bachelor's Degree \$58,661
- 2) Lisa Drenzo as Elementary School Teacher at a salary of Step 7 Bachelor's Degree \$58,661 prorated
- 3) Megan Colon as Middle School Special Education Teacher at a salary of Step 1 Bachelor's Degree plus 15 Credits \$53,214
- 4) Nicholas Shimkus as Health/Physical Education Teacher at a salary of Step 1 Bachelor's Degree \$51,959
- 5) Samantha Connolly as full-time 10-month Secretary at a salary of \$32,000 prorated
- 6) Shirley Romano as full-time Custodian at a salary of \$33,000 prorated
- 7) Mark Marano as Security/Hall Monitor at the rate of \$15 per hour
- 8) Richard Mobley as Elementary School Permanent Substitute at the rate of \$135 per day
- 9) Victoria Metcalf as Emotional Support Assistant/Nurse's Assistant at a salary of \$23,500
- 10) Rachel Kopania and Christian Thomas for AM Supervision at the Elementary School at the rate of \$35 per hour
- 11) Erin Amos as Detention Monitor at the Elementary School at the rate of \$35 per hour
- 12) Michelle McKelvey as Substitute Custodian



- 13) William Chaisty as Substitute Custodian
- 14) Susan Leon as Cafeteria/Playground Aide at the rate of \$15 per hour
- 15) Crystal Bond-Hicks as Cafeteria/Playground Aide at the rate of \$15 per hour
- 16) Haven Neher as Cafeteria/Playground Aide at the rate of \$15 per hour
- 17) Joyce Conner as Cafeteria/Playground Aide at the rate of \$15 per hour
- 18) Geraldine Phom as High School Permanent Substitute at the rate of \$135 per day
- 19) Twilight Program Staff Members 9/11/2023 through 5/29/2024

English	Deborah Gelston	\$45 per hour
Math	Christopher Gassler	\$45 per hour
Social Studies	Leo Warriner	\$45 per hour
PE/Health	Christian Thomas	\$45 per hour
Elective	Quintin Koreck	\$45 per hour
Science	Chrstina Tiesi	\$45 per hour
Substitutes	Frank Venuto; Nancy Kinsley; Michael Ahern; Mia Searles	\$45 per hour
Secretary	Patricia Reuter	\$20 per hour
Counselors	Tyler Fruits; Ashley Smith	\$45 per hour
Administrators	Joseph Visalli, Daniel Antonelli, Joseph Valentino, Matthew Slater, Marvin Tucker	\$50 per hour

20) Co-Curricular Appointments

Class of 2024 Advisor	Megan Rulon (Shared with Nicholas Ambrosius; ½ stipend each)
Assistant Football Coaches	Canaan Gonzalez; Nicholas Chamberlin

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

- A. ROD Grants - Clayton was notified that we received the grant for HVAC repairs/ upgrades. Estimated cost of project will be \$2,423,435 with a State Share of \$969,374. Balance to come from ESSER III funds.
- B. October 2023 Workshop - October 23 through October 26, 2023 Attendance Confirmation

X. NEW BUSINESS

- A. Marching Band Competition Advertisement

XI. FINANCIAL REPORTS

- A. Reports of the Secretary to the Board of Education - Attachment XI A Recommendation  
Approve the July 31, 2023 and August 31, 2023 Reports of the Secretary to the Board of Education.
- B. Reports of the Treasurer to the Board of Education - Attachment XI B Recommendation  
Approve the July 31, 2023 and August 31, 2023 Reports of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C Recommendation  
Approve the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D Recommendation

Approve payment of the Bill Lists as follows:

August 2023 2nd Bill List	\$1,222,724.59
August 2023 2nd Bill List	\$1,116.85
August 2023 2nd Bill List	\$7,457.06
Cafeteria Bill List	\$25,218.38
September 2023 Bill List	\$1,169,847.61

- E. Certifications
  - 1. Board Secretary's Reports July and August 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Treasurer’s Reports July and August 2023: The July 31, 2023 and August 31, 2023 Reports of the Treasurer of School Funds for the 2023-2024 school year are in agreement with the Report of the Board Secretary.
  
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

8/15/2023	\$264,062.93
8/30/2023	\$259,146.95

XII. VISITORS’ REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2024-0912 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT