

I. OPENING PROCEDURES

- A. Call to Order by the President – Paul Connell at 7:00 p.m.
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anna Grant, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes for the July 11, 2023 Meeting - Attachment I D
On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the Board approved the July 11, 2023 meeting minutes.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

III. VISITORS’ REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by April Ward and carried by voice vote, the meeting was opened to the public for their remarks at 7:10 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by April Ward and carried by voice vote, the Public Comment Session was closed at 7:10 p.m.

Terri Lewis from NJ School Boards conducted a training for Board Members.

IV. SCHOOL BUSINESS

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by a roll call vote of nine ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Codes of Conduct - Attachment IV A
Approved the Elementary School, Middle School, and High School Codes of Conduct for the 2023-2024 school year.
- B. Student/Parent Handbooks - Attachment IV B 1, 2, 3
Approved the following handbooks for the 2023-2024 school year: Early Childhood Center Family Handbook, Elementary School Student/Parent Handbook, and the High School/Middle School Student/Parent Handbook.
- C. Remote Learning Plan - Attachment IV C
Approved the Remote Learning Plan for the 2023-2024 school year.
- D. Professional Development Plan - Attachment IV D
Approved the Professional Development Plans for the Elementary School, Middle School, and High School for the 2023-2024 school year.
- E. Job Description - Attachment IV E
Approved the Human Resources/Payroll Manager job description.
- F. Bylaws, Policies, and Regulations - Attachment IV F
Approved the first reading of new policy 2419 School Threat Assessment Teams.
- G. Temple University Survey on Community/School Partnerships - Attachment IV G
Granted approval for Temple University to conduct a survey on Community/School Partnerships to be distributed through our School Messenger system; survey results will be shared with District leadership.

- H. Tuition Contracts
Approved the following tuition contracts for the 2023-2024 school year:

Student 2813799	Pineland Learning Center	\$58,780
Student 2908499	Bancroft	\$87,116.40

- I. One:One Teacher Assistant Agreement
Approved the following agreement with GCSSSD for ESY for the 2023-2024 school year:

Student 34031	One:One Teacher Assistant	\$3,830
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- J. Out of District Placements
Approved out of district placements for the 2023-2024 school year as follows:

Student 2417399	Archway
Student 3608699	GCSSSD Bankbridge Elementary

- K. Home Schooling
Acknowledged home schooling of the following students for the 2023-2024 school year:

Student 33046
Student 28050
Student 24081

Student 30125
Student 34085

- L. Nutri-Serve Food Service 2022-2023 Loss Updated*
Approved to hold Nutri-Serve Food Service unaccountable for the 2022-2023 loss of \$37,882.47. Although they have a breakeven agreement with us, we received supply chain assistance (SCA) funds to help offset the cost of food. Due to state accounting rules, these funds cannot be deposited into the FSMC’s financials. We received \$78,112.71. * originally approved at the June meeting for up to \$25,000.

V. BUILDINGS AND GROUNDS

On motion by Jeremiah Long, seconded by April Ward and carried by a roll call vote of nine ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Use of Facilities
Granted approval for the Clayton Police Department and Gloucester County Prosecutor's Office to use the High School building on 8/18/2023 for an active shooter training session pending receipt of required paperwork.
- B. Buildings and Grounds Report - Attachment V B
Approved the Report.

VI. SCHOOL SAFETY AND SECURITY

On motion by Jeremiah Long, seconded by April Ward and carried by a roll call vote of nine ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. School Emergency Evacuation Drill Reports - Attachment VI A

VII. PERSONNEL

On motion by Jeremiah Long, seconded by Susan Giordano and carried by a roll call vote of eight ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Ward), zero nays, and one abstention (Shaw – Item VII F 6), the Board took the following action:

- A. Workshop Attendance - Attachment VII A
Approved attendance at workshops.
- B. Superintendent’s Contract - Attachment VII B
Approved the final version of the Superintendent’s Contract 7/1/2023 through 6/30/2028.

- C. Resignations
Accepted the following resignations:

Scott Garvin	From his position as Music/Chorus Teacher effective 10/1/2023
Monique Howard	From her position as Permanent Substitute effective immediately
Diane McKinney	From her position as Custodian effective immediately

- D. Leaves of Absence
Approved the following leaves of absence:

Employee #6816	9/13/2023 through 10/25/2023
Employee #6681	11/6/2023 through 12/4/2023

E. Course Enrollments

Approved the following requests for course enrollment in accordance with the Clayton Education Association negotiated agreement:

Susan Redfield (T)	“Special Topics in Special Education” at Rowan fall 2023 semester	Not to exceed \$2,940.90
Ashley Smith (NT)	“Education, Ethics, & Law” at Wilmington fall 2023 semester	Not to exceed \$1,587

F. Hiring

Approved the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Victoria Cliver-DeFrance as Middle School Teacher at a salary of Step 8 Bachelor’s Degree \$61,261
- 2) Salve Chipola as School Bus Driver at \$23.43 per hour up to 40 hours per week.
- 3) Paige Landgraf as Teacher for the 21st Century Community Learning Center Summer Boost Program at \$40 per hour for 20 hours per week and \$30 per hour for 4 hours per week
- 4) Megan Colon as Elementary School Summer Boost Program One:One Aide for the 2023 summer for Student 31056 7/10/2023 through 8/3/2023 at the rate of \$18.22 per hour 4 hours per day
- 5) Canaan Gonzalez as Middle School MD ESY Substitute Aide for the 2023 summer 7/10/2023 through 8/3/2023 at the rate of \$18.22 per hour 4 hours per day as needed

- 6) 21st Century Learning Community Grant Staff Members - 9/2023 through 8/2024:

Wayne Copeland, Project Director	\$58,066 for the FY24 Grant
Mary Norwood, Site Coordinator	\$34 per hour for 20 hours per week

- 7) **Co-Curricular Appointments**

ES Grade Level Department Chair - Kindergarten	Susan DeFrancisco
ES Grade Level Department Chair - 1st Grade	Susan Milillo
ES Grade Level Department Chair - 2nd Grade	Stephanie Miller
ES Grade Level Department Chair - 3rd Grade	Lauren Campisi
ES Grade Level Department Chair - 4th Grade	Donna Antonelli
ES Grade Level Department Chair - 5th Grade	Nicole Colamarino

CLAYTON PUBLIC SCHOOLS BOARD OF EDUCATION

**Regular Meeting Minutes
August 8, 2023**

ES Grade Level Department Chair - Special Areas	Suzanne Toigo
ES Grade Level Department Chair - BSI	Jennifer Guht
ES Environmental Club Advisor	Susan Taney
ES Art Club Advisor	Suzanne Toigo
ES STEM Club Advisor	Zackary Hickman
ES Safety Patrol Advisor	Nancy Lee
ES Yearbook Advisor	Nicole Colamarino
MS Department Chair - Math	Tisa Caltabiano
MS Department Chair - Social Studies	Fred Georgette
MS Department Chair - Science	Christopher Baker
MS Department Chair - ELA	Christine Pancoast
HS Department Chair - Math	Christopher Gassler
HS Department Chair - Science	Susan Davenport
HS Department Chair - Fine/Performing Arts, World Languages, Technology	Denise Zambon
HS Department Chair - Language Arts, Media Specialist	Alyse Johnston
HS Department Chair - Social Studies	Frank Venuto
HS Department Chair - Read 180	Jamie Quinn
HS/MS Department Chair - Special Education	Joann Rider
Baseball Assistant Coach	Paul Flagg
Baseball Head Coach	Nicholas Ambrosius
Basketball Boys Assistant Coach	Frank Venuto
Basketball Boys Head Coach	Frank Rago
Basketball Girls Head Coach	Ponce Tinkham
Bowling Head Coach	Susan Koreck-Maxwell
Cheerleading Football Coach	Megan Colon
Cheerleading Middle School Basketball Coach	Alexis Papakostas
Cross Country Head Coach	Robert Cuff
Cross Country Middle School Coach	Christopher Baker
Field Hockey Assistant Coach	Cayla Paden
Field Hockey Head Coach	Paige Landgraf
Field Hockey Middle School Coach	Tracy Moore

Football Assistant Coach	Ponce Tinkham
Football Assistant Coach	Paul Flagg
Football Assistant Coach	Mark Suk
Football Head Coach	John Chamberlin
Soccer Boys Assistant Coach	Zackary Hickman
Soccer Boys Head Coach	Nicholas Ambrosius
Soccer Boys Middle School Coach	Odilon Perez
Soccer Girls Assistant Coach	Jada Simon
Soccer Girls Head Coach	Mahir Yilmaz
Tennis Boys Coach	Odilon Perez
Wrestling Assistant Coach	Tony Prosperi
Wrestling Head Coach	William Sharp

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Board Self-Evaluation

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by a roll call vote of nine ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the June 30, 2023 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the June 30, 2023 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

Cafeteria Bill List June 2023	\$52,674.85
Petty Cash	\$109.18
3rd Bill List June 2023	\$317,227.87
Bill List July 2023	\$281,669.66
Bill List August 2023	\$1,031,452.47

E. Certifications
Certified the following:

1. Board Secretary’s Report June 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report June 2023: The June 30, 2023 Report of the Treasurer of School Funds for the 2022-2023 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Approved the Payroll Reports as follows:

7/14/2023	\$188,052.04
7/28/2023	\$213,527.87

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was opened to the public for their remarks at 7:36 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 7:37 p.m.

XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A

Adopt Clayton Board of Education Resolution No. 2024-0808 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

On motion by Jeremiah Long, seconded by April Ward and carried by voice vote, the Board entered Executive Session at 7:38 p.m. and adopted the following Resolution:

Clayton Board of Education Resolution 2024-0808 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session was less than 60 minutes.

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Executive Session was closed, and the Board returned to Public Session at 8:01 p.m.

LEGAL AGREEMENT

On motion by Jeremiah Long, seconded by Nicole Shaw and carried by a roll call vote of nine ayes (Connell, Giordano, Grant, Greene, King, Long, Roche, Shaw, Ward), zero nays, and zero abstentions, the Board approved a legal agreement to pay unpaid medical expenses for student 24172 for unpaid student accident claim.

XIV. ADJOURNMENT

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary