

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Literacy will be promoted among the school community as essential for life.
- Goal 2: All classrooms will function in alignment with the goals of behavior management resulting in the promotion of positive, prosocial classroom behaviors and creating classroom environments with few disruptions so students can focus on learning.
- Goal 3: Increase awareness of mental health and its effect on teaching and learning.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
HIGH SCHOOL CAFETERIA
OCTOBER 10, 2023**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anna Grant, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward

| | | |
|----------------|------------|--|
| Paul Connell | 12/31/2024 | |
| Robin Roche | 12/31/2024 | |
| Susan Giordano | 12/31/2025 | |
| Anna Grant | 12/31/2025 | |
| Crystal Greene | 12/31/2023 | |
| Niamah King | 12/31/2023 | |
| Jeremiah Long | 12/31/2023 | |
| Nicole Shaw | 12/31/2024 | |
| April Ward | 12/31/2025 | |

- D. Approval of Minutes - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

| | |
|------------------------|--|
| Curriculum/Instruction | Jeremiah Long, Robin Roche, Nicole Shaw |
| Finance/Facilities | Robin Roche, Niamah King, Susan Giordano |
| Policy | April Ward, Crystal Greene, Anna Grant |
| Executive | Paul Connell, Robin Roche, Jeremiah Long, April Ward |

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes/Student Representative Report - Attachment IV A

1. Clippers of the Month

| | |
|------------|--|
| Elementary | Ellie Jo Benckert, Ellora Williams, Zoey Russell, Jayda Parton, Landon Hill, Francesco Aversa, Makayla Clark |
| Middle | Madison Petsch, Adriana Casas, James Fritz |
| High | Jayden Sanchez, Alexandra House, Caleb Giuliani, Josephine Connolly |

2. Principals' Minutes

3. Student Representative Report - Elijah Ortiz

BREAK

B. Transportation Jointures Recommendation

Approve the following transportation jointures with Delsea Regional as the host for the 2023-2024 school year:

| | | |
|------------------------------|------------|----------|
| Route SP02 YALE Cherry Hill | 2 Students | \$47,520 |
| Route SP03 Bankbridge ACT/CC | 3 Students | \$53,460 |
| Route SP04 Pineland | 1 Student | \$18,669 |
| SP05 Bankbridge Regional | 6 Students | \$76,764 |
| SP15 Archbishop Damiano | 1 Student | \$30,888 |

C. State Championship Rings for Indoor Track Recommendation

Approve the purchase of 20 rings at \$195 per ring for the Indoor Track State Champions.

D. Textbooks

Recommendation

Approve the following textbook programs:

| <u>Textbook Program</u> | <u>Grade Span</u> | <u>Publication Year</u> |
|--|-------------------|-------------------------|
| HMH Into Reading | K-5 | 2022 |
| HMH Intro Literature | 6-8 | 2022 |
| Savvas Elevate Science | K-5 | 2019 |
| Savvas Elevate Science Life, Physical, Earth | 6-8 | 2019 |
| Savvas Physical Concepts in Action | 9-12 | 2011 |
| Savvas Miller & Levine Biology | 9-12 | 2019 |
| Savvas My World Interactive | K-4 | 2022 |
| Savvas US History Interactive | 9-12 | 2022 |
| Savvas World History Interactive | 9-12 | 2022 |
| TCI Social Studies | 5-8 | 2023 |
| McGraw Hill Glencoe Health | 9-12 | 2022 |
| McGraw Hill Teen Health | 6-8 | 2022 |
| McGraw Hill Human Sexuality | 9-12 | 2022 |

E. Internship Placement

Recommendation

Grant approval for Frank Manon, a Lincoln Technical Institute student, to complete his internship with our Technology Department.

F. Homebound Instruction

Recommendation

Approve homebound instruction for Student 33019 with Brookfield Schools providing the instruction for 10 hours per week beginning 9/8/2023.

G. Field Trips and Activities - Attachment IV G

Recommendation

Approve the field trips and activities.

H. 21st Century Community Learning Center Grant Award

Recommendation

Accept the 21st Century Community Learning Center Grant Award in the amount of \$250,000 for the period of 9/1/2023 through 8/31/2024.

I. IDEA and ESEA Final Reports
Recommendation

Authorize the administration to submit the final reports for FY23 for IDEA and ESEA.

J. Trees for Schools Program
Recommendation

Accept the “Trees for Schools” Program award in the amount of \$21,643 and adopt the following Resolution: WHEREAS, planting trees on school grounds will bring many benefits to our students, staff, and the wider community, including providing cooling shade, habitat, beauty, air and water filtration, stormwater runoff reduction, energy savings, climate change mitigation, and educational opportunities; WHEREAS, the Clayton Public School District BOE seeks to support and work with school administrators, staff, students, and community partners to create a safe and healthy environment for students now and into the future by planting and maintaining trees at appropriate locations; THEREFORE, the Clayton Public School District BOE has determined that the Clayton Public School District should apply for a grant from the Trees for Schools: Tree-Planting Grants for New Jersey Public Schools, Colleges, and Universities Program. The Grant will be used to plant trees at the following locations: Simmons ES, Clayton HS/MS, and Haupt Field. THEREFORE, BE IT Resolved that the Clayton Public School District BOE, State of NJ, authorizes the submission of the aforementioned grant. THEREFORE, BE IT FURTHER RESOLVED, that if the Clayton Public School District BOE is awarded this grant, the District commits to protecting and maintaining the trees planted with grant funds.

K. Tuition Contract Agreement with Gloucester County Vocational-Technical School District
Recommendation

Approve the tuition contract agreement with GC Vocational-Technical School District in the amount of \$2,592 per student for the 2023-2024 school year

L. Agreement with Maxim Healthcare Staffing Services
Recommendation

Approve the agreement with Maxim Healthcare Staffing Services for Emotional Support Assistant services for the 2023-2024 school year.

M. Tuition Contracts with Gloucester County Special Services School District
Recommendation

Approve the following tuition contracts with GCSSSD for one on one teacher assistants in the amount of \$41,580 per student for the 2023-2024 school year:

| | |
|-----------------|-----------------|
| Student 2119699 | Student 3003299 |
| Student 29060 | Student 3609599 |
| Student 2200699 | Student 3312199 |
| Student 3103599 | Student 3608699 |

N. Non-Public Services Agreement for Chapter 192 and 193 with Gloucester County Special Services School District

Recommendation

Approve the Non-Public Services Agreement for Chapter 192 and 193 with GCSSSD for the 2023-2024 school year and adopt the following Resolution: WHEREAS, P.L. 1977, Chapters 192 and 193, as amended, establishes services to nonpublic school students, namely Chapter 192-Compensatory Education, English as a Second Language, and Home Instruction, and Chapter 193 - Examination and Classification by a basic Child Study Team, Supplementary Instruction, and Corrective Speech services when indicated, and WHEREAS, the GCSSSD proposed to implement these services to nonpublic school students in accordance with Chapters 192 and 193, and WHEREAS, the GCSSSD's proposal would enable the nonpublic school students to be serviced at the site of the nonpublic school, and WHEREAS, there will be no cost to the local district other than State funding pursuant to Chapters 192 and 193, as amended, NOW, THEREFORE, BE IT RESOLVED: the Board of Education hereby approves participation in this project and authorizes the President and Secretary to contract with the GCSSSD to implement the project and provide the services pursuant to P.L. 1977, Chapters 192 and 193, in accordance with the terms of the Contract attached to this Resolution.

O. Contract Agreements with Gloucester County Special Services School District

Recommendation

Approve the following contract agreements with GCSSSD for the 2023-2024 school year:

| | |
|---------------------------------|--------------------|
| Auditory Impairments Program | \$64,080 per pupil |
| Emotional Regulation Impairment | \$43,830 per pupil |
| Multiple Disabilities | \$41,850 per pupil |
| Special Education | \$44,100 per pupil |
| PreSchool Disabled Program | \$44,100 per pupil |

P. One:One Bus Aide Agreement with Archway
Recommendation

Approve the agreement with Archway to provide a One:One Bus Aide for Student 27612 at a cost of \$54.50 per diem for the 2023-2024 school year.

Q. SNAP-ED Memorandum of Understanding
Recommendation

Approve the SNAP-ED Memorandum of Understanding with Rutgers University to provide direct and indirect supplemental nutrition education to the District for the 2023-2024 school year.

R. Bylaws, Policies, and Regulations - Attachment IV R 1 and 2
Recommendation

1. Approve the first reading of the following new policies and regulations; second reading to take place at the November Board meeting:

| | |
|--------------------|--|
| Policy 4217 | Use of Corporal Punishment |
| Regulation 6115.01 | Federal Awards/Funds Internal Controls - Allowability of Costs |
| Policy 6115.04 | Federal Funds - Duplication of Benefits |

2. Approve the following revised policies:

| | |
|-------------|--|
| Policy 3217 | Use of Corporal Punishment |
| Policy 6112 | Reimbursement of Federal and Other Grant Expenditures |
| Policy 6311 | Contracts for Goods or Services Funded By Federal Grants |

S. Out of District Placements
Recommendation

Approve an out of district placement for Student 35112 at GCSSSD Bankbridge Development Center for the 2023-2024 school year.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A
Recommendation

Approve the Report.

B. Use of Facilities
Recommendation

Approve the following requests for use of facilities for the 2023-2024 school year pending receipt of appropriate insurance documentation:

| | |
|----------------|--------------------------------|
| Girl Scouts | Elementary School for meetings |
| Good News Club | Elementary School for meetings |

VI. SCHOOL SAFETY AND SECURITY

A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
 Recommendation
 Approve the Reports.

B. School Emergency Evacuation Drill Reports - Attachment VI B
 Recommendation
 Approve the Reports.

VII. PERSONNEL

A. Workshop Attendance - Attachment VII A
 Recommendation
 Approve attendance at workshops.

B. Retirement
 Recommendation
 Accept Deborah Swietanski’s retirement from her position as Treasurer of School Monies effective 12/31/2023.

C. Hiring
 Recommendation
 Approve the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Megan Mancini as Human Resources/Payroll Manager at a salary of \$72,500 prorated
- 2) Charles Earley as Small Group Instructor at a salary of \$23,500 prorated
- 3) Ghania Hamitouche as Cafeteria/Playground Aide at the rate of \$15 per hour for 17.5 hours per week
- 4) Hailey Hunt as Cafeteria/Playground Aide at the rate of \$15 per hour for 17.5 hours per week
- 5) Ariana Short and Tisa Caltabiano as PBSIS Co-Advisors; each employee receives ½ stipend

- 6) Holly Jacobs as Permanent Substitute for the High School/Middle School at the rate of \$135 per day 5 days per week
- 7) Sandra Ferrara as Substitute Bus Aide at the rate of \$15 per hour
- 8) Frank Rago and Noah Schoeler as Math Clinic Tutors at the rate of \$45 per hour for 1 hour per day for 2 to 3 days per week

9) Co-Curricular Appointments

| | |
|------------------------------|-------------------|
| HS Musical Business Director | Brittany Vierling |
|------------------------------|-------------------|

10) 21st Century Community Learning Center Staff Members

| | | |
|---|---|---|
| LEADERS Program Teachers/ Facilitators | \$35 per hour for 10 hours per week | Christopher Baker, Katherine Cherney, Megan Colon, Victoria DeFrance, Fred Georgette, Melissa Gourley, Lee Henry, Mary-Bernadette Hooley, Khali Lee, Noah Lehman, Emily Lupo, Ariana Short, Noah Schoeler, Christina Tiesi, Jennifer Weir, Mia Searles, Marissa Owen, Andrea Bullock, Michaela Fallstick, India Goode, Leo Warriner |
| LEADERS Program Support Staff | \$25 per hour for 10 hours per week | Canaan Gonzalez, Victoria Metcalf, Patricia Reuter |

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A
Recommendation
Approve the September 30, 2023 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Recommendation
Approve the September 30, 2023 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Recommendation
Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment XI D
Recommendation

Approve payment of the Bill Lists as follows:

| | |
|------------------------------------|--------------|
| September 2023 Bill List | \$696,933.83 |
| September 2023 Cafeteria Bill List | \$12,964.16 |
| October 2023 Bill List | \$521,822.96 |

E. Certifications

1. Board Secretary’s Report September 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report September 2023: The September 30, 2023 Report of the Treasurer of School Funds for the 2023-2024 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

| | |
|-----------|--------------|
| 9/15/2023 | \$827,386.89 |
| 9/29/2023 | \$785,009.38 |

XII. VISITORS’ REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2024-1010 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT