

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Crystal Greene, Jeremiah Long, Robin Roche, April Ward

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes for the August 8, 2023 Meeting - Attachment I D
On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Board approved the minutes for the August 8, 2023 meeting.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement - None

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was opened to the public for their remarks at 7:04 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 7:05 p.m.

IV. SCHOOL BUSINESS

- A. Principals' Minutes
Scott Uribe, Elementary School Principal, reported that the Elementary School is off to a great start for the 2023-2024 school year. He thanked the office staff for preparing for the new year. He also thanked the custodial and maintenance staff for all their hard work. Back-to-School Nights for the

Elementary School are scheduled as follows: September 20th for Preschool through 2nd Grade; September 21st for 3rd through 5th Grade. Both start at 6:30 p.m. The Scholastic Book Fair is scheduled for the week of October 2nd. School Picture Day will take place on October 4th.

Marvin Tucker, Middle School Principal, announced that the Middle School students were so excited when they entered the building on the first day. They had a great start to the school year. Sixth grade iPad Distribution was combined with the sixth-grade orientation this year. It was a good idea because we were able to get the parents out as well, and they reviewed expectations and the Positive Behaviors in School Program. Parents were pleased that they did not have to come back during the evening to get their students’ iPads. Mr. Tucker reported that grade-level meetings took place, and they met with students to lay out building expectations as well as giving them tools and tips to have a successful school year. Upcoming events are as follows: Back-to-School Night on September 13th; Spirit Week October 2nd through the 6th; Fall Dance on October 6th; Student Picture Day October 11th and 12th; Fright Night at the High School on October 26th.

Joseph Visalli, High School Principal, reported that the High School had a great opening to the 2023-2024 school year. Both teachers and students are excited to be back. All sports are up and running. The Select Choir will be singing at the High School Alumni Luncheon on September 13th. High School Back-to-School Night is set for September 14th at 6:30 p.m. High School Spirit Week will take place September 25th through the 29th. Homecoming festivities are scheduled with the game on September 29th and the dance on September 30th.

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of five ayes (Connell, Greene, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

B. District Goals - Attachment IV B

Approved the District Goals for the 2023-2024 school year as follows:

Goal 1	Literacy will be promoted among the school community as essential for life.
Goal 2	All classrooms will function in alignment with the goals of behavior management resulting in the promotion of positive, prosocial classroom behaviors and creating classroom environments with few disruptions so students can focus on learning.
Goal 3	Increase awareness of mental health and its effect on teaching and learning.

C. Home Schooling

Acknowledged home schooling of Student 278117 for the 2023-2024 school year.

D. Home Instruction

Approved home instruction for Student 31099 with CRESS providing the instruction.

E. High School Profile 2023-2024 - Attachment IV E

Approved the High School Profile for the 2023-2024 school year.

F. Field Trips and Activities - Attachment IV F

Approved the field trips and activities.

G. Accept Donation

Accepted a donation of 3 teacher desks/chairs and 10 student desks from Pitman Public School District.

H. Disposal of Equipment
Approved the disposal of the following items from the Technology Department: all-in-ones with keyboards and mice; Optiplex desktops with monitors, keyboards, and mice; iPads; Cleartouch board; older servers that are rackable; older switches; peripherals, older laptop, and an older KVM setup.

I. Bylaws, Policies, and Regulations - Attachment IV I

1. Approved the second reading of the following policy (first reading took place at the 8/8/2023 Board meeting):

Policy 2419	Threat Assessment
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2. Approved the following revised bylaws, policies and regulations:

Policy 0144	Board Member Orientation and Training
Policy 2520	Instructional Supplies
Regulation 2520	Instructional Supplies
Policy 5305	Health Services Personnel
Policy 5308	Student Health Records
Regulation 5308	Student Health Records
Policy 5310	Health Services
Regulation 5310	Health Services
Policy 7440	School District Security

3. Abolished the following policy:

Policy 9100	Public Relations
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J. GCSSSD Extended School Year Tuition Contract

Approved the Extended School Year contract with GCSSSD at the rate of \$4,680 each for 14 students for the 2023-2024 school year.

K. GCSSSD Extended School Year Teacher Assistants

Approved 1:1 teacher assistants for the following students who attended the summer program from 7/10/2023 through 8/10/2023 in the amount of \$3,830: Student 3013599; Student 3312199; Student 2200699; Student 29060; Student 37061; Student 2119699; Student 21007.

L. Commission for the Blind Services 2023-2024 School Year

Approved the contract with the Commission for the Blind in the amount of \$2,200 for Student 34007 for the 2023-2024 school year.

M. Communications, Strategy, and Professional Development Evaluations through Dogwood Consulting - Attachment IV M

Approved the contract with Dogwood Consulting for communications, strategy, and professional development evaluation services for the 2023-2024 school year.

- N. Professional Appointments for the 2023-2024 School Year
Approved the following professionals for the 2023-2024 school year as follows:

Architect	Garrison Architects	Per fee agreement on file
Solicitor	Parker McCay LLC	\$185 per hour for attorney; \$95 per hour for paralegal/clerk
School Physician	Dr. Provencher	\$16,500 (August 2023 through June 2024)

- O. Tuition Contracts
Approved the following tuition contracts for the 2023-2024 school year:

Student 2624499	Delsea Regional High School in the amount of \$4,440 for ESY tuition and 1:1 aide
Student 2417399	Archway Programs in the amount of \$46,918.80 per tuition and \$32,400 for 1:1 aide

- P. Delta T Group
Approved the agreement with Delta-T Group for the contracting of a special education teacher at the rate of \$60 per hour for the 2023-2024 school year. Number of hours/days to be determined by the Superintendent based on need.

- Q. Gloucester County Special Services School District Service Proposals
Approved the following service proposals with Gloucester County Special Services School District for the 2023-2024 school year:

Homebound Instruction for Student 2600099	Up to 397 hours at \$100 per hour	\$39,700
Physical Therapy for Student 2600099	Up to 37 hours at \$108 per hour	\$3,996
Occupational Therapy for Student 2600099	Up to 37 hours at \$108 per hour	\$3,996
Physical Therapy	1 day per week at \$600 per day	\$22,200

- R. Physician Contract 2023
Approved the School Physician Agreement with Dr. Robert Provencher DO for the 2023-2024 school year in the amount of \$16,500.

- S. Bayada Nursing Services Contract
Approved the Nursing Services Contract for student 21007 for the 2023-2024 school year.

- T. 3-Dimensional Physical Therapy Volunteers
Granted approval for 3-Dimensional Physical Therapy to volunteer on our sidelines working with our Athletic Trainer; no direct student contact.

- U. Transportation Jointures 2023-2024
Approved the 2023-2024 transportation jointures with Clayton as the Host District as follows:

<u>School</u>	<u># of Students</u>	<u>Route</u>	<u>Estimated Annual Cost</u>
Clearview Regional	2	CSP01	\$66,528
Clearview Regional	2	CSP03	\$20,366
Delsea Regional	1	CSP01	\$33,264
Elk Township	1	CSP02	\$31,185

Glassboro	1	CSP01	\$33,264
Glassboro	1	CSP04	\$71,280
Newark BOE	1	CHS07	\$2,097

- V. Out of District Placement
Approved out of district placement for Student 3609599 at GCSSSD Bankbridge for the 2023-2024 school year.
- W. District Professional Development Plan Financial Requirements - Attachment IV W
Approved the District Professional Development Plan financial requirements for the 2023-2024 school year.
- X. Non-Public Nursing/Technology Plans
Approved the Non-Public Nursing Plan and the Non-Public Technology Plan for the 2023-2024 school year for submission to the Executive County Superintendent.
- Y. Parent Transportation Contract
Approved the parent transportation contract with Marie Pernell for the 2023-2024 school year in the amount of \$75 per day to transport Students 32702, 30101, 27690.
- Z. Brookfield Educational Services Program Agreement
Approved Brookfield School to provide home/bedside instruction at the rate of \$45 per hour for the 2023-2024 school year on an as-needed basis.

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Board took the following action:

- V. BUILDINGS AND GROUNDS
 - A. Buildings and Grounds Report - Attachment V A
Approved the Report.
 - B. Use of Facilities
Granted approval for Youth Cheerleading to use our gym from 10/1/2023 through 11/15/2023 pending receipt of appropriate insurance documentation.
- VI. SCHOOL SAFETY AND SECURITY
 - A. School Emergency Evacuation Drill Reports - Attachment VI A
Approved the Reports.

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of five ayes (Connell, Greene, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

- VII. PERSONNEL
 - A. Transfer
Approved the transfer of India Goode from Elementary School to Middle School.
 - B. Salary Adjustment
Approved a salary adjustment for Christopher Baker to Master’s Degree plus 30 credits effective 10/1/2023.

C. Resignations

Accepted the following resignations:

Paige Landgraf	From her position as Teacher effective 8/8/2023
Cletus Mahoney	From his position as Permanent Substitute effective 8/10/2023
DeWitt Timmons	From his position as Security Guard effective 9/1/2023
William Washington	From his position as Permanent Substitute effective immediately
Amanda Hill	From her position as Elementary School Replacement Teacher for Maternity Leave effective 8/25/2023
Johanna Norton	From her position as Emotional Support Assistant effective 8/31/2023

D. Course Enrollment/Tuition Reimbursement

Approved the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Mary Ellen Walker (T)	Course Enrollment	“Educational Organization and Leadership” fall 2023 semester at Rowan	Not to exceed \$1,347.24
Susan Taney (T)	Course Enrollment	“Inquiry 1: Theory to Practice” fall 2023 semester at Rowan	Not to exceed \$2,793.87
Jamie Eddis (T)	Course Enrollment	“Introduction to EC Special Education” fall 2023 semester at NJCU	Not to exceed \$2,464.89
Christopher Baker (T)	Tuition Reimbursement	“The Evolving Role of Principal” summer 2023 semester at Wilmington	Not to exceed \$1,566

E. Workshop Attendance - Attachment VII E

Approved attendance at workshops.

F. Volunteers

Approved the following individuals as volunteers for the 2023-2024 school year pending receipt of required paperwork:

Cheerleading	Jessica Jones
Cross Country	Zach Freeman
Girls Soccer	Gary Marshall

G. Hiring

Approve the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Jennifer Weir as Choir/Music Teacher for High School/Middle School at a salary of Step 7 Bachelor’s Degree \$58,661
- 2) Lisa Derenzo as Elementary School Teacher at a salary of Step 7 Bachelor’s Degree \$58,661 prorated
- 3) Megan Colon as Middle School Special Education Teacher at a salary of Step 1 Bachelor's Degree plus 15 Credits \$53,214

- 4) Nicholas Shimkus as Health/Physical Education Teacher at a salary of Step 1 Bachelor’s Degree \$51,959
- 5) Samantha Connolly as full-time 10-month Secretary at a salary of \$32,000 prorated
- 6) Shirley Romano as full-time Custodian at a salary of \$33,000 prorated
- 7) Mark Marano as Security/Hall Monitor at the rate of \$15 per hour
- 8) Richard Mobley as Elementary School Permanent Substitute at the rate of \$135 per day
- 9) Victoria Metcalf as Emotional Support Assistant/Nurse’s Assistant at a salary of \$23,500
- 10) Rachel Kopania and Christian Thomas for AM Supervision at the Elementary School at the rate of \$35 per hour
- 11) Erin Amos as Detention Monitor at the Elementary School at the rate of \$35 per hour
- 12) Michelle McKelvey as Substitute Custodian
- 13) William Chaisty as Substitute Custodian
- 14) Susan Leon as Cafeteria/Playground Aide at the rate of \$15 per hour
- 15) Crystal Bond-Hicks as Cafeteria/Playground Aide at the rate of \$15 per hour
- 16) Haven Neher as Cafeteria/Playground Aide at the rate of \$15 per hour
- 17) Joyce Conner as Cafeteria/Playground Aide at the rate of \$15 per hour
- 18) Geraldine Phom as High School Permanent Substitute at the rate of \$135 per day
- 19) Twilight Program Staff Members 9/11/2023 through 5/29/2024

English	Deborah Gelston	\$45 per hour
Math	Christopher Gassler	\$45 per hour
Social Studies	Leo Warriner	\$45 per hour
PE/Health	Christian Thomas	\$45 per hour
Elective	Quintin Koreck	\$45 per hour
Science	Christina Tiesi	\$45 per hour
Substitutes	Frank Venuto; Nancy Kinsley; Michael Ahern; Mia Searles	\$45 per hour
Secretary	Patricia Reuter	\$20 per hour
Counselors	Tyler Fruits; Ashley Smith	\$45 per hour
Administrators	Joseph Visalli, Daniel Antonelli, Joseph Valentino, Matthew Slater, Marvin Tucker	\$50 per hour

20) Co-Curricular Appointments

Class of 2024 Advisor	Megan Rulon (Shared with Nicholas Ambrosius; ½ stipend each)
Assistant Football Coaches	Canaan Gonzalez; Nicholas Chamberlin

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

- A. BSBA
- B. ROD Grants - Clayton was notified that we received the grant for HVAC repairs/upgrades. Estimated cost of project will be \$2,423,435 with a State Share of \$969,374. Balance to come from ESSER III funds.
- C. October 2023 Workshop - October 23 through October 26, 2023 Attendance Confirmation

X. NEW BUSINESS

- A. NJSIAA
- B. Marching Band Competition Advertisement
On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Board approved the purchase of a full-page advertisement in the amount of \$100

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of five ayes (Connell, Greene, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Reports of the Secretary to the Board of Education - Attachment XI A
Approved the July 31, 2023 and August 31, 2023 Reports of the Secretary to the Board of Education.
- B. Reports of the Treasurer to the Board of Education - Attachment XI B
Approved the July 31, 2023 and August 31, 2023 Reports of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

August 2023 2nd Bill List	\$1,222,724.59
August 2023 2nd Bill List	\$1,116.85
August 2023 2nd Bill List	\$7,457.06
Cafeteria Bill List	\$25,218.38
September 2023 Bill List	\$1,169,847.61

E. Certifications
Certified the following:

1. Board Secretary’s Reports July and August 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Reports July and August 2023: The July 31, 2023 and August 31, 2023 Reports of the Treasurer of School Funds for the 2023-2024 school year are in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Approved the Payroll Reports as follows:

8/15/2023	\$264,062.93
8/30/2023	\$259,146.95

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was opened to the public for their remarks at 7:23 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 7:23 p.m.

XIII. ADJOURNMENT

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary