

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Literacy will be promoted among the school community as essential for life.
- Goal 2: All classrooms will function in alignment with the goals of behavior management resulting in the promotion of positive, prosocial classroom behaviors and creating classroom environments with few disruptions so students can focus on learning.
- Goal 3: Increase awareness of mental health and its effect on teaching and learning.

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
HIGH SCHOOL CAFETERIA  
NOVEMBER 14, 2023**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anna Grant, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

III. VISITORS’ REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

- A. Clippers of the Month/Principals’ Minutes/Student Representative Report - Attachment IV A

1. Clippers of the Month

Elementary	Salina Rodriguez, Athena LaRocca, Paisley Mason, Jackson McCall, Amelia Messick, Nicholas Jasinski, Catherine Clark
Middle	Keagan Gillies, Giovana Perez, Emily Edelman
High	Eliut Ramirez-Alvarado, Jameson Emerle, Jordyn Keller, Sarah Owens

- 2. Principals’ Minutes
- 3. Student Representative Report - Mirrah Perdue

BREAK

- B. NJSLA/NJGPA Test Score Presentation - Nikolaos Koutsogiannis
- C. Bylaws, Policies, and Regulations - Attachment IV C Recommendation

Approve the following new policies and regulations on second reading; first reading took place at the October 10, 2023 Board meeting:

Policy 4217	Use of Corporal Punishment
Regulation 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs
Policy 6115.04	Federal Funds - Duplication of Benefits

- D. Clayton Education Association Agreement Addendum - Attachment IV D  
Recommendation  
Approve the addendum to the Clayton Education Association Agreement.
- E. NJ SNAP-ED  
Recommendation
1. Approve the “Cooking Matters at Home” interactive cooking class 11/29/2023 for preschool 4 families through NJ Snap-Ed.
  2. Approve Rutgers University to provide direct and indirect supplemental nutrition education to the District for the 2023-2024 school year.
- F. Comprehensive Maintenance Plan - Attachment IV F  
Recommendation  
Approve the Comprehensive Maintenance Plan and M1 for submission to the County Office and approve the following Resolution: Whereas, the DOE requires NJ School Districts to submit 3-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and Whereas, the required maintenance activities as listed in the document for the various school facilities of the Clayton BOE are complete and in compliance with the requirements of NJAC 6A:26A-3, and Whereas the Comprehensive Maintenance Plan includes activities and expenditures, for each school facility, that qualify as required maintenance pursuant to NJAC 6A:26A-2 and are reasonable to keep school facilities open and safe for use in their original condition and to keep their system warranties valid. Now, Therefore, Be It Resolved that the Clayton BOE hereby authorizes the School Business Administrator to submit the 2023-2024 Comprehensive Maintenance Plan and corresponding M1 for the Clayton BOE in compliance with the DOE requirements.
- G. Evaluation Services Contract for the 21st Century Community Learning Center Program  
Recommendation  
Approve the contract with Laurus for evaluations for the 21st Century Community Learning Center Program for the 2023-2024 school year.
- H. Student Volunteer  
Recommendation  
Approve Alana Archer as a Student Volunteer for the 21st Century Community Learning Center Program for the 2023-2024 school year.
- I. Dogwood Consulting Agreement - Attachment IV I  
Recommendation  
Approve the attached consulting agreement for Bipartisan Safer Communities Act Grant Evaluation and Capacity Building in the amount of \$194,975 from September 2023 through August 2025. Payable out of the grant.

J. School Health Insurance Fund Indemnity and Trust Agreement and Resolution Recommendation

Approve the Indemnity and Trust Agreement effective 1/1/2024 through 12/31/2026 and corresponding resolution 2024-1114 IV.M as attached.

K. Benecard Agreement - Attachment IV K Recommendation

Approve the revised Benecard Agreement covering 7/1/2022 through 6/30/2024 previously approved. Changes attached.

L. Preschool Projected Enrollment 2024-2025 - Attachment IV L Recommendation

Approve the preschool projected enrollment numbers for the 2024-2025 school year as follows:

In District Preschool 3 General Education	52
In District Preschool 4 General Education	82
IEP in General Education	16

M. Preschool Operational Plan Update - Attachment IV M Recommendation

Approve the updated Preschool Operational Plan for the 2024-2025 school year.

N. Out of District Placements Recommendation

Approve the following out of district placements for the 2023-2024 school year:

Student 31099	YALE Cherry Hill
Student 26022	Transfer from YALE Cherry Hill to Creative Achievement Academy
Student 3003299	Transfer from YALE Marlton to GCSSSD Bankbridge Development
Student 3512199	Archway Lower School

O. Clinical Supervisor Consultant Services for the Student Connection Center Recommendation

Approve Jenna Zeiders, LPC, to provide consultant services for the Student Connection Center for a total of 16 hours at \$100 per hour for the 2023-2024 school year.

P. Homebound Instruction Recommendation

Approve homebound instruction as follows:

Student 35013	Brookfield School providing the instruction beginning 10/13/2023
Student 2702299	Noah Lehman and Ariana Short providing the instruction beginning 10/19/2023 at \$45 per hour
Student 28187	Mackenzie Lein providing the instruction beginning 10/31/2023 through 12/31/2023 at \$45 per hour
Student 25100	Benjamin Lloyd, Leon Warriner, Deborah Gelston, and Noah Schoeler providing the instruction beginning 10/26/2023 through approximately 12/21/2023 at the rate of \$45 per hour
Student 2762199	Mia Searles, Benjamin Lloyd, and Denise Zambon providing the instruction at the rate of \$45 per hour
Student 30084	Beginning 10/30/2023 with Brookfield School providing the instruction at the rate of \$45 per hour
Student 2711999	Beginning ASAP; staff members providing the instruction to be determined at the rate of \$45 per hour

Q. Tuition Contracts  
Recommendation

Approve the following tuition contracts for the 2023-2024 school year:

Student 26178	Buena Regional	\$15,500
Student 29038	UHS of Hampton Learning Center dba Hampton Academy	\$66,280.20
Student 26022	Creative Achievement Academy	\$79,570
Student 32123	Monroe Township Public Schools	\$17,056.80

R. Tuition Contracts - Receiving  
Recommendation

Approve the following tuition contracts for receiving students for the 2023-2024 school year:

Delsea Regional	Student 2408999	\$17,477
Livingston Public Schools	Student 2522899	\$17,477
Lower Cape May Regional	Student 2775999	\$17,477
Monroe Township School District	Student 25140	\$17,477
Paulsboro Public Schools	Student 2716099	\$17,477
Paulsboro Public Schools	Student 2517299	\$17,477
South Brunswick School District	Student 2776099	\$17,477

S. Curriculum Recommendation

1. Approve new curriculum as follows:

High School Reading The Movies Curriculum Development
High School Modern Sports and Society Curriculum Development

2. Approve revised curriculum as follows:

Science Grade 2	Social Studies Grade 2	ELA Grade 6
Science Grade 5	Social Studies Grade 5	ELA Grade 7
Social Studies Grade 6	Social Studies Grade 7	ELA Grade 8
Social Studies Grade 8	Science Grade 6	Algebra I
Science Grade 7	Science Grade 8	HS Physical Science
Anatomy & Physiology CP	US History I	US History II
World Cultures	US History I AP	US History II AP

T. Nursing Service Plan - Attachment IV T Recommendation

Approve the Nursing Service Plan for the 2023-2024 school year.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A Recommendation

Approve the Report.

B. Use of Facilities Recommendation

Approve the following use of facilities requests pending receipt of appropriate insurance documentation:

Spring Spectacular	5/4/2024	Elementary School
First Presbyterian Church	12/20/2023	Performing Arts Center

VI. SCHOOL SAFETY AND SECURITY

A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A Recommendation

Approve the Reports.

- B. School Emergency Evacuation Drill Reports - Attachment VI B  
Recommendation  
Approve the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C  
Recommendation  
Approve the Harassment, Intimidation, and Bullying Report.
- D. School Bus Emergency Evacuation Drills Report - Attachment VI D  
Recommendation  
Approve the School Bus Emergency Evacuation Drill Reports for October 2023.

VII. PERSONNEL

- A. Course Enrollment  
Recommendation  
Approve Christopher Baker's request to enroll in "Practicum Internship" for the spring 2024 semester; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$1,583.25.
- B. Workshop Attendance - Attachment VII B  
Recommendation  
Approve attendance at workshops.
- C. Salary Adjustment  
Recommendation  
Approve a salary adjustment for Ashley Smith to Step 3 Master's Degree plus 15 credits effective December 1, 2023.
- D. Termination  
Recommendation  
Terminate the employment of Employee #7320 effective 10/30/2023.
- E. Retirement  
Recommendation  
Acknowledge the retirement of Vincent Kozlowski from his position as Custodian effective 1/1/2024.
- F. Leave of Absence Extension  
Recommendation  
Approve the request of Employee #6962 for a leave of absence extension through 1/12/2024.

G. Hiring

Recommendation

Approve the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Susan Taney as Green Team Chairperson at a stipend of \$3,822
- 2) Christine Pancoast as 21st Century Community Learning Center Leaders Program Teacher/Facilitator at the rate of \$35 per hour for 10 hours per week
- 3) Emily Ryan as 21st Century Community Learning Center Leaders Program Teacher/Facilitator at the rate of \$35 per hour for 10 hours per week
- 4) James Guglielmucci as full-time Custodian at a salary of \$32,500 prorated
- 5) Fernando Mirando as Substitute Custodian at the rate of \$15 per hour as-needed
- 6) Ahtaya Jackson as Bus Aide at the rate of \$15 per hour not to exceed 30 hours per week
- 7) Benjamin Lloyd, Leo Warriner, Deborah Gelston, Noah Schoeler, Noah Lehman, Ariana Short, and Mackenzie Lein as Homebound Instructors
- 8) Madeline DiCerbo as BCBA (Board-Certified Behavior Analyst) at a salary of Step 12 Master’s Degree \$79,726 prorated
- 9) Clipperville Staff Members (Grant)

Coordinators	Scott Uribe; Jacqueline Perez	\$55 per hour 6 hours per week
Assistant Program Coordinator	Rachel Kopania	\$40 per hour 6 hours per week
Facilitators	Nicole Baker; Christian Thomas; Nadia Prout; Richard Mobley	\$30 per hour 4 ½ hours per week

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS



X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A  
Recommendation

Approve the October 31, 2023 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment XI B  
Recommendation

Approve the October 31, 2023 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment XI C  
Recommendation

Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D  
Recommendation

Approve payment of the Bill Lists as follows:

Cafeteria Bill List October 2023	\$63,967.59
2nd Bill List October 2023	\$818,115.58
3rd Bill List October 2023	\$184,802.48
November 2023 Bill List	\$919,641.67

- E. Certifications

1. Board Secretary's Report October 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report October 2023: The October 31, 2023 Report of the Treasurer of School Funds for the 2023-2024 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

10/13/2023	\$780,824.97
10/30/2023	\$798,022.36

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2024-1114 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT