

Board President Paul Connell announced that adequate notice of this meeting was provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of the time, place and reason for the meeting were filed with the Clerk of the Municipality, delivered to the South Jersey Times, and posted in the Borough Hall, Herma Simmons Elementary School, Clayton Middle School, Clayton High School and Clayton Board of Education Offices.

**I. OPENING PROCEDURES**

- A. Call to Order by the President at 7:00 PM
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Anna Grant, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes for the September 12, 2023 Meeting - Attachment I D  
On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Board approved the minutes for the September 12, 2023 meeting.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

**II. COMMITTEE REPORTS**

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

**III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS**

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

**OPEN PUBLIC COMMENT SESSION**

On motion by Jeremiah Long, seconded by Niamah King and carried by voice vote, the meeting was opened to the public for their remarks at 7:05 p.m.

There were no public comments.

**CLOSE PUBLIC COMMENT SESSION**

On motion by Jeremiah Long, seconded by Niamah King and carried by voice vote, the Public Comment Session was closed at 7:05 p.m.

**IV. SCHOOL BUSINESS**

- A. Clippers of the Month/Principals' Minutes/Student Representative Report - Attachment IV A
  - 1. Clippers of the Month  
The following Clippers of the Month were recognized by the Board:

Elementary	Ellie Jo Benckert, Ellora Williams, Zoey Russell, Jayda Parton, Landon Hill, Francesco Aversa, Makayla Clark
Middle	Madison Petsch, Adriana Casas, James Fritz
High	Jayden Sanchez, Alexandra House, Caleb Giuliani, Josephine Connolly

2. Principals’ Minutes

Mr. Uribe, Elementary School Principal, reported that the week of October 2<sup>nd</sup> marked the annual recognition of the Week of Respect. There were so many wonderful activities throughout the week that helped our students truly understand the importance of respect, understanding, kindness, and individuality, along with making sure we make this a year-long celebration and not just a week, set aside for this. Mr. Uribe expressed thanks to the Simmons students and staff for a terrific week. Special thanks were given to the Clayton Fire Company for coming to the Elementary School today to provide great fire safety training during Fire Prevention Week. They will be back tomorrow as well. There is always lots of excitement when those trucks pull up to the front of the building. Mr. Uribe expressed thanks to the Elementary School’s wonderful Home and School Association for coordinating the Scholastic Book Fair last week. This is such a great event which directly translates into more students reading even more high-quality books. October 16<sup>th</sup> through the 27<sup>th</sup> the Elementary School will be having a PBSIS Read-a-Thon. This is a great way to celebrate reading for such a good cause. Harvest celebrations this year will take place on Tuesday, October 31<sup>st</sup>. All students in preschool through 5<sup>th</sup> grade will be participating in our annual parade which will kick off in front of the school at 1:45 p.m.

Mr. Tucker, Middle School Principal, reported that the Middle School held their Back-to-School Night event on September 13<sup>th</sup>. October 2<sup>nd</sup> through the 6<sup>th</sup> was Middle School Spirit Week. The week ended with a pep rally and dance. Middle School Cross Country currently has 10 students. This is the most they have had in years, and they won their first meeting. There are two more meetings coming up shortly. The Middle School girls’ soccer team has a 4 and 1 record. There are 20 athletes on the team. Middle School field hockey has had 3 games to date. They are 0 and 3, but more than half the team are first-year players. There are 13 players total with 4 games remaining. Student pictures will be taken on October 11<sup>th</sup> and 12<sup>th</sup>. The annual Fright Night event is scheduled for October 26<sup>th</sup> at 6 p.m.

Mr. Visalli, High School Principal, reported that the annual Alumni Luncheon took place in early September. There was a Johnny Ambassador assembly held on September 26<sup>th</sup> to discuss the dangers of vaping and marijuana use. School Pictures are scheduled for Tuesday and Wednesday, October 10<sup>th</sup> and 11<sup>th</sup>. There is band competition coming up on October 14<sup>th</sup>. The PASS Survey (Pupils Attitude Toward Self and Staff) will be given to students on October 17<sup>th</sup>. PSAT for 10<sup>th</sup>, 11<sup>th</sup>, and selected 12<sup>th</sup> graders will be given on October 24<sup>th</sup>. Fright Night is coming up on October 26<sup>th</sup>. November 3<sup>rd</sup> will mark the end of the first marking period. There is a staff in-service day on November 8<sup>th</sup>, and the NJEA Convention will be held on November 9<sup>th</sup> and 10<sup>th</sup>. There will be a Veterans Day Ceremony on November 13<sup>th</sup>. The National Honor Society Induction will take place on November 15<sup>th</sup>.

3. Student Representative Report - Elijah Ortiz

BREAK – The Board took a brief recess from 7:33 p.m. to 7:42 p.m.

On motion by Jeremiah Long, seconded by Niamah King and carried by a roll call vote of seven ayes (Connell, Grant, Greene, King, Long, Roche, Shaw), zero nays, and zero abstentions, the Board took the following action:

**B. Transportation Jointures**

Approved the following transportation jointures with Delsea Regional as the host for the 2023-2024 school year:

Route SP02 YALE Cherry Hill	2 Students	\$47,520
Route SP03 Bankbridge ACT/CC	3 Students	\$53,460
Route SP04 Pineland	1 Student	\$18,669
SP05 Bankbridge Regional	6 Students	\$76,764
SP15 Archbishop Damiano	1 Student	\$30,888

**C. State Championship Rings for Indoor Track**

Approved the purchase of 20 rings at \$195 per ring for the Indoor Track State Champions.

**D. Textbooks**

Approved the following textbook programs:

<u>Textbook Program</u>	<u>Grade Span</u>	<u>Publication Year</u>
HMH Into Reading	K-5	2022
HMH Intro Literature	6-8	2022
Savvas Elevate Science	K-5	2019
Savvas Elevate Science Life, Physical, Earth	6-8	2019
Savvas Physical Concepts in Action	9-12	2011
Savvas Miller & Levine Biology	9-12	2019
Savvas My World Interactive	K-4	2022
Savvas US History Interactive	9-12	2022
Savvas World History Interactive	9-12	2022
TCI Social Studies	5-8	2023
McGraw Hill Glencoe Health	9-12	2022
McGraw Hill Teen Health	6-8	2022
McGraw Hill Human Sexuality	9-12	2022

**E. Internship Placement**

Granted approval for Frank Manon, a Lincoln Technical Institute student, to complete his internship with our Technology Department.

**F. Homebound Instruction**

Approved homebound instruction for Student 33019 with Brookfield Schools providing the instruction for 10 hours per week beginning 9/8/2023.

- G. Field Trips and Activities - Attachment IV G  
Approved the field trips and activities.
  
- H. 21st Century Community Learning Center Grant Award  
Accepted the 21st Century Community Learning Center Grant Award in the amount of \$250,000 for the period of 9/1/2023 through 8/31/2024.
  
- I. IDEA and ESEA Final Reports  
Authorized the administration to submit the FY23 IDEA and ESEA final reports.
  
- J. Trees for Schools Program  
Accepted the “Trees for Schools” Program award in the amount of \$21,643 and adopt the following Resolution: WHEREAS, planting trees on school grounds will bring many benefits to our students, staff, and the wider community, including providing cooling shade, habitat, beauty, air and water filtration, stormwater runoff reduction, energy savings, climate change mitigation, and educational opportunities; WHEREAS, the Clayton Public School District BOE seeks to support and work with school administrators, staff, students, and community partners to create a safe and healthy environment for students now and into the future by planting and maintaining trees at appropriate locations; THEREFORE, the Clayton Public School District BOE has determined that the Clayton Public School District should apply for a grant from the Trees for Schools: Tree-Planting Grants for New Jersey Public Schools, Colleges, and Universities Program. The Grant will be used to plant trees at the following locations: Simmons ES, Clayton HS/MS, and Haupt Field. THEREFORE, BE IT Resolved that the Clayton Public School District BOE, State of NJ, authorizes the submission of the aforementioned grant. THEREFORE, BE IT FURTHER RESOLVED, that if the Clayton Public School District BOE is awarded this grant, the District commits to protecting and maintaining the trees planted with grant funds.
  
- K. Tuition Contract Agreement with Gloucester County Vocational-Technical School District  
Approved the tuition contract agreement with GC Vocational-Technical School District in the amount of \$2,592 per student for the 2023-2024 school year
  
- L. Agreement with Maxim Healthcare Staffing Services  
Approved the agreement with Maxim Healthcare Staffing Services for Emotional Support Assistant services for the 2023-2024 school year.
  
- M. Agreement with Gloucester County Special Services School District - One:One Teacher Assistants  
Approved the 2023-2024 agreement with GCSSSD for one:one teacher assistants for the following students at the rate of \$41,580 per student:

Student 2119699	Student 3003299
Student 29060	Student 3609599
Student 2200699	Student 3312199
Student 3103599	Student 3608699

- N. Non-Public Services Agreement for Chapter 192 and 193 with Gloucester County Special Services School District  
Approved the Non-Public Services Agreement for Chapter 192 and 193 with GCSSSD for the 2023-2024 school year and adopt the following Resolution: WHEREAS, P.L. 1977, Chapters 192 and 193, as amended, establishes services to nonpublic school students, namely Chapter 192-

Compensatory Education, English as a Second Language, and Home Instruction, and Chapter 193 - Examination and Classification by a basic Child Study Team, Supplementary Instruction, and Corrective Speech services when indicated, and WHEREAS, the GCSSSD proposed to implement these services to nonpublic school students in accordance with Chapters 192 and 193, and WHEREAS, the GCSSSD’s proposal would enable the nonpublic school students to be serviced at the site of the nonpublic school, and WHEREAS, there will be no cost to the local district other than State funding pursuant to Chapters 192 and 193, as amended, NOW, THEREFORE, BE IT RESOLVED: the Board of Education hereby approves participation in this project and authorizes the President and Secretary to contract with the GCSSSD to implement the project and provide the services pursuant to P.L. 1977, Chapters 192 and 193, in accordance with the terms of the Contract attached to this Resolution.

- O. Contract Agreements with Gloucester County Special Services School District  
Approved the following contract agreements with GCSSSD for the 2023-2024 school year:

Auditory Impairments Program	\$64,080 per pupil
Emotional Regulation Impairment	\$43,830 per pupil
Multiple Disabilities	\$41,850 per pupil
Special Education	\$44,100 per pupil
Preschool Disabled Program	\$44,100 per pupil

- P. One:One Bus Aide Agreement with Archway  
Approved the agreement with Archway to provide a One:One Bus Aide for Student 27612 at a cost of \$54.50 per diem for the 2023-2024 school year.

- Q. SNAP-ED Memorandum of Understanding  
Approved the SNAP-ED Memorandum of Understanding with Rutgers University to provide direct and indirect supplemental nutrition education to the District for the 2023-2024 school year.

- R. Bylaws, Policies, and Regulations - Attachment IV R 1 and 2

- 1. Approved the first reading of the following new policies and regulations; second reading to take place at the November Board meeting:

Policy 4217	Use of Corporal Punishment
Regulation 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs
Policy 6115.04	Federal Funds - Duplication of Benefits

- 2. Approved the following revised policies:

Policy 3217	Use of Corporal Punishment
Policy 6112	Reimbursement of Federal and Other Grant Expenditures
Policy 6311	Contracts for Goods or Services Funded By Federal Grants

- S. Out of District Placements  
Approved an out of district placement for Student 35112 at GCSSSD Bankbridge Development Center for the 2023-2024 school year.

**V. BUILDINGS AND GROUNDS**

- A. Buildings and Grounds Report - Attachment V A

Approved the Report.

B. Use of Facilities

Approved the following requests for use of facilities for the 2023-2024 school year pending receipt of appropriate insurance documentation:

Girl Scouts	Elementary School for meetings
Good News Club	Elementary School for meetings

VI. SCHOOL SAFETY AND SECURITY

A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A

Approved the Reports.

B. School Emergency Evacuation Drill Reports - Attachment VI B

Approved the Reports.

VII. PERSONNEL

A. Workshop Attendance - Attachment VII A

Approved attendance at workshops.

B. Retirement

Accepted Deborah Swietanski’s retirement from her position as Treasurer of School Monies effective 12/31/2023.

C. Hiring

Approved the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Megan Mancini as Human Resources/Payroll Manager at a salary of \$72,500 prorated
- 2) Charles Earley as Small Group Instructor at a salary of \$23,500 prorated
- 3) Ghania Hamitouche as Cafeteria/Playground Aide at the rate of \$15 per hour for 17.5 hours per week
- 4) Hailey Hunt as Cafeteria/Playground Aide at the rate of \$15 per hour for 17.5 hours per week
- 5) Ariana Short and Tisa Caltabiano as PBSIS Co-Advisors; each employee receives ½ stipend
- 6) Holly Jacobs as Permanent Substitute for the High School/Middle School at the rate of \$135 per day 5 days per week
- 7) Sandra Ferrara as Substitute Bus Aide at the rate of \$15 per hour
- 8) Frank Rago and Noah Schoeler as Math Clinic Tutors at the rate of \$45 per hour for 1 hour per day for 2 to 3 days per week

9) Co-Curricular Appointments

HS Musical Business Director	Brittany Vierling
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10) 21st Century Community Learning Center Staff Members

LEADERS Program Teachers/Facilitators	\$35 per hour for 10 hours per week	Christopher Baker, Katherine Cherney, Megan Colon, Victoria DeFrance, Fred Georgette, Melissa Gourley, Lee Henry, Mary-Bernadette Hooley, Khali Lee, Noah Lehman, Emily Lupo, Ariana Short, Noah Schoeler, Christina Tiesi, Jennifer Weir, Mia Searles, Marissa Owen, Andrea Bullock, Michaela Fallstick, India Goode, Leo Warriner
LEADERS Program Support Staff	\$25 per hour for 10 hours per week	Canaan Gonzalez, Victoria Metcalf, Patricia Reuter

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

A. Workshop

Mrs. Adler provided a confirmation to the Board members attending the Atlantic City conference October 23 through October 26. See Workshop List. Mr. Koutsogiannis invited Tanya Clark, Scott Uribe, Marvin Tucker, Joseph Visalli, Greg Esposito, Kate Hallinan, Alicia Fragoso, Craig Spinozzi, Joe Valentino, Taryn Simmons, and Charles Schriver to attend daily if schedules permitted. They will let him know if they can attend. They are included in our group rate.

B. Board Self-Evaluation

C. County Meeting at Adelphia

D. Reminder to Sign Up for Borough Meetings

X. NEW BUSINESS

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Niamah King and carried by a roll call vote of seven ayes (Connell, Grant, Greene, King, Long, Roche, Shaw), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A  
Approved the September 30, 2023 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B  
Approved the September 30, 2023 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C  
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D  
Approved payment of the Bill Lists as follows:

September 2023 Bill List	\$696,933.83
September 2023 Cafeteria Bill List	\$12,964.16
October 2023 Bill List	\$521,822.96

E. Certifications  
Certified the following:

1. Board Secretary’s Report September 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report September 2023: The September 30, 2023 Report of the Treasurer of School Funds for the 2023-2024 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports  
Approved the Payroll Reports as follows:

9/15/2023	\$827,386.89
9/29/2023	\$785,009.38

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Niamah King and carried by voice vote, the meeting was opened to the public for their remarks at 7:46 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Niamah King and carried by voice vote, the Public Comment Session was closed at 7:46 p.m.

XIII. ADJOURNMENT

On motion by Jeremiah Long, seconded by Niamah King and carried by voice vote, the meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Frances Adler  
School Business Administrator/Board Secretary