

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Literacy will be promoted among the school community as essential for life.
- Goal 2: All classrooms will function in alignment with the goals of behavior management resulting in the promotion of positive, prosocial classroom behaviors and creating classroom environments with few disruptions so students can focus on learning.
- Goal 3: Increase awareness of mental health and its effect on teaching and learning.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
HIGH SCHOOL CAFETERIA
DECEMBER 12, 2023**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anna Grant, Crystal Greene, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes for the November 14, 2023 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

A. Reports from the Liaisons

B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes/Student Representative Report - Attachment IV A

1. Clippers of the Month

Elementary	Zadie Grear, Ayden Willis, Lillian Martinez, Amelia Murcavage, Lamiah Willis, Dynasty Wiggins, MyriKale Colbert, Madison Thibault
Middle	Ella Mae Davison, McKinleigh Lazier, Gavin Gonzalez
High	Alaysia Jones, Kasey Lolli, Brooke Ryder, Ashley Ward

2. Principals' Minutes

3. Student Representative Report - Alexandra House

BREAK

B. Field Trips and Activities - Attachment IV B
Recommendation

Approve the field trips and activities.

C. Camden County College High School Plus/Career Technical Education Program Agreement - Attachment IV C
Recommendation

Approve the agreement with Camden County College for the High School Plus/Career Technical Education Program for the 2023-2024 school year.

D. Bipartisan Safer Communities Act (BSCA) - Stronger Connections Grant (SCG)
Recommendation

Accept the grant award in the amount of \$925,141 for the grant period of 9/1/2023 through 9/30/2025.

E. Bylaws, Policies, and Regulations - Attachment IV E 1, 2, 3, 4
 Recommendation

1. Approve the following revised policies:

3212	Attendance
3161	Examination for Cause
2270	Religion in Schools
3324	Right of Privacy
4161	Examination for Cause
4212	Attendance
4324	Right of Privacy
5111	Eligibility of Resident/Nonresident Students
5116	Education of Homeless Children and Youths
8500	Food Services

2. Approve the following revised regulations:

3212	Attendance
4212	Attendance
5111	Eligibility of Resident/Nonresident Students
5116	Education of Homeless Children and Youths

3. Abolish the following policies:

1524	School Leadership Councils
3432	Sick Leave
4432	Sick Leave
5460.02	Bridge Year Pilot Program
6361	Relations with Vendors
8540	School Nutrition Programs
8550	Meal Charges/Outstanding Food Service Bill

4. Abolish the following regulations:

3432	Sick Leave
4432	Sick Leave
5460.02	Bridge Year Pilot Program

F. Tuition Contracts
Recommendation

1. Approve the following tuition contracts for the 2023-2024 school year for homeless students living or domiciled in Clayton:

Student -(State ID 7913004924)	Black Horse Pike Regional	\$15,816.50*
Student - State ID 3161263481	Mantua Public Schools	\$15,399
Student 33089 - State ID 8598579232	Mantua Public Schools	\$15,399
Student - State ID 2695356193	Mantua Public Schools	\$15,399

* Transportation costs to be determined

2. Approve the following tuition contracts for the 2023-2024 school year:

Student 31099	Yale School, Inc.	\$53,889.66
Student 36079	Creative Achievement Academy	\$45,500 (130 days)
Student 3016799	GCSSSD	\$29,707

G. Transportation Jointures
Recommendation

Approve the following transportation jointures for the 2023-2024 school year:

Delsea Regional	CSP05 Yale Ellisburg	\$54,209
Elk Township	CSP03 Archway Atco	\$18,773
Livingston (YES)	CHS07 Clayton High School	\$1,516
Lower Cape May Regional (Yes)	CHS07 Clayton High School	\$1,812
South Brunswick (Yes)	CHS07 Clayton High School	\$1,594
Camden	CSP03 Archway Lower	\$1,042.11

H. Tri-County Conference Ticket Prices/Budget
Recommendation

Approve the Tri-County Conference Ticket Prices and Budget for the 2024-2025 school year as follows:

Proposed Budget	\$1,500 per school
Ticket Prices	\$3 Adults; \$2 Students & Senior Citizens (admission prices for senior citizens/military personnel is at discretion of the home team per bylaws); West Jersey Football League Varsity Football Games \$4 Adults

I. One:One Aide Agreement
Recommendation

Approve a one:one aide agreement with GCSSSD for Student 3016799 at a cost of \$28,182 for the 2023-2024 school year.

J. Home Instruction
Recommendation

Approve home instruction as follows:

Student 29038	Brookfield providing the instruction beginning 10/30/2023 for 6 weeks
Student 2619299	Mary-Bernadette Hooley, Leo Warriner, Deborah Gelston, and Noah Schoeler providing the instruction 2 hours per week per subject at the contracted rate beginning 12/1/2023 to approximately 1/8/2024
Student 24226	Kelly Citrone providing the instruction for 1 hours per week at the contracted rate beginning 11/27/2023 to approximately 1/8/2024

K. Senior Trip 2024
Recommendation

Approve the administrator cost of \$1,600 for the 2024 Senior Trip.

L. Out of District Placements
Recommendation

Approve the following out of district placements for the 2023-2024 school year:

Student 36079	Creative Achievement
Student 3016799	GCSSSD Bankbridge Regional School North Campus
Student 3217899	Woodbury School District

M. Grant Amendments
Recommendation

Approve administration to amend the grants as follows:

IDEA 2024	Amend grant to move funds between accounts to meet the needs of our special education population.
ARP ESSER FY2020	Amend grant to move funds between accounts to meet district needs.

N. Parent Transportation Contract
Recommendation

Approve the Parent Transportation Contract with Parent AO to transport Student 241230 at \$75 per day for 9 days (\$675 total).

O. Disposal of Out of Service School Buses

Recommendation

Approve the disposal of the following out of service buses:

<u>Bus</u>	<u>Year</u>	<u>Make</u>	<u>Passenger</u>	<u>SJ Truck & Auto Salvage</u>
201	2001	Bluebird Rear Engine Transit Bus	54	\$400
202	2001	Bluebird Rear Engine Transit Bus	54	\$400
204	2004	Thomas Conventional	54	\$400
205	2005	Bluebird Conventional	54	\$400
241	2004	Bluebird Conventional	54	\$400
S62	1998	Bluebird	7	\$300

P. Senior Privilege

Recommendation

Grant senior privilege to Student 2324099 for the 2023-2024 school year.

Q. Guidance Department Intern

Recommendation

Grant approval for Wilmington University student Jessica Rodolico to complete a guidance internship at the High School for the spring 2024 semester with Tyler Fruits and Ashley Smith for 300 hours.

R. B-Safe, Inc. Proposal - Attachment IV R

Recommendation

Award the contract for the replacement of the fire panel and components at Simmons Elementary School in the amount of \$65,145.56 per attached proposal. This is awarded Under 18A:18A-7 and does not require bidding.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A

Recommendation

Approve the Report.

B. Use of Facilities

Recommendation

Approve the following requests for use of facilities pending receipt of appropriate insurance documentation:

Clayton/Glassboro Youth Wrestling	Gym	12/4/2023 through 2/15/2024
Studio B	PAC	5/31/2024 and 6/1/2024
Dancing by Denise	PAC	6/10/2024 and 6/22/2024

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
Recommendation
Approve the Reports.
- B. School Emergency Evacuation Drill Reports - Attachment VI B
Recommendation
Approve the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C
Recommendation
Approve the Report.
- D. Harassment, Intimidation, and Bullying Self Assessment - Attachment VI D
Recommendation
Approve the Harassment, Intimidation, and Bullying Self-Assessment for the High School, Middle School, and Elementary School for 7/1/2022 through 6/30/2023.

VII. PERSONNEL

- A. Leaves of Absence
Recommendation
Approve the following leave of absences requests:

Employee #7114	Beginning 12/11/2023 to be used intermittently
Employee #7267	Beginning 1/25/2024 through 2/19/2024
Employee #6728	Beginning 12/4/2023 through 2/4/2024

- B. Abandonment of Position
Recommendation
Acknowledge abandonment of position by James Guglielmucci.
- C. Retirement
Recommendation
Acknowledge the retirement of Erica McFarland effective 7/1/2024.

D. Workshop Attendance - Attachment VII D
Recommendation

Approve attendance at workshops.

E. Minimum Wage Increase
Recommendation

Increase minimum wage to \$15.13 per hour effective 1/1/2024 in accordance with State requirements. Any employee making less than the above amount will be increased to the new minimum.

F. Course Enrollment/Tuition Reimbursement
Recommendation

Approve the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Ashley Smith (NT)	Tuition Reimbursement	“Education, Ethics, & Law” fall 2023 semester at Wilmington University	Not to exceed \$1,587
Nancy Lee (T)	Course Enrollment	“Ped & Appl of Chil Lit K-12” spring 2024 semester at NJCU	Not to exceed \$2,474.16
Megan Mancini (NT)	Course Enrollment	“Strategic Human Resource Management” spring 2024 semester at Eastern University	Not to exceed \$1,053

G. Addendum to Facilities Manager Contract - Attachment VII G
Recommendation

Approve the addendum to Charles Schriver’s contract for the 2023-2024 school year as per the attached.

H. Co-Curricular Resignation
Recommendation

Accept Alexis Papakostas’ resignation from her co-curricular position of Middle School Cheerleading Coach for the 2023-2024 school year.

I. Hiring
Recommendation

Approve the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Kelly Brazelton as Treasurer of School Monies at an annual salary of \$6,500 prorated
- 2) Fernando Miranda as full-time custodian at a annual salary of \$32,500 prorated

- 3) Deborah Gelston as 21st CCLC Leaders Program Teacher/Facilitator at the rate of \$35 per hour for 10 hours per week
- 4) Hannah Lyons as High School Math Clinic Substitute Tutor at the contracted rate
- 5) Marisa Lydon as Substitute Custodian at the rate of \$15 per hour
- 6) Temika Jackson as Bus Aide at the rate of \$15 per hour not to exceed 6 hours per day
- 7) Denise Zambon as Performing Arts Center Manager at a stipend of \$5,531
- 8) Volunteers for Bowling - Sam Maccarone; John Tice; Steve Holler
- 9) Brandon Wright as Aide for Twilight Program at the rate of \$20 per hour 16 hours per week
- 10) Mary-Bernadette Hooley as Homebound Instructor at the contracted rate
- 11) Kelly Citrone as Homebound Instructor at the contracted rate
- 12) Co-Curricular Appointments

MS Girls Soccer Coach	Katelyn Kammerer
MS Cheerleading Coach	Nicole Baker
MS Boys Basketball Coach	Mahir Yilmaz
MS Girls Basketball Coach	Megan Rulon
Assistant HS Girls Basketball Coach	Deborah Gelston
HS Winter Cheerleading Coach	Megan Colon
Indoor Track Head Coach	Ashley Smith
Assistant Indoor Track Coach	Amanda Hall
Volleyball Stipend	George Maxwell
Head Softball Coach	David Dominik
Assistant Softball Coach	Megan Colon
Middle School Wrestling Coach	Cayla Paden

VIII. COMMUNICATIONS

- A. Borough Planning Board Meeting Minutes 2022 and 2023 - Available for review in the Business Office

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Bill Lists - Attachment XI A
Recommendation

Approve payment of the Bill Lists as follows:

1st Bill List December 2023	\$680,264.36
2nd Bill List December 2023	\$598,354.72
Cafeteria Bill List December 2023	\$65,802.30

- B. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

11/30/2023	\$798,495.69
11/15/2023	\$805,517.73

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION

- A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2024-1212 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT