

I. OPENING PROCEDURES

- A. Call to Order by the President at 7 p.m.
- B. Pledge of Allegiance
- C. Recording of Attendance: Paul Connell, Susan Giordano, Anna Grant, Crystal Greene, Jeremiah Long, Robin Roche, April Ward

Paul Connell	12/31/2024	
Robin Roche	12/31/2024	
Susan Giordano	12/31/2025	
Anna Grant	12/31/2025	
Crystal Greene	12/31/2023	
Niamah King	12/31/2023	
Jeremiah Long	12/31/2023	
Nicole Shaw	12/31/2024	
April Ward	12/31/2025	

- D. Approval of Minutes for the October 10, 2023 Meeting - Attachment I D
On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Board approved the October 10, 2023 meeting minutes.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee

Curriculum/Instruction	Jeremiah Long, Robin Roche, Nicole Shaw
Finance/Facilities	Robin Roche, Niamah King, Susan Giordano
Policy	April Ward, Crystal Greene, Anna Grant
Executive	Paul Connell, Robin Roche, Jeremiah Long, April Ward

III. VISITORS’ REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the meeting was opened to the public for their remarks at 7:03 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the Public Comment Session was closed at 7:03 p.m.

IV. SCHOOL BUSINESS

- A. Clippers of the Month/Principals’ Minutes/Student Representative Report - Attachment IV A

- 1. Clippers of the Month
The following Clippers of the Month were recognized:

Elementary	Salina Rodriguez, Athena LaRocca, Paisley Mason, Jackson McCall, Amelia Messick, Nicholas Jasinski, Catherine Clark
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Middle	Keagan Gillies, Giovana Perez, Emily Edelman
High	Eliut Ramirez-Alvarado, Jameson Emerle, Jordyn Keller, Sarah Owens

2. Principals’ Minutes

Scott Uribe, Elementary School Principal, send thanks to Ms. Walker, the Simmons staff, and all the students, parents, and friends of Simmons Elementary School for reading close to 8000 minutes and raising close to \$2,000 for PBSIS during our PBSIS Read-a-Thon which was held from October 16th through the 27th. Great job! Our annual Trunk or Treat sponsored by our Home and School Association was held on October 26th. A huge crowd gathered for treats! Mr. Uribe expressed thanks go the Home and School Association for their efforts in making this event fun and successful. The weather cooperated nicely for us to have our annual Halloween Parade for the students. Mr. Uribe noted that this year was one of the best batches of costumes he has seen since he’s been Principal at Simmons. There was an excellent turnout for the ESL Fall Family Night on October 26th. Mr. Uribe expressed special thanks to Ms. Potts and Ms. Vant for making it a great evening. The Preschool Fall Fling is coming up on Thursday. Thanksgiving Break will take place November 23rd and 24th. Parent/Teacher conferences are set for December 4th through 8th. There will be an early dismissal schedule that week. The Preschool through 5th Grade Winter Concerts are set for December 14th. The Annual Holiday Shoppe sponsored by the Home and School Association is set for the students for December 18th.

Marvin Tucker, Middle School Principal, reported that Picture Day took place on October 11th and 12th. The High School held their annual Fright Night event on October 26th. Students who display Respect, Responsibility, and Integrity earn points and are given tickets by their teachers and other staff throughout the building to promote good character and help create a positive environment. These tickets allow them to buy into certain events or rewards. On November 3rd the VIP Luncheon was held for the Sail to Success Winners. Students bought the VIP lunch and were able to bring a friend. Mr. Valentino, Mr. Slater, and Ms. Atanasio-Sloat served the students while Ms. Maxwell and Ms. Rodgers prepared the food. Cross Country had 10 students on the team this year and had one of their most successful seasons. We won a few meets and had students regularly finish in the top 2 or 3. The girls’ soccer team finished with a 7 and 2 record only to lose both games to Delsea. We will miss our 12 eighth graders who are leaving for High School next year. Upcoming events include a shortened day on November 22nd; Thanksgiving Holiday November 23rd and 24th; December 4th through 8th are shortened days for parent conferences, and the Middle School Winter concert on December 14th.

Joseph Visalli, High School Principal, reported that the following events took place: PASS Survey (Pupils Attitude Towards Self and Staff); Fright Night on 10/26; Veterans Day Ceremony on 11/13; NHS Induction on 11/15; Hall of Fame Ceremony at Masso’s on 11/16. The following were inducted: 2009 Girls Soccer South Jersey Group 1 Team, Tom Rementer, Maxine New, John Verrecchio, Valarie Perretti, Brandon Wright, Scott Wear, Marvin Clanton, Jerald Colan, Tracy Moore. NHS is holding a food drive at the Mullica Hill Shop Rite. The annual Thanksgiving game against Pitman is scheduled for 10:30 a.m. on November 23rd at Haupt Field. December 4th through 8th will be conferences. The Bowling Season starts on December 4th. All other winter sports begin December 14th.

3. Student Representative Report - Mirrah Perdue

BREAK – The Board took a brief recess from 7:35 p.m. to 7:45 p.m.

B. NJSLA/NJGPA Test Score Presentation - Nikolaos Koutsogiannis

On motion by Jeremiah Long, seconded by Susan Giordano and carried by a roll call vote of seven ayes (Connell, Giordano, Grant, Greene, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

C. Bylaws, Policies, and Regulations - Attachment IV C

Approved the following new policies and regulations on second reading; first reading took place at the October 10, 2023 Board meeting:

Policy 4217	Use of Corporal Punishment
Regulation 6115.01	Federal Awards/Funds Internal Controls - Allowability of Costs
Policy 6115.04	Federal Funds - Duplication of Benefits

D. Clayton Education Association Agreement Addendum - Attachment IV D

Approved the addendum to the Clayton Education Association Agreement.

E. NJ SNAP-ED

1. Approved the “Cooking Matters at Home” interactive cooking class 11/29/2023 for preschool 4 families through NJ Snap-Ed.
2. Approved Rutgers University to provide direct and indirect supplemental nutrition education to the District for the 2023-2024 school year.

F. Comprehensive Maintenance Plan - Attachment IV F

Approved the Comprehensive Maintenance Plan and M1 for submission to the County Office and approve the following Resolution: Whereas, the DOE requires NJ School Districts to submit 3-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and Whereas, the required maintenance activities as listed in the document for the various school facilities of the Clayton BOE are complete and in compliance with the requirements of NJAC 6A:26A-3, and Whereas the Comprehensive Maintenance Plan includes activities and expenditures, for each school facility, that qualify as required maintenance pursuant to NJAC 6A:26A-2 and are reasonable to keep school facilities open and safe for use in their original condition and to keep their system warranties valid. Now, Therefore, Be It Resolved that the Clayton BOE hereby authorizes the School Business Administrator to submit the 2023-2024 Comprehensive Maintenance Plan and corresponding M1 for the Clayton BOE in compliance with the DOE requirements.

G. Evaluation Services Contract for the 21st Century Community Learning Center Program

Approved the contract with Laurus for evaluations for the 21st Century Community Learning Center Program for the 2023-2024 school year.

H. Student Volunteer

Approved Alana Archer as a Student Volunteer for the 21st Century Community Learning Center Program for the 2023-2024 school year.

I. Dogwood Consulting Agreement - Attachment IV I

Approved the attached consulting agreement for Bipartisan Safer Communities Act Grant Evaluation and Capacity Building in the amount of \$194,975 from September 2023 through August 2025. Payable out of the grant.

J. School Health Insurance Fund Indemnity and Trust Agreement and Resolution

Approved the Indemnity and Trust Agreement effective 1/1/2024 through 12/31/2026 and corresponding resolution 2024-1114 IV.M as attached.

K. Benecard Agreement - Attachment IV K
Approved the revised Benecard Agreement covering 7/1/2022 through 6/30/2024 previously approved. Changes attached.

L. Preschool Projected Enrollment 2024-2025 - Attachment IV L
Approved the preschool projected enrollment numbers for the 2024-2025 school year as follows:

In District Preschool 3 General Education	52
In District Preschool 4 General Education	82
IEP in General Education	16

M. Preschool Operational Plan Update - Attachment IV M
Approved the updated Preschool Operational Plan for the 2024-2025 school year.

N. Out of District Placements
Approved the following out of district placements for the 2023-2024 school year:

Student 31099	YALE Cherry Hill
Student 26022	Transfer from YALE Cherry Hill to Creative Achievement Academy
Student 3003299	Transfer from YALE Marlton to GCSSSD Bankbridge Development
Student 3512199	Archway Lower School

O. Clinical Supervisor Consultant Services for the Student Connection Center
Approved Jenna Zeiders, LPC, to provide consultant services for the Student Connection Center for a total of 16 hours at \$100 per hour for the 2023-2024 school year.

P. Homebound Instruction
Approved homebound instruction as follows:

Student 35013	Brookfield School providing the instruction beginning 10/13/2023
Student 2702299	Noah Lehman and Ariana Short providing the instruction beginning 10/19/2023 at \$45 per hour
Student 28187	Mackenzie Lein providing the instruction beginning 10/31/2023 through 12/31/2023 at \$45 per hour
Student 25100	Benjamin Lloyd, Leon Warriner, Deborah Gelston, and Noah Schoeler providing the instruction beginning 10/26/2023 through approximately 12/21/2023 at the rate of \$45 per hour
Student 2762199	Mia Searles, Benjamin Lloyd, and Denise Zambon providing the instruction at the rate of \$45 per hour
Student 30084	Beginning 10/30/2023 with Brookfield School providing the instruction at the rate of \$45 per hour
Student 2711999	Beginning ASAP; staff members providing the instruction to be determined at the rate of \$45 per hour

Q. Tuition Contracts
Approved the following tuition contracts for the 2023-2024 school year:

Student 26178	Buena Regional	\$15,500
Student 29038	UHS of Hampton Learning Center dba Hampton Academy	\$66,280.20
Student 26022	Creative Achievement Academy	\$79,570
Student 32123	Monroe Township Public Schools	\$17,056.80

R. Tuition Contracts - Receiving

Approved the following tuition contracts for receiving students for the 2023-2024 school year:

Delsea Regional	Student 2408999	\$17,477
Livingston Public Schools	Student 2522899	\$17,477
Lower Cape May Regional	Student 2775999	\$17,477
Monroe Township School District	Student 25140	\$17,477
Paulsboro Public Schools	Student 2716099	\$17,477
Paulsboro Public Schools	Student 2517299	\$17,477
South Brunswick School District	Student 2776099	\$17,477

S. Curriculum

1. Approved new curriculum as follows:

High School Reading The Movies Curriculum Development
High School Modern Sports and Society Curriculum Development

2. Approved revised curriculum as follows:

Science Grade 2	Social Studies Grade 2	ELA Grade 6
Science Grade 5	Social Studies Grade 5	ELA Grade 7
Social Studies Grade 6	Social Studies Grade 7	ELA Grade 8
Social Studies Grade 8	Science Grade 6	Algebra I
Science Grade 7	Science Grade 8	HS Physical Science
Anatomy & Physiology CP	US History I	US History II
World Cultures	US History I AP	US History II AP

T. Nursing Service Plan - Attachment IV T

Approved the Nursing Service Plan for the 2023-2024 school year.

On motion by Jeremiah Long, seconded by Susan Giordano and carried by a roll call vote of seven ayes (Connell, Giordano, Grant, Greene, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A
Approved the Report.

- B. Use of Facilities
Approved the following use of facilities requests pending receipt of appropriate insurance documentation:

Spring Spectacular	5/4/2024	Elementary School
First Presbyterian Church	12/20/2023	Performing Arts Center

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A
Approved the Reports.
- B. School Emergency Evacuation Drill Reports - Attachment VI B
Approved the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C
Approved the Harassment, Intimidation, and Bullying Report.
- D. School Bus Emergency Evacuation Drills Report - Attachment VI D
Approved the School Bus Emergency Evacuation Drill Reports for October 2023.

VII. PERSONNEL

- A. Course Enrollment
Approved Christopher Baker’s request to enroll in “Practicum Internship” for the spring 2024 semester; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$1,583.25.
- B. Workshop Attendance - Attachment VII B
Approved attendance at workshops.
- C. Salary Adjustment
Approved a salary adjustment for Ashley Smith to Step 3 Master’s Degree plus 15 credits effective December 1, 2023.
- D. Termination
Terminated the employment of Employee #7320 effective 10/30/2023.
- E. Retirement
Acknowledged the retirement of Vincent Kozlowski from his position as Custodian effective 1/1/2024.
- F. Leave of Absence Extension
Approved the request of Employee #6962 for a leave of absence extension through 1/12/2024.
- G. Hiring
Approved the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:
 - 1) Susan Taney as Green Team Chairperson at a stipend of \$3,822
 - 2) Christine Pancoast as 21st Century Community Learning Center Leaders Program Teacher/Facilitator at the rate of \$35 per hour for 10 hours per week

- 3) Emily Ryan as 21st Century Community Learning Center Leaders Program Teacher/Facilitator at the rate of \$35 per hour for 10 hours per week
- 4) James Guglielmucci as full-time Custodian at a salary of \$32,500 prorated
- 5) Fernando Mirando as Substitute Custodian at the rate of \$15 per hour as-needed
- 6) Ahtaya Jackson as Bus Aide at the rate of \$15 per hour not to exceed 30 hours per week
- 7) Benjamin Lloyd, Leo Warriner, Deborah Gelston, Noah Schoeler, Noah Lehman, Ariana Short, and Mackenzie Lein as Homebound Instructors
- 8) Madeline DiCerbo as BCBA (Board-Certified Behavior Analyst) at a salary of Step 12 Master’s Degree \$79,726 prorated

9) **Clipperville Staff Members (Grant)**

Coordinators	Scott Uribe; Jacqueline Perez	\$55 per hour 6 hours per week
Assistant Program Coord	Rachel Kopania	\$40 per hour 6 hours per week
Facilitators	Nicole Baker; Christian Thomas; Nadia Prout; Richard Mobley	\$30 per hour 4 ½ hours per week

VIII. COMMUNICATIONS

- A. SCA

IX. UNFINISHED BUSINESS

- A. Gas Bill

X. NEW BUSINESS

- A. County Meeting
- B. Board Certs
- C. Reorganization Meeting 1/2/2024 6 p.m.

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Susan Giordano and carried by a roll call vote of seven ayes (Connell, Giordano, Grant, Greene, Long, Roche, Ward), zero nays, and zero abstentions, the Board took the following action:

- A. Report of the Secretary to the Board of Education - Attachment XI A
Approved the October 31, 2023 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B
Approved the October 31, 2023 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D
Approved payment of the Bill Lists as follows:

Cafeteria Bill List October 2023	\$63,967.59
2nd Bill List October 2023	\$818,115.58
3rd Bill List October 2023	\$184,802.48
November 2023 Bill List	\$919,641.67

E. Certifications

Certified the following:

1. Board Secretary’s Report October 2023: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report October 2023: The October 31, 2023 Report of the Treasurer of School Funds for the 2023-2024 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports

Approved the Payroll Reports as follows:

10/13/2023: \$780,824.97	10/30/2023: \$798,022.36
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XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

OPEN PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was opened to the public for their remarks at 8:26 p.m.

There were no public comments.

CLOSE PUBLIC COMMENT SESSION

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 8:26 p.m.

Mr. Koutsogiannis discussed the LRFP updates.

XIII. ADJOURNMENT

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Frances Adler
School Business Administrator/Board Secretary