

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Literacy will be promoted among the school community as essential for life.
- Goal 2: All classrooms will function in alignment with the goals of behavior management resulting in the promotion of positive, prosocial classroom behaviors and creating classroom environments with few disruptions so students can focus on learning.
- Goal 3: Increase awareness of mental health and its effect on teaching and learning.

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
HIGH SCHOOL CAFETERIA  
FEBRUARY 13, 2024**

I. OPENING PROCEDURES

- A. Call to Order by the President Paul Connell
- B. Pledge of Allegiance
- C. Recording of Attendance

Board Member	Term Expiration	Present Y/N
Paul Connell	12/2024	
Robert Fedore	12/2026	
Susan Giordano	12/2025	
Anna Grant	12/2025	
Crystal Greene	12/2026	
Jeremiah Long	12/2026	
Robin Roche	12/2024	
Nicole Shaw	12/2024	
April Ward	12/2025	

- D. Approval of Minutes for the January 2, 2024 Meeting -Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

A. Reports from the Liaisons

B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Anna Grant, Nicole Shaw
Finance/Facilities	Robin Roche, Crystal Greene, April Ward
Policy	Crystal Greene, Robert Fedore, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Crystal Greene

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes/Student Representative Report - Attachment IV A

Elementary	Zion Miller, Lance Hunter, Payton Deschler, Alayna Martin Gunther, Madeline Peters, Yuliana Lopez, Jaceer Pierce-Sorrell
Middle	Adalynn Schultz, Melissa Nichols, Rosalie Withers
High	Cameron Kling, Nathaniel Pierce, Lilyana Bigwood, Benicio Gonzalez

2. Principals' Minutes

3. Student Representative Report - Alexandra House

B. Presentation to Educators of the Year

Elementary School	Nicole Colamarino
Middle School	Ariana Short
High School	Nancy Kinsley

BREAK

C. Out of District Placements

Recommendation

Approve the following out of district placement for the 2023-2024 school year:

Student 2776299	Creative Achievement Academy beginning 12/18/2023
Student 2625599	Pineland Learning Center beginning 2/5/2024

D. Field Trips and Activities - Attachment IV D

Recommendation

Approve the field trips and activities.

E. Bylaws, Policies, and Regulations - Attachment IV E

Recommendation

1. Approve the following revised policy:

Policy 2419	School Threat Assessment Teams
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2. Approve the first reading of the following policies and regulations; second reading to take place at the March Board meeting:

Regulation 2419	School Threat Assessment Teams
Policy 1642.01	Sick Leave
Regulation 1642.01	Sick Leave

F. School Health Insurance Wellness Grant Program

Recommendation

Accept the School Health Insurance Wellness Grant in the amount of \$3,200 for wellness-related activities.

G. Budget Increases

Recommendation

Approve one-time budget increases for the School-Based Youth Services Program Student Connection Center Program and the Family Friend Center Clipperville Program as follows:

School-Based Youth Services Program Student Connect Center Program	\$16,332
Family Friendly Center Clipperville Program	\$3,246

H. Parent Transportation Contract

Recommendation

Approve a Parent Transportation Contract to transport Student 24130 at \$75 per day for 85 days (Total \$6,375).

I. High School Course Catalog - Attachment IV I

Recommendation

Approve the High School Course Catalog for the 2024-2025 school year.

J. Local Recreation Improvement Grant

Recommendation

Grant the administration permission to apply for a Local Recreation Improvement Grant up to \$100,000 to support playground equipment upgrades at the Elementary School.

K. Regular Operating District Grants Resolutions  
Recommendation

1. Authorize execution and delivery of the Grant Agreement and authorize the Delegation of Authority to the School Business Administrator for the supervision of the School Facilities Project. The estimated construction cost for Project #0860-040-23-R501 is \$1,093,125 with a 64.8872% ROD Grant in the amount of \$709,298.21. The work to be completed includes the following improvements: Hot water boilers removal and replacements to include three new boilers, piping, controls, wiring, electric pumps and associated related equipment and boiler room finishes as required. Further authorize Garrison Architects to amend the district's Long-Range Facility Plan to include this project.
2. Authorize execution and delivery of the Grant Agreement and authorize the Delegation of Authority to the School Business Administrator for the supervision of the School Facilities Project. The estimated construction cost for Project #0860-030-23-R501 is \$1,330,310 with a 64.8872% ROD Grant in the amount of \$863,200.91. The work to be completed includes the following improvements: Hot water boilers removal and replacements to include three new boilers, piping, controls, wiring, electric pumps and associated related equipment and boiler room finishes as required. Further authorize Garrison Architects to amend the district's Long-Range Facility Plan to include this project.
3. Authorize the Business Administrator to use Capital Reserve for the local share of the ROD grants up to the amount of 850,935.88 as follows:

Project #0860-040-23-R501	\$383,826.79
Project #0860-030-23-R501	\$467,109.09
4. Authorize the Business Administrator to execute the Educational Facilities Construction and Financing Act Grant Agreements for Grant Number G5-6497 and Grant Number G5-6498.

L. Professional Services Agreement with GAMUT Behavioral Services, Inc. (Attached)  
Recommendation

Approve the professional services agreement with GAMUT Behavioral Services, Inc. from 2/1/2024 through the end of the school year. GAMUT provides Behavior Consultants/Supervision, Registered Behavior Technicians and Applied Behavior Analytic Therapists per rates in contract.

M. NJ Asset & Rebate Management Program  
Recommendation

Adopt the following Resolution authorizing the Clayton Board of Education of the Clayton Public School District, Clayton, New Jersey, to invest funds in the New Jersey Asset and Rebate Management Program: BE IT RESOLVED by the Clayton Board of Education of the Clayton Public School District as follows:

1. The Clayton Board of Education hereby finds and determines that (a) Frances Adler, SBA/BS, has received and reviewed (i) the Information Statement dated as of January 3, 2005, describing the New Jersey Asset and Rebate Management Program (“NJ/ARM”) and (ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program (“Program Agreement”) and (b) Frances Adler, SBA/BS, has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Clayton Board of Education has determined that it is in the best interests of the Clayton Public School District to authorize the Clayton Board of Education to participate in NJ/ARM.
2. The Program Agreement is hereby approved and Frances Adler, SBA/BS, is authorized to execute the Program Agreement on behalf of the Clayton Public School District.
3. Wachovia Bank, N.A., as Custodian for the NJ/ARM Program is hereby approved to act as a depository of Public Funds for the Clayton Public School District, Clayton, NJ, Gloucester County and the Clayton Public School District Cash Management Plan is hereby amended to provide the same.
4. The Clayton Board of Education acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.
5. This resolution shall take effect immediately upon its adoption.

N. SDA FY2024 Funding  
Recommendation

Authorize the Superintendent and Business Administrator to certify the receipt of funding for Emergent or Capital Maintenance costs in the amount of \$36,263. These one time funds will be used for bathroom upgrades in the district.

- O. One:One Aide Agreement - Gloucester County Special Services School District Recommendation  
 Approve the agreement with GCSSSD for Student 34031 in the amount of \$41,580 for the 2023-2024 school year.

- P. Home Instruction Recommendation

Approve the following requests for home instruction:

Student 28187	Beginning 1/11/2024 through 5/17/2024 with Mackenzie Lein providing the instruction at \$45 per hour 1 hour per day 5 days per week for Language Arts, Pre-Algebra, Science, and Social Studies
Student 25221	Beginning 1/9/2024 through approximately 1/16/2024 with Brookfield Schools/Inspira Bridgeton CAMHU providing the instruction
Student 2400999	Beginning 1/9/2024 through 6/14/2024 with Benjamin Lloyd and Kelly Citrone providing the instruction at the rate of \$45 per hour for 6 hours per week
Student 33146	Beginning 1/23/2024 through 3/23/2024 with Brookfield Schools providing the instruction
Student 2802499	Beginning 1/30/2024 through 2/29/2024 with Brookfield Schools providing the instruction at \$45 per hour 2 hours per day 5 days per week for Language Arts, Mat, Science, and Social Studies

- Q. Tuition Contracts 2023-2024 School Year Recommendation

Approve the tuition contracts for the 2023-2024 school year as follows:

Student	School	Cost
Student 3217899	Woodbury Public Schools (12/11/2023 through 6/30/2024)	\$15,600 Prorated
Student 3312099	Monroe Public Schools (9/2023 through 6/2024)	\$30,518

- R. Transportation Jointure Recommendation

Approve a transportation jointure with Black Horse Pike Regional School District (Host) beginning 9/13/2023 through 12/22/2023 at a cost of \$18,889.20.

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Report - Attachment V A Recommendation

Approve the Report.

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A  
Recommendation  
Approve the Reports.
- B. School Emergency Evacuation Drill Reports - Attachment VI B  
Recommendation  
Approve the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C  
Recommendation  
Approve the Harassment, Intimidation, and Bullying Report.
- D. HIB-ITP for 2023-2024 Window 1 (7/1/2023 through 12/31/2023) - Attachment VI D  
Recommendation  
Approve the HIB-ITP for 2023-2024 Window 1 (7/1/2023 through 12/31/2023).

VII. PERSONNEL

- A. Workshop Attendance - Attachment VII A  
Recommendation  
Approve attendance at workshops.
- B. Retirement  
Recommendation  
Acknowledge the retirement of Joseph Visalli from his position as Principal effective 10/1/2024.
- C. Termination of Employment  
Recommendation  
Terminate Employee #7278 effective immediately.
- D. Salary Adjustment  
Recommendation  
Approve a salary adjustment for Susan Taney to Master's Degree plus 15 credits effective 2/1/2024.
- E. Leaves of Absence  
Recommendation  
Approve the following requests for leaves of absence:

Employee #6227	Beginning 1/5/2024 through 2/15/2024
Employee #7261	Beginning 4/8/2024 returning in August 2024
Employee #6587	Beginning 1/5/2024; end date to be determined
Employee #6778	Beginning 1/3/2024 through 1/26/2024
Employee #7140	Beginning 2/20/2024 through 9/30/2024
Employee #6607	Beginning 2/2/2024 through 2/9/2024 & 2/21/2024 through 4/19/2024

F. School Health Insurance Wellness Grant Program Stipends

Recommendation

Approve the following stipends through the School Health Insurance Grant Program for the 2023-2024 school year:

Kathryn Hallinan	Wellness Champion \$500
Susan Davenport	Weight Loss Activity Leader \$100
Donica Sickler	Physical Activity Leader \$100
Kathryn Potter	Emotional Wellbeing Leader \$100

G. Course Enrollment/Tuition Reimbursement

Recommendation

Approve the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Susan Redfield (T)	Course Enrollment - "Personnel Preparation & Effective Teaching in Special Education"; spring 2024 at Rowan	Not to exceed \$2,458.35
Susan Taney (T)	Course Enrollment - "Reforming Organizations"; spring 2024 at Rowan	Not to exceed \$2,793.87
Megan Colon (NT)	Course Enrollment - "Effective Teaching/Effective Schools"; spring 2024 at Fairleigh Dickinson	Not to exceed \$2,754.00
Susan Redfield (T)	Tuition Reimbursement - "Special Topics in Special Education"; fall 2023 at Rowan	Not to exceed \$2,940.90
Susan Taney (T)	Tuition Reimbursement - "Inquiry 1: Theory to Practice"; fall 2023 at Rowan	Not to exceed \$2,793.87

H. Hiring

Recommendation

Approve the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:



- 1) Tina Yilmaz as Aide Support for the Twilight Program at the rate of \$17.25 per hour for up to 40 hours per week effective 1/1/2024
- 2) Brian Kennedy as Social Emotional Learning Specialist at a salary of \$51,959 prorated
- 3) Edward Walter as Substitute Aide for the Twilight Program on an as-needed basis
- 4) Christopher Baker, Nicholas Ambrosius, Tracy Moore, and Frank Venuto as Event Site Managers at the rate of \$70 per hour as needed
- 5) Teresalynn Garrison as Bus Aide at the rate of \$15.13 per hour not to exceed 6 hours per day
- 6) Mackenzie Lien as Homebound Instructor at the rate of \$45 per hour
- 7) Kelly Citrone as Homebound Instructor at the rate of \$45 per hour
- 8) Diane McKinney as Substitute Custodian at the rate of \$15.13 per hour on an as-needed basis
- 9) Julie Kosylo as Elementary School After-School Program Nurse at the rate of \$45 per hour
- 10) Nancy Lee as Elementary School After-School Program Coordinator at the rate of \$35 per hour up to 60 hours for the duration of the position
- 11) Stephanie Quigley, Richenda Stallard, Catherine Carter, Sandra Grafton, Bianca Matthews, and Gina Davis as Elementary School On-Demand Tutors at the rate of \$35 per hour for preparation up to 1 ½ hours per week and \$45 per hour for instruction up to 3 hours per week
- 12) Maria Schneider, Gina Davis, and Alicia Epps as Elementary School Learning Lab Teachers at the rate of \$35 per hour for preparation up to 1 ½ hours per week and \$45 per hour for instruction up to 2 hours per week
- 13) Maria Schneider and Marisa Van Ostenbridge to provide additional Wilson Reading Program services to students during the day at the rate of \$45 per hour for up to 5 hours per week

- 14) Joann Rider and Christine Pancoast to provide additional reading tutoring services to Middle School students after-school at the rate of \$45 per hour for up to 2 hours per week
- 15) Hannah Lyons as Math Tutor for students taking Middle and High School math courses at the rate of \$45 per hour for up to 5 hours per week
- 16) Natika Gaines - adjustment from full-time Bus Aide to on-call Substitute Bus Aide at the rate of \$15.13 per hour on an as-needed basis

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A  
Recommendation  
Approve the December 31, 2023 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment XI B  
Recommendation  
Approve the December 31, 2023 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C  
Recommendation  
Approve the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D  
Recommendation  
Approve payment of the Bill Lists as follows:

January 2024 1st Bill List	\$987,707.24
January 2024 2nd Bill List	\$464,589.24
January 2024 Cafeteria Bill List	\$184,114.66
February 2024 Bill List	\$649,531.01

E. Certifications

1. Board Secretary’s Report

The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Treasurer’s Report

The December 31, 2023 Report of the Treasurer of School Funds for the 2023-2024 school year is in agreement with the Report of the Board Secretary.

3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports

Recommendation

Approve the Payroll Reports as follows:

1/12/2024	\$855,544.18
1/30/2024	\$808,372.72

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A

Recommendation

Adopt Clayton Board of Education Resolution No. 2024-0213 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT