

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Literacy will be promoted among the school community as essential for life.
- Goal 2: All classrooms will function in alignment with the goals of behavior management resulting in the promotion of positive, prosocial classroom behaviors and creating classroom environments with few disruptions so students can focus on learning.
- Goal 3: Increase awareness of mental health and its effect on teaching and learning.

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
HIGH SCHOOL CAFETERIA  
APRIL 30, 2024**

I. OPENING PROCEDURES

- A. Call to Order by the President Paul Connell
- B. Pledge of Allegiance
- C. Recording of Attendance

Board Member	Term Expiration	Present Y/N
Paul Connell	12/2024	
Robert Fedore	12/2026	
Susan Giordano	12/2025	
Anna Grant	12/2025	
Crystal Greene	12/2026	
Jeremiah Long	12/2026	
Robin Roche	12/2024	
Nicole Shaw	12/2024	
April Ward	12/2025	

- D. Approval of Minutes for the March 19, 2024 and April 9, 2024 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

A. Reports from the Liaisons

B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Anna Grant, Nicole Shaw
Finance/Facilities	Robin Roche, Crystal Greene, April Ward
Policy	Crystal Greene, Robert Fedore, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Crystal Greene

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

. Clippers of the Month/Principals' Minutes/Student Representative Report - Attachment IV A

1. Clippers of the Month

Elementary	Jessica Lopez, Jad Almanama, Axel Adams, MaKayla Colbert, Brayden Bell, Lauryn Brown, Gavin Scott
Middle	Leah Schauers, Madison Hallahan, Mya Pinkney
High	Molly Giuliani, Mert Saglik, Lorenzo Valles, Ariana Barrett

2. Principals' Minutes

3. Student Representative Report - Alexandra House

B. Public Hearing on the 2024-2025 School District Budget

1. Open the Public Hearing

2. Presentation & Board Discussion

3. Public Comments

4. Close the Public Hearing

5. Motion to Adopt the 2024-2025 School District Budget and the Resolution Resolution of The Borough of Clayton Board of Education for Adoption of the 2024-2025 School Budget:

WHEREAS the 2024-2025 School Budget was approved by the Executive County Superintendent; WHEREAS the School District has not proposed programs and services in addition to NJSLS adopted by the State Board of Education and is below adequacy as defined by the School Funding Formula; WHEREAS the School District conducted a Public Hearing on the 2024-2025 School Budget on April 30, 2024; BE IT RESOLVED to adopt the 2024-2025 School District Budget as follows:

General Fund	\$31,866,558
Special Revenue Fund	\$5,108,207
Debt Service Fund	\$1,222,382
TOTAL BUDGET	\$38,197,147

BE IT RESOLVED to acknowledge that the 2024-2025 budget as described above results in a general fund tax levy of \$9,217,218 and a debt service tax levy of \$1,109,779; BE IT RESOLVED, that the 2024-2025 Borough of Clayton Board of Education Budget pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii) includes a withdrawal from Capital Reserve in the amount of \$850,936 for the local share of Project 0860-030-23-R501 (\$467,109) and Project 0860-040-23-R501 (\$383,827); and BE IT THEREFORE RESOLVED that the Borough of Clayton Board of Education adopts the 2024-2025 School District Budget as described above.

BREAK

- C. Tuition Contract - Receiving  
Recommendation

Approve a receiving tuition contract for Student 2625699 with Glassboro beginning 3/13/2024 through 6/30/2024 in the amount of \$5,825.40.

- D. Tuition Contract  
Recommendation

Approve a tuition contract for Student 34103992 with Archbishop Damiano School beginning 3/4/2024 through 6/30/2024 in the amount of \$19,536.66.

- E. Home Schooling  
Recommendation

Acknowledge home schooling of Student 2920799 for the 2023-2024 school year beginning 4/23/2024.

F. Home Instruction  
Recommendation

Approve home instruction as follows:

Student 36084	Beginning 4/20/2024 through 6/14/2024 with Susan DeFrancisco providing the instruction at the contracted rate 1 hour per day 5 days per week
Student 28187	Beginning 4/8/2024 through 5/8/2024 with Megan Colon, Victoria DeFrance, Katherine Cherney, and Katelyn Kammerer providing the instruction at the contracted rate for 1 hour per day for 5 days per week
Student 28038	Beginning 4/25/2024 to 6/14/2024 with Ariana Short and Katelyn Kammerer providing the instruction at the contracted rate 1 hour per day 5 days per week
Student 28187	Beginning 4/18/2024 through 5/8/2024 with Victoria DeFrance providing the instruction at the contracted rate 1 hour per day 5 days per week

G. Donation Acceptance  
Recommendation

Accept the following donations:

Yamaha Drum Set	From the Kratz Family/ Trinity United Methodist Church Learning Center
\$100 Gift Card	From Mrs. Szumowski for Clipperville, SBYS Program

H. Field Trips and Activities - Attachment IV H  
Recommendation

Approve field trips and activities.

I. Contracts with GCSSSD  
Recommendation

Approve the following contracts with GCSSSD for the 2024-2025 school year: Nonpublic Technology Purchasing, Nonpublic Textbook Purchasing, Cooperative Transportation Services.

J. After-School Tutoring  
Recommendation

Approve after-school tutoring for Student 2772099 with Andrea Bullock providing the instruction for 2 hours per week at the rate of \$45 per hour for the remainder of the 2023-2024 school year.

K. Shared Services Agreement with SCSSSD  
Recommendation

Approve a shared services agreement with GCSSSD to provide services on an as-needed basis for the 2024-2025 school year.

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Report - Attachment V A  
 Recommendation  
 Approve the Report.

VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A  
 Recommendation  
 Approve the Reports.

- B. School Emergency Evacuation Drill Reports - Attachment VI B  
 Recommendation  
 Approve the Reports.

- C. Harassment, Intimidation, and Bullying Report - Attachment VI C  
 Recommendation  
 Approve the Harassment, Intimidation, and Bullying Report

VII. PERSONNEL

- A. Course Enrollment/Tuition Reimbursement  
 Recommendation

Approve the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Susan Taney (T)	Tuition Reimbursement for "Reforming Organizations" during the spring 2024 semester at Rowan University	Not to exceed \$2,793.87
Megan Colon (NT)	Course Enrollment for "Educational Technologies for Disabilities" during the summer 2024 semester at Fairleigh Dickinson University	Not to exceed \$957.00
Nancy Lee (T)	Course Enrollment for "Organization of Library Materials" during the summer 2024 semester at NJ City University	Not to exceed \$2,474.16

- B. Retirement  
 Recommendation

Acknowledge the following retirements:

Scott Uribe	From his position as Elementary School Principal effective 7/1/2024
Valerie Dzindzio	From her position as Special Services Administrative Assistant effective 10/31/2024

- C. Resignations  
 Recommendation

Accept the following resignations:

Fernando Miranda	From his position as Custodian effective 4/5/2024
Mackenzie Lein	From her position as Teacher effective 6/30/2024

D. Leave of Absences  
Recommendation

Approve the following requests for leaves of absence:

Employee #7304	Beginning 9/9/2024 through 12/20/2024
Employee #7256	Beginning 5/2024 through 6/2024
Employee 7321	Beginning 4/11/2024 through 6/14/2024

E. Workshop Attendance - Attachment VII E  
Recommendation

Approve attendance at workshops.

F. Salary Adjustments  
Recommendation

Approve the following salary adjustments:

Kristy Stead	An additional \$2 per hour effective 5/1/2024
Megan Colon	Adjustment to Step 1 Bachelor's Degree plus 30 credits effective 5/1/2024

G. Hiring for the 2023-2024 School Year  
Recommendation

Approve the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Charles Cliver as Custodian at a salary of \$32,500 prorated
- 2) Irma Collins as Cafeteria/Playground Aide at a salary of \$15.13 per hour for 17.5 hours per week
- 3) Katherine Cherney as Homebound Instructor at the contracted rate
- 4) Michael Caltabiano as School Bus Driver for Athletic Runs at the rate of \$22 per hour
- 5) Michele Graef as School Bus Driver at the rate of \$25.04 per hour not to exceed 8 hours per day

6) Andrea Bullock as After-School Tutor at the contracted rate

H. Hiring for the 2024-2025 School Year

Recommendation

Approve the hiring of the following individuals for the 2024-2025 school year pending receipt of required paperwork as recommended by the Superintendent:

1) Matthew Slater as High School Principal at a salary of \$130,000 prorated beginning 9/1/2024

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

A. Reports of the Secretary to the Board of Education - Attachment XI A

Recommendation

Approve the February 29, 2024 and March 31, 2024 Reports of the Secretary to the Board of Education.

B. Reports of the Treasurer to the Board of Education - Attachment XI B

Recommendation

Approve the February 29, 2024 and March 31, 2024 Reports of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment XI C

Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment XI D

Recommendation

Approve payment of the Bill Lists as follows:

2nd Bill List March 2024	\$442,626.18
Cafe 74 Bill List March 2024	\$68,730.93
Cafe Bill List April 2024	\$99,332.33
1st Bill List April 2024	\$414,393.62
2nd Bill List April 2024	\$266,476.08

E. Certifications

1. Board Secretary’s Report

The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

2. Treasurer’s Report

The February 29, 2024 and March 31, 2024 Reports of the Treasurer of School Funds for the 2023-2024 school year is in agreement with the Report of the Board Secretary.

3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

3/15/2024: \$878,239.25	3/28/2024: \$837,318.25
-------------------------	-------------------------

XII. VISITORS’ REMARKS

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2024-0430 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT