SUNSHINE NOTICE:	Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the <u>South Jersey Times</u> , and filed with the Clerk of the Municipality.	
MISSION STATEMENT:	Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.	
VISION STATEMENT:	Preparing Students for the Opportunities of Today and the Future	
DISTRICT GOALS:		
Goal 1:	Literacy will be promoted among the school community as essential for life.	
Goal 2:	All classrooms will function in alignment with the goals of behavior management resulting in the	
	promotion of positive, prosocial classroom behaviors and creating classroom environments with	
	few disruptions so students can focus on learning.	
Goal 3:	Increase awareness of mental health and its effect on teaching and learning.	
ORDER OF BUSINESS		
BOARD OF EDUCATION		

# BOARD OF EDUCATION CLAYTON PUBLIC SCHOOL DISTRICT HIGH SCHOOL CAFETERIA MAY 15, 2024

# I. OPENING PROCEDURES

- A. Call to Order by the President Paul Connell
- B. Pledge of Allegiance
- C. Recording of Attendance

Board Member	Term Expiration	Present Y/N
Paul Connell	12/2024	
Robert Fedore	12/2026	
Susan Giordano	12/2025	
Anna Grant	12/2025	
Crystal Greene	12/2026	
Jeremiah Long	12/2026	
Robin Roche	12/2024	
Nicole Shaw	12/2024	
April Ward	12/2025	

D. Approval of Minutes for the April 30, 2024 Meeting - Attachment I D

E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

# II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee

Curriculum/Instruction	Jeremiah Long, Anna Grant, Nicole Shaw
Finance/Facilities	Robin Roche, Crystal Greene, April Ward
Policy	Crystal Greene, Robert Fedore, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Crystal Greene

# III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

### IV. SCHOOL BUSINESS

- A. Clippers of the Month/Principals' Minutes/Student Representative Report
  - 1. Clippers of the Month Attachment IV A

Elementary	Jackson McWilliams, Cooper Eichhorn, Falynn Lipscomb, Annabelle Baker, Emma Valentni, Marcello Suarez, MaKayla Martinez	
Middle	Omar Alavez; Ahsen Yardim, Evan Mason	
High	Lloyd Gonzales, Kyleigh Grigorean, Briel Davis-McCoy, Malaysia Bluford	

- 2. Principals' Minutes
- 3. Student Representative Report Elijah Ortiz

#### BREAK

B. Home Instruction

Recommendation

Approve home instruction as follows:

Student 27722	Beginning 3/14/2024 through approximately 5/3/2024 with Brookfield Schools providing the instruction for 1 hour per day 5 days per week
Student 27646	Beginning 5/6/2024 through approximately 6/7/2024 with Denise Zambon, Mary-Bernadette Hooley, and Noah Schoeler providing the instruction at the contracted rate for 1 hour per week per subject
Student 26132	Beginning 5/8/2024 to approximately 6/7/2024 with Christina Tiesi, Noelia Martinez, Alyse Johnston, and Noah Schoeler providing the instruction at the contracted rate for 1 hour per week

C. One:One Aide Recommendation Approve a one:one aide contract for Student 34103992 with Archbishop Damiano began 3/4/2024 through 6/30/2024 in the amount of \$13,731.

# D. Renew, Award, or Permit to Expire Contracts Previously Awarded Recommendation

Approve, pursuant to PL 2015 Chapter 47, that the Clayton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18, et. seq., NJAC Chapter 23, and Federal Procurement Regulations 2 CFR Part 200.317 et. seq.:

School District Physician	Dr. Provencher	Renewal
Solicitor	Parker McCay PA	Renewal
Auditor	Bowman and Company	Renewal
Bond Counsel	Wilentz, Goldman, & Spitzer PA	Renewal
Architect	Garrison	Renewal
Insurance Broker	Integrity Consulting Group	Renewal
Behavior Consultants	Brett DiNovi & Assoc	Expire
Student Drug Screening	Inspira Health System	Renewal
Paraprofessional & Sub Staff	Kelly Workforce Solutions	Renewal
Evaluation Services	Linchpin Solution LLC	Expire
Phone Service Contract	RFP Solutions	Renewal
Landscaping	Dobson Turf Management	Renewal
Accounting/Payroll Software	System 3000	Renewal
Financial Advisor	Phoenix Advisors	Renewal
Nursing Services	Bayada	Renewal
Local & Long-Distance Dialing	XTEL	Renewal
Emergency Notification Services	Eastern Datacom	Renewal
Engineering & Design	Colliers Engineering & Design	Renewal
Grant Writing & Consulting	Dogwood Consulting	Renewal
Home Instruction	Brookfield Schools	Renewal
Behavior Consultants	GAMUT Behavioral Services Inc.	Renewal
Healthcare Staffing	Maxim	Renewal

Landscaping	TLC	Renewal
Storage	DocuVault	Renewal
Human Services, Behavioral Health, Nursing & Education Staffing	Delta - T	Renewal
Absence Management	AESOP	Renewal
Student Management Software	Powerschool	Renewal

# E. Extended School Year

Recommendation

Approve extended school year at Delsea for the 2024 summer as follows: Student 2624499; Student 2514799; Student 2309099; Student 2424499

F. Out of District Placements

# Recommendation

Approve out of district placements for the 2024-2025 school year as follows:

Archbishop Damiano	Student 3410399 with ESY; Student 3608699 with ESY; Student 37063 with ESY
Hampton Academy	Student 29038 with ESY
Archway	Student 3013799 with ESY; Student 27018 with ESY; Student 2417399 with ESY; Student 3512199 with ESY; Student 30066 with ESY; Student 37047 with ESY
Yale	Student 234006 at Marlton with ESY; Student 2816099 at Ellisburg with ESY; Student 30145 at Cherry Hill with ESY; Student 31099 at Cherry Hill with ESY
Pineland	Student 2813799 with ESY; Student 2625599 with ESY
Kingsway Learning	Student 27602 with ESY; Student 23078 with ESY
Bankbridge Middle N	Student 2914199 with ESY; Student 3016799 with ESY
Bankbridge Middle S	Student 29030 with ESY; Student 29060 with ESY
Bancroft Neurohealth	Student 2908499 with ESY
Creative Achievement	Student 26022 with ESY; Student 36079 with ESY; Student 2776299 with ESY
Bankbridge Development Center	Student 3013599 with ESY; Student 3403099 with ESY; Student 3312199 with ESY; Student 3101899 with ESY; Student 3003299 with ESY
Bankbridge Career Center	Student 21007 with ESY; Student 2200699 with ESY; Student 2110699 with ESY
Bankbridge Regional	Student 2421399 with ESY; Student 2773799

Bankbridge Elementary	Student 34013 with ESY; Student 3609599 with ESY
Shady Lane CDC	Student 37056

# G. Summer Drama Proposal - Attachment IV G Recommendation Approve the proposal for the 2024 Summer Drama Program.

 H. Additional Remedial Services for Nonpublic IDEA Students Agreement Recommendation
Approve the agreement with GCSSSD for additional remedial services for

Approve the agreement with GCSSSD for additional remedial services for nonpublic IDEA students for the 2024-2025 school year.

I. Job Description - Attachment IV I Recommendation Approve the Network Systems Administrator job description.

# V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A Recommendation Approve the Report.

# VI. SCHOOL SAFETY AND SECURITY

- A. Violence/Vandalism/Code of Conduct Violations Reports Attachment VI A Recommendation Approve the Reports.
- B. School Emergency Evacuation Drill Reports Attachment VI B Recommendation Approve the Reports.
- C. School Bus Emergency Evacuation Drill Reports Attachment VI C Recommendation Approve the Reports.
- D. Harassment, Intimidation, and Bullying Report Attachment VI D Recommendation Approve the Harassment, Intimidation, and Bullying Report.

# VII. PERSONNEL

A. Leaves of Absence Recommendation Approve the following leave of absence requests:

Employee #4012	Beginning 5/2/2024 for the remainder of the 2023-2024 school year	
Employee #7011	Beginning 8/28/2024 through 2/10/2025	
Employee #6728	Intermittent leave beginning 5/9/2024 with end date TBD	

B. Workshop Attendance - Attachment VII B Recommendation

Approve workshop attendance as per the attachment.

C. Resignation

Recommendation

Accept Michaela Fallstick's resignation from her position as Elementary School teacher effective 6/30/2024.

# D. Tuition Reimbursement

# Recommendation

Approve the following requests for tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Susan Redfield	"Personnel Preparation & Effective Teaching in Special Education" spring 2024 semester at Rowan	Not to exceed \$2,458.35
Nancy	"Ped & Appl of Chi Lit K-12" spring 2024 semester	Not to exceed
Lee	at NJCU	\$2,474.16

# E. Rehiring of the Clayton Education Association Staff

# Recommendation

Rehire the following Clayton Education Association employees for the 2024-2025 school year:

1.	Teaching	Staff
1.	reaching	Stan

1. Teaching Stan			
LAST NAME	FIRST NAME	STEP	SALARY
AHERN	MICHAEL	CEA BA, Step12	\$77,731
AMBROSIUS	NICHOLAS	CEA MA, Step13	\$86,218
ANTONELLI	DONNA	CEA BA, Step12	\$77,731
ATANASIO SLOAT	LISA	CEA MA, Step8	\$64,700
AVALLONE	MICHELE	CEA BA, Step13	\$83,499
AYLMER	BETH	CEA MA, STEP 8	\$64,700
BAKER	CHRISTOPHER	CEA MA+30, Step13	\$87,891
BARRON	MARY	CEA BA+15, Step13	\$84,754
BERNSTEIN	ELLEN	CEA BA, Step13	\$83,499
BIEBEL	JACLYN	CEA BA, Step12	\$77,731
BONONCINI	ALYSSA	CEA MA, STEP 3	\$56,407
BRADY	DANA	CEA MA, Step13	\$86,218
BRODACK	LISA	CEA MA+15, Step10	\$72,827
BRUNO	DOMENICA	CEA BA, STEP 9	\$65,581

		CEA DA + 20 Stor 12	¢05 201
BULLOCK CALTABIANO	ANDREA TISA-NICOLE	CEA BA+30, Step13	\$85,381 \$68,200
CALIABIANO	LAUREN	CEA MA, Step9	\$68,300 \$80,450
		CEA MA, Step12	\$80,450
CARTER	CATHERINE	CEA BA+30, Step13	\$85,381
CHAMBERLIN	JOHN	CEA BA, Step5	\$55,185
CHERNEY	KATHERINE	CEA BA+15, STEP 4	\$55,690
CITRONE	KELLY	CEA BA, Step13	\$83,499
CLIVER-DEFRANCE	VICTORIA	CEA BA, STEP 9	\$65,581
COESFELD	TINA	CEA BA, Step8	\$61,981
COLAMARINO	NICOLE	CEA MA+30, Step13	\$87,891
COLON	MEGAN	CEA BA+15, STEP 2	\$54,443
COOK	ASHLEY	CEA BA, STEP 3	\$53,688
DASHEFSKY	DAVID	CEA MA+30, Step13	\$87,891
DATZ	AMANDA	CEA BA, Step13	\$83,499
DAVENPORT	SUSAN	CEA MA, Step13	\$86,218
DAVIS	GINA	CEA BA, Step13	\$83,499
DEFRANCISCO	SUSAN	CEA BA, Step13	\$83,499
DEMARCO	DANINE	CEA BA, STEP 3	\$53,688
DERENZO	LISA	CEA BA, STEP 8	\$61,981
DICERBO	MADELINE	CEA MA, STEP 13	\$86,218
DONAHUE	KELSEA	CEA BA, STEP 4	\$54,435
EDDIS	JAMIE	CEA MA, Step8	\$64,700
EICHHORN	LAUREN	CEA MA, Step12	\$80,450
ELLIOTT	JESSICA	CEA MA, STEP 6	\$59,800
EPPS	ALICIA	CEA BA, Step9	\$65,581
FALLON	JULIANNE	CEA BA, Step12	\$77,731
FLAGG	PAUL	CEA MA, STEP 3	\$56,407
FRUITS	TYLER	CEA MA, Step7	\$62,100
FURBECK	VICTORIA	CEA BA, STEP 5	\$55,185
GAROFOLO	MELANIE	CEA BA, STEP 10	\$69,481
GASSLER	CHRISTOPHER	CEA BA, Step13	\$83,499
GELSTON	DEBORAH	CEA MA, Step13	\$86,218
GEORGETTE	FRED	CEA BA, Step12	\$77,731
GOODE	INDIA	CEA BA, STEP 5	\$55,185
GOURLEY	MELISSA	CEA BA, STEP 10	\$69,481
GRAFTON	SANDRA	CEA BA+15, Step13	\$84,754
GRAY	MELISSA	CEA MA, Step12	\$80,450
GUHT	JENNIFER	CEA MA+30, Step13	\$87,891
HAHN	RYAN	CEA BA, Step13	\$83,499
HARRINGTON	HOLLY	CEA BA, Step 9	\$65,581
HENRY	LEE	CEA MA, Step13	\$86,218
HICKMAN	ZACKARY	CEA BA, Step7	\$59,381
HOOLEY		CEA BA, STEP 6	\$57,081
IRELAND	SHANNON	CEA BA, STEP 2	\$53,188
JOHNSON	CHELSEA	CEA MA+30, Step6	\$61,473
JOHNSON	MELISSA	CEA BA, Step9	\$65,581
JOHNSTON	ALYSE	CEA MA, Step9	\$68,300
KAMMERER	KATELYN	CEA BA, Step6	\$57,081
KAMMEREK KINSLEY	NANCY	CEA BA, Step13	\$83,499
KOPANIA	RACHEL	CEA BA, Step13 CEA BA, Step7	\$83,499 \$59,381
NULAINIA	MACHEL	CLA DA, Sup/	φ <i>JJ</i> ,301

KORECK	QUINTIN	CEA BA, STEP 4	\$54,435
KORECK-MAXWELL	SUSAN	CEA MA+30, Step13	\$87,891
KOSYLO	JULIE	CEA BA, Step13	\$83,499
LAWLOR	CAITLYN	CEA BA, Step12	\$77,731
LEE	KHALI	CEA MA, STEP 3	\$56,407
LEE	NANCY	CEA BA+15, Step12	\$78,986
LEHMAN	NOAH	CEA BA, Step6	\$57,081
LEX	MEREDITH	CEA MA, Step13	\$86,218
LLOYD	BENJAMIN	CEA BA, STEP 11	\$73,581
LUPO	EMILY	CEA BA, Step6	\$57,081
LYONS	HANNAH	CEA BA, STEP 10	\$69,481
MARTINEZ	NOELIA	CEA MA+30, STEP 5	\$59,577
MASINO	FLAVIA	CEA BA, Step9	\$65,581
MASON	KORNELIA	CEA MA, Step13	\$86,218
MATTHEWS	BIANCA	CEA MA+30, Step12	\$82,123
MAZZOLA	DANIELLE	CEA BA, STEP 3	\$53,688
MCCONNELL	ASHLEY	CEA MA+30, STEP 6	\$61,473
MICHAUD	CHELSIE	CEA BA, STEP 4	\$54,435
MILILLO	SUSAN	CEA BA+15, Step13	\$84,754
MILLER	STEPHANIE	CEA BA, Step12	\$77,731
MOORE	EMILY	CEA MA, Step6	\$59,800
MOORE	TRACY	CEA BA, Step9	\$65,581
MORRIS	CIERRA	CEA BA, Step6	\$57,081
MURPHY-AMOS	ERIN	CEA BA+15, STEP 5	\$56,440
NEELD	MATTHEW	CEA BA, Step13	\$83,499
NOCITO	SARAH	CEA MA, STEP 4	\$57,154
OWEN	MARISSA	CEA BA, STEP 5	\$55,185
PANCOAST	CHRISTINE	CEA MA, Step12	\$80,450
PAPAKOSTAS	ALEXIS	CEA MA, Step9	\$68,300
PEREZ	ODILON	CEA BA, STEP 9	\$65,581
PETSCH	CARA	CEA MA, STEP 7	\$62,100
POTTS	APRIL	CEA MA+15, Step13	\$86,845
PUGGI	LEONARD	CEA BA+15, Step13	\$84,754
QUIGLEY	STEPHANIE	CEA BA, Step7	\$59,381
QUINN	JAMIE	CEA MA, Step13	\$86,218
RADILOVSKI	NINA	CEA BA, Step9	\$65,581
RAGO	FRANK	CEA MA, Step12	\$86,218
RANIERI	DANIELLE	CEA MA, Step9	\$68,300
REDFIELD	SUSAN	CEA MA+30, Step11	\$77,973
REUTER	ALLISON	CEA BA, Step6	\$57,081
REYNOLDS	MELISSA	CEA BA, Step13	\$83,499
RICHARDS	SHERRY	CEA BA, Step12	\$77,731
RIDER	JOANN	CEA BA+15, Step8	\$63,236
ROJAS	KATHRYN	CEA BA, Step13	\$83,499
ROSE	FANNY	CEA MA, Step10	\$72,200
RULON	MEGAN	CEA BA, STEP 4	\$54,435
RYAN	EMILY	CEA MA, STEP 5	\$57,904
SCHNEIDER	MARIA	CEA BA, Step12	\$77,731
SCHOELER	NOAH	CEA BA, Step8	\$61,981
SEARLES	MIA	CEA BA, Step4	\$54,435
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SEGER	STACY	CEA MA, Step13	\$86,218
SHIMKUS	NICHOLAS	CEA BA, STEP 2	\$53,188
SHORT	ARIANA	CEA BA+30, Step6	\$58,963
SHUGARTS	AARON	CEA BA, Step9	\$65,581
SICKLER	DONICA	CEA MA, Step9	\$68,300
SMITH	ASHLEY	CEA MA+15, STEP 4	\$57,781
SMITH	DAWN	CEA BA, Step13	\$83,499
SMITH	TAYLOR	CEA BA, STEP 4	\$54,435
SPAULDING	RITA	CEA MA+30, Step13	\$87,891
SUMMERFIELD	CATHLEEN	CEA MA+15, STEP 13	\$86,845
TANEY	SUSAN	CEA MA+15, Step11	\$76,927
THOMAS	CHRISTIAN	CEA BA+15, Step12	\$78,986
TIESI	CHRISTINA	CEA BA, Step13	\$83,499
TINKHAM	PONCE	CEA MA, Step9	\$68,300
TOIGO	SUZANNE	CEA MA, Step13	\$86,218
TRACY	CHRISTINE	CEA MA, Step6	\$59,800
VAN OSTENBRIDGE	MARISA	CEA BA+30, Step13	\$85,381
VANT	JESSICA	CEA MA, Step11	\$76,300
VENUTO	FRANK	CEA MA+15, Step13	\$86,845
VIERLING	BRITTANY	CEA MA, Step9	\$68,300
VILLARI	AMANDA	CEA MA, STEP 4	\$57,154
WALKER	MARY	CEA MA, Step13	\$86,218
WARBURTON	CHRISTINA	CEA MA, Step6	\$59,800
WARRINER	LEO	CEA MA, STEP 4	\$57,154
WEIR	JENNIFER	CEA BA, STEP 8	\$61,981
WINTERS	SARA	CEA MA, Step6	\$59,800
WOJCIECHOWSKI	AMY	CEA MA, Step10	\$72,200
YERKES	SARAH	CEA MA, Step12	\$80,450
YILMAZ	MAHIR	CEA BA, STEP 3	\$53,688
ZAMBON	DENISE	CEA MA, Step12	\$80,450
ZAMBON	MARK	CEA BA, Step12	\$77,731
			,
2. Support Staff			
LAST NAME	FIRST NAME	SALARY	
AMBROSIA	RONALD	\$34,675	
BERNI	JASON	\$53,416	
BOWMAN	THEODORE	\$73,445	
BROWN	CHRISTINA	\$34,675	
BRUSCO	RICHARD	\$34,675	
CANDELARIA	MARIELLA	\$38,532	
CLIVER	CHARLES	\$33,800	
CONNOLLY	SAMANTHA	\$33,280	
COVELY			
COVEEN	BRIAN	\$34 675	
DZINDZIO	BRIAN VALERIE	\$34,675 \$50,272,*	
DZINDZIO LATONA	VALERIE	\$50,272 *	
LATONA	VALERIE WILLIAM	\$50,272 * \$54,274	
LATONA LYDON	VALERIE WILLIAM MARISA	\$50,272 * \$54,274 \$33,800	
LATONA LYDON MILLAN	VALERIE WILLIAM MARISA MARIA	\$50,272 * \$54,274 \$33,800 \$39,216	
LATONA LYDON MILLAN PFEIFER	VALERIE WILLIAM MARISA MARIA MARY	\$50,272 * \$54,274 \$33,800 \$39,216 \$42,645	
LATONA LYDON MILLAN	VALERIE WILLIAM MARISA MARIA	\$50,272 * \$54,274 \$33,800 \$39,216	

REGRUTO	MICHELE	\$45,299
REUTER	PATRICIA	\$46,772
SHARP	WILLIAM	\$36,451
SLOAT	CHRISTY	\$41,999
SOCKWELL	ERIK	\$34,675
STROYEK	JAMES	\$34,675
TUNSTALL	PATRICIA	\$46,772
YANZUK	ANNA	\$45,737
* denotes inclusive of st	ipend	

F. Rehiring of the following Clayton Administrators' Association Staff Recommendation

Rehire the following Clayton Administrators' Association employees for the 2024-2025 school year:

5		
LAST NAME	FIRST NAME	SALARY
ANTONELLI	DANIEL	\$164,929 **
CLARK	TANYA	\$131,105 **
ESPOSITO	GREG	\$108,764
FRAGOSO	ALICIA	\$116,764
HALLINAN	KATHRYN	\$101,766
PEREZ	JACQUELINE	\$95,220
SIMMONS	TARYN	\$106,694
SLATER	MATTHEW	\$126,780 *
TUCKER	MARVIN	\$131,826 **
VALENTINO	JOSEPH	\$124,380 **
VISALLI JR.	JOSEPH	\$32,209 ***

\* denotes prorated salary based on positions/salaries

\*\* denotes inclusive of stipend

\*\*\* denotes prorated for Principal salary for July - September 2024

#### G. Hiring for the 2024-2025 School Year

#### Recommendation

Approve the hiring of the following individuals for the 2024-2025 school year pending receipt of required paperwork as recommended by the Superintendent:

- Substitute Custodians: Leonard Bullen, Brian Covely, George Murray, Ryan Sandy, Diane McKinney, John Lavelle
- 2) Substitute Bus Driver: Fred Georgette
- 3) Substitute Bus Aides: Sandra Ferrara, Natika Gaines

#### VIII. COMMUNICATIONS

#### IX. UNFINISHED BUSINESS

### X. NEW BUSINESS

### A. Cafeteria RFP - Discussion

#### XI. FINANCIAL REPORTS

#### A. Bill Lists

# Recommendation

Approve payment of the Bill Lists as follows:

May 2024 Bill List	\$824,935.58
May 2024 2nd Bill List	\$11,096.00

#### B. Payroll Reports

Recommendation

Approve the Payroll Reports as follows:

4/15/2024	\$826,860.08
4/30/2024	\$811,291.94

# XII. VISITORS' REMARKS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

#### XIII. EXECUTIVE SESSION

- A. Resolution Attachment XIII A
  - Recommendation

Adopt Clayton Board of Education Resolution No. 2024-0514 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

#### XIV. ADJOURNMENT