

**I. OPENING PROCEDURES**

- A. Call to Order by the President Paul Connell
- B. Pledge of Allegiance
- C. Recording of Attendance

<b>Board Member</b>	<b>Term Expiration</b>	<b>Present Y/N</b>
Paul Connell	12/2024	Y
Robert Fedore	12/2026	Y
Susan Giordano	12/2025	Y
Anna Grant	12/2025	Y
Crystal Greene	12/2026	N
Jeremiah Long	12/2026	Y
Robin Roche	12/2024	Y
Nicole Shaw	12/2024	N
April Ward	12/2025	N

- D. Approval of Minutes for the March 19, 2024 and April 9, 2024 Meetings - Attachment I D  
On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Board approved the March 19, 2024 and April 9, 2024 meeting minutes.
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

**II. COMMITTEE REPORTS**

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committee - Attachment II B

Curriculum/Instruction	Jeremiah Long, Anna Grant, Nicole Shaw
Finance/Facilities	Robin Roche, Crystal Greene, April Ward
Policy	Crystal Greene, Robert Fedore, Susan Giordano
Executive	Paul Connell, Jeremiah Long, Robin Roche, Crystal Greene

**III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS**

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

**OPEN PUBLIC COMMENT SESSION**

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the meeting was opened to the public for their remarks at 7:03 p.m.

There were no public comments.

**CLOSE PUBLIC COMMENT SESSION**

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the Public Comment Session was closed at 7:03 p.m.

IV. SCHOOL BUSINESS

Clippers of the Month/Principals’ Minutes/Student Representative Report - Attachment

IV A

1. Clippers of the Month – The following Clippers of the Month were recognized by the Board:

Elementary	Jessica Lopez, Jad Almanama, Axel Adams, MaKayla Colbert, Brayden Bell, Lauryn Brown, Gavin Scott
Middle	Leah Schauers, Madison Hallahan, Mya Pinkney
High	Molly Giuliani, Mert Saglik, Lorenzo Valles, Ariana Barrett

2. Principals’ Minutes

Scott Uribe, Elementary School Principal, thanked the Home and School Association for another successful spring Scholastic Book Fair during the week of April 15<sup>th</sup>. Sales were through the roof once again! Our 5<sup>th</sup> graders had a terrific time on April 19<sup>th</sup> at the Sneaker Ball Dance. Again, a huge thank you to the Home and School Association and the 5<sup>th</sup> Grade Committee. Earth Day was celebrated on April 22<sup>nd</sup> with so many great learning activities and projects for our students and staff. This past Thursday was Take Your Child to Work Day. NJSLA testing for 4<sup>th</sup> and 5<sup>th</sup> graders begins tomorrow for ELA and Math and science for 5<sup>th</sup> graders. Special thanks to our Early Childhood Supervisor, Alicia Frago, for all of her time and effort in coordinating this year’s huge, successful Boosterthon that kicked off on April 22<sup>nd</sup> and ran through today with the big outdoor Fun Run. The kids had a blast throughout and learned so much as well. We raised well over our goal for playground equipment. Thank you to everyone who participated and, again, thank you to Ms. Frago and Ms. Perez for becoming a human sundae.

Marvin Tucker, Middle School Principal, reported that the Middle School spring concert held on March 27<sup>th</sup> was a hit! It was well attended and a wonderful evening. The students had a great performance. Afterward, the parents and students went over to the cafeteria for some delicious pizza which was a fundraiser for the Middle School’s Positive Behavior in schools. This helps create fun activities for our students. A great time was had by all! Mr. Tucker thanked everyone for their support! On March 12<sup>th</sup> the March Madness Students vs Staff basketball game took place. The Student team, the Oreos, won 2 years in a row. This year, however, they only beat the teachers by 2 points. Quarter 3 VIP lunch took place on March 24<sup>th</sup>. Thirty-eight students earned the catered lunch by being respectful, responsible, and demonstrating integrity. In Middle School sports, boys’ baseball is 0 and 6. We have 25 players this year; they are not doing too great but everyone is playing. This week the away games are Tuesday and Wednesday with the last game on Thursday against Berlin. The softball team has 18 players and are 4 and 1. They also have 3 games this week on Tuesday, Wednesday, and Thursday. We have 35 athletes on the track roster. They have had 2 meets thus far with the next meet this Wednesday at home at 4 p.m. NJSLA testing is scheduled for April 30<sup>th</sup> through May 6<sup>th</sup>. Grade-level meetings were held yesterday to discuss test-taking strategies and tips. The students were receptive. We played a catchy test-taking song as well to help solidify the message that we gave at the meetings. Students were found singing it in the hallways! On May 4<sup>th</sup> the Spring Spectacular will be held at Simmons from 11 a.m. to 3 p.m. This was a fun-filled day at Simmons with the community coming together to enjoy vendors activities, and games. On May 11<sup>th</sup> the Middle School Drama Club will be presenting Madagascar Jr. at 1 p.m. and 6 p.m. This year we have 28 student actors and 10 stage crew. The Middle School Spelling Bee is scheduled for May 22<sup>nd</sup> at 6 p.m.

Joseph Visalli, High School Principal, reported that the Adams Family High School musical ran successfully March 21<sup>st</sup> through the 23<sup>rd</sup>. The High School celebrated Women’s history lessons for a day on March 28<sup>th</sup>. The Band and Choir took a trip to Buffalo and Niagara Falls April 11<sup>th</sup> through the 14<sup>th</sup>. They went to the Buffalo Philharmonic where they had a meet and greet event. They also saw Mama Mia. The Seniors had a successful trip to Florida last week. The fall and winter sports banquet was held on April 17<sup>th</sup>. Administrative Assistant Day was celebrated this past Wednesday. Baseball and softball tournaments were held on April 20<sup>th</sup> along with Area 7 Special Olympics for South Jersey with participants qualifying for New Jersey Games. The baseball team is heading to Cooperstown this weekend. They will play Cumberland on Double Day Field. The Spring Spectacular will be held on May 4<sup>th</sup>. The High School spring concert is scheduled for May 16<sup>th</sup>. The Mr. Clayton competition will take place on May 17<sup>th</sup>. The Gloucester County Academic Excellence Ceremony for top seniors is scheduled for May 20<sup>th</sup> at Auletto’s.

3. Student Representative Report - Alexandra House

B. Public Hearing on the 2024-2025 School District Budget

1. Open the Public Hearing

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Hearing on the 2024-2025 School District Budget was opened at 7:40 p.m.

2. Presentation

3. Public Comments

4. Close the Public Hearing

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Hearing on the 2024-2025 School District Budget was closed at 7:55 p.m.

5. Jeremiah Long motioned to adopt the budget with an additional \$150,000 from banked cap to offset increases in special education and capital maintenance. The motion was seconded by Susan Giordano and carried by a roll call vote of six ayes (Connell, Fedore, Giordano, Grant, Long, Roche), zero nays, and zero abstentions. The following resolution was adopted:

**WHEREAS** , the Borough of Clayton Board of Education adopted a Tentative 2024-2025 Budget on March 19, 2024, and submitted it to the Executive County Superintendent of Schools for approval, and

**WHEREAS**, the Tentative budget was approved by the Executive County Superintendent of Schools on April 16, 2024, and

**WHEREAS**, the Tentative budget was advertised in the legal section of the SJ Times on April 26, 2024, and

**WHEREAS**, the FINAL BUDGET was presented to the public during a public hearing held in the Clayton High School Cafeteria, 55 Pop Kramer Blvd., Clayton, NJ on April 30, 2024.

**WHEREAS**, the Board of Education has now determined to make modifications to the Tentative Budget as follows:

<u>Budget Line</u>	<u>Description</u>	<u>Tentative Budget</u>	<u>Final Budget</u>	<u>Change</u>	<u>Explanation</u>
11-000-261-420	Required Maintenance	\$272,417	\$347,417	\$75,000	Painting Interiors
11-000-219-320	Child Study Purchased Ed Services	\$157,113	\$232,113	\$75,000	Additional Purchased Ed Services
<i>Total</i>		\$429,530	\$579,530	\$150,000	

**BE IT RESOLVED** that the Borough of Clayton Board of Education includes in the 2024-2025 budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$150,000 to support Capital Maintenance and Special Education.

**NOW, THEREFORE, BE IT RESOLVED** to adopt the 2024-2025 School District Budget as follows:

General Fund	\$32,016,558
Special Revenue Fund	\$5,108,207
Debt Service Fund	\$1,222,382
<b>TOTAL BUDGET</b>	<b>\$38,347,147</b>

**BE IT RESOLVED**, that the 2024-2025 Borough of Clayton Board of Education Budget pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii) includes a withdrawal from Capital Reserve in the amount of \$850,936 for the local share of Project 0860-030-23-R501 (\$467,109) and Project 0860-040-23-R501 (\$383,827);

**BE IT RESOLVED** to acknowledge that the 2024-2025 budget as described above results in a general fund tax levy of \$9,367,218 and a debt service tax levy of \$1,109,779;

**BE IT THEREFORE RESOLVED** that the Borough of Clayton Board of Education adopts the 2024-2025 School District Budget as described above.

BREAK – The Board took a brief recess from 8 p.m. to 8:10 p.m.

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of six ayes (Connell, Fedore, Giordano, Grant, Long, Roche), zero nays, and zero abstentions, the Board took the following action:

- C. Tuition Contract - Receiving  
Approved a receiving tuition contract for Student 2625699 with Glassboro beginning 3/13/2024 through 6/30/2024 in the amount of \$5,825.40.

D. Tuition Contract  
Approved a tuition contract for Student 34103992 with Archbishop Damiano School beginning 3/4/2024 through 6/30/2024 in the amount of \$19,536.66.

E. Home Schooling  
Acknowledged home schooling of Student 2920799 for the 2023-2024 school year beginning 4/23/2024.

F. Home Instruction  
Approved home instruction as follows:

Student 36084	Beginning 4/20/2024 through 6/14/2024 with Susan DeFrancisco providing the instruction at the contracted rate 1 hour per day 5 days per week
Student 28187	Beginning 4/8/2024 through 5/8/2024 with Megan Colon, Victoria DeFrance, Katherine Cherney, and Katelyn Kammerer providing the instruction at the contracted rate for 1 hour per day for 5 days per week
Student 28038	Beginning 4/25/2024 to 6/14/2024 with Ariana Short and Katelyn Kammerer providing the instruction at the contracted rate 1 hour per day 5 days per week
Student 28187	Beginning 4/18/2024 through 5/8/2024 with Victoria DeFrance providing the instruction at the contracted rate 1 hour per day 5 days per week

G. Donation Acceptance  
Accepted the following donations:

Yamaha Drum Set	From the Kratz Family/ Trinity United Methodist Church Learning Center
\$100 Gift Card	From Mrs. Szumowski for Clipperville, SBYS Program

H. Field Trips and Activities - Attachment IV H  
Approved field trips and activities.

I. Contracts with GCSSSD  
Approved the following contracts with GCSSSD for the 2024-2025 school year: Nonpublic Technology Purchasing, Nonpublic Textbook Purchasing, Cooperative Transportation Services.

J. After-School Tutoring  
Approved after-school tutoring for Student 2772099 with Andrea Bullock providing the instruction for 2 hours per week at the rate of \$45 per hour for the remainder of the 2023-2024 school year.

K. Shared Services Agreement with SCSSSD  
Approved a shared services agreement with GCSSSD to provide services on an as-needed basis for the 2024-2025 school year.

**V. BUILDINGS AND GROUNDS**

A. Buildings and Grounds Report - Attachment V A  
Approved the Report.

**VI. SCHOOL SAFETY AND SECURITY**

A. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI A  
Approved the Reports.

- B. School Emergency Evacuation Drill Reports - Attachment VI B  
Approved the Reports.
- C. Harassment, Intimidation, and Bullying Report - Attachment VI C  
Approved the Harassment, Intimidation, and Bullying Report

On motion by Jeremiah Long, seconded by Robin Roche and carried by a roll call vote of six ayes (Connell, Fedore, Giordano, Grant, Long, Roche), zero nays, and zero abstentions, the Board took the following action:

**VII. PERSONNEL**

- A. Course Enrollment/Tuition Reimbursement  
Approved the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Susan Taney (T)	Tuition Reimbursement for “Reforming Organizations” during the spring 2024 semester at Rowan University	Not to exceed \$2,793.87
Megan Colon (NT)	Course Enrollment for “Educational Technologies for Disabilities” during the summer 2024 semester at Fairleigh Dickinson University	Not to exceed \$957.00
Nancy Lee (T)	Course Enrollment for “Organization of Library Materials” during the summer 2024 semester at NJ City University	Not to exceed \$2,474.16

- B. Retirement  
Acknowledged, with regrets, the following retirements:

Scott Uribe	From his position as Elementary School Principal effective 7/1/2024
Valerie Dzindzio	From her position as Special Services Administrative Assistant effective 10/31/2024

- C. Resignations  
Accepted the following resignations:

Fernando Miranda	From his position as Custodian effective 4/5/2024
Mackenzie Lein	From her position as Teacher effective 6/30/2024

- D. Leave of Absences  
Approved the following requests for leaves of absence:

Employee #7304	Beginning 9/9/2024 through 12/20/2024
Employee #7256	Beginning 5/2024 through 6/2024
Employee 7321	Beginning 4/11/2024 through 6/14/2024

- E. Workshop Attendance - Attachment VII E  
Approved attendance at workshops.

- F. Salary Adjustments  
Approved the following salary adjustments:

Kristy Stead	An additional \$2 per hour effective 5/1/2024
Megan Colon	Adjustment to Step 1 Bachelor’s Degree plus 30 credits effective 5/1/2024

G. Hiring for the 2023-2024 School Year

Approved the hiring of the following individuals for the 2023-2024 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Charles Cliver as Custodian at a salary of \$32,500 prorated
- 2) Irma Collins as Cafeteria/Playground Aide at a salary of \$15.13 per hour for 17.5 hours per week
- 3) Katherine Cherney as Homebound Instructor at the contracted rate
- 4) Michael Caltabiano as School Bus Driver for Athletic Runs at the rate of \$22 per hour
- 5) Michele Graef as School Bus Driver at the rate of \$25.04 per hour not to exceed 8 hours per day
- 6) Andrea Bullock as After-School Tutor at the contracted rate

H. Hiring for the 2024-2025 School Year

Approved the hiring of the following individuals for the 2024-2025 school year pending receipt of required paperwork as recommended by the Superintendent:

- 1) Matthew Slater as High School Principal at a salary of \$130,000 prorated beginning 9/1/2024

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. October 2024 Convention

XI. FINANCIAL REPORTS

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the Board took the following action:

- A. Reports of the Secretary to the Board of Education - Attachment XI A  
Approved the February 29, 2024 and March 31, 2024 Reports of the Secretary to the Board of Education.
- B. Reports of the Treasurer to the Board of Education - Attachment XI B  
Approved the February 29, 2024 and March 31, 2024 Reports of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment XI C  
Approved the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment XI D  
Approved payment of the Bill Lists as follows:

2nd Bill List March 2024	\$442,626.18
Cafe 74 Bill List March 2024	\$68,730.93
Cafe Bill List April 2024	\$99,332.33
1st Bill List April 2024	\$414,393.62
2nd Bill List April 2024	\$266,476.08

**E. Certifications**  
Certified the following:

1. **Board Secretary’s Report**  
The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. **Treasurer’s Report**  
The February 29, 2024 and March 31, 2024 Reports of the Treasurer of School Funds for the 2023-2024 school year is in agreement with the Report of the Board Secretary.
3. **Board of Education Certification:** The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**F. Payroll Reports**  
Approved the Payroll Reports as follows:

3/15/2024: \$878,239.25	3/28/2024: \$837,318.25
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**XII. VISITORS’ REMARKS**

Anyone wishing to address the Board during Visitors’ Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

**OPEN PUBLIC COMMENT SESSION**

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the meeting was opened to the public for their remarks at 8:20 p.m.

There were no public comments.

**CLOSE PUBLIC COMMENT SESSION**

On motion by Jeremiah Long, seconded by Robin Roche and carried by voice vote, the Public Comment Session was closed at 8:20 p.m.



**XIII. EXECUTIVE SESSION**

**A. Resolution - Attachment XIII A**

Adopt Clayton Board of Education Resolution No. 2024-0430 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the Board entered Executive Session at 8:20 p.m. and adopted the following Resolution:

Clayton Board of Education Resolution 2024-0430 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session was less than 60 minutes.

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the Executive Session was closed, and the Board returned to Public Session at 8:31 p.m.

**XIV. ADJOURNMENT**

On motion by Jeremiah Long, seconded by Susan Giordano and carried by voice vote, the meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Frances Adler  
School Business Administrator/Board Secretary