

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
March 15, 2016 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Milton Reuter, Robin Roche, Edwardo Rojas, Caite Wolak
- D. Approval of Minutes for the February 16, 2016 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons

- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B
 - 1. Curriculum and Instruction: Edwardo Rojas (Chair), Robin Roche
 - 2. Finance and Facilities: Ron Durham, (Chair), Milton Reuter, Edwardo Rojas
 - 3. Policy and Legislation: Paul Connell (Chair), Elizabeth Kellum, Caite Wolak
 - 4. Negotiations: Ron Durham, Paul Connell
 - 5. Executive: Anthony Grafton; Edwardo Rojas, Ron Durham, Paul Connell

III. SCHOOL BUSINESS

- A. Students and Clippers of the Month/Principal Minutes - Attachment III A
 - Elementary: Guadalupe Contreras Lagos, Gabriel Meddings, Hope Neher, Nisa Saglik, Amber Gable, Trinity Bright, Alanda Edwards

Middle: Damon Jones, Keith Anderson, Tyler Poeppe
High: Paige White, Mahir Yilmaz, Colin Rogers, Ciara Steinberg
Recommendation

Acknowledge their significant achievement.

- B. Presentation: High School Electives - Joseph Visalli
- C. Recognition of Daniel Antonelli - 300th Win in Wrestling

BREAK

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

- D. Field Trips and Activities - Attachment III D
Recommendation
Approve the field trips and activities as listed on the attachment.
- E. Capital Reserve
Recommendation
Grant permission for the administration to make an undesignated deposit to capital reserve in the amount of \$165,000 in the 2015-2016 school year. This amount was withdrawn for a preschool expansion project that we did not move forward.
- F. Capital Project Interest
Recommendation
Grant permission for the administration to move the 2014-2015 capital project interest in the amount of \$4,104.11 to the general fund.
- G. Submission of the PreSchool Plan - Attachment III G
Recommendation
Grant approval for the administration to submit the 2016-2017 PreSchool Plan to the State of New Jersey. A copy of the plan is available in the Business Office for review.

- H. Submission of the Budget and Approval of the Resolution
The Public Hearing on the Budget will be held on April 26, 2016.
Recommendation

Adopt the resolution as follows:

BE IT RESOLVED that the Borough of Clayton Board of Education approve the 2016-2017 school district budget for submission to the Gloucester County Office of Education for review and approval for advertising as follows:

General Fund	\$19,864,608
Special Revenue Fund	\$ 2,645,222
Debt Service Fund	<u>\$ 1,287,063</u>
Total Budget	\$23,796,893

BE IT FURTHER RESOLVED: To acknowledge that the 2016-2017 budget as described above results in a general fund tax levy of \$8,221,569 and a debt service tax levy of \$1,113,829.

- I. Grant Renewals
Recommendation

1. Grant permission for the administration to apply for the renewal of the 21st Century CLC Program Discretionary Grant Renewal Year.
2. Grant permission for the administration to submit a renewal application for year 4 of the Pascale Sykes Foundation Grant: South Jersey Strengthening Families initiative which provides funding in the amount of \$286,990 per year to support the Child Connection Center Program.

- J. Out of District Placement
Recommendation

1. Approve out of district placement for Student 1722999 at Creative Achievement Academy for the 2015-2016 school year.
2. Approve out of district placement for Student 21109 at YALE-Ellisburg for the 2015-2016 school year.

- K. Homebound Instruction
Recommendation
1. Approve homebound instruction for Student 23124 with Brookfield Academy providing the instruction at the rate of \$36 per hour for 10 hours per week beginning February 18, 2016 for 4 to 6 weeks.
 2. Approve homebound instruction for Student 16192 with Cherrie Ligamari providing the instruction at the rate of \$36 per hour for 10 hours per week for the remainder of the 2015-2016 school year.
 3. Approve homebound instruction for Student 25053 with Lauren Campisi providing the instruction at the rate of \$36 per hour for 10 hours per week for 4 to 6 weeks.
- L. Comprehensive Equity Plan for 2016-2017 through 2018-2019 - Attachment III L
Recommendation
- Approve the Comprehensive Equity Plan for 2016-2017 through 2018-2019 and approve the submission.
- M. ESEA Accountability Action Plan 2015 Participation Rate - Attachment III M
Recommendation
- Approve the ESEA Accountability Action Plan 2015 Participation Rate and approve the submission.
- N. Insurance Broker of Record
Recommendation
- Appoint Insurance Agency Management, Inc. T/A Haines and Haines/TC Irons Insurance Agency as insurance broker of record from March 16, 2016 through June 30, 2017 for our student accident and property and casualty insurances.
- O. Tuition Contracts
Recommendation
1. Approve a tuition contract with Yale School West for Student 2110999 beginning February 18, 2016 for the remainder of the 2015-2016 school year in the amount of \$23,468.80.
 2. Approve a tuition contract with one-on-one aide with Glassboro Public Schools for Student 26123 beginning September 3, 2015 through November 30, 2015 in the amount of \$13,023.26.

3. Approve tuition contracts with Deptford Public Schools for Student 23063, Student 24064, Student 26001 in the amount of \$11,009.44 each from October 13, 2015 through June 14, 2016.

P. Tutoring

Recommendation

Grant approval for Student 24057 to receive mathematics tutoring 2 times per week through May 31, 2016 with Kathy D'Anna providing the instruction at the rate of \$36 per hour.

Q. Practicum/Field Experience

Recommendation

Grant approval for Rowan University student Carly Pinero to shadow our School Psychologist at Simmons Elementary School for 60 hours.

R. Transportation Jointure

Recommendation

Approve a transportation jointure with Trenton Public Schools to transport one student to Creative Achievement from the YES Facility from October 7, 2015 through November 12, 2015 at a cost of \$439.74.

Q. Summer Academy

Recommendation

Grant approval for the District to run a Summer Academy for the 2016 summer.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A

Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report - Attachment V A

Recommendation

Accept the reports.

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A
Recommendation

Approve attendance at workshops as per the attachment provided.

B. Co-Curricular Resignation - Attachment VI B
Recommendation

Accept Tisa Riccardi's resignation from her co-curricular position of Assistant Girls Track Coach for the 2015-2016 school year.

C. Leaves of Absence - Attachment VI C
Recommendation

1. Approve a leave of absence request for Employee # 6308 from February 3, 2016 to February 22, 2016.
2. Approve a leave of absence request for Employee # 6437 from February 22, 2016 through June 17, 2016.
3. Approve a leave of absence request for Employee #5951 from March 14, 2016 through April 18, 2016.

D. Course Enrollment/Tuition Reimbursement
Recommendation

Grant permission for Fanny Yu to enroll in "Causes of Reading Difficulties" at Wilmington University for the spring 2016 semester. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Associated negotiated agreement not to exceed \$1,482.

E. Hiring

1. Co-Curricular Appointments
Recommendation

Approve the following co-curricular appointments for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent:

Assistant Boys Track Coach: Scott DiCrescenzo

Assistant Girls Track Coach: Amanda Hall

2. Homebound Instructors
Recommendation

Approve Cherrie Ligamari and Lauren Campisi as Homebound Instructors for the District for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Part-Time Groundskeeper
Recommendation

Approve Donn Lemon as part-time Groundskeeper for the District at a salary of \$11 per hour for 20 hours per week for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

VII. COMMUNICATIONS

- A. Borough of Clayton Planning Board Minutes - November 17, 2015 - Attachment VII A

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment X A
Recommendation

Approve the February 2016 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment X B
Recommendation

Approve the February 2016 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment X C
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment X D

Recommendation

Approve payment of the Bill Lists as follows:

1. Second Bill List for February 2016 in the amount of \$131,669.94
2. Bill List for March 2016 in the amount of \$622,769.16
3. Cafeteria Bill List for March 2016 in the amount of \$56,815.34
4. Capital Projects Bill List for March 2016 in the amount of \$253,071.56
5. Debt Service Bill List for March 2016 in the amount of \$343,767.50

E. Payroll Reports

Recommendation

Approve the Payroll Reports as follows:

- | | | | |
|----|-------------------|----------------|--------------|
| 1. | February 12, 2016 | Payroll/Agency | \$575,256.83 |
| 2. | February 26, 2016 | Payroll/Agency | \$566,484.34 |

F. Certifications

1. Board Secretary's Report February 2016: In accordance with 18A:17-36 and 18A:17-9 for the month of February 2016, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report February 2016: The February 2016 Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

A. Adopt Clayton Board of Education Resolution No. 2016-0315 authorizing an Executive Session for the purpose of discussing personnel and contract issues. The length of the session will be approximately 60 minutes or less. - Attachment XII A

XIII. ADJOURNMENT