

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Establish a District Technology Committee that will develop a plan to obtain certification from the New Jersey Department of Education as a Future Ready School District. (Strategic Plan Goal 3)
- 2) Conduct a Safety and Security Audit and support recommendations for the 2018-2019 school year. (Strategic Plan Goal 4)
- 3) Establish a K-12 Military and Career Day by June 2019. (Strategic Plan Goal 2)
- 4) Upgrade and Implement new Cyber Security Policies and Procedures (Strategic Plan Goal 3)

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
March 19, 2019 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Steven Awalt, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Milton Reuter, Robin Roche, April Ward
- D. Approval of Minutes for the January 3, 2019 and February 19, 2019 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B

Curriculum/Instruction	Robin Roche (Chair), Jeremiah Long
Finance/Facilities	Ron Durham (Chair), Robin Roche, Milton Reuter
Policy	Anthony Grafton (Chair), April Ward, Steven Awalt
Negotiations (Ad-Hoc)	Ron Durham (Chair), Steven Awalt, Paul Connell
Executive	Robin Roche, Ron Durham, Anthony Grafton, Paul Connell

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Administration of the Oath of Office to New Board Member - Megan Colon

B. Clippers of the Month/Principal Minutes - Attachment IV B

Elementary	Mason Richardson, Ryan Paden, Sophia Wiseburn, Jayden Hennessey, Faith Peters, Madelyn Gompert, Benny Dean
Middle	Cecily Crawford, Rebecca Beare, Demetrius Boyizigies
High	Sean DeSimine, Samantha Murray, Desiree Scott, Madison Laganella

C. Student Council Minutes - Emily Pilitowski

D. Athletic Recognition

Wrestling	Jacob Rodriguez (Region 8 Champion)
Wrestling	Nick Johnson
Indoor Track	Thomas Hampton (55m Group 1 State Champion)
Basketball	Dorien DePina (1000 Point Scorer)

E. Presentation to Sherie Craig, District Educator of the Year

BREAK

F. Administrative Budget Proposals

G. Field Trips and Activities - Attachment IV G  
Recommendation

Approve the field trips and activities as listed on the attachment.

H. Accept Donation  
Recommendation

Accept a donation of 13 business-class Dell laptops from Innovative Defense Technologies.

I. Bylaws, Policies, and Regulation - Attachment IV I 1 and 2

Recommendation

1. Approve Bylaw 0169.02 Board Member Use of Social Networks on the second reading (first reading took place at the February Board meeting).
2. Approve the following revised Policies and Regulations:

Policy 5337	Service Animals
Policy 7440	School District Security
Regulation 7440	School District Security
Policy 8860	Memorials
Policy 5611	Removal of Students for Firearms Offenses
Regulation 5611	Removal of Students for Firearms Offenses
Policy 5612	Assaults on District Board of Education Members or Employees
Regulation 5612	Assaults on District Board of Education Members or Employees
Policy 5613	Removal of Students for Assaults with Weapons Offenses
Regulation 5613	Removal of Students for Assaults with Weapons Offenses
Policy 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses
Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses

J. Service Agreement from the Department of Children and Families, Office of Education  
Recommendation

Approve the service agreement from the Department of Children and Families, Office of Education, to provide educational services for five students at an estimated total tuition of \$31,461.19 payable to the District as tuition for the 2018-2019 school year.

K. Army Educational Outreach Program (AEOP Grant)

Recommendation

Grant approval for the administration to apply for the AEOP Grant to fund participation in the Junior Solar Sprint (building of solar cars for regional competition) for interested students in grades six through eight.

- L. Disposal  
Recommendation  
Approve the disposal of printed books from the library’s fiction collection.

- M. Receiving Tuition Student  
Recommendation  
Approve the following receiving tuition student for the 2018-2019 school year:

Student 29166	Pennsville	\$5,140.80
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- N. NJEA Frederick L. Hipp Foundation for Excellence in Education Grant  
Recommendation  
Grant approval for the administration to apply for an NJEA Frederick L. Hipp Foundation for Excellence in Education Grant for “Cotton Blooms and Looms: A Garden Learning Project.”

- O. Transit Vans  
Recommendation  
Approve the purchase of two transit vans through Hunterdon at an estimated cost of \$26,000 per van.

- P. Memorandum of Agreement Between Law Enforcement and the District  
Recommendation  
Approve the Memorandum of Agreement Between Law Enforcement at the District. A copy of the MOA is available for review in the Superintendent’s Office.

- Q. Shared Services Agreement with the Borough of Clayton for a Financial Contribution Towards up to Two Class III School Resource Officers  
Recommendation  
Approve the Shared Services Agreement with the Borough of Clayton for a Financial Contribution Towards up to Two Class III School Resource Officers.

V. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Progress Report - Attachment V A  
Recommendation  
Accept the report.

VI. SCHOOL SAFETY AND SECURITY

- A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations - Attachment VI A  
Recommendation  
Accept the reports.

VII. PERSONNEL

A. Retirement - Attachment VII A

Recommendation

Acknowledge Kathy D’Anna’s retirement from her position as teacher effective July 1, 2019.

B. Leave of Absence

Recommendation

Approve the request of Employee #6551 for a leave of absence beginning June 7, 2019 for the remainder of the 2018-2019 school year.

C. Workshop Attendance - Attachment VII C

Recommendation

Approve attendance at workshops as per the attachment.

D. Salary Adjustment

Recommendation

Approve Kaitlyn Greenwood’s request for a salary adjustment to Bachelor’s Degree plus 15 credits effective April 1, 2019.

E. Course Enrollments

Recommendation

Approve the following course enrollment/tuition reimbursement requests; total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement:

Rita Spaulding (T)	Course Enrollment	“Corrections of Learning Disabilities;” spring 2019 semester at Rowan	Not to exceed \$2,130
Denise Zambon (T)	Course Enrollment	“Theories & Best Practices of Curriculum Instruction;” spring 2019 semester at Phoenix	Not to exceed \$1,815.00
Tisa-Nicole Riccardi (NT)	Tuition Reimbursement	“Fiscal Operations & Resources;” spring 2019 semester at Wilmington	Not to exceed \$1,456

F. Hiring

1. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent:

HS Musical Choreographer	Molly McDonald
HS Musical Costumes	Aaron Shugarts
HS Musical Technical Director	Kevin Gehringer (½ stipend; shared)

2. Wilson Tutor  
Recommendation

Grant approval for Maria Schneider to provide tutoring services in the Wilson Reading Program for Student 27633 at the rate of \$40 per hour for 2 hours per week for 8 weeks for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Twilight Program Aides  
Recommendation

Approve John Chamberlain and Mellina Brizzelle as Aides for the Twilight Program at the rate of \$12 per hour on Tuesdays and Thursdays from 3 p.m. to 7 p.m. for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Bus Drivers  
Recommendation

Approve Jannie Sepulveda, Shirley Brown, and Barbara Metzger as Bus Drivers at the rate of \$17.50 per hour for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

VIII. COMMUNICATIONS

- A. Note from Sherie Craig - Attachment VIII A

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Submission of the Budget to the County Office of Education  
Recommendation

Approve the following Resolution:

BE IT RESOLVED that the Borough of Clayton Board of Education approve the tentative 2019-2020 school district budget for submission to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$21,824,498
Special Revenue Fund	\$ 2,870,753
Debt Service Fund	<u>\$ 1,272,338</u>
Total Budget	\$25,967,589

BE IT RESOLVED to acknowledge that the tentative 2019-2020 budget as described above results in a general fund tax levy of \$8,780,470 and a debt service tax levy of \$1,161,794.

BE IT RESOLVED, that a public hearing on the 2019-2020 school budget be held at the Clayton High School Cafeteria, 55 Pop Kramer Blvd., Clayton, NJ on Wednesday, April 24 at 7:00 p.m.

BE IT FURTHER RESOLVED that the Secretary to the Board of Education be authorized to advertise said tentative budget in the South Jersey Times in accordance with the form suggested by the State Department of Education and according to law once approved by the Executive County Superintendent.

XI. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment XI A  
Recommendation

Approve the February 28, 2019 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment XI B  
Recommendation

Approve the February 28, 2019 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment XI C  
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment XI D  
Recommendation

Approve payment of the Bill Lists as follows:

February 2019 2nd Bill List	\$279,146.37
February 2019 Cafe Bill List	\$61,940.65
March 2019 Bill List	\$702,213.50
March 2019 Debt Service Bill List	\$603,771.92

E. Payroll Reports  
Recommendation

Approve the Payroll Reports as follows:

February 14, 2019	\$642,172.80
February 28, 2019	\$629,570.75

F. Voided Checks  
Recommendation

Approve the following voided checks:

Check #48997	\$5,681	Not Re-Issued
Check #49096	\$300.00	Re-Issued as a Hand Check
Check #48878	\$100.00	Re-Issued with a New Amount

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2019-0319 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT