

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- 1) Develop a 3-year District strategic plan by June 2018.
- 2) To apply and submit an application for Green Sustainability by June 2018 and work towards certification by January 2019.
- 3) Develop an evaluation tool to accurately assess the resources that support implementation of our District curriculum by June 2018.
- 4) Create and develop opportunities for adult programming throughout the 2017-2018 school year.

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
March 27, 2018 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Jeremiah Long, Milton Reuter, Robin Roche, Stacey Ryan, Caite Wolak
- D. Approval of Minutes for the February 20, 2018 and March 6, 2018 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

Curriculum/Instruction	Robin Roche (Chair), Paul Connell, Jeremiah Long
Finance/Facilities	Paul Connell (Chair), Ron Durham, Stacey Ryan
Policy	Bailey Burnett (Chair), Milton Reuter, Caite Wolak
Executive	Anthony Grafton, Bailey Burnett, Paul Connell, Robin Roche

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

IV. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes - Attachment IV A

Elementary	Cammi Citrone; Leah Schauers; Layla Sontos; Dennis Shaw; Lucas Freeman; Journey Bartee; Aliyah Tuesday
Middle	Chamar Hickman; Arianna Martinez; Zakery Seeney
High	Devon Brooks; Mariah Dickens, John Benckert; Alvaro Ibarra

Recommendation

Acknowledge their significant achievement.

B. Presentations to Students

All South Jersey Choir	Gabrielle Connell
School Record for Points Scored: Basketball	Mahir Yilmaz
District 32 Wrestling Champions	Jacob Rodriguez; Jaden Hinton
55 M Group 1 State Indoor Track Champion	Tiaija Hampton
University of Pennsylvania's Honor Band Extravaganza	Megan Sharp; Krysta Chico; Breanna Kean; Daniel Corsey; Aylexia Roland-Willis; Josh Jones

BREAK

C. Homebound Instruction

Recommendation

Approve homebound instruction as follows:

Student 20050	2-13-2017 through 2-23-2018	Meadow Wood Hospital providing instruction 2 hours per day at a rate to be determined
Student 20050	3-15-2018 for the remainder of the 2017-2018 school year	Alyse Johnston providing instruction at \$40 per course per hour for English II HN and US History AP; Educere providing instruction for Algebra II HN, French II CP, and Chemistry HN at \$20 per course per week.
Student 26150	3-19-2018 for approximately 3 weeks	Dr. Cherri Ligameri providing the instruction at the contracted rate

D. High School & Middle School Summer Credit Completion Program

Recommendation

Approve the High School and Middle School Summer Credit Completion Program dates for July 9, 2018 through July 12, 2018; July 16, 2018 through July 19, 2018; and July 23, 2018 and July 24, 2018.

E. Field Trips and Activities - Attachment IV E
Recommendation

Approve the field trips and activities as listed on the attachment.

F. Bylaws, Policies, and Regulations - Attachment IV F
Recommendation

1. Approve the first reading of the following new policies:

7425	Lead Testing of Water in Schools
9242	Use of Electronic Signatures

2. Approve the following revised policies:

7440	School District Security
7441	Electronic Surveillance in School Buildings and on School Grounds
8507	Breakfast Offer Versus Serve
8630	Bus Driver/Bus Aide Responsibility
3437	Military Leave
4437	Military Leave

3. Approve the following revised regulations:

7440	School District Security
7441	Electronic Surveillance in School Buildings and on School Grounds
8630	Emergency School Bus Procedures
5460.1	High School Transcripts
7101	Educational Adequacy of Capital Projects

G. Grants

Recommendation

Grant the administration permission to apply for the following grants:

NJEA Frederick L. Hipp Foundation for Excellence in Education Grant "Learn to Stitch; Stitching to Learn" Part 2	\$6,341
Child Connection Center Grant Renewal Application Year 5	\$300,000
21st Century Community Learning Center Grant Renewal Year 4	\$250,000

H. Receiving Tuition Students
Recommendation

Approve the following receiving tuition students for the 2017-2018 school year:

Camden Public Schools	Student 1827099	\$11,512.92
Elizabeth Public Schools	Student 22232	\$4,799.99

I. Out of District Placements
Recommendation

Approve the following out of district placements for the remainder of the 2017-2018 school year:

Student 211099	Pineland Learning Center
Student 1922899	Pineland Learning Center

J. Approve the Submission of the Budget to the County Office of Education
Recommendation

Adopt the following resolution:

BE IT RESOLVED that the Borough of Clayton

Board of Education approve the tentative 2018-2019 school district budget for submission to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$21,406,171
Special Revenue Fund	\$2,567,432
Debt Service Fund	<u>\$1,268,494</u>
Total Budget	\$25,242,097

K. Transportation Jointure
Recommendation

Approve a transportation jointure with Glassboro Public Schools (Host) to transport 18 Glassboro students with 5 Clayton students on Route GC-1 for the 2017-2018 school year at a cost of \$5,000.

L. Food Service Management Company Contract Renewal
Recommendation

Approve the renewal of the Food Service Management Contract with Nutri-Serve Food Management, Inc. at the per meal fee of \$0.1748 per student meal, \$0.0954 per meal equal, and the meal equal factor of \$1.00 for the 2018-2019 school year; this is year 5 of a 5-year contract.

M. Non-Public Purchasing Agreements 2018-2019
Recommendation

Approve the non-public purchasing agreements with GCSSSD for Textbooks (10% administrative fee) and Technology (5% administrative fee) for the 2018-2019 school year. Fee based on allocation.

N. Medical Benefits Resolutions - Attachment IV N

1. Terminate participation in the School Employees Health Benefits effective June 30, 2018

Recommendation

Adopt the attached resolution.

2. Authorize a change in the medical carrier beginning July 1, 2017

Recommendation

Adopt the attached resolution 2018-03202.

3. Appoint a Fund Commissioner for School Health Insurance Fund

Recommendation

Adopt resolution 2018-03203 appointing Fran Adler as the Fund Commissioner\ for the School Health Insurance Fund as attached.

O. Cooperative Pricing Agreement - Attachment IV O

Recommendation

Adopt resolution 2018-03201 authorizing Clayton Public Schools to enter into a Cooperative Pricing Agreement with Camden County Educational Services Commission and approve the agreement as per the attachment.

P. Tuition Contracts

Recommendation

Approve the tuition contracts for the 2017-2018 School year as follows:

Student 211099	Pineland	74 days (2/27/2018 - 6/30/2018) @ \$292 per day - \$21,608.
Student 1922899	Pineland	73 days (2/28/2018 - 6/30/2018) @ \$292 per day - \$21,316.

Q. Job Description - Attachment IV Q

Recommendation

Approve the revised job description for Literacy Specialist.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment V A

Recommendation

Accept the Report.

B. Use of Facilities
Recommendation

Grant approval for Clayton Youth Soccer to use our auxiliary gymnasium for practices in bad weather as needed pending receipt of insurance documentation.

VI. SCHOOL SAFETY AND SECURITY - Attachment VI A

A. Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB
Recommendation

Accept the Reports.

VII. PERSONNEL

A. Workshop Attendance - Attachment VII A
Recommendation

Approve attendance at workshops as listed on the attachment.

B. Course Enrollment/Tuition Reimbursement
Recommendation

Approve the following requests for course enrollment and tuition reimbursement in accordance with the Clayton Education Association negotiated agreement:

Susan Verrico (T)	Course Enrollment; "Accelerated Certification Program" Spring 2018 semester at NJ Excel	Not to exceed \$2,500
Nicole Colamarino (T)	Course Enrollment; "Administration & Supervision of Elementary & Secondary Schools" Summer 2018 semester at Rutgers	Not to exceed \$2,368.
Tisa-Nicole Riccardi (NT)	Tuition Reimbursement; "Building a Shared Vision" Spring 2018 semester at Wilmington	Not to exceed \$1,423
Kaitlyn Greenwood (NT)	Course Enrollment; "Using Multicultural Literature" Summer 2018 semester at Rowan	Not to exceed \$2,235
Kaitlyn Greenwood (NT)	Course Enrollment; "Administration & Supervision of School Reading Problems" Summer 2018 semester at Rowan	Not to exceed \$2,235

C. Leaves of Absence
Recommendation

Approve the following leave of absence requests:

Employee #7040	Beginning 2-26-2018; returning 4-9-2018
Employee #6529	Extension for remainder of the 2017-2018 school year
Employee #6241	Beginning 4-30-2017 for remainder of the 2017-2018 school year
Employee #6299	Beginning 4-3-2018 for approximately 4 to 6 weeks

D. Salary Adjustment
Recommendation

Approve a salary adjustment for Anthony Simonetti to Step 4 Bachelor's Degree plus 15 credits effective May 1, 2018.

E. Hiring

1. On-Demand Tutor
Recommendation

Approve Joseph Valentino as On-Demand Tutor at the rate of \$40 per hour for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Interim Assistant Principal at Simmons Elementary School
Recommendation

Approve Joseph Sottosanti as Interim Assistant Principal at the Elementary School at a rate of \$475 per day not to exceed 4 days per week for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Child Study Team Supervisor
Recommendation

Approve Gregory Esposito as Child Study Team Supervisor at a salary of \$80,000 beginning July 1, 2018 for the 2018-2019 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Twilight Program Staff
Recommendation

Approve Lauren McCauley as Aide for the Twilight Program at the rate of \$12 per hour for up to 8 hours per week for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent (previously approved at 4 hours per week; correction to up to 8 hours per week).

5. AM/PM Supervisor for High School
Recommendation

Approve Mark Zambon and Alyse Johnston as AM/PM Supervisor for High School at the contracted rate for 1 hour per day for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

6. Homebound Instructors
Recommendation

Approve the following individuals as Homebound Instructors for the District at the contracted rate for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

Alyse Johnston	Lauren Bredlau
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7. Volunteers
Recommendation

Approve Tim Ahern as volunteer golf coach for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent.

8. Co-Curricular Appointments
Recommendation

Approve the following co-curricular appointments for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

ES Environmental Club Advisor	Harmony McQuillan and Susan Taney (½ stipend each)
Assistant Boys Track Coach	Mark Benedetto
MS Baseball Coach	Christopher Baker
MS Softball Coach (½ stipend)	Tisa-Nicole Riccardi
Head Boys Track Coach	Manny Perdue
Assistant Girls Track Coach	Amanda Hall
MS Boys & Girls Track Coach	Michelle Kreiger
Head Baseball Coach	William Washington
Assistant Baseball Coach	Frank Damminger
Assistant Softball Coach (½ stipend)	Nancy Kinsley

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment XI A
Recommendation

Approve the February 28, 2018 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment XI B
Recommendation

Approve the February 28, 2018 Report of the Secretary to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment XI C
Recommendation

Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment XI D
Recommendation

Approve payment of the Bill Lists as follows:

February 2018 2nd Bill List	\$133,290.55
February 2018 Cafeteria Bill List	\$64,956.41
March 2018 Bill List	\$656,898.07
March 2018 Capital Projects Bill List	\$262.20
March 2018 Debt Service Bill List	\$598,771.92

- E. Voided Check
Recommendation

Approve voided check #47408 to be reissued (originally written to the wrong vendor).

- F. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

February 15, 2018	\$611,031.61
February 28, 2018	\$598,704.20

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2018-0327 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT