

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
April 26, 2016 7 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Milton Reuter, Robin Roche, Edwardo Rojas, Caite Wolak
- D. Approval of Minutes for the March 15, 2016 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. SCHOOL BUSINESS

- A. Public Hearing on the 2016-2017 School District Budget
 - 1. Open the Public Hearing
 - 2. Presentation
 - 3. Public Comments
 - 4. Close the Public Hearing

III. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees
 - 1. Curriculum and Instruction: Edwardo Rojas (Chair), Robin Roche
 - 2. Finance and Facilities: Ron Durham, (Chair), Milton Reuter, Edwardo Rojas
 - 3. Policy and Legislation: Paul Connell (Chair), Elizabeth Kellum, Caite Wolak
 - 4. Negotiations: Ron Durham, Paul Connell
 - 5. Executive: Anthony Grafton; Edwardo Rojas, Ron Durham, Paul Connell

II. SCHOOL BUSINESS (CONTINUED)

- B. Students and Clippers of the Month/Principal Minutes - Attachment II B
Elementary: Aurora Olsen, Anthony Terregino, Gabrielle Newlin, Shalomb Dean, Harmony Catalano, David Zipkin, Allyson Koerner
Middle: Donte Alford, Haileigh King, Karie-Ona Richmond
High: Trevor Gallaher, Courtney Schaeffer, Esmerelda Perez, Dayshawn Washington

Recommendation

Acknowledge their significant achievement.

- C. Recognition of Students for Participation in the South Jersey Choral Directors Association's Elementary Choral Festival for Grades 4 through 6: Fatima Akin, Michaela Garrison, Boone Bautro, and William Montaus

BREAK

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

- D. SEMI

Recommendation

Approve the increase to the revenue projection for the 2016-2017 school to \$63,917 based on actuals from the 2014-2015 and 2015-2016 school years.

- E. Motion to Submit the 2016-2017 Proposed School District Budget - Attachment II E

Recommendation

Adopt the Resolution to submit the 2016-2017 Proposed School District Budget to the County Office of Education and to the Department of Education.

- F. Field Trips and Activities - Attachment II F

Recommendation

Approve the field trips and activities as listed on the attachment.

G. Homebound Instruction
Recommendation

1. Approve homebound instruction for Student 15120 with Cherrie Ligameri providing the service for 10 hours per week at the rate of \$36 per hour beginning April 18, 2016, for the remainder of the 2015-2016 school year.
2. Approve homebound instruction for Student 16254 with Daytop Village of NJ providing the service at the rate of \$120 per day beginning March 17, 2016 for the remainder of the 2015-2016 school year.
3. Approve homebound instruction for Student 25053 with Joanne Rider providing the instruction for 6 hours a week at the rate of \$36 per hour for 4 to 6 weeks.

H. GCSSSD Cooperative Transportation Contract for 2016-2017
Recommendation

Approve the Cooperative Transportation Contract with GCSSSD for the 2016-2017 school year for GCSSSD to provide transportation services for homeless, nonpublic, special education, and vocational routes if contracted with administrative fees of 4% for nonpublic and 7% for all other routes.

I. Nonpublic Technology and Textbook Purchasing Agreement
Recommendation

Approve the agreement with GCSSSD to provide nonpublic technology and textbook purchasing for the 2016-2017 school year.

J. Practicum Student
Recommendation

Grant approval for Stockton University student Erika Krokos to complete 90 hours of LDTC practicum under the supervision of Tamar Shelov beginning in June 2016 through August 2016.

K. Disposal of Equipment
Recommendation

Approve the disposal of inoperable equipment and supplies from home economics that are currently stored in the High School MD classroom.

L. Contract NJ SNAP-Ed Rutgers Co-Op of Gloucester County
Recommendation

Approve the contract with NJ SNAP-Ed of Gloucester County to implement after-school sessions on nutrition education for Middle School students in the 21st CCLC Afterschool Program (approximately six 60-minute weekly sessions at no cost).

M. Out of District Placement
Recommendation

Approve out of district placement for Student 19242 at Pineland Learning Center for the remainder of the 2015-2016 school year.

N. Food Service Management Company Contract Renewal
Recommendation

Approve the renewal of the Food Service Management Contract with Nutri-Serve Food Management, Inc. at the per meal fee of \$.1674 per student meal, \$.0913 per meal equal, and the meal equal factor of \$1.00 for the 2016-2017 school year.

O. Championship Wrestling Jackets
Recommendation

Approve the purchase of 41 championship wrestling jackets at a cost of \$90 per jacket for division championship.

P. Summer Kindergarten Preparatory Program
Recommendation

Kindergarten

1. Grant approval for the District to operate the Summer

Preparatory Program, a 4-week summer program to assist preschool students in their transition into Kindergarten from July 1st through July 29th that will serve approximately 30 students.

Three general education teachers (total stipend not to exceed \$10,000) and three aides (total stipend not to exceed \$2,500) will be needed. Supplies and snacks estimated at \$1,150. Funded through the Preschool Expansion Grant.

2. Grant approval for the District to hire a special education teacher and instructional aide to support the special needs students in the Summer Kindergarten Preparatory Program from July 1st through

July 29th with the stipend not to exceed \$3,500 and supplies not to exceed \$100 funded through the Preschool Expansion Grant.

Q. Bylaws, Policies, and Regulations - Attachment II Q

Recommendation

1. Approve the first reading of Policy 3159 Teaching Staff Member/School District Reporting Responsibilities and Policy 4159 Support Staff Member/School District Reporting Responsibilities.
2. Approve the revised Bylaws, Policies, and Regulations as follows: Bylaw 0167 Public Participation in Board Meetings; Bylaw 0168 Recording Board Meetings; Policy 2422 Health and Physical Education; Policy 2431 Athletic Competition; Regulation 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad; Policy 5111 Eligibility of Resident/Nonresident Students; Regulation 5111 Eligibility of Resident/Nonresident Students; Policy 5310 Health Services; Regulation 5310 Health Services; Policy 5460 High School Graduation; Policy 8462 Reporting Potentially Missing or Abused Children; Regulation 8462 Reporting Potentially Missing or Abused Children; 8550 Outstanding Food Service Charges

R. Circus Event

Recommendation

Grant the administration permission to hold a Circus on June 7, 2016 through Kelly Miller Circus on the fields at the pole barn pending receipt of appropriate insurance documentation and approval from the Clayton Fire Chief.

S. Donations

Recommendation

1. Approve the donation of the mobile smart board that is currently in the Media Center to St. Michael the Archangel Regional School.
2. Approve the donation of athletic mats that were salvageable from the original set of mats to Perdue Athletics.

T. Tuition Contract

Recommendation

Approve a tuition contract for Student 3003299 with

Swedesboro-Woolwich beginning January 4, 2016 for the remainder of the 2015-2016 school year in the amount of \$13,519.27.

U. IIS Grant FYI 16 Application Approval
Recommendation

Grant the administration permission to submit an application for the IIS Grant-VY 16; funds would be requested for student licenses, professional development, and salaries to teachers to develop assessments.

V. FACTS Program - Attachment II V
Recommendation

Grant permission for the administration to hold a FACTS (Financial Aid Concepts and Tuition Strategies) Program for high school athletes for college planning/clearinghouse on May 18, 2016 at no cost to the District as per the attachment.

W. Summer Enrichment Program at Simmons Elementary School
Recommendation

Grant approval for the District to operate a summer enrichment program at Simmons Elementary School that will serve 50 students (entering 1st through 5th grades) 3 hours per day Monday through Thursday from July 5th through July 28th to provide intense explicit instruction in Guided Reading and internet-based enrichment activities in Mathematics and Reading; total expenses \$19,295 funded through NCLB

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report; School; Bus Emergency Evacuation Drill Reports - Attachment V A
Recommendation

Accept the reports.

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A

Recommendation

Approve attendance at workshops as per the attachment provided.

B. Retirement - Attachment VI B

Recommendation

Acknowledge the retirement of Sharon Patterson from her position as Elementary School teacher effective June 30, 2016.

C. Hiring - Attachment VI C

1. 21st Century Community Learning Center Program Facilitator

Recommendation

Approve Aaron Jones as part-time 21st CCLC Program Facilitator at a salary of \$20 per hour 20 hours per week for the 2015-2016 school year and 2016 summer program pending receipt of required paperwork as recommended by the Superintendent.

2. Homebound Instructor

Recommendation

Approve Joanne Rider as Homebound Instructor for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Rehiring of Certificated Staff for the 2016-2017 School Year

Recommendation

Approve the rehiring of the certificated staff members for the 2016-2017 school year as per the attachment provided.

D. Course Enrollment/Tuition Reimbursement

Recommendation

Approve tuition reimbursement for Elizabeth Winterburn for "School Leadership Theory and Practice" for the spring 2016 semester at Wilmington University in accordance with the Clayton Education Association negotiated agreement not to exceed \$1,392.

E. Resignation - Attachment VI E

Recommendation

Accept Justin Buchanan's resignation from his position as mathematics teacher at Clayton High School effective June 30, 2016.

VII. COMMUNICATIONS

- A. Letter from James Johnson Regarding Raising the Substitute Teacher Rate - Attachment VII A
- B. Letter from New Jersey Senate and General Assembly Regarding the FFC Micro-Society Grant - Attachment VII B

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. Board Member Search/Interviews

X. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment X A
Recommendation
Approve the March 2016 Report of the Secretary to the Board of Education.
- B. Report of the Treasurer to the Board of Education - Attachment X B
Recommendation
Approve the March 2016 Report of the Treasurer to the Board of Education.
- C. Appropriations and Revenue Adjustments - Attachment X C
Recommendation
Approve the Appropriations and Revenue Adjustments.
- D. Bill Lists - Attachment X D
Recommendation
Approve payment of the Bill Lists as follows:
 - 1. March 2013 Second Bill List in the amount of \$109,571.94
 - 2. March 2013 Third Bill List in the amount of \$102,462.21
 - 3. April 2016 Cafeteria Bill List in the amount of \$80,431.92
 - 4. April 2016 Capital Projects Bill List in the amount of \$774,526.62
 - 5. April 2016 Bill List in the amount of \$694,539.78
- E. Payroll Reports
Recommendation
Approve the Payroll Reports as follows:
 - 1. March 15, 2016 Payroll/Agency \$631,349.82

2. March 24, 2016 Payroll/Agency \$797,361.56

F. Certifications

1. Board Secretary's Report March 2016: In accordance with 18A:17-36 and 18A:17-9 for the month of March 2016, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report March 2016: The March 2016 Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

- A. Adopt Clayton Board of Education Resolution No. 2016-0426 authorizing an Executive Session for the purpose of discussing personnel and contract issues. The length of the session will be approximately 60 minutes or less. - Attachment XII A

XIII. ADJOURNMENT