

The public may participate in the meeting by emailing publiccomment@claytonps.org when prompted by the Board President.

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the New Jersey Student Learning Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- Goal 1: Establish the Clayton Equity Committee consisting of a diverse group of stakeholders who will organize three to four equity events by the end of the 2020-2021 school year (Strategic Goals 4 and 5)
- Goal 2: Provide increased professional development for staff to support the implementation of remote learning by the end of the 2020-2021 school year (Strategic Goals 1 and 3)
- Goal 3: Implement interventions and instructional supports to close the learning gap which resulted from the Spring COVID-19 closing of schools (Strategic Goal 1)

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
VIRTUAL MEETING LIVE-STREAMED ON WWW.CLAYTONPS.ORG
APRIL 27, 2021**

- I. OPENING PROCEDURES
 - A. Call to Order by the President
 - B. Pledge of Allegiance
 - C. Recording of Attendance: Steven Awalt, Megan Colon, Paul Connell, Anthony Grafton, Niamah King, Jeremiah Long, Robin Roche, Nicole Shaw, April Ward
 - D. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees - Attachment II B

Curriculum/Instruction	Jeremiah Long (Chair), Anthony Grafton, April Ward
Finance/Facilities	Robin Roche (Chair), April Ward, Steven Awalt
Policy	Megan Colon (Chair), Niamah King, Nicole Shaw
Executive	Robin Roche, Jeremiah Long, Megan Colon, Paul Connell

III. VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

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IV. SCHOOL BUSINESS

A. Administration of the Oath of Office to New Board Member Nicole Shaw

B. Public Hearing on the 2021-2022 School District Budget

1. Open the Public Hearing
2. Presentation & Board Discussion
3. Public Comments
4. Close the Public Hearing
5. Motion to Adopt the 2021-2022 School District Budget and the Resolution Resolution of The Borough of Clayton Board of Education for Adoption of the 2021-2022 School Budget: WHEREAS the 2021-2022 School Budget was approved by the Executive County Superintendent; Whereas the School District has not proposed programs and services in addition to NJSLS adopted by the State Board of Education and is below adequacy as defined the School Funding Formula; WHEREAS the School District conducted a Public Hearing on the 2021-2022 School Budget on April 27, 2021: BE IT RESOLVED to adopt the 2021-2022 School District Budget as follows:

General Fund	\$24,235,480
Special Revenue Fund	\$ 4,485,878
Debt Service Fund	<u>\$ 1,210,619</u>
Total Budget	\$29,931,977

BE IT RESOLVED to acknowledge that the tentative 2021-2022 budget as described above results in a general fund tax levy of \$9,036,488 and a debt service tax levy of \$1,093,155; BE IT THEREFORE RESOLVED that the Borough of Clayton Board of Education adopts the 2021-2022 School District Budget as above.

C. District Goals Update: Nikolaos Koutsogiannis, Superintendent of Schools

D. Clippers of the Month/Principals' Minutes - Attachment IV D

Elementary	Sarena Rodriguez; Mark West; Gina Vant; Jonathan Yates; Braelyn Turner; Christian Hill; Gabriella Greenberg
Middle	Aidan Garofolo; Michael Nichols; Jasmine Goines
High	Rebecca Beare; Joseph Russo; Madison Manera; Kadircan Akilli

E. Tuition Rates

Recommendation

Adopt the following tuition rates for the 2021-2022 school year:

Preschool/Kindergarten (Full Day Rate)	\$9,951
Grades 1 through 5	\$12,767
Grades 6 through 8	\$12,640
Grades 9 through 12	\$12,704
Behavioral Disabilities	\$21,093*
Multiply Disabled	\$31,413*
Extended School Year	\$3,264*

* Excludes related services which will be billed separately

F. Commodity Hauling - Attachment IV F

Recommendation

Approve Paul's Commodity Hauling for hauling state commodities from Safeway Cold Storage to the District for the 2021-2022 school year.

G. Capital Projects Application

Recommendation

Authorize Garrison Architects to submit an NJDOE Other Capital Project Application for HVAC upgrades, auxiliary gym floor, and other projects determined by the Long-Range Facilities Plan; no state aid will be received for these projects.

H. Disability Plan Renewal

Recommendation

Approve the renewal of the District's Disability Plan with Guardian at a cost of \$6,434 for the 2021-2022 school year; no increase.

I. Gloucester County Special Services School District Contracts

Recommendation

Approve the following contracts with Gloucester County Special Services School District for the 2021-2022 school year:

Cooperative Transportation Services	Administrative fee of 7% for special education, vocational, public, and homeless routes; 4% for non-public routes
Non-Public Technology Purchasing	5% administrative fee

Non-Public Textbook Purchasing	10% administrative fee
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J. NJDOE Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Recommendation

Grant the administration permission to submit the application for the CRRSA for the project period March 13, 2020 through September 30, 2023 as follows:

ESSER II	\$1,289,927
Learning Acceleration	\$82,781
Mental Health	\$45,000

K. Addressing Learning Loss Grant Funds Acceptance Recommendation

Accept the Addressing Learning Loss Grant funds in the amount of \$156,415.

L. Bylaws, Policies, and Regulations - Attachment IV L Recommendation

Approve the following:

1st reading of Regulation 7425 Lead Testing of Water in Schools; 2nd reading to take place at the May 2021 meeting
2nd reading of Bylaw 0164.6 Remote Public Board Meetings During a Declared Emergency
Revised Policy 5330.01 Administration of Medical Cannabis
Revised Policy 7425 Lead Testing of Water in Schools
Revised Regulation 5330.01 Administration of Medical Cannabis

M. Home Instruction Recommendation

Approve home instruction as follows:

Student 26152	3-29-2021 to 6-18-2021 with instruction provided by Chelsea Wisniewski (Language Arts 7, Social Studies 7, and Science 7) and Noah Lehman (Math 7) at \$40 per hour for 1 hour per week per subject
Student 26132	4-13-2021 with the end date to be determined; Jefferson Health Program providing the instruction. \$40 per hour. 1 hour per day for 5 days per week for Language Arts 7, Social Studies 7, Science 7, and Math 7 1 hour per week per subject
27722	4-26-2021 with the end date to be determined; Jefferson Health Program (Brookfield) providing the instruction 5 hours per week at the rate of \$40.

- N. Softball Press Box Dedication “Harry Chambers Pressbox”
Recommendation
Approve the dedication of the Softball Press Box to Harry Chambers who has been an assigner, softball, and soccer official for over 30 years and has been one of the biggest supporters of our athletic programs as well as protecting our youth as a crossing guard.
- O. Drug Testing Joint Purchasing Bid with Washington Township
Recommendation
Grant the administration permission to submit the documentation for a joint purchasing bid with Washington Township for drug testing for the 2021-2022 school year.
- P. Enterprise Fund
Recommendation
Grant the administration permission to establish an enterprise fund for the Performing Arts Center rentals.
- Q. New Jersey School Insurance Grant
Recommendation
Authorize the administration to submit the New Jersey School Insurance Grant in the amount of \$7,599 and to accept the funds.
- R. Dental Carrier
Recommendation
Adopt the following resolution to change the District’s dental carrier from Horizon Blue Cross Blue Shield to Delta Dental with a premium savings to the District of \$18,021: WHEREAS the Clayton Board of Education currently offers dental coverage to its employees through Horizon Blue Cross Blue Shield of New Jersey and; WHEREAS the Integrity Consulting Group has received a quote for dental coverage on behalf of the Board of Education from Delta Dental of New Jersey and; WHEREAS the quoted dental rates received from Delta Dental of New Jersey are less expensive than the current Horizon Blue Cross Blue Shield of New Jersey dental rates for the period July 1, 2021 through June 30, 2022 and; WHEREAS Integrity Consulting Group recommends the change in the dental plan effective July 1, 2021; NOW, THEREFORE BE IT RESOLVED by the Board of Education of Clayton that the change in dental coverage to the Delta Dental of new Jersey plan be effective July 1, 2021 and the Horizon Blue Cross Blue Shield of New Jersey dental plan be terminated July 1, 2022; BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Integrity Consulting Group for execution with the insurance carrier.

S. Kindergarten Transition Preparatory Program/Little Clippers Summer Fun Camp Recommendation
 Approve the Kindergarten Transition Preparatory Program and Little Clippers Summer Fun Camp to be run 7-6-2021 through 7-29-2021 with stipends not to exceed \$21,760; supplies and snacks estimated at \$1,200; funded through the Preschool Education Association Grant.

T. Summer Wilson Tutoring Recommendation
 Approve the Elementary School Summer Wilson Tutoring Program for the 2021 summer to be run 7-6-2021 through 8-5-2021.

U. Summer Speech Therapy Evaluations Recommendation
 Approve Elementary School Summer Speech Therapy Evaluations for the 2021 summer.

V. Summer Speech Therapy Services Recommendation
 Approve the Elementary School Speech Therapy Services for the 2021 summer to be run 7-6-2021 through 8-5-2021.

W. Extended School Year Programs Recommendation
 Approve the following Extended School Year Programs for the 2021 summer to be run 7-6-2021 through 8-5-2021:

ES Emotional Support ESY Program	ES Autism Class ESY Program
ES MD ESY Program	MS/HS MD ESY Program

X. Nutri-Serve Renewal Recommendation
 Approve the renewal of the Food Service Management Contract with Nutri-Serve Food Management, Inc. at the flat fee of \$67,601.99 for the 2021-2022 school year; this is year 2 of a 5-year contract.

Y. Mediation Agreement Recommendation
 Adopt the following Resolution for the Mediation Agreement; the Agreement is on file in the Superintendent’s Office: BE IT RESOLVED, upon the recommendation of counsel and the Chief School Administrator, that a Settlement Agreement (Confidential Exhibit “A”) between C.Z. o/b/o C.R.

(“C.R.”) and the Clayton Public School District Board of Education (“Board”), docketed under AGENCY REF NO. 2021-32684, be approved to resolve litigation; and BE IT FURTHER RESOLVED the Board has fully considered the terms and conditions of the Settlement Agreement and finds them to be acceptable in all respects and in the best interests of the school district and public and the Board approves the Settlement Agreement and the Board President and/or their designee are authorized to execute the appropriate documents and directed to take such actions as necessary in furtherance of the Settlement Agreement and General Release; BE IT FURTHER RESOLVED the Board understands that the matter was successfully mediated on April 16, 2021 and the matter has been closed by the New Jersey Department of Education’s Office of Special Education Police and Dispute Resolution.

V. BUILDINGS AND GROUNDS

A. Buildings and Grounds Report - Attachment V A
Recommendation

Approve the Report.

B. Use of Facilities
Recommendation

Approve the use of facilities pending receipt of required documentation:

DANCE! By Debra DiNote	Performing Arts Center for 4 performances on 4-24-2021
Groove National Dance Competition	Performing Arts Center for a dance competition 4-29-2021 through 5-2-2021

VI. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drill Reports - Attachment VI A
Recommendation

Approve the Reports.

B. Violence/Vandalism/Code of Conduct Violations Reports - Attachment VI B
Recommendation

Approve the Reports.

VII. PERSONNEL

A. Workshop Attendance - Attachment VII A
Recommendation

Approve attendance at workshops as per the attachment.

B. Resignation

Recommendation

Accept Erik Dahms' resignation from his position as Social Studies Teacher effective June 30, 2021.

C. Tuition Reimbursement

Recommendation

Approve tuition reimbursement for Kristin Beaty (NT) for "Techniques in Behavioral Change and PBS" for the spring 2021 semester at the University of Delaware in accordance with the CEA negotiated agreement not to exceed \$2,091.

D. Leaves of Absence

Recommendation

Approve the following requests for leaves of absence:

Employee #6776	4-1-2021 through 5-12-2021
Employee #6896	Extension for the remainder of the 2020-2021 school year
Employee #6489	9-1-2021 through 12-2-2021
Employee #7149	9-1-2021 through 12-2-2021

E. Hiring

1. High School Principal's Secretary

Recommendation

Approve Mary Pfeifer as High School Principal's Secretary at a salary of \$36,795 prorated for the 2020-2021 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Athletic Trainer Replacement

Recommendation

Approve David Filippone as Athletic Trainer to cover for a leave of absence at \$40 per hour for the 2020-2021 school year pending receipt of required paperwork as recommended by the Superintendent.

3. High School Science Teacher

Recommendation

Approve Kathleen Dunley as High School Science Teacher at a salary of Step 2 Master's Degree \$54,120 for the 2021-2022 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Co-Curricular Appointment
Recommendation

Approve Leah Waring as World Language Club Advisor for the 2020-2021 school year pending receipt of required paperwork as recommended by the Superintendent.

5. Substitutes
Recommendation

Approve the following substitutes for the 2020-2021 school year pending receipt of required paperwork as recommended by the Superintendent:

Angel McCullough-Bey	Substitute Bus Driver	\$17.50 per hour
Bria Nestore	Substitute Teacher	\$95 per day
Michelle Richardson	Substitute Bus Aide	\$13 per hour
Kathleen Dunlevy	Substitute Teacher	\$95 per day

6. Volunteers
Recommendation

Approve the following volunteers for the 2020-2021 school year pending receipt of required paperwork as recommended by the Superintendent:

Ryan Rollo	Baseball
Fred Sharpe	Track

7. Staff Members for the Summer Boost Program
Recommendation

Approve the following individuals as staff members for the Summer Boost Program for the 2021 summer pending receipt of required paperwork as recommended by the Superintendent:

Teachers: Holly Harrington; Tisa-Nicole Caltabiano; Joanne Rider; Julia Kotyla; Alexis Papakostas; Noah Lehman; Deborah Gelston; Denise Zambon; Melissa Reynolds; Susan Taney; Lauren Campisi; Brittany Forgrove; Donna Antonelli; Chelsea Wisniewski; Fanny Yu; Katelyn Kammerer; Rita Spaulding	Teacher Instruction & Prep Salary: 4 hours instructional rate; 1 hour daily planning rate; 4 days per week; up to 6 weeks; Professional Development Salary: 12 hours @ \$30 per hour
Summer Program Administrator K-12: Matthew Slater	6 weeks; 4 days per week; 5 hours per day supervision rate; Professional Development Salary: 12 hours @ \$50 per hour

Summer Program Counselor: Emily Martin	4 hours per day; 4 days per week; 6 weeks instructional rate; Professional Development Salary: 12 hours @ \$30 per hour
Summer Program School Nurse K-12: Julie Kosylo	5 hours per day; 4 days per week; 6 weeks instructional rate

8. Staff Members for the Summer Kindergarten Transition Preparatory Program and Little Clippers Summer Fun Camp

Recommendation

Approve the following individuals as staff members for the Summer Kindergarten Transition Preparatory Program and Little Clippers Summer Fun Camp for the 2021 summer Monday through Thursday (July 6th through July 29th) 12 hours per week at \$40 per hour and 4 hours per week at \$30 per hour for teacher prep time pending receipt of required paperwork as recommended by the Superintendent: Meredith Lex, Nancy Lee, Caitlyn Lawlor, Susan Taney, and Allison Reuter.

9. Staff for Extended School Year Programs

Recommendation

Approve the following staff members for the Extended School Year Programs for the 2021 summer 7-6-2021 through 8-5-2021 pending receipt of required paperwork as recommended by the Superintendent:

Danielle Ranieri	ES MD ESY Program Teacher	4 hours per day at the instructional rate of \$40 per hour plus 1 hour at the non-instructional rate of \$30 per hour
Emily Comerford	ES Emotional Support ESY Program Teacher	4 hours per day at the instructional rate of \$40 per hour plus 1 hour at the non-instructional rate of \$30 per hour
Johanna Norton	ES Autism Class ESY Program Aide	4 hours per day at the per diem rate
Carol Wright	MS/HS MD ESY Program Teacher	4 hours per day at the instructional rate of \$40 per hour plus 1 hour at the non-instructional rate of \$30 per hour

10. Staff for Summer Speech Therapy Services

Recommendation

Approve Sara Winters to provide Summer Speech Therapy Services at the Elementary School 12 hours per week for 4 weeks at the instructional rate of \$40 per hour plus 3 hours per week at the non-instructional rate of \$30 per hour 7-6-2021 through 8-5-2021 pending receipt of required paperwork as recommended by the Superintendent.

11. Staff for Summer Speech Therapy Evaluations
Recommendation

Approve Dana Brady to provide summer speech therapy evaluations at the rate of \$375 per evaluation for the 2021 summer pending receipt of required paperwork as recommended by the Superintendent.

12. Staff for Summer Wilson Tutoring
Recommendation

Grant approval for Melissa Gray and Maria Schneider to provide Summer Wilson Tutoring at the Elementary School at the instructional rate of \$40 per hour from 7-6-2021 through 8-5-2021 pending receipt of required paperwork as recommended by the Superintendent.

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment XI A
Recommendation

Approve the March 31, 2021 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment XI B
Recommendation

Approve the March 31, 2021 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment XI C
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment XI D
Recommendation

Approve payment of the Bill Lists as follows:

March 2021 2nd Bill List	\$87,53.00
March 2021 Cafeteria Bill List	\$53,926.87
April 2021 Bill List	\$780,619.38

E. Certifications

1. Board Secretary’s Report March 31, 2021: The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
2. Treasurer’s Report March 31, 2021: The March 31, 2021 Report of the Treasurer of School Funds for the 2020-2021 school year is in agreement with the Report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. Payroll Reports
Recommendation

Approve the Payroll Reports as follows:

3-15-2021	\$688,630.79
3-30-2021	\$648,134.07

XII. VISITORS’ REMARKS

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XIII. EXECUTIVE SESSION

A. Resolution - Attachment XIII A
Recommendation

Adopt Clayton Board of Education Resolution No. 2021-0427 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT