

SUNSHINE NOTICE

Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times and the Sentinel, and filed with the Clerk of the Municipality.

MISSION STATEMENT

Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

DISTRICT GOALS

1. Improve student achievement through increased student engagement and enhanced articulation.
2. Increase community outreach and improve communication to allow for an efficient, effective, and positive student-centered environment.
3. Plan for facility and infrastructure needs of the future and improve the maintenance and appearance of current facilities.

ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
April 29, 2014
6:30 p.m.

I. OPENING PROCEDURES

- A. Call to Order by the Board President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: John Connelly, Ron Durham, Anthony Grafton, Elizabeth Kellum, Jeremiah Long, Dawn Milligan, Jeff Radio, Milton Reuter, Edwardo Rojas
- D. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from Standing Committees and Ad Hoc Committees
 1. Curriculum & Instruction Committee: Jeremiah Long – Chair; Ron Durham; Edwardo Rojas – Attachment II B
 2. Finance & Facilities Committee: Dawn Milligan – Chair; Jeff Radio; Elizabeth Kellum
 3. Policy & Legislation Committee: Edwardo Rojas – Chair; Milton Reuter; John Connelly
 4. Executive Committee: Anthony Grafton; Dawn Milligan; Milton Reuter; Jeremiah Long

III. SCHOOL BUSINESS

- A. Public Hearing on the Proposed 2014-2015 School District Budget
 1. Open the Public Hearing
 2. Budget Presentation
 3. Public Comments
 4. Close the Public Hearing
- B. Motion to Submit the 2014-2015 Proposed School District Budget Recommendation

Adopt the resolution to submit the 2014-2015 Proposed School District Budget to the County Office of Education and to the Department of Education.

IV. EXECUTIVE SESSION – ATTACHMENT IV A

- A. Adopt Clayton Board of Education Resolution No. 2014-0429 (1) authorizing an Executive Session. The length of the session will be approximately 60 minutes or less.

III. SCHOOL BUSINESS (CONTINUED)

- C. Principals’ Minutes
- D. Presentation to Winners of the Clayton Education Foundation Art Show
- E. Presentation to Joseph Gonzalez – “A Few Good Men” Award
- F. Students and Clippers of the Month – Attachment III F
Elementary: Joseph Connell, Metin Akin, Logan Ryan, Rebecca Beare, Lindsey Perry, Abigail Dempsey, Humzah Mian, Jayda Robinson-Chambers
Middle: Anthony Dewees, Nasir Brown, Jada Mills
High: David Siugzda, Bailey Burnett, Zachary Jaworski, Tyron Boykin
Recommendation
Acknowledge their significant achievement.

BREAK

The Board will take a brief recess.

VISITORS’ REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during visitors’ remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

- G. Cooperative Transportation Services for 2014-2015
Recommendation
 - 1. Approve the agreement with GCSSSD for cooperative transportation services for the 2014-2015 school year for homeless, nonpublic, special education, and vocational students.
 - 2. Approve the agreement with CMSSSD for shared services for the 2014-2015 school year.
- H. Fundraiser
Recommendation
Approve a fundraiser through the Kelly Miller Circus on June 11, 2014, pending receipt of appropriate insurance documentation.
- I. Field Trips and Activities – Attachment III I
Recommendation
Approve the field trips and activities as listed on the attachment.
- J. Senior Trip – Attachment III J
Recommendation
Approve the 2015 senior trip and itinerary as listed on the attachment provided.

- K. Home and School Association Activities – Attachment III K
1. Home and School Association Activities for the 2014-2015 School Year
Recommendation
Approve the Home and School Association activities for the 2014-2015 school year as listed on the attachment provided.
 2. Home and School Association Sponsored Dances
Recommendation
Approve the Home and School Association sponsored dances on May 9, 2014, (sons and significant female – mother, grandmother, etc.) and May 30, 2014 (daughters and significant male – father, grandfather, etc.) in the Simmons cafeteria; no cost to attend.
- L. Transportation Jointures
Recommendation
1. Approve the following transportation jointures with Delsea Regional as the host for the 2013-2014 school year:
Route D01 Delsea Choice – 2 students at \$1,768 annual
Route SP16 Yale – 1 student at \$30,152 annual
Route SP12 Glassboro Choice – 3 students at \$2,652 annual; 1 special Education Student at \$8,388.08 annual
 2. Approve the following transportation jointures for YES Facility students for the 2013-2014 school year:
Route SP03 October 2, 2013 through January 22, 2014 in the amount of \$1,767.78
Route SP04 January 23, 2014 through June 30, 2014 in the amount of \$3,980.88
- M. Accept Donations
Recommendation
Accept the following items donated by Joseph Moore: 8’X10’ wood shed; 55’X12’X10’ batting cage.
- N. Grants
1. Elementary and Secondary Education Counseling Grant
Recommendation
Grant the administration permission to apply for the Elementary and Secondary Education Counseling Grant to support counseling programs; award amounts range from \$250,000 to \$400,000.
 2. Instructional Improvement Systems Grant
Recommendation
Grant the administration permission to apply for an Instructional Improvement Systems grant sponsored by the NJ DOE in the amount of \$149,635 to implement an online tool for lesson planning and assessment; grant application includes funding for hardware, network and wireless infrastructure supports, professional development, licenses, and substitutes for professional development.
 3. School-Based Youth Services and Family Friendly Center Grant Contracts for the 2014-2015 School Year
Recommendation
Grant permission for the administration to submit the grant renewals for Clayton Place School-Based Youth Services Program and Family Friendly Center grants to be submitted to the State by May 19, 2014 in the total award amount of

\$274,167 to fund Clayton Place at the High School and Middle School and Micro Society After-School Club and Family Friendly Center activities at the Elementary School.

4. NJEA Frederick L. Hipp Foundation Grant
Recommendation

Grant the administration permission to accept the NJEA Frederick L. Hipp Foundation Grant in the amount of \$2960 for implementation during the 2014-2015 school year to support innovative learning and teaching experiences through collaboration and partnership with community organizations.

O. Tuition Rates for the 2014-2015 School Year – Attachment III O
Recommendation

Approve the tuition rates for the 2014-2015 school year as listed on the attachment provided.

P. Summer Programs – Attachment III P

1. Summer Academy
Recommendation

Approve the Summer Academy for the 2014 summer as listed on the attachment provided.

2. Summer Kindergarten Preparatory Program
Recommendation

Approve the Summer Kindergarten Preparatory Program as listed on the attachment provided.

3. Summer Credit Completion Program
Recommendation

Approve the Summer Credit Completion Program as listed on the attachment provided.

Q. Set Breakfast and Lunch Prices for the 2014-2015 School Year
Recommendation

Approve the following prices for the 2014-2015 school year:

- | | |
|-----------------------------|-------------------------|
| 1. Student Breakfast \$1.40 | 2. ES Lunch \$2.35 |
| 3. Reduced Breakfast \$.35 | 4. HS & MS Lunch \$2.45 |
| 5. Reduced Lunch \$.40 | 6. Milk \$.60 |
| 7. Adult Breakfast \$1.80 | 8. Adult Lunch \$3.50 |

R. Out of District Placement
Recommendation

Approve out of district placement for Student 16243 at Archway for the remainder of the 2013-2014 school year.

S. Tuition Contracts
Recommendation

1. Approve a tuition contract for Student 16243 at Archway beginning March 31, 2014, through the remainder of the 2013-2014 school year (52 billable days) in the amount of \$199.20 per day.
2. Approve a tuition contract for Student 28028 at Buena for the 2013-2014 school year in the amount of \$8,416.
3. Approve a tuition contract for Student 27073 at Deptford for the 2013-2014 school year in the amount of \$8,416.

- T. Amendment of the FY 14 IDEA Application
Recommendation
Grant the administration permission to amend the FY 14 IDEA application to account for the FY 13 carryover.
 - U. Pre-School Disabilities Tuition Contract
Recommendation
Approve a tuition contract for Student 27018 at GCSSSD beginning March 6, 2014 through the remainder of the 2013-2014 school year in the amount of \$34,380 pro-rated.
 - V. GCSSSD Agreement to Provide Non-Public Textbook Purchasing
Recommendation
Approve the agreement with GCSSSD to provide non-public textbook purchasing for the 2014-2015 school year.
 - W. Delsea Regional Joint Purchasing Agreement for Custodial and Janitorial Supplies
Recommendation
Approve the agreement with Delsea Regional for joint custodial and janitorial supply purchasing for the 2014-2015 school year.
 - X. Resolution on School Funding in the FY 15 New Jersey State Budget
Recommendation – Attachment III X
Adopt the Resolution on school funding in the FY 15 New Jersey state budget.
 - Y. 2014-2015 One-Year Program Plan Update and Budget Statement Approval for Early Childhood Education – Attachment III Y
Recommendation
Approve the 2014-2015 One-Year Program Plan Update and Budget Statement Approval for Early Childhood Education as listed on the attachment provided.
- V. BUILDINGS AND GROUNDS
- A. Progress Report – Attachment V A
Recommendation
Accept the report.
- VI. SCHOOL SAFETY & SECURITY
- A. School Bus Emergency Evacuation Drills; Drill Reports; Violence and Vandalism/Code of Conduct Violations; Harassment, Intimidation, and Bullying Reports – Attachment VI A
Recommendation
Accept the reports.
- VII. PERSONNEL
- A. Resignation – Attachment VII A
Nanette Ianni has resigned from her position as Bus Aide effective March 21, 2014.
Recommendation
Accept resignation.

B. Leaves of Absence

1. Nicole Richmond is requesting a leave of absence through the Family Leave Act beginning March 30, 2014, through April 4, 2014, and every Monday and Friday following with a return date to be determined as soon as possible.
Recommendation
Approve Nicole Richmond's request for a leave of absence.
2. Lauren Eichhorn is requesting an extension to her leave of absence through May 23, 2014.
Recommendation
Approve Lauren Eichhorn's request for a leave of absence.
3. James Dutch is requesting a leave of absence from his position as Elementary School Teacher through the NJ Family Leave Act beginning May 12, 2014, returning on June 16, 2014.
Recommendation
Approve James Dutch's request for a leave of absence.
4. Julianne Fallon is requesting a leave of absence through the Family Leave Act beginning September 3, 2014, through December 3, 2014.
Recommendation
Approve Julianne Fallon's request for a leave of absence.

C. Course Enrollments/Tuition Reimbursements

1. Brianna Rucci has successfully completed "Measurement, Accountability, and Student Learning."
Recommendation
Approve tuition reimbursement in the amount of \$1,297 for Brianna Rucci.
2. Alicia Gravenor has successfully completed "Practicum in School Leadership."
Recommendation
Approve tuition reimbursement in the amount of \$1,272 for Alicia Gravenor.
3. Jennifer Schoepflin has successfully completed "Educational Organizations and Leadership."
Recommendation
Approve tuition reimbursement in the amount of \$1,960 for Jennifer Schoepflin.
4. Jennifer Schoepflin is requesting permission to enroll in "Fundamentals of Curriculum Development" for the summer 2014 semester at Rowan University. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the Clayton Education Association negotiated agreement not to exceed \$1,950.
Recommendation
Grant permission for Jennifer Schoepflin to enroll in the course.

D. Workshop Attendance – Attachment VII D

Recommendation

Approve attendance at workshops as per the list provided.

E. Hiring

1. Substitutes
Teachers: Linda White, Lauren Morales, Victor Nage
Classroom Aides: Grace Cerak
Cafeteria Aides: Grace Cerak
Playground Aides: Grace Cerak
Custodians: Roxanne Burt

Recommendation

Approve the above individuals as Substitutes for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Part-Time Basic Skills Instructor

Recommendation

Approve Alicia Fullerton as part-time Basic Skills Instructor at the Elementary School at a salary of half of Master's Step 3 pro-rated \$24,915 for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Part-Time Groundskeeper

Recommendation

Approve Ryan McLaughlin as part-time Groundskeeper for the District at a salary of \$8.25 per hour for 20 hours per week for the 2013-2014 school year pending receipt of required paperwork as recommended by the Superintendent.

4. Replacement Teacher for Elementary School

Recommendation

Approve Michael Weppeler as Replacement Teacher at the Elementary School for the duration of an employee's leave of absence at a salary of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.

5. Replacement Teacher for Middle School Science

Recommendation

Approve Nicole Weber as Replacement Teacher for Middle School Science for the duration of an employee's leave of absence at a salary of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.

6. Replacement Teacher for High School English

Recommendation

Approve Mia Searles as Replacement Teacher for High School English for the duration of an employee's leave of absence at a salary of \$90 per day pending receipt of required paperwork as recommended by the Superintendent.

F. Credit Recognition

Alicia Gravenor has earned a Master's Degree.

Recommendation

Recognize Master's Degree effective May 1, 2014; salary adjustment will be made once negotiations are completed.

G. Reduction in Force

Recommendation

Approve a "reduction in force" of the Middle School Principal position for the 2014-2015 school year.

H. Rehiring of Employees for the 2014-2015 School Year – Attachment VII H

Recommendation

Approve the rehiring of employees for the 2014-2015 school year as per the attachment provided.

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education – Attachment XI A
Recommendation

Approve the February 28, 2014 Report of the Secretary to the Board of Education.

B. Reports of the Treasurer to the Board of Education – Attachment XI B
Recommendation

Approve the February 28, 2014 and March 31, 2014 Reports of the Treasurer to the Board of Education.

C. Appropriation and Revenue Adjustments – Attachment XI C
Recommendation

Approve the appropriation and revenue adjustments.

D. Bill List – Attachment XI D
Recommendation

1. Approve payment of the second bill list for March 2014 in the amount of \$343,906.70.
2. Approve payment of the cafeteria bill list for April 2014 in the amount of \$78,941.27.
3. Approve payment of the bill list for April 2014 in the amount of \$626,814.65.

E. Payroll and Payroll Agency Reports

Approve the following:

March 14, 2014	Payroll \$372,533.76
	Agency \$258,583.98
March 28, 2014	Payroll \$330,560.82
	Agency \$428,870.97

F. Certifications

1. Board Secretary's Report February 2014
In accordance with 18A:17-36 and 18A:17-9 for the month of February 2014, the Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Reports February 2014 and March 2014
The February 2014 and March 2014 Reports of the Treasurer of School Funds for the 2013-2014 school year are in agreement with the report of the Board Secretary.
3. Board of Education Certification
The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XII. VISITORS' REMARKS

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XIII. EXECUTIVE SESSION – ATTACHMENT XIII A

A. Adopt Clayton Board of Education Resolution No. 2014-0429 (2) authorizing an Executive Session. The length of the session will be approximately 60 minutes or less.

XIV. ADJOURNMENT