

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS  
BOARD OF EDUCATION  
CLAYTON PUBLIC SCHOOL DISTRICT  
Clayton High School Cafeteria  
May 16, 2017 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Bailey Burnett, Paul Connell, Ron Durham, Anthony Grafton, Milton Reuter, Robin Roche, Stacey Weinert, Scott Werkheiser, Caite Wolak
- D. Approval of Minutes for February 21, 2017, March 20, 2017, and April 25, 2017 Meetings - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees/Ad Hoc Committees

|                    |  |
|--------------------|--|
| Curriculum         | Caite Wolak (Chair); Bailey Burnett; Scott Werkheiser  |
| Finance/Facilities | Ron Durham (Chair); Scott Werkheiser; Milton Reuter    |
| Policy             | Paul Connell (Chair); Stacey Weinert; Robin Roche      |
| Executive          | Caite Wolak; Ron Durham; Paul Connell; Anthony Grafton |

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitor's' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

III. SCHOOL BUSINESS

A. Clippers of the Month/Principals' Minutes - Attachment III A

|            |   |
|------------|---|
| Elementary | Madison Petsch; Jesse Metcalf; Thomas Fitzgerald; Angelique Pereira; Reese Jarrell; Christian Thibault; Zachary Kelly |
| Middle     | Cameron Warner; Christopher Fuscellaro; McKenna Ryan  |
| High       | Brandon Taylor; Selime Saglik; Gabrielle Connell; Anthony Taibi   |

Recommendation

Acknowledge their significant achievement.

B. Recognition: Ben Kellum - AAA Traffic Safety Video Contest Winner

C. Field Trips and Activities - Attachment III C

Recommendation

Approve the field trips and activities as listed on the attachment.

D. Clinical Practice/Internship Requests

Recommendation

Approve the following clinical practice/internship requests:

|                   |                      |             |                   |                       |
|-------------------|----------------------|-------------|-------------------|-----------------------|
| Marisa Deal       | Rowan University     | Fall 2017   | Elementary School | With Lauren Campisi   |
| Zachary Hickman   | Rowan University     | Fall 2017   | Elementary School | With Dawn Smith       |
| Christina Granato | Rowan University     | Fall 2017   | Elementary School | With Ellen Bernstein  |
| Caitlin Musser    | Rowan University     | Fall 2017   | Elementary School | With Sandra Turner    |
| Brandon Denny     | Patterson University | Summer 2017 | High School       | With Daniel Antonelli |

E. School-Based Youth Services Program and Family Friendly Center Contract Renewal - Attachment III E

Recommendation

Approve the renewal of the School-Based Youth Services Program and Family Friendly Center contracts for the 2017-2018 school year as per the attachment.

F. Summer Programs  
Recommendation

Approve the following programs for the 2017 summer:

|  |  |
|--|--|
| Middle School & High School Multiply Disabled Extended School Year Program | 2 Special Education Teachers and 2 Aides for 4 hours per day for student instruction at the instructional rate of \$40 per hour plus 1 hour at the non-instructional rate of \$30 per hour Monday through Thursday July 10, 2017 through August 3, 2017  |
| Elementary School Multiply Disabled Extended School Year Program           | 1 Special Education Teacher and 1 Aide for 4 hours per day for student instruction at the instructional rate of \$40 per hour plus 1 hour at the non-instructional rate of \$30 per hour Monday through Thursday July 10, 2017 through August 3, 2017  |
| Elementary School Summer Tutoring  | Summer tutoring to service struggling readers 24 hours per week for 6 weeks at the instructional rate of \$40 per hour   |
| Glassboro Public Schools Extended School Year Program                      | Glassboro Summer Program extended school year for up to 10 students at an estimated cost of \$1,200 per student; program runs July 5, 2017 through July 27, 2017 Monday through Thursday 8:30 a.m. to 12:30 p.m. for Kindergarten through 5th grades and 8:30 a.m. to 10:30 a.m. for Preschool Handicapped |

G. Educational Services  
Recommendation

Approve educational services for Student 19241 while the student is hospitalized with Education Inc. providing the instruction.

H. Extel Contract for Phone Service - Attachment III H  
Recommendation

Approve the contract with Extel for phone service from July 1, 2017 through June 30, 2020 for phone service as per the attachment.

I. NCLB Application Amendment  
Recommendation

Approve the amendment of the NCLB FY 17 application.

J. Resolution to Borrow  
Recommendation

Grant permission for the School Business Administrator/Board Secretary to submit applications to borrow up to \$974,645 to cover the June State aid payments that won't be received until July; interest to be paid by the State at a rate to be determined.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A  
Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct  
Violations - Attachment V A  
Recommendation

Accept the reports.

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A  
Recommendation

Approve attendance at workshops as per the attachment.

B. Resignation

Laurie Spinner has resigned from her position as part-time Custodian effective May 1, 2017.

Recommendation

Accept resignation.

C. Extension of Leave of Absence  
Recommendation

Approve the request of Employee #6939 for a leave of absence extension to June 1, 2017.

D. School-Based Youth Services Program and Family Friendly Center Employees  
Salary Contract Renewal - Attachment VI D

Recommendation

Approve the salary contract renewals for the School-Based Youth Services Program and Family Friendly Center employees for the 2017-2018 school year as per the attachment.

E. Course Enrollment/Tuition Reimbursement

Recommendation

Approve the following requests for tuition reimbursement for the spring 2017 semester in accordance with the Clayton Education Association negotiated agreement:

|                     |  |            |
|---------------------|--|------------|
| Lisa Brodack<br>(T) | Stockton University; "Principles of Supervision/Evaluation of Instruction" | \$1,950    |
| Jamie Quinn<br>(T)  | Rowan University; "Research Seminar in Special Education"                  | \$2,472.70 |

F. Hiring

1. Co-Curricular 2017-2018

Recommendation

Approve the following co-curricular appointments for the 2017-2018 school year pending receipt of required paperwork as recommended by the Superintendent:

|                          |               |
|--------------------------|---------------|
| Football Assistant Coach | Curtis Custis |
| Football Assistant Coach | Marc Murray   |
| Football Assistant Coach | Ponce Tinkham |

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. October 2018 Workshop

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment X A

Recommendation

Approve the April 30, 2017 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment X B  
 Recommendation  
 Approve the April 30, 2017 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment X C  
 Recommendation  
 Approve the Appropriations and Revenue Adjustments.

- D. Bill Lists - Attachment X D  
 Recommendation  
 Approve payment of the Bill Lists as follows:

|                                     |              |
|-------------------------------------|--------------|
| April 2017 2nd Bill List            | \$54,517.83  |
| April 2017 Cafeteria Bill List      | \$67,632.16  |
| May 2016 Bill List                  | \$541,946.16 |
| May 2017 Capital Projects Bill List | \$7,226.94   |

- E. Payroll Reports  
 Recommendation  
 Approve the Payroll Reports as follows:

|                        |              |
|------------------------|--------------|
| April 13, 2017         | \$576,523.49 |
| April 14, 2017 (Retro) | \$156,010.43 |
| April 28, 2017         | \$569,962.68 |

- F. Certifications
1. Board Secretary's Report April 2017: In accordance with 18A:17-36 and 18A:17-9 for the month April 2017, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  2. Treasurer's Report April 2017: The April 2017 Report of the Treasurer of School Funds for the 2016-2017 school year is in agreement with the Report of the Board Secretary.

3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#### XI. VISITORS' REMARKS

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#### XII. EXECUTIVE SESSION

- A. Resolution - Attachment XII A  
Recommendation

Adopt Clayton Board of Education Resolution No. 2017-0516 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less.

#### XIII. ADJOURNMENT