

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

**ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
May 17, 2016 7:30 p.m.**

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Paul Connell, Ron Durham, Anthony Grafton, Elizabeth Kellum, Milton Reuter, Robin Roche, Edwardo Rojas, Scott Werkheiser, Caite Wolak
- D. Approval of Minutes for the April 26, 2016 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons

- B. Reports from the Standing Committees/Ad Hoc Committees
 - 1. Curriculum and Instruction: Edwardo Rojas (Chair), Robin Roche, Scott Werkheiser
 - 2. Finance and Facilities: Ron Durham, (Chair), Milton Reuter, Edwardo Rojas
 - 3. Policy and Legislation: Paul Connell (Chair), Elizabeth Kellum, Caite Wolak
 - 4. Negotiations: Ron Durham, Paul Connell
 - 5. Executive: Anthony Grafton; Edwardo Rojas, Ron Durham, Paul Connell

III. SCHOOL BUSINESS

- A. Students and Clippers of the Month/Principal Minutes - Attachment III A
Elementary: Jordyn Jones, Faith Peters, James Mai, Alexa Miller, Rainelle Blocker, Nathan Wiseburn, Taylor Siciliano

Middle: Layla Colon, Daja Blackwell, Caitlin Prior
High: Hajee Moore, Leah Sylvester, Catherine Copeland, Anthony Pasquale

Recommendation

Acknowledge their significant achievement.

- B. Presentation: PreSchool - Dr. Briean Madden

BREAK

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board during Visitors' Remarks must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board in Executive Session.

- C. Field Trips and Activities - Attachment III C

Recommendation

Approve the field trips and activities as listed on the attachment.

- D. Bylaws, Policies, and Regulations - Attachment III D

Recommendation

Approve the following policies on second reading: 3159 Teaching Staff Member/School District Reporting Responsibilities; 4159 Support Staff Member/School District Reporting Responsibilities.

- E. Job Description - Attachment III E

Recommendation

Approve the job description for the Community Parent Involvement Specialist as per the attachment.

- F. RFP Service/Maintenance Contract Agreement

Recommendation

Approve the service/maintenance contract agreement with RFP Solutions for the 2016-2017 school year in the amount of \$10,109.

G. Homebound Instruction
Recommendation

Approve homebound instruction for Student 18126 for 2 hours/day 10 hours/week through June 30, 2016 with instruction being provided by Princeton House Behavioral Health.

H. GCSSSD Educational and Behavioral Consultation Services/Homebound Program Assistant Agreements
Recommendation

Approve the agreements with GCSSSD for Educational and Behavioral Consultation Services/Homebound Program Assistants for the 2016-2017 school year as follows:

Student 24006 in the amount of \$6,024

Student 27000 in the amount of \$6,024

Student 26131 in the amount of \$7,356

I. Use of School Bus
Recommendation

Grant permission for the Salvation Army to use one of our school buses and a driver to provide transportation for children to and from Camp Tecumseh at the expense of the Salvation Army as follows: July 13, 2016 drop off; July 18, 2016 pick up.

J. Resolution to Borrow
Recommendation

Grant permission for the School Business Administrator/Board Secretary to submit applications to borrow up to \$952,165 to cover the June State aid payments that won't be received until July; interest to be paid by the State at a rate to be determined.

K. Breakfast and Lunch Prices
Recommendation

Approve the breakfast and lunch prices for the 2016-2017 school year as follows:

Simmons Elementary School:	Universal Breakfast:	No Charge
	Lunch:	\$2.55
	Reduced Lunch:	\$.40
	Milk:	\$.60

Middle School & High School:	Breakfast:	\$1.40
	Reduced Breakfast:	\$.30
	Lunch:	\$2.65
	Reduced Lunch:	\$.40
	Milk:	\$.60

L. Establishment of Special Education Programs - Attachment III L
Recommendation

1. Grant approval of the establishment of an Elementary Behavioral Disabilities classroom staffed with a special education, teacher of the handicapped, or teacher of students with disabilities teacher and two para-professionals to service students in kindergarten through third grade as per the attachment.
2. Grant approval of the establishment of a Middle School Multiple Disabilities classroom staffed with a special education, teacher of the handicapped, or teacher of students with disabilities teacher and one paraprofessional to service students in sixth through eighth grade as per the attachment.

M. School District Calendar for the 2016-2017 School Year
Recommendation

Approve the 2016-2017 School District Calendar as per the attachment.

N. Federal Grant Awards
Recommendation

1. Accept the NCLB allocation for the 2016-2017 school year as follows: Title I \$418,365; Title II \$40,166; Title III \$14,503 and authorize the administration to submit the grant application.
2. Accept the IIS allocation for the 2016-2017 school year in the amount of \$6,654 and authorize the administration to submit the grant application.

IV. BUILDINGS AND GROUNDS

A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

A. School Emergency Evacuation Drills; Violence/Vandalism/Code of Conduct Violations; HIB Report - Attachment V A

Recommendation

Accept the reports.

VI. PERSONNEL

A. Workshop Attendance - Attachment VI A

Recommendation

Approve attendance at workshops as per the attachment provided.

B. Leave of Absence

Recommendation

Approve a leave of absence for Employee #6729 beginning April 28, 2016 through June 17, 2016.

C. Salary Adjustment

Recommendation

Approve a salary adjustment for Ryan Caltabiano to Step 6 Bachelor's Degree plus 30 credits \$50,808 effective June 1, 2016.

D. Course Enrollment/Tuition Reimbursement

Recommendation

1. Grant permission for Sherie Craig to enroll in "Curriculum Development, Implementation, and Evaluation" for the summer 2016 semester at Stockton College. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$2,003.63.
2. Grant permission for Brianna Rucci to enroll in "Administrative Internship" for the summer 2016 semester at Wilmington University. Total reimbursement, upon successful completion of the course and submission of the appropriate paperwork, will be in accordance with the CEA negotiated agreement not to exceed \$2,546.25.

“Causes

3. Approve Jamie Quinn’s request for tuition reimbursement for “Communication Skills for Students with Disabilities” for the spring 2016 semester at Rowan University in the amount of \$1,995 in accordance with the CEA negotiated agreement.
4. Approve Fanny Yu’s request for tuition reimbursement for “Reading Difficulties” for the spring 2016 semester at Wilmington University in the amount of \$1,482 in accordance with the CEA negotiated agreement.

E. Renewal of the School-Based Youth Services Contract
Recommendation

Approve the renewal of the School-Based Youth Services Contract for the 2016-2017 school year as per the attachment.

F. iPad Camp for Teachers - Attachment VI F
Recommendation

Grant approval for teachers to participate in an iPad Camp June 27, 2016 through June 29, 2016 with compensation of \$27 per hour for a total of 9 hours as per the attachment.

G. Certified Staff Salaries for the 2016-2017 School Year - Attachment VI G
Recommendation

Approve the salaries of the certificated staff for the 2016-2017 school year as per the attachment; salaries will be changed once a collective bargaining agreement is reached; these are 2015-2016 school year salaries.

H. Hiring

1. Substitute for the 2015-2016 School Year
Recommendation

Approve Ruth Charles as Substitute Custodian for the 2015-2016 school year pending receipt of required paperwork as recommended by the Superintendent.

2. Summer Curriculum Development - Attachment VI H 2
Recommendation

Approve teachers for Summer Curriculum Development at the

rate of \$27 per hour for the 2016 summer pending receipt of required paperwork as recommended by the Superintendent as per the attachment.

3. Rehiring of Non-Certificated and Administrative Staff for the 2016-2017 School Year - Attachment VI H 3
Recommendation

Approve the rehiring of non-certificated and administrative staff for the 2016-2017 school year as per the attachment.

4. Teachers to Develop EdConnect NJ Assessments - Attachment VI H 4
Recommendation

Grant approval for teachers to develop assessments using the EdConnect NJ system at the rate of \$27 per hour for 4 hours per assessment for the 2016 summer pending receipt of required paperwork as recommended by the Superintendent as per the attachment.

VII. COMMUNICATIONS

- A. School Ethics: Advisory Opinion Request Received

VIII. UNFINISHED BUSINESS

- A. Paperless Notices

IX. NEW BUSINESS

X. FINANCIAL REPORTS

- A. Report of the Secretary to the Board of Education - Attachment X A
Recommendation

Approve the April 2016 Report of the Secretary to the Board of Education.

- B. Report of the Treasurer to the Board of Education - Attachment X B
Recommendation

Approve the April 2016 Report of the Treasurer to the Board of Education.

- C. Appropriations and Revenue Adjustments - Attachment X C

Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment X D

Recommendation

Approve payment of the Bill Lists as follows:

1. Second Bill List for April 2016 in the amount of \$85,809.45
2. Bill List for May 2016 in the amount of \$350,754.78
3. Capital Projects Bill List for May 2016 in the amount of \$473,892.02
4. Cafeteria Bill List for May 2016 in the amount of \$51,571.26

E. Payroll Reports

Recommendation

Approve the Payroll Reports as follows:

April 15, 2016	Payroll/Agency	\$584,508.16
April 29, 2016	Payroll/Agency	\$606,321.08

F. Voided Checks

Recommendation

Approve the following voided checks:

- Check #43231 \$25.00 GCAEMSA not re-issued
- Check #43504 \$30.00 GC Roundtable not re-issued
- Check #43438 \$64.60 Lisa Twomey re-issued
- Check #43551 \$12.10 Rita Spaulding re-issued

G. Certifications

1. Board Secretary's Report April 2016: In accordance with 18A:17-36 and 18A:17-9 for the month of April 2016, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report April 2016: The April 2016 Report of the Treasurer of School Funds for the 2015-2016 school year is in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby

certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. EXECUTIVE SESSION

A. Adopt Clayton Board of Education Resolution No. 2016-0517 authorizing an Executive Session for the purpose of discussing matters which are exempt from the public. The length of the session will be approximately 60 minutes or less. - Attachment XII A

School Business Administrator Contract
Recommendation

Approve the School Business Administrator contract for the 2016-2017 school year as per the attachment.

XIII. ADJOURNMENT