

SUNSHINE NOTICE: Adequate notice of this meeting was provided by the Board Secretary. It was posted in the Borough Hall, communicated to the South Jersey Times, and filed with the Clerk of the Municipality.

MISSION STATEMENT: Clayton Public School District will collaborate with parents and the community to provide a safe, caring, and engaging learning environment where all students achieve the Common Core State Standards along with the knowledge, skills, and experiences to succeed in a global society.

VISION STATEMENT: Preparing Students for the Opportunities of Today and the Future

DISTRICT GOALS:

- * To increase pride in the District and foster a positive climate for both staff and students in order to assist them in attaining success
- * To increase community outreach and improve communication to allow for a successful student-centered environment
- * To prepare and plan for a public referendum to fund facility maintenance and/or additions

ORDER OF BUSINESS
BOARD OF EDUCATION
CLAYTON PUBLIC SCHOOL DISTRICT
Clayton High School Cafeteria
May 19, 2015 7:30 p.m.

I. OPENING PROCEDURES

- A. Call to Order by the President
- B. Pledge of Allegiance
- C. Recording of Attendance by the Secretary: Ron Durham, Anthony Grafton, Elizabeth Kellum, Dawn Milligan, Jeff Radio, Milton Reuter, Robin Roche, Edwardo Rojas
- D. Approval of the Minutes for the April 28, 2015 Meeting - Attachment I D
- E. Presentation of Business by Visitor(s) for Approval as to Agenda Placement

II. COMMITTEE REPORTS

- A. Reports from the Liaisons
- B. Reports from the Standing Committees and Ad Hoc Committees - Attachment IIB
 - 1. Curriculum and Instruction Committee: Robin Roche (Chair); Edwardo Rojas; Elizabeth Kellum
 - 2. Finance and Facilities Committee: Milton Reuter (Chair); Ron Durham; Jeff Radio - Attachment II B
 - 3. Policy and Legislation Committee: Edwardo Rojas (Chair);

4. Executive Committee:

Dawn Milligan
Anthony Grafton; Milton
Reuter; Edwardo Rojas;
Robin Roche

III. SCHOOL BUSINESS

- A. Principals' Minutes/Students and Clippers of the Month - Attachment III A
Elementary: Trevor Rehm, Madelyn Gompert, David Chapes, Adrianna
Graham-Tribbett, Natalia Lemeshuk, Luke Kelly, Riley Cannon,
Tyler Bright
Middle: Dawn Elton, Henry Mai, Sara Weinert
High: Kardelen Akilli, Ashley Kee, Emily Fagan, Alena Brown
Recommendation
Acknowledge their significant achievement.
- B. Recognition of Students
1. Skyler McDonald
2. Art Show Winners
- C. Program Highlights: Kathleen Bress - Micro Society

BREAK

VISITORS' REMARKS FOR COMMENTS ON AGENDA ITEMS

Anyone wishing to address the Board of Education during Visitors' Remarks regarding comments on agenda items must state their name and address prior to addressing the Board. Individuals should be aware that the Board cannot discuss personnel issues or items governed by confidentiality laws in the open public session. These matters need to be discussed with the Board of Education in Executive Session.

- D. Home Instruction
Recommendation
1. Approve home instruction for Student 18051 with Joanne Rider providing the instruction at the contracted rate for the remainder of the 2014-2015 school year.
 2. Approve home instruction for Student 19121 with Nancy Mazza and Brianna Rucci providing the instruction at the contracted rate for the remainder of the 2014-2015 school year.
 3. Approve home instruction for Student 1808499 with Brianna Rucci, Kornelia Campbell, and Denise Calore providing the instruction at the contracted rate for one month.

4. Approve home instruction for Student 22007 with Brookfield providing the service at the rate of \$36 per hour for up to 10 hours per week beginning May 13, 2015 for approximately four to six weeks.

- E. Field Trips and Activities - Attachment III E
Recommendation
Approve the field trips and activities as as listed on the attachment.

- F. High School/Middle School Student Handbook and Planner for the 2015-2016 School Year - Attachment III F
Recommendation
Approve the Student Handbook and Planner for the High School and Middle School for the 2015-2016 school year as per the attachment.

- G. IEP Direct Database
Recommendation
Approve Centris Group to provide the special education database IEP Direct for 2015 through 2019 at the following costs: annual support and maintenance fee of \$5,995 for the first year and \$11,286 for subsequent years; cost of the initial software start-up will be divided over the next three years starting with the 2016-2017 school year at \$3,658 per year.

- H. Contract With Janney Electric
Recommendation
Approve the contract with Janney Electric for the Haupt Field New Athletic Complex Lighting in the amount of \$296,800.

- I. Disposal of Equipment
Recommendation
Approve the resale and/or disposal of smart boards, projectors, and miscellaneous computer equipment.

- J. EIRC Consortia Agreement
Recommendation
Approve a shared services agreement between Clayton Public School

District and EIRC to enter into an interlocal agency/shared service agreement/consortia to provide products and services to the District for the 2015-2016 school year.

K. Resolution for Child Nutrition Funding for Private Schools for the Disabled Recommendation

Adopt the following Resolution for Archway: In accordance with the New Jersey Department of Education Code N.J.A.C. 6A:23-4.5(a)20, be it resolved that the Clayton Board of Education does not require Archway to apply for and receive funding from the Child Nutrition Program for the 2015-2016 school year.

L. Use of Bus Recommendation

Grant permission for the Salvation Army to use one of our school buses to transport children to and from camp on July 29, 2015 and August 3, 2015 with the Salvation Army incurring the costs.

M. Lease Purchase Award Recommendation

Award the five-year lease purchase financing to TD Equipment Finance Inc. in the amount of \$478,338; interest 1.72%. Other quotes received:

Respondent	Index Federal Reserve H-15 Like term Constant Maturity %/Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee
US Bancorp Government Leasing and Finance Inc. NJ	1.5%/5 yr as of 4/24/15	103%	1.896%	None
Municipal Lease Consultants, VT	3.357% 5 yr. at 4/30/15	None	3.357%	\$250 Escrow Fee

N. Service Proposals from GCSSSD Recommendation

Approve the service proposals from GCSSSD for the 2015-2016 school year as follows: Education Consultation Services - Behavior Specialist one

day per week in the amount of \$23,616 and Occupational Therapy for NonPublic Schools two hours per week in the amount of \$5976 to be paid through IDEA

O. Tuition Students
Recommendation

Approve the following 2014-2015 tuition students - annual: Trenton Public Schools 1 A.H. #27127 student \$9,591; Southern Regional 1 C.P. Out of District Garfield Academy \$43,175.

P. Purchase of Bus
Recommendation

Grant the administration permission to purchase a 2008 Thomas Built bus from the Hunterdon Educational Services Commission in the amount of \$39,000.

Q. High School and Middle School Summer Credit Completion Program
Recommendation

Grant approval for the High School and Middle School to offer summer credit completion on various dates during July 2015 from 8:30 a.m. to 12:30 p.m. for a total of 10 days for credit completion for High School and Middle School students.

R. Arts and Crafts Kids in Need Teacher Grant
Recommendation

Accept the funds in the amount of \$275 from the Arts and Crafts Kids in Need Teacher Grant program for the Clayton High School and Middle School MD Program.

S. Internship
Recommendation

Grant approval for Gary Hartley, a Wilmington University student, to complete a counseling internship with the High School and Middle School Guidance Office.

T. School District Calendar 2015-2016 - Attachment III T
Recommendation

Approve the School District Calendar for the 2015-2016 school year as per the attachment.

IV. BUILDINGS AND GROUNDS

- A. Buildings and Grounds Progress Report - Attachment IV A
Recommendation

Accept the report.

V. SCHOOL SAFETY AND SECURITY

- A. School Emergency Evacuation Drills; Violence and Vandalism/Code of Conduct Violations; Harassment, Intimidation, and Bullying Reports - Attachment V A
Recommendation

Accept the reports,

VI. PERSONNEL

- A. Resignations - Attachment VI A

- 1. Valerie Labonne has resigned from her position as One on One Aide at Simmons Elementary School effective May 15, 2015.

Recommendation

Accept resignation.

- 2. Teresa Nunn has resigned from her position as part-time Custodian effective May 1, 2015.

Recommendation

Accept resignation.

- 3. Paul Weiland has resigned from his position as Social Studies Teacher effective July 1, 2015.

Recommendation

Accept resignation.

- B. Retirement - Attachment VI B

Marjorie Rudolph is retiring from her position as Teacher effective August 1, 2015.

Recommendation

Accept Marjorie Rudolph's retirement effective August 1, 2015.

- C. Leave of Absence - Attachment VI C

Denise Cliver is requesting a leave of absence beginning May 19, 2015 for approximately 4 to 6 weeks.

Recommendation

Approve Denise Cliver's request for a leave of absence.

- D. Salary Adjustment Correction

Recommendation

Approve a salary adjustment correction for Deanna Sahina to Step 3 Master's Degree \$49,426.

E. Course Enrollment/Tuition Reimbursement

1. Brianna Rucci successfully completed "The Principalship 9-12" during the spring 2015 semester.

Recommendation

Approve tuition reimbursement in the amount of \$1,347 for Brianna Rucci in accordance with the Clayton Education Association negotiated agreement.

2. Ryan Caltabiano successfully completed "The Principalship 9-12" during the spring 2015 semester.

Recommendation

Approve tuition reimbursement in the amount of \$1,347 for Ryan Caltabiano in accordance with the Clayton Education Association negotiated agreement.

3. Jamie Quinn successfully completed "Administration and Supervision in Special Education" during the spring 2015 semester.

Recommendation

Approve tuition reimbursement in the amount of \$2,378.70 for Jamie Quinn in accordance with the Clayton Education Association negotiated agreement.

F. Suspension

Recommendation

Approve the suspension without pay of Employee 6589 on May 14, 2015 and May 15, 2015.

G. Workshop Attendance - Attachment VI G

Recommendation

Approve workshop attendance as per the attachment provided.

H. Hiring

1. Co-Curricular Appointments

Recommendation

Approve the following co-curricular appointments for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent: JV Softball Coaches - Holly Shelson $\frac{2}{3}$ stipend; Nancy Kinsley $\frac{1}{3}$ stipend.

2. Homebound Instructors

Recommendation

Approve Nancy Mazza as homebound instructor for the 2014-2015 school year pending receipt of required paperwork as recommended by the Superintendent.

3. Substitute Clerk for Payroll
Recommendation

Approve Debbie Trasatti as a Substitute Clerk for Payroll to process payroll during an employee's absence at the rate of \$500 per payroll (20 hours per week at \$25 per hour) pending receipt of required paperwork as recommended by the Superintendent.

4. Summer General Curriculum Development - Attachment to be provided
Recommendation

Approve the teachers and hours listed on the attachment for Summer General Curriculum Development at the rate of \$27 per hour funded from the local budget and grant approval for the Supervisor of Curriculum and Instruction to adjust the hours as needed.

5. Summer Preschool Program Development - Attachment to be provided
Recommendation

Approve the teachers and hours as listed on the attachment for Summer Preschool Program Development at the rate of \$27 per hour funded from the local budget and grant approval for the Supervisor of Curriculum and Instruction to adjust the hours as needed.

6. Teachers to Develop EdConnect NJ Assessments - Attachment to be provided
Recommendation

Approve the teachers and hours as listed on the attachment for EdConnect NJ Assessments at the rate of \$27 per hour funded from the local budget and grant approval for the Supervisor of Curriculum and Instruction to adjust the hours as needed.

7. Elementary ELA Curriculum Development - Attachment to be provided
Recommendation

Approve the teachers and hours as listed on the attachment for Elementary ELA Curriculum Development at the rate of \$27 per

hour funded from the local budget and grant approval for the Supervisor of Curriculum and Instruction to adjust the hours as needed.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. FINANCIAL REPORTS

A. Report of the Secretary to the Board of Education - Attachment X A
Recommendation

Approve the April 30, 2015 Report of the Secretary to the Board of Education.

B. Report of the Treasurer to the Board of Education - Attachment X B
Recommendation

Approve the April 30, 2015 Report of the Treasurer to the Board of Education.

C. Appropriations and Revenue Adjustments - Attachment X C
Recommendation

Approve the Appropriations and Revenue Adjustments.

D. Bill Lists - Attachment X D
Recommendation

Approve payment of the following Bill Lists:

1. Second April 2015 Bill List in the amount of \$313,375.79
2. May 2015 Bill List and Capital Projects Bill List in the amount of \$532,631.65
3. May 2015 Cafeteria Bill List in the amount of \$40,888.01

E. Payroll and Payroll Agency Reports
Recommendation

Approve the Payroll and Payroll Agency Reports as follows:

4-15-2015	Payroll \$350,239.42; Agency \$252,529.78
4-30-2015	Payroll \$344,186.56; Agency \$266,659.35

F. Certifications

1. Board Secretary's Report April 2015: In accordance with 18A:17-36 and 18A:17-9 for the month of April 2015, the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10c3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report April 2015: The April 2015 Report of the Treasurer of School Funds for the 2014-2015 school year are in agreement with the report of the Board Secretary.
3. Board of Education Certification: The Clayton Board of Education hereby certifies, pursuant to N.J.A.C. 6A:23A-16.10c4, that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10c and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XI. VISITORS' REMARKS

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XII. ADJOURNMENT